

# STAYTON PLANNING COMMISSION MEETING MINUTES

Tuesday, May 28, 2024

**COMMISSIONERS:** Larry McKinley -Chair  
Dixie Ellard  
Peter Bellas  
Richard Lewis  
Amy Watts -Via Zoom

**STAFF MEMBER:** Jennifer Siciliano, Community & Economic Development Director  
Melanie Raba, Office Specialist, Minutes  
Lucas Joyce, Stayton High School Student Representative

**OTHERS PRESENT:** Steve Sims, Council President, 2110 E Santiam St, Stayton OR 97383  
Laura LaRoque, Udell Engineering and Land Surveying,

**CALL TO ORDER:** Chair **McKinley** called the meeting to order at 7:00 pm

1. **APPROVAL OF MINUTES:** No minutes were presented
2. **LAND USE FILE #4-02/24 -PUBLIC HEARING -Application for Site Plan Review and variance for a 6,005 square foot addition to an existing animal clinic, Michael Reynolds, Dark Horse Enterprises LLC, 1308 N 1<sup>st</sup> Avenue.**
  - a. **Commencement of Public Hearing-** Chair McKinley read the opening statement and opened the hearing at 7:02 pm. No objections were made by the audience to the notice in this case or the jurisdiction of this body to hear the case. McKinley declared that he has taken his pet to this establishment.
  - b. **Staff Introduction/Report-** The issue before the Planning Commission is a public hearing on an application for a Site Plan Review to ass a 6,005 square foot addition to an existing 5,701 square foot animal clinic with a variance application to lessen bike parking and narrow the landscape buffer for this new addition.
  - c. **Applicant Presentation-** Laura LaRoque spoke about the development project specifics.
  - d. **Questions from the Commission-** Questions regarding street parking and ADA requirements and sidewalk widths. LaRoque answered.
  - e. **Questions and Testimony from the Public-** None
  - f. **Applicant Summary-** None
  - g. **Staff Summary-** Siciliano spoke about waivers and authority.
  - h. **Close of Hearing-** Chair McKinley closed the hearing at 7:25 pm
  - i. **Commission Deliberation-** McKinley spoke about the reasoning of bike parking.
  - j. **Commission Decision-** Ellis Moved and Bellas second that the Stayton Planning Commission approve the application and adopt a draft order as presented. Passed 3:0.
3. **OTHER BUSINESS** –None
4. **ADJOURN** –Chair adjourned the meeting at 7:28 pm.