



## **City of Stayton Job Announcement Library Aide**

The City of Stayton is seeking qualified applicants to fill our Library Aide position. This part-time, non-exempt position will work under the general supervision of the Library Director or their designee. The Library Aide will collaborate in creating a positive library customer service experience with communication, problem solving, and empathy. They will perform a variety of duties within the library, cultivating competence in the workplace with a willingness to learn.

### **EDUCATION / EXPERIENCE**

- Equivalent to a high school education, or any satisfactory combination of experience and training which demonstrates the knowledge, skills, and abilities to perform the above duties.
- Knowledge of how to create a positive customer service experience, including an ability to communicate clearly and effectively, demonstrate problem solving, cultivate competence in the workplace, engage with empathy, and possess a willingness to learn.
- Previous paid or volunteer work and/or experience in a public-facing position, interacting with people of all ages and abilities, is desirable.

This position offers a wage of \$19.11 to \$24.94 per hour; starting wage is dependent on qualifications and experience.

To learn more, go to [www.StaytonOregon.gov](http://www.StaytonOregon.gov) and visit the "EMPLOYMENT" section, where you can download the job description and application. Applications may be submitted via email to Human Resources at [hr@staytonoregon.gov](mailto:hr@staytonoregon.gov), or via regular mail to the City of Stayton, 362 N. Third Avenue, Stayton, Oregon 97383.

**Open Until Filled**  
**First Review begins Friday, August 15, 2025 at 5:00 p.m.**

*The City of Stayton is an Equal Opportunity Employer*