

**City of Stayton  
City Council Minutes  
December 16, 2024**

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| <b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON                        |
| <b>Time Start:</b> 7:01 P.M. <span style="float: right;"><b>Time End:</b> 8:43 P.M.</span> |

**COUNCIL MEETING ATTENDANCE LOG**

| COUNCIL                                      | STAYTON STAFF   |
|--|---|
| Mayor Brian Quigley                          | Julia Hajduk, City Manager                                    |
| Council President Stephen Sims               | Alissa Angelo, Assistant City Manager                         |
| Councilor David Giglio (Joined at 7:14 p.m.) | Gwen Johns, Police Chief                                      |
| Councilor Ben McDonald                       | Janna Moser, Library Director                                 |
| Councilor Jordan Ohrt                        | James Brand, Finance Director                                 |
| Councilor David Patty                        | Jennifer Siciliano, Community & Economic Development Director |
|  | Melanie Raba, Administrative Special Projects                 |

| AGENDA  | ACTIONS  |
|---|--|
| <b>REGULAR MEETING</b>  |  |
| <b>Announcements</b>  |  |
| a. Additions to the agenda  | None.  |
| b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.   | None.  |
| <b>Public Comment</b>   | None.  |
| <b>Consent Agenda</b>   |  |
| a. December 2, 2024 City Council Regular Session Minutes  | Motion from Councilor Patty, seconded by Councilor Ohrt, to approve the Consent Agenda as presented.     |
| b. Resolution No. 1124, Accepting the Abstract of Election Results from the November 5, 2024 General Election | <b>Sims, McDonald, Ohrt, Patty: Yes<br/>Motion passed 4:0.</b>   |
| <b>Presentations</b>  | None.  |
| <b>Public Hearing</b>   | None.  |
| <b>General Business</b>   |  |
| <b>Resolution No. 1125, Appointing Brian Quigley as Mayor for the Remainder of the 2023-2026 Term</b>         |  |
| a. Staff Report – Julia Hajduk  | Ms. Hajduk reviewed the staff report.  |
| b. Public Comment   | None.  |
| c. Council Discussion   | Councilor Patty commented in support of reappointing Mr. Quigley as Mayor.                               |
| d. Council Decision   | Motion from Councilor Ohrt, seconded by Councilor McDonald, to approve Resolution No. 1125 as presented. |

**Sims, McDonald, Ohrt, Patty: Yes**

**Motion passed 4:0.**

**Oath of Office for Mayor Brian Quigley**

Ms. Raba administered the oath of office.

**Resolution, No. 1126, Authorizing the Construction Contract to North Santiam Paving Co. for the Riverfront Park South Parking Lot Project**

a. Staff Report – Michael Schmidt

Mr. Schmidt reviewed the staff report.

b. Public Comment

None.

c. Council Discussion

Council asked for confirmation that we will be spending all of the ARPA grant funds. Staff responded.

Council questioned how we ensure that the contract is executed as agreed upon and executed without design errors. Staff responded.

d. Council Decision

Motion from Councilor Patty, seconded by Councilor Ohrt, to approve Resolution No. 1126 as presented.

**Sims, Giglio, McDonald, Ohrt, Patty: Yes**

**Motion passed 5:0.**

**Ordinance No. 1070, Adopting Biennial Budgets**

a. Staff Report – James Brand

Mr. Brand reviewed the staff report.

b. Public Comment

**Leonard Hays:** Mr. Hays spoke regarding his participation on the budget committee and his preference for annual budget. He stated he is in support biennial budget due to the number of staff hours required to execute the annual budget process.

c. Council Discussion

Council requested clarification on what changes can be made by the budget committee between budget years and the difference between unappropriated and contingency funds. Staff responded.

Mayor Quigley questioned the benefits of the change to a biennial budget and discussed his hesitation to proceed with the change. Staff responded.

Council discussed process efficiency, power as a council, and spending practices. They indicated their intent to keep communication open and review the decision at a later date if the council determines a review of the budget schedule is necessary.

d. Council Decision

Motion from Councilor Patty, seconded by Councilor Sims, to approve Ordinance No. 1070 as presented.

Sims, McDonald, Patty: Yes  
Giglio, Ohrt: No  
Motion passed 3:2.

**Communications from City Staff**

Ms. Hajduk recognized Councilor McDonald for his service as a city councilor.

She gave an update on the Parks Board and the grant application for 3<sup>rd</sup> and Fern Ridge.

Sgt. Butler gave a demonstration of the narc ranger.

Chief Johns gave an update on some of the recent cases the Police Department has been working on.

Council and staff discussed the safety precautions taken for the tree lighting event walk through downtown.

**Communications from Mayor and Council**

Mayor Quigley and councilors thanked Councilor McDonald for his service on council.

Councilor Giglio resigned from council effective immediately.

Mayor Quigley spoke regarding a prior request to place a notice on the agenda that the meeting could result in an increase in fees or taxes. He asked for an update on the hiring of the Public Works Director and Civil Engineer. Staff responded.

Mayor Quigley asked for clarification on the required vendor permits for the use of city sidewalks. Staff responded.

APPROVED BY THE STAYTON CITY COUNCIL THIS 6<sup>TH</sup> DAY OF JANUARY 2025, BY A 5-0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 1/6/25

By: Brian Quigley  
Brian Quigley, Mayor

Date: 1/6/25

Attest: Julia Hajduk  
Julia Hajduk, City Manager