



**AGENDA**  
**STAYTON CITY COUNCIL**  
**Monday, March 7, 2022**  
Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

**HYBRID MEETING**

The Stayton City Council will be holding a hybrid meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton’s YouTube account. Please use the following option to view the meeting:

- 7:00 p.m. – City Council Regular Session – <https://youtu.be/y3mOaaYR3-E>

**Public Comment and Public Hearing Testimony:** Meetings allow for in-person, virtual, or written public comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **no less than three hours prior to the meeting start time** to make arrangements to participate.

Comment and testimony are limited to three minutes. All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment:** Parties interested in providing in-person verbal public comment shall fill out a “Request for Recognition” form available at the meeting. Forms must be filled out and submitted to the Administrative Services Manager prior to the meeting start time.
- **Video or Audio Conference Call:** Parties interested in providing virtual public comment shall contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comment.
- **Written Comment:** Written comment submitted to [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the City Council’s webpage where agenda packets are posted.

---

**CALL TO ORDER**

**7:00 PM**

**FLAG SALUTE**

**ANNOUNCEMENTS**

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

**APPOINTMENTS**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- a. February 22, 2022 City Council Regular Session Minutes

**PUBLIC HEARING**

**GENERAL BUSINESS**

**ASR Informational Report**

**INFORMATIONAL**

- a. Presentation – Lance Ludwick
- b. Public Comment
- c. Council Discussion

**Roundabout Project Update**

**INFORMATIONAL**

- a. Presentation – Lance Ludwick
- b. Public Comment
- c. Council Discussion

**Letter of Support in Support of the North Santiam School District**

**ACTION**

- a. Staff Report
- b. Public Comment
- c. Council Discussion
- d. Council Decision

**COMMUNICATIONS FROM CITY STAFF**

**COMMUNICATIONS FROM MAYOR AND COUNCIL**

**ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact City Hall at (503) 769-3425.*

## CALENDAR OF EVENTS

### MARCH 2022

Monday	March 7	City Council	7:00 p.m.	<a href="https://youtu.be/y3mOaaYR3-E">https://youtu.be/y3mOaaYR3-E</a>
Tuesday	March 8	Marion County Commissioners City Meetings	12:00 p.m.	Wooden Nickel (Sublimity)
Monday	March 14	Budget Committee	6:00 p.m.	<a href="https://youtu.be/Tih_aMhxlQk">https://youtu.be/Tih_aMhxlQk</a>
Wednesday	March 16	Library Board	6:00 p.m.	Stayton Public Library
Monday	March 21	City Council	7:00 p.m.	<a href="https://youtu.be/449KNy1Nk70">https://youtu.be/449KNy1Nk70</a>
Monday	March 28	Planning Commission	7:00 p.m.	<a href="https://youtu.be/OWEPYp7tcl0">https://youtu.be/OWEPYp7tcl0</a>

### APRIL 2022

Monday	April 4	City Council	7:00 p.m.	<a href="https://youtu.be/4DQe6Xaae0M">https://youtu.be/4DQe6Xaae0M</a>
Tuesday	April 5	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Monday	April 18	City Council	7:00 p.m.	<a href="https://youtu.be/YEPfKSfOHik">https://youtu.be/YEPfKSfOHik</a>
Wednesday	April 20	Library Board	6:00 p.m.	Stayton Public Library
Monday	April 25	Planning Commission	7:00 p.m.	<a href="https://youtu.be/QsQ73awQZmc">https://youtu.be/QsQ73awQZmc</a>
Thursday	April 28	Marion County Commissioners City Meetings	12:00 p.m.	Jefferson Café (Jefferson)

### MAY 2022

Monday	May 2	Budget Committee	6:00 p.m.	<a href="https://youtu.be/ZeQMqi4S1o8">https://youtu.be/ZeQMqi4S1o8</a>
Monday	May 2	City Council	<i>Cancelled</i>	
Tuesday	May 3	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Monday	May 9	Budget Committee	6:00 p.m.	<a href="https://youtu.be/nwUvw1YPp9Y">https://youtu.be/nwUvw1YPp9Y</a>
Tuesday	May 10	Marion County Commissioners City Meetings	7: 30 a.m.	Turnaround Café (Turner)
Tuesday	May 10	Budget Committee	6:00 p.m.	<a href="https://youtu.be/FRGj8F0qyho">https://youtu.be/FRGj8F0qyho</a>
Wednesday	May 11	Budget Committee	6:00 p.m.	<a href="https://youtu.be/o9h2pDIS2il">https://youtu.be/o9h2pDIS2il</a>
Monday	May 16	City Council	7:00 p.m.	<a href="https://youtu.be/1yG-tQFRMG4">https://youtu.be/1yG-tQFRMG4</a>
Wednesday	May 18	Library Board	6:00 p.m.	Stayton Public Library
Monday	May 31	Planning Commission	7:00 p.m.	<a href="https://youtu.be/r725PkOXCUU">https://youtu.be/r725PkOXCUU</a>

