



CITY OF STAYTON

362 N. Third Ave., Stayton, OR 97383

APPLICATION FOR MOBILE FOOD UNIT LICENSE

NOTICE TO APPLICANTS: Please type or print legibly. Application form must be filled out COMPLETELY. Incomplete application forms will be returned to the applicant without further consideration for approval. False or misleading statements or withholding pertinent information will be cause to deny approval or issuance of a license or permit to conduct business within the City of Stayton. Applicant must attach a copy of their Marion County Health Department License and pay the \$40 Application fee.

BUSINESS INFORMATION

Business Name: _____

Business Location: _____

Business Mailing Address: _____

City _____ State _____ Zip _____

Phone Number: (____) _____ - _____ Email Address: _____

Home / Office Address: _____

City _____ State _____ Zip _____

Phone Number: (____) _____ - _____

Brief description of goods/merchandise to be sold:

PERSONAL INFORMATION

Vehicle(s) to be used while doing business in Stayton:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Color</u>	<u>License Plate No.</u>	<u>State of Issue</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

(Please list additional vehicles on separate sheet)

I certify that the facts and statements contained in this application are true and correct. I have read the restrictions on locating my mobile food unit on the reverse side and agree to comply.

Signature of Applicant

____/____/_____
Date

FOR CITY USE ONLY

Verified Marion County Health Dept. License

Employee Initials _____

Date Application Received: ____/____/____

\$40.00 Fee Paid

Receipt # _____

Restrictions on Location of Mobile Food Units

- (a) Mobile food units may only operate in zones where eating and drinking establishments are allowed as a permitted use or use permitted after site plan review or in the parking area of a manufacturing business for the purpose of primarily serving the employees of that manufacturing business.
- (b) Mobile food units shall not operate or be located in a public right-of-way. Mobile food units may operate on city-owned property provided the licensee is granted a site specific permit which shall be displayed conspicuously on-site.
- (c) A mobile food unit may only operate in an approved parking lot, or other hard surface area, where the off-street parking requirements for all uses or activities served by the off-street parking area are met. The unit shall be located such that the queue of customers at an ordering or serving window do not block a public sidewalk. The customer queue shall allow a continuous through pedestrian zone of at least five feet in width along the sidewalk.
- (d) The location standards above do not apply to mobile food units which operate as a vendor within an approved community event or where a street closure permit is granted.

Operational Standards.

- (a) A mobile food unit, including all items associated with the operation, shall not obstruct pedestrian pathways, driveways or drive aisles of any off-street parking area and shall not be located in the sight distance triangle or so as to create a traffic or safety hazard.
- (b) All mobile food units which are parked in a stationary location for a period of 24 hours or longer shall provide screening for all conduit, tanks, and storage areas from all public areas and streets by sight-obscuring fencing and/or temporary landscaping and skirting shall be provided along the perimeter of the mobile food unit.
- (c) Mobile food units may not be permanent structures and must remain capable of being moved, with wheels attached.