



## CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

### February 3, 2026 Public Works Conference Room

**Present:** AJ Westlund, Chair AJ  
 Nick Raba NR  
 Dan Brummer DB  
 Tricia Hafner TH  
 Nancy Morris NM  
 Marco Levario ML

**Absent:** No absents

**Staff:** Bob Parsons (BP), City of Stayton Parks; and Barry Buchanan (bb), Interim PW Director

**Guest(s):** Councilor Steve Sims (SS) (Council liaison)

**CALL TO ORDER:** AJ called the meeting to order at 6:00 pm.

**COMMENTS FROM THE PUBLIC:** None

**PRESENTATIONS:** None

**APPROVAL OF MINUTES:** Approval of January 6, 2026, minutes.

- Emailed and review Jan 27, 2026, no comments,
- Motion made by TH,
- Seconded by NR, and
- Approved 6-0.

#### GENERAL BUSINESS:

1. *Parks Report:* January 2026 Parks report.

- Emailed and reviewed Jan 27, 2026
- Additional comments:
  1. NR offered labor support for the replacement of the pea gravel with Engineered Wood Fiber (EWF) in Quail Run.
  2. BP reported repairs have been made to the decks in the Quail Run park.
  3. BP reported that the Ping Pong Table has been ordered by Carol Seben.

4. Some confusion existed over the procurement of the Corn-hole equipment as to how many units/sets (2 units per set) were being purchased, (confirmed as 1 set) and their location identified.
  5. BP identified an alternative supplier that was a little more expensive but did not need onsite concrete work performed. bb to confirm the City would pick up the estimated \$300 overrun.
  6. BP offered that once the set arrived, he could take off a template and reproduce a second third, fourth set.
2. *Pool Report: January 2026 Pool report.*
- Emailed and reviewed Jan 27, 2026
  - Additional comments:
    1. Parks Board appreciated the information breakdown
    2. Request that a pool representative attend the Board meeting (ML)
    3. The Board expressed strong support for the Pools importance to the community and beyond
  - *Issue – Action Lists:*
  - The *Issues and Action list* methodology and forms were presented to the Parks and Recreation Board, and the Board generally agreed their use. See issues list:
  - Additional comments:
    1. None

#### LEVY DISCUSSION:

- SS provided an overview of the Parks and Pool Levy stakeholders' meeting from the previous week, including:
  - There would be only 1 ballot.
  - The request would be for an amount would be 99c or less.
  - Wilderness Park will not be included even though its effect was less than a few cents.
  - The Nov ballot lost by 14 points, hard road to recover.
  - If the May ballot fails:
    - the pool would likely close permanently.
    - Level of service to the park would be reduced significantly.
    - Park land may be sold
- The Board requested the presentations to the stakeholder group be circulated to the Parks and Rec. Board, bb action.
- The board discussed and conceptually agreed that:
  - Help was needed to educate the community and reduce non-factual information spread within the community
  - A 14pt loss was a lot, but it is not a large number due to the poor voter turnout, they believe the number could be overcome.
  - The Board asked, "what happened to the General Funds currently allocated to the Pool if the Levy fails. Can those funds be used for the Parks, and if so, what benefit does that provide, answer provided by bb:
    - There is no confirmed use for those funds as it stands today, they would go back into the general fund and would be reallocated. That allocation could be towards the Parks.

However, the parks require 60c/1000 \$AV to stay with the same level of service provided today, the Pools general fund allocation only equates to approximately 16c/1000 \$AV, a 44c/1000 \$Av shortfall.

- The pools benefactors who donate money to the pools are unlikely to allow or enable the pools money to be used on Parks.
- The revenue to the Pool would be lost with no patrons.
- The Board discussed several ways to promote the Levy, including:
  - Door knocking with a script/flyer
  - Involve friends from the pool, NR was to reach out
  - Involve friends from the library, NR was to reach out
  - Involve Service Clubs
  - Involve athletic/sports teams/clubs
  - Involve Swimming Clubs
  - Request support from RDS, NR was to reach out
  - Request support from *Keep Stayton Livable*
  - Place posters at *Points of Sales*, NR provided a prototype
  - Install door hangers/lawn signs, NR provided a prototype
  - Produce a promotional Video
    - City discussing this with City Lawyer
  - Present informational bulletins for/on:
    - Social media
    - Tik-Tok
    - Facebook
  - Personal contacts/reminders by:
    - Phone/text
    - email
  - Invite news media coverage
- The Board acknowledged it needs to inspire community members to participate proactively leading up to and voting in the Levy.
- The Board discussed the urgency and timing of support activities, including:
  - Obtain funds immediately to support flyers, signs, board casting, social media, video making (professional involvement), cold calling, etc.
  - Have signs etc. produced
  - Designate activities for March, April, May, (ballets drop April 29, ballet May 19)

#### **OTHER BUSINESS:**

- Add ... planting of additional trees in parks as future holiday trees on next agenda.
- The cornhole play equipment will be located adjacent to the playground.

**ADJOURN** – The meeting was adjourned at 7:17 pm. The next meeting is scheduled for March 3rd, 2026 @ 6pm.