

From: [Barry Buchanan](#)
To: [Jennifer Siciliano](#)
Cc: [Will Sloman](#); [Paul Hartmann](#); jmcdonald@santiamhospital.org; [Tiffanie Pye](#); [Susan Bender](#); [Michael Schmidt](#)
Subject: RE: Request for TAL Waiver – Santiam Hospital Women’s Clinic Minor Modification
Date: Monday, May 18, 2026 8:55:48 AM
Attachments: [image001.png](#)

Let’s get the form in place and I will sign it off. However, at this stage assume it is signed/the TAL waiver is approved..

bb.



Barry Buchanan, P.E.
Interim Public Works Director

*311 N. 3rd Ave
Stayton, OR 97383
Admin +1 (503) 769-2919
Direct +1 (503) 767-4517
Cell +1 (360) 901-1564*

From: Jennifer Siciliano <jsiciliano@staytonoregon.gov>
Sent: Friday, May 15, 2026 9:24 AM
To: Barry Buchanan <bbuchanan@staytonoregon.gov>
Cc: Will Sloman <willsloman@ckarch.com>; Paul Hartmann <phartmann@santiamhospital.org>; jmcdonald@santiamhospital.org; Tiffanie Pye <tpye@santiamhospital.org>; Susan Bender <sbender@staytonoregon.gov>; Michael Schmidt <mschmidt@staytonoregon.gov>
Subject: Request for TAL Waiver – Santiam Hospital Women’s Clinic Minor Modification

Hello Barry,

Santiam Hospital Women’s Clinic is requesting a waiver of the Transportation Assessment Letter (TAL) requirement pursuant to SMC 17.26.050.2 for the proposed Minor Modification Site Plan Review at the Santiam Hospital Women’s Clinic located at 1369 N. 10th Avenue.

Based on comments received from Kittelson & Associates, the proposed 1,100-square-foot expansion is estimated to generate approximately 37 new daily trips and 4 PM peak hour trips, which do not exceed the City’s TAL thresholds. Additionally, no changes to the existing site driveway or circulation are proposed.

Based on this information, it appears the request meets the criteria for a TAL waiver under SMC 17.26.050.2.

Please let me know if you approve the waiver request or if additional information is needed.

Sincerely,

Jennifer Siciliano, AICP

Community and Economic Development Director

311 N. 3rd Ave
Stayton, OR 97383
Phone 503-769-2998

From: Jennifer Siciliano

Sent: Thursday, May 14, 2026 2:34 PM

To: Paul Hartmann <phartmann@santiamhospital.org>; jmcdonald@santiamhospital.org; Tiffanie Pye <tpye@santiamhospital.org>

Cc: Susan Bender <sbender@staytonoregon.gov>; Michael Schmidt <mschmidt@staytonoregon.gov>

Subject: RE: Pre-Application for Minor Modification Site Plan Review at Santiam Hospital Women's Clinic

Hello Paul,

Kittelson comments are attached.

The form for Minor Modification for a Site Plan Review is located at the following link:

<https://www.staytonoregon.gov/page/open/2774/0/2026%20Site%20Plan%20Review%20Application-%20Fillable.pdf>

The fee for the application is \$900 and you may call and pay by credit card or in person to Susan Bender at 503-769-2919.

Sincerely,

Jennifer

From: Jennifer Siciliano
Sent: Thursday, May 14, 2026 9:47 AM
To: Paul Hartmann <phartmann@santiamhospital.org>; jmcdonald@santiamhospital.org; Tiffanie Pye <tpye@santiamhospital.org>
Cc: Susan Bender <sbender@staytonoregon.gov>; Michael Schmidt <mschmidt@staytonoregon.gov>
Subject: RE: Pre-Application for Minor Modification Site Plan Review at Santiam Hospital Women's Clinic

This is an updated one. The title of the project was wrong.

- Jennifer

From: Jennifer Siciliano
Sent: Thursday, May 14, 2026 9:42 AM
To: 'Paul Hartmann' <phartmann@santiamhospital.org>; jmcdonald@santiamhospital.org; Tiffanie Pye <tpye@santiamhospital.org>
Cc: Susan Bender <sbender@staytonoregon.gov>; Michael Schmidt <mschmidt@staytonoregon.gov>
Subject: Pre-Application for Minor Modification Site Plan Review at Santiam Hospital Women's Clinic

Please see attached planning comments for today's pre-application.

Sincerely,

Jennifer