



**AGENDA**  
**STAYTON CITY COUNCIL**  
**Monday, August 16, 2021**  
Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

**HYBRID MEETING**

The Stayton City Council will be holding a hybrid meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

- Live Stream on the City of Stayton YouTube – <https://youtu.be/PuMJwwwHXpg>

**Public Comment and Public Hearing Testimony:** Meetings allow for in-person, virtual, or written public comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at [cityofstayton@ci.stayton.or.us](mailto:cityofstayton@ci.stayton.or.us) **no less than three hours prior to the meeting start time** to make arrangements to participate.

Comment and testimony are limited to three minutes. All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment:** Parties interested in providing in-person verbal public comment shall fill out a "Request for Recognition" form available at the meeting. Forms must be filled out and submitted to the Administrative Services Manager prior to the meeting start time.
- **Video or Audio Conference Call:** Parties interested in providing virtual public comment shall contact City staff at [cityofstayton@ci.stayton.or.us](mailto:cityofstayton@ci.stayton.or.us) **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comment.
- **Written Comment:** Written comment submitted to [cityofstayton@ci.stayton.or.us](mailto:cityofstayton@ci.stayton.or.us) **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the City Council's webpage where agenda packets are posted.

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**CALL TO ORDER**

**7:00 PM**

**FLAG SALUTE**

**ANNOUNCEMENTS**

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

**APPOINTMENTS**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- a. August 2, 2021 City Council Minutes

**PUBLIC HEARING**

**GENERAL BUSINESS**

**City Council Minutes**

**ACTION**

- a. Staff report – Alissa Angelo
- b. Public comment
- c. Council discussion
- d. Council decision

**Resolution No. 1029, Revised Fees and Charges for Various City Services for the 2021-22 Fiscal Year**

**ACTION**

- a. Staff report – Susannah Sbragia
- b. Public comment
- c. Council discussion
- d. Council decision

**Resolution No. 1030, Establishing Rates for Solid Waste Management in the City of Stayton as Requested by United Disposal Services (DBA Republic Services of Marion County)**

**ACTION**

- a. Staff report – Keith Campbell
- b. Public comment
- c. Council discussion
- d. Council decision

**COMMUNICATIONS FROM CITY STAFF**

- a. American Rescue Plan Act Update

**COMMUNICATIONS FROM MAYOR AND COUNCIL**

**ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact City Hall at (503) 769-3425.*

# CALENDAR OF EVENTS

## AUGUST 2021

Monday	August 16	City Council Executive Session	6:00 p.m.	Stayton Community Center
Monday	August 16	City Council	7:00 p.m.	<a href="https://youtu.be/PuMJwwwHXpg">https://youtu.be/PuMJwwwHXpg</a>
Wednesday	August 18	Library Board	<i>Cancelled</i>	
Monday	August 30	Planning Commission	7:00 p.m.	<a href="https://youtu.be/uU2fVvm_6ko">https://youtu.be/uU2fVvm_6ko</a>

## SEPTEMBER 2021

Monday	September 6	<b>CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY</b>		
Tuesday	September 7	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Tuesday	September 7	City Council	<i>Cancelled</i>	
Tuesday	September 14	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	September 14	Public Facilities Master Plan Open House	6:00 p.m.	Stayton Public Library
Wednesday	September 15	Library Board	6:00 p.m.	Stayton Public Library
Monday	September 20	City Council	7:00 p.m.	<a href="https://youtu.be/SZtBbEJycrM">https://youtu.be/SZtBbEJycrM</a>
Monday	September 27	Planning Commission	7:00 p.m.	<a href="https://youtu.be/E8xrfoesOYE">https://youtu.be/E8xrfoesOYE</a>

## OCTOBER 2021

Monday	October 4	City Council	<i>Cancelled</i>	
Tuesday	October 5	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Monday	October 11	City Council Special Session	7:00 p.m.	<a href="https://youtu.be/uPKrDjf9ODk">https://youtu.be/uPKrDjf9ODk</a>
Tuesday	October 12	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	October 18	City Council	7:00 p.m.	<a href="https://youtu.be/PxPkog0md6o">https://youtu.be/PxPkog0md6o</a>
Wednesday	October 20	Library Board	6:00 p.m.	Stayton Public Library
Monday	October 25	Planning Commission	7:00 p.m.	<a href="https://youtu.be/OR_7qzP3kBE">https://youtu.be/OR_7qzP3kBE</a>

