



**RESOLUTION NO. 25-031  
AMENDING THE 2025-26 FEE SCHEDULE TO ESTABLISH  
A CREDIT CARD PROCESSING FEE**

**WHEREAS**, the City of Stayton accepts credit card payments;

**WHEREAS**, the City incurs transaction fees for processing credit card payments; and

**WHEREAS**, the City finds it appropriate to recover a portion of these costs to maintain fiscal responsibility.

**NOW THEREFORE, THE CITY OF STAYTON RESOLVES:**

1. The fee schedule is hereby amended to provide a credit card processing fee of 3% applied to any amount owed to the City exceeding \$3,000, when using credit cards as form of payment.
2. This fee shall not apply to monthly utility bills for water, wastewater, stormwater, or transportation.
3. The fee shall be disclosed to customers prior to payment.

This Resolution shall become effective upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS 15 DAY OF SEPTEMBER 2025.**

Signed: 9/15, 2025

BY:

CITY OF STAYTON

  
Brian Quigley, Mayor

Signed: 9/15, 2025

ATTEST:

  
Julia Hajduk, City Manager  
Alissa Angelo, Assistant City Manager