



AGENDA

Stayton Budget Committee

Monday, May 9, 2022 at 6:00 p.m.

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

HYBRID MEETING

The Stayton Budget Committee will be holding a hybrid work session meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

- Budget Committee Live Stream – <https://youtu.be/nwUvw1YPp9Y>

The purpose of the meeting is to review the proposed budget for fiscal year 2022-23.

Public hearing testimony can be done in-person, virtual, or written comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at CityGovernment@staytonoregon.gov **no less than three hours prior to the meeting start time** to make arrangements to participate.

All parties interested in testifying as part of the **State Shared Revenues** public hearing shall participate using one of the following methods:

- **In-Person Comment**: Parties interested in providing in-person verbal public comment shall fill out a request a "Request for Recognition" form available at the meeting. Forms must be filled out and submitted to staff prior to the meeting start time.
- **Video or Audio Conference Call**: Parties interested in providing verbal comment for the public hearing shall contact City staff at CityGovernment@staytonoregon.gov **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comment.
- **Written Comment**: Written comment submitted to CityGovernment@staytonoregon.gov **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the public body's webpage where agenda packets are posted.

CALL TO ORDER

6:00 P.M.

- Ralph Lewis

ROLL CALL

APPROVAL OF MINUTES FROM THE MAY 2, 2022 BUDGET COMMITTEE MEETING

Motion Options:

- Motion to approve the minutes from the May 2, 2022 Budget Committee meeting, as presented (or as amended).

PUBLIC HEARING

Proposed Use of State Shared Revenues (i.e. liquor, cigarette, gas tax, and state shared revenue)

- a. Opening Statement – Ralph Lewis
- b. Staff Report – Susannah Sbragia
- c. Open Public Hearing
- d. Public Testimony
- e. Close Public Hearing (no specific decision necessary)

BUDGET OVERVIEW

- Susannah Sbragia

BUDGET REVIEW

- Management Team

ADJOURN

Upcoming Fiscal Year 2022-23 Budget Committee Meetings

- May 10, 2022 Meeting: <https://youtu.be/FRGj8F0qyho>
- May 11, 2022 Meeting: <https://youtu.be/o9h2pDIS2il>

**City of Stayton
Budget Committee Minutes
May 2, 2022**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:03 P.M.

Time End: 6:30 P.M.

MEETING ATTENDANCE LOG

| BUDGET COMMITTEE | | STAYTON STAFF |
|-------------------------|--------------------------|--|
| Mayor Henry Porter | Luke Cranston | Alissa Angelo, City Manager Pro Tem |
| Councilor Paige Hook | Ralph Lewis | Dan Fleishman, Director of Planning & Development (via Zoom) |
| Councilor Ben McDonald | Julia McFerron (excused) | David Frisendahl, Police Chief (excused) |
| Councilor Jordan Ohrt | Tim Sing | Lance Ludwick, Public Works Director (via Zoom) |
| Councilor David Patty | Brent Walker | Janna Moser, Library Director |
| Councilor Brian Quigley | | Susannah Sbragia, Finance Director |
| | | |

| AGENDA | ACTIONS |
|---|---|
| REGULAR MEETING | |
| Election of Chair and Vice-Chair | |
| a. Election of Chair | <p>Motion from Ralph Lewis, seconded by Luke Cranston, to appoint Councilor Quigley as Chair of the Budget Committee.</p> <p><i>Discussion:</i> Councilor Quigley would like to see a community member elected to the chair and vice chair of the Budget Committee. Councilor Quigley respectfully declined the nomination.</p> <p>Motion rescinded.</p> <p>Motion from Councilor Quigley, seconded by Councilor Ohrt, to appoint Ralph Lewis as Chair of the Budget Committee. Motion passed 10:0.</p> |
| b. Election of Vice-Chair | <p>Motion from Ralph Lewis, seconded by Councilor Hook, to appoint Luke Cranston as Vice-Chair of the Budget Committee. Motion passed 10:0.</p> |
| Approval of Minutes | |
| a. July 26, 2021 Budget Committee Meeting | <p>Motion from Ralph Lewis, seconded by Brent Walker, to approve the minutes of the July 26, 2021 Budget Committee meeting and March 14, 2022 Budget Committee Work Session, as presented. Motion passed 10:0.</p> |
| b. March 14, 2022 Budget Committee Work Session | |
| Public Comment | <p><i>David Giglio, 274 W Washington Street</i>, serves as the President of the Stayton-Sublimity Chamber of Commerce Board. Mr. Giglio made a budget request on behalf of the Chamber of Commerce to increase the City's membership</p> |

| | |
|--|---|
| | dues to \$2,500 annually; and request an annual contribution to the Visitor Center in the amount of \$15,000. |
| Budget Message | Ms. Angelo read the budget message. |
| NEXT MEETING <ul style="list-style-type: none"> Monday, May 9 at 6:00 p.m. Tuesday, May 10 at 6:00 p.m. Wednesday, May 11 at 6:00 p.m. (if needed) | |