## NOVEMBER 2021

Monday	November 1	City Council	7:00 p.m.	<a href="https://youtu.be/dW5TOoIK7SE">https://youtu.be/dW5TOoIK7SE</a>
Tuesday	November 2	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Tuesday	November 9	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Thursday	November 11	<b>CITY OFFICES CLOSED IN OBSERVANCE OF VETERANS DAY</b>		
Monday	November 15	City Council	7:00 p.m.	<a href="https://youtu.be/qbAmbDOMW00">https://youtu.be/qbAmbDOMW00</a>
Wednesday	November 17	Library Board	6:00 p.m.	Stayton Public Library
Thursday	November 25	<b>CITY OFFICES CLOSED IN OBSERVANCE OF THANKSGIVING HOLIDAY</b>		
Friday	November 26			
Monday	November 29	Planning Commission	7:00 p.m.	<a href="https://youtu.be/ZuDsDpjj7RM">https://youtu.be/ZuDsDpjj7RM</a>

## DECEMBER 2021

Monday	December 6	City Council	7:00 p.m.	<a href="https://youtu.be/VvVRbruROHs">https://youtu.be/VvVRbruROHs</a>
Tuesday	December 7	Parks and Recreation Board	6:00 p.m.	Stayton Community Center
Tuesday	December 14	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	December 15	Library Board	6:00 p.m.	Stayton Public Library
Monday	December 20	City Council	7:00 p.m.	<a href="https://youtu.be/LlrQvLlwc30">https://youtu.be/LlrQvLlwc30</a>
Thursday	December 23	<b>CITY OFFICES CLOSE AT NOON IN OBSERVANCE OF CHRISTMAS HOLIDAY</b>		
Friday	December 24	<b>CITY OFFICES CLOSED IN OBSERVANCE OF CHRISTMAS HOLIDAY</b>		
Monday	November 29	Planning Commission	7:00 p.m.	<a href="https://youtu.be/mYbCc-mXls4">https://youtu.be/mYbCc-mXls4</a>

**City of Stayton  
City Council Minutes  
August 2, 2021**

<b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
<b>Time Start:</b> 7:00 P.M. <span style="float: right;"><b>Time End:</b> 7:44 P.M.</span>

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Assistant City Manager / ASM
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Ben McDonald	Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Christopher Molin	David Frisendahl, Police Chief
Councilor Jordan Ohrt (excused)	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty	Janna Moser, Library Director (via Zoom)
	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
<p><b>Announcements</b></p> <p>a. Additions to the agenda</p> <p>b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.</p> <p>c. City of Stayton Employees Years of Service Recognition for 2020-2021</p>	<p>None.</p> <p>Councilor Patty indicated he would be requesting to break up the Consent Agenda due to being absent at the July 19<sup>th</sup> meeting.</p> <p>Ms. Angelo and Mr. Campbell recognized employees who had milestone anniversaries in 2020 and 2021.</p> <p>2020 Anniversaries</p> <ul style="list-style-type: none"> <li>• Elizabeth Baldwin (20 years)</li> <li>• Officer Tim Hankins (15 years)</li> <li>• Lance Ludwick (5 years)</li> <li>• Randi Heuberger (5 years)</li> <li>• Jason Miley (5 years)</li> <li>• Michael Schmidt (5 years)</li> </ul> <p>2021 Anniversaries</p> <ul style="list-style-type: none"> <li>• Alissa Angelo (20 years)</li> <li>• Officer Matthew Leonard (15 years)</li> <li>• Dan Fleishman (15 years)</li> <li>• Evie Thomas (5 years)</li> <li>• Janna Moser (5 years)</li> </ul>
<p><b>Appointments</b></p> <p>a. Parks and Recreation Board</p> <ul style="list-style-type: none"> <li>• Andrea Kline</li> </ul>	<p>Motion from Councilor Hook, seconded by Councilor Patty, to ratify the appointment of Andrea Kline to the Parks and Recreation Board. <b>Motion passed 4:0.</b></p>
<p><b>Public Comment</b></p>	<p>None.</p>

<p><b>Consent Agenda</b></p> <ul style="list-style-type: none"> <li>a. June 21, 2021 City Council Minutes</li> <li>b. July 19, 2021 City Council Minutes</li> </ul>	<p>Due to absences of Council members at each meeting, it was requested the Consent Agenda be split up for each item.</p> <p>Motion from Councilor Patty, seconded by Councilor Molin, to adopt the June 21, 2021 City Council Minutes as presented. <b>Motion failed* 2:0 (Hook and McDonald abstained).</b></p> <p>Motion from Councilor Hook, seconded by Councilor McDonald, to adopt the July 19, 2021 City Council Minutes as presented. <b>Motion failed* 2:0 (Molin and Patty abstained).</b></p> <p>Staff will research if the motion is considered passed with the vote of two in favor and two abstained. If it is not considered passed, the minutes will be brought forward for consideration at the next Council meeting.</p> <p><i>* After legal review, it was determined the motions failed.</i></p>
<p><b>Public Hearing</b></p> <p><b>City of Stayton 2021-22 Revised Fiscal Year Budget</b></p> <ul style="list-style-type: none"> <li>a. Staff report – Susannah Sbragia</li> <li>b. Open public hearing</li> <li>c. Public hearing</li> <li>d. Close of hearing</li> <li>e. Council deliberation</li> <li>f. Council decision</li> </ul>	<p>Ms. Sbragia reviewed the staff report.</p> <p>Mayor Porter opened the hearing at 7:22 p.m.</p> <p>No verbal, virtual, or written testimony.</p> <p>Mayor Porter closed the hearing at 7:23 p.m.</p> <p>None.</p> <p>Motion from Councilor Hook, seconded by Councilor Patty, to approve Resolution No. 1028, as amended. <b>Motion passed 4:0.</b></p>
<p><b>General Business</b></p> <p><b>Stayton Family Memorial Pool Roof Project</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Lance Ludwick</li> <li>b. Council Discussion</li> <li>c. Council Decision</li> </ul>	<p>Mr. Ludwick reviewed the staff report.</p> <p>Council discussion on the project, possibility of price changes, and the pool reopening.</p> <p>Motion from Councilor Patty, seconded by Councilor Hook, to award the Stayton Family Memorial Pool Roof Project Contract to Eagle Roofing Company for the contract amount of \$139,940. <b>Motion passed 4:0.</b></p>

<b>Communications from City Staff</b>	<p>Chief Frisendahl shared that Officer Tim Hankins will be retiring at the end of August.</p> <p>National Night Out is happening on August 3<sup>rd</sup>.</p>
<b>Communications from Mayor and City Council</b>	<p>Brief discussion regarding a Council member voting on minutes from a meeting they were not present at.</p>

APPROVED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF AUGUST 2021, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Henry A. Porter, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Keith D. Campbell, City Manager

Date: \_\_\_\_\_

Transcribed by: \_\_\_\_\_

Alissa Angelo, Assistant City Manager / ASM



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Alissa Angelo, Assistant City Manager / ASM**  
**DATE: August 16, 2021**  
**SUBJECT: City Council Minutes**

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**ISSUE**

At the August 2, 2021 meeting, the City Council minutes from the June 21<sup>st</sup> and July 19<sup>th</sup> meeting were unable to be adopted due to abstention votes not being counted toward the adoption of an item in relation to a quorum.

The minutes have been added as a general agenda item to be considered and voted on with separate motions.

**ENCLOSURE(S)**

- June 21, 2021 City Council Minutes
- July 19, 2021 City Council Minutes

**MOTION(S)**

1. June 21, 2021 City Council Minutes
  - *Motion to approve the June 21, 2021 City Council minutes, as presented.*
  - *Motion to approve the June 21, 2021 City Council minutes, as amended*  
\_\_\_\_\_.
2. July 19, 2021 City Council Minutes
  - *Motion to approve the July 19, 2021 City Council minutes, as presented.*
  - *Motion to approve the July 19, 2021 City Council minutes, as amended*  
\_\_\_\_\_.

**City of Stayton  
City Council Minutes  
June 21, 2021**

<b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
<b>Time Start:</b> 7:08 P.M. <span style="float: right;"><b>Time End:</b> 7:53 P.M.</span>

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook (excused)	Keith Campbell, City Manager
Councilor Ben McDonald (excused)	Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Christopher Molin	David Frisendahl, Police Chief
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty	Janna Moser, Library Director (via Zoom)
	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
<b>TELECONFERENCE MEETING</b>	
<p><b>Public Comment</b></p> <p>a. Aaron Frichtl</p>	<p>Mr. Frichtl spoