

November 1, 2025

Jennifer Siciliano
Community & Economic Development Director
Department of Planning
362 N. Third Avenue
Stayton, OR 97383

Re: Land Use File #6-05/25 – Additional Information and Agreement

Dear Ms. Siciliano:

Thank you for your letter dated August 13, 2025, regarding my Site Plan Review application for 155 N Second Avenue. I have addressed the items identified as incomplete and provide this letter as a written agreement under Section 17.12.050.1 of the Land Use and Development Code, confirming how the technical issues are resolved.

Owner Approval

Byron Hatch, owner of the property, consents to this application (Exhibit A).

Scope of Improvements

The only improvements are the enclosure of a previously covered porch and patio. There is no change to the building footprint, drainage, utilities, or property boundaries. No excavation occurred or will occur.

Responses to Technical Requirements

1. Graphic Scale (17.12.220.4.b.2)

No changes to the structure footprint or site; existing documents remain accurate.

2. Topography (17.12.220.4.b.3)

No grading or land alteration; topography unchanged.

3. Boundary Lines (17.12.220.4.b.6)

Property remains 0.18 acres. Distances from building to lot lines:

- North: 9 ft 5 in
- East: 53 ft 11 1/16 in
- South: 38 ft 9 in
- West: 0 ft

See Exhibit B.

4. Utilities (17.12.220.4.b.8)

No changes to water, sewer, or underground utilities; no digging occurred.

5. Stormwater Plan (17.12.220.4.b.9)

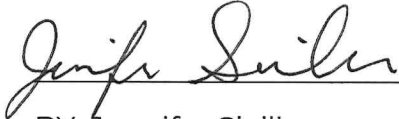
Drainage unchanged; porch and patio were already covered.

I affirm that no further changes will be made under this application. Please accept this letter as confirmation that all technical requirements are satisfied for approval.

Sincerely,
JoAnne Drake

 11/3/2025

Accepted: City of Stayton



BY: Jennifer Siciliano

ITS City Planner



Date

Exhibit A

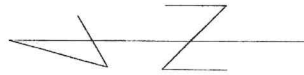
CONSENT TO APPLY FOR SITE PLAN REVIEW

I, Byron Hatch, grant JoAnne Drake permission to apply for a Site Plan Review for the property that I own at 155 N Second Avenue, Stayton, Oregon 97383.

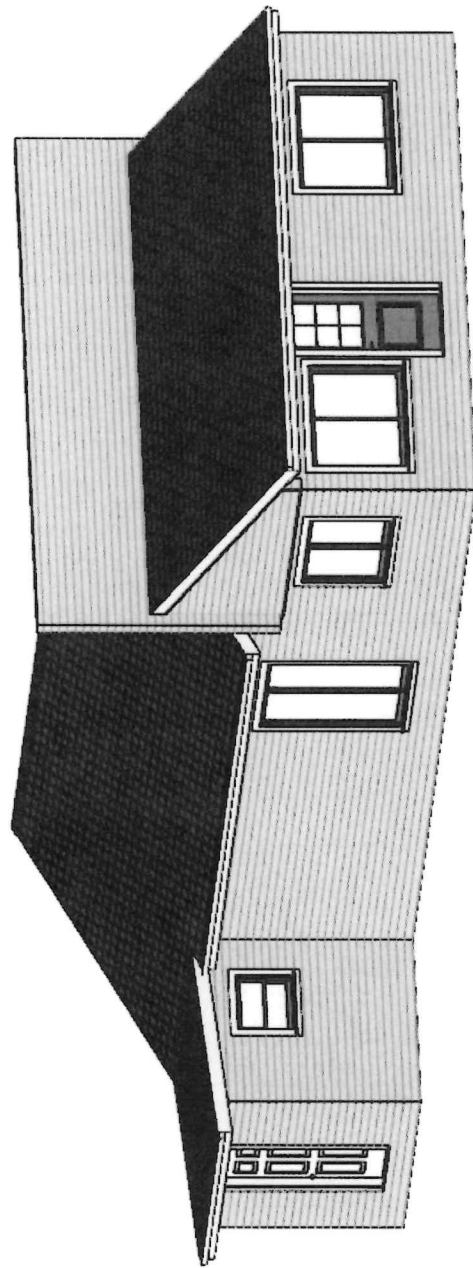
Byron Hatch
Byron Hatch

11-1-25
Date

Exhibit B



THE TREASURE HUNT THRIFT STORE



NO.	DATE	REVISION
1	6/30/2025	ISSUED FOR PERMIT
2		
3		
4		
5		
6		
7		
8		
9		
10		

DRAWINGS PROVIDED BY: Bob Thatcher 503-931-4761		DATE: 6/30/2025	SCALE:	SHEET: P-1
PROJECT OVERVIEW				
The Treasure Hunt Thrift Store 155 2nd Ave N Sligmon, OR 97136				
REVISION TABLE				
NO.	DATE	REVISION		
1	6/30/2025	ISSUED FOR PERMIT		
2				
3				
4				
5				
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