### JUNE 2022

Monday	June 6	City Council	7:00 p.m.	<a href="https://youtu.be/JJYgnrWvJI4">https://youtu.be/JJYgnrWvJI4</a>
Tuesday	June 7	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Tuesday	June 14	Marion County Commissioners City Meetings	7:30 a.m.	Covered Bridge Café (Stayton)
Wednesday	June 15	Library Board	6:00 p.m.	Stayton Public Library
Monday	June 20	City Council	7:00 p.m.	<a href="https://youtu.be/l346aVqYzgs">https://youtu.be/l346aVqYzgs</a>
Monday	June 27	Planning Commission	7:00 p.m.	<a href="https://youtu.be/vww73FT_eRU">https://youtu.be/vww73FT_eRU</a>

**City of Stayton  
City Council Minutes  
February 22, 2022**

<b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
<b>Time Start:</b> 7:00 P.M. <span style="float: right;"><b>Time End:</b> 8:05 P.M.</span>

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, City Manager Pro Tem
Councilor Paige Hook (excused)	Dan Fleishman, Director of Planning & Development
Councilor Ben McDonald (via Zoom)	David Frisendahl, Police Chief (via Zoom)
Councilor Jordan Ohrt (via Zoom)	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty	Janna Moser, Library Director (via Zoom)
Councilor Brian Quigley	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Appointments</b>	None.
<b>Public Comment</b>	None.
<b>Consent Agenda</b>	
a. January 24, 2022, City Council Special Session Minutes	Motion from Councilor Patty, seconded by Councilor Quigley, to approve the consent agendas as presented. <b>Motion passed 4:0.</b>
b. February 7, 2022, City Council Work Session Minutes	
c. February 7, 2022, City Council Regular Session Minutes	
<b>Public Hearing</b>	
<b>Comprehensive Plan and Zone Map Amendments – 205 and 209 W. Water Street</b>	
a. Commencement of Public Hearing	Mayor Porter read the opening statement and opened the hearing at 7:05pm.
b. Staff Introduction	Mr. Fleishman provided a brief introduction of the applicant.
c. Applicant Presentation	Jeff Tross provided a review of the proposal from Freres Building Supply.  Mr. Fleishman reviewed the staff report.

<p>d. Staff Report</p> <p>e. Questions from the Council</p> <p>f. Proponents' Testimony</p> <p>g. Opponents' Testimony</p> <p>h. Governmental Agencies</p> <p>i. General Testimony</p> <p>j. Questions from the Public</p> <p>k. Questions from the Council</p> <p>l. Applicant Summary</p> <p>m. Staff Summary</p> <p>n. Close of Hearing</p> <p>o. Council Deliberation</p> <p>p. Council Decision on Ordinance No. 1053</p>	<p>Council questions regarding concerns from neighboring residences and vehicular access. Mr. Fleishman responded.</p> <p>Councilor Quigley and Councilor Patty noted that they drove by the location and have shopped there but this will not impact their decision.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>Mr. Tross provided a summary.</p> <p>Nothing further.</p> <p>Public hearing closed at 7:26pm.</p> <p>Motion from Councilor McDonald and Councilor Patty to reopen hearing. <b>Motion passed 4:0.</b></p> <p><i>Public hearing reopened at 7:28pm.</i></p> <p>Council question regarding the home located on the parcel at 209 W. Water Street. Mr. Fleishman responded.</p> <p><i>Mayor Porter closed the hearing at 7:30pm.</i></p> <p>Council members thanked staff for a thorough report.</p> <p>Motion from Councilor Quigley, seconded by Councilor Patty, to approve the application and the first consideration of Ordinance 1053. <b>Motion passed 4:0.</b></p>
<p><b>General Business</b>  <b>Stayton City Manager Recruitment</b></p> <p>a. Staff Report – Alissa Angelo</p> <p>b. Public Comment</p> <p>c. Council Discussion</p> <p>d. Council Decision</p>	<p>Ms. Angelo reviewed the staff report and introduced Amelia Wallace from Jensen Strategies.</p> <p>None.</p> <p>Council questions regarding salary determination for final candidate and the overall hiring process. Ms. Wallace responded.</p> <p>Motion from Councilor Patty, seconded by Councilor Ohrt, to adopt the City Manager Position Profile, Hiring Procedures, and recommended salary range, as presented. <b>Motion passed 4:0.</b></p>

<b>Communications from City Staff</b>	Mr. Fleishman reported on the City of Stayton Housing Rehabilitation Program. More information is available on the City website and upcoming City newsletter.
<b>Communications from Mayor and City Council</b>	<p>Council discussion of Board and Commission vacancies.</p> <p>Councilor Patty shared an email from Board of Directors to Governor Brown to cede control to local authorities concerning health measures.</p> <p>Motion from Councilor Patty, seconded by Councilor Ohrt, to bring forward consideration of sending a letter in support of the North Santiam School District to the next council agenda.  <b>Motion passed 3:0.</b></p> <p><i>Councilor McDonald lost connection with the meeting and was not present for the vote.</i></p>

APPROVED BY THE STAYTON CITY COUNCIL THIS 7th DAY OF MARCH 2022, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Henry A. Porter, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Alissa Angelo, City Manager Pro Tem

Date: \_\_\_\_\_

Transcribed by: \_\_\_\_\_

Tammy Bennett, Office Specialist



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Henry Porter and the Stayton City Council  
**FROM:** Alissa Angelo, City Manager Pro Tem  
**DATE:** March 7, 2022  
**SUBJECT:** Letter of Support in Support of the North Santiam School District

---

**ISSUE**

Council consideration of writing a letter of support in support of the North Santiam School District.

**ENCLOSURE(S)**

1. Letter to Gov Brown from NSSD School Board

**BACKGROUND INFORMATION**

At the February 22, 2022 Council meeting, Councilor Patty asked the Council to consider writing a letter of support in support of the North Santiam School District's letter to Governor Kate Brown (attached). The Council voted 3:0 to bring this forward for discussion at the following meeting.

**OPTION(S)/MOTION(S)**

1. Direct a Council member to compose and sign a letter of support on behalf of the City Council.
2. Direct a Council member to compose a letter of support and those who vote in favor of the letter will sign the letter.
3. Do not send a letter of support; no motion needed.

**From:** Tonia Whisman <[tonia.whisman@nsantiam.k12.or.us](mailto:tonia.whisman@nsantiam.k12.or.us)>

**Date:** February 22, 2022 at 3:39:29 PM PST

**Subject:** letter to Gov Brown from NSSD School Board

*On Feb. 17, 2022 the NSSD Board of Directors voted unanimously during their monthly meeting to send the attached letter to Governor Brown. You have been cc'd as one of the District's community partners, education/health authorities or elected representatives.*

Kate Brown  
Office of the Governor  
900 Court Street, Suite 254  
Salem, OR 97301-4047

Governor Brown,

We write you today as the Board of Directors for the North Santiam School District, with one voice as a unified elected body, made up of seven individuals with varied backgrounds and experiences with the common goal of doing what is best for our kids, the 2000+ who we serve in our communities.

We recognize the authority under which we serve, the constraints of our power, and the profound responsibility that we share for the welfare of our community, and its future...our children. We further recognize that we are accountable to those who elect us, as are those who serve at higher levels of government.

We enter a third year living with a pandemic caused by a novel virus which has exhibited variability of impact among communities, and which is likely to continue to be present and make its presence known...forever. We also enter a third year of temporary public health measures, which you have extended for so long that they are now termed "permanent" despite your administration's assurance that they are still temporary.

We observe the disparate impact that this disease has had on our communities, and among comparable communities in the rest of Oregon, and the rest of the United States. We also observe the unintended, and perhaps avoidable, effect that several public health measures, including masking among young children, are having among many in our community whom we are responsible for.

As we enter a third year in our new world, it is our position that statewide measures which are in place without obvious and well-communicated metrics grounded in both up-to-date scientific knowledge and in pragmatic lifestyle choices that permit life, liberty, and pursuit of happiness are not effective or appropriate. While we welcome your administration's February 7 announcement about an end to statewide masking, we also maintain a degree of discomfort that will persist as long as policies do not follow metrics that reflect the granularity of local conditions, capabilities, and experience.

A good life is a continual skirmish, a struggle to constrain personal liberty only to the degree necessary to protect the common good. We appreciate that your efforts thus far have been in good faith to protect the health of all Oregonians, but we do not believe that continuing the current or future measures, in a top-down manner, is the correct path.



Life is about making the “next right decision.” The decisions of the past were made with the best available information and with the best of intentions, and were clearly not easy or obvious, as evidenced by the disparate ways that various other states chose to proceed. We are now at today. Not yesterday and not tomorrow.

In our estimation, the next right decision today is for your administration to cede responsibility and control for these public health measures back to local authorities. County, municipal, and school district officials are today so much more knowledgeable and equipped to address the impact that this pathogen is having in the present and future than we were in 2020. We are frankly more nimble than the state apparatus of OHA or ODE can hope to be, and we are as caring, deeply so, about the outcome to our communities. We have always shouldered the responsibility for them, and request you recognize that.

We ask you now for action that works towards our future rather than lingering too long in our past.

Sincerely,

NSSD Board of Directors

Alisha Oliver

Laura Wipper

Mike Wagner

Erin Cramer

Coral Ford

Mark Henderson

Mackenzie Strawn

CC:

(NSSD) Andy Gardner

(ODE) Colt Gill

(OHA) Patrick Allen

(Marion County Commission)

(Linn County Commission)

(Stayton City Council)

(Sublimity City Council)

(Lyons City Council)

**Tonia Whisman**

Superintendent/School Board Administrative Assistant

North Santiam School District ~ #nssd4kids  
503-769-4928

*The content and views expressed in the e-mail are those of the sender, and may not represent the School District. The e-mail may contain confidential information or communication relating to an individual student that is a confidential student record under Oregon and/or federal law, and may not be reviewed, distributed, or copied, by any person other than the individual(s) to whom it is addressed. If you are not the intended recipient, please advise the sender by reply e-mail and immediately delete the message without copying or disclosing the contents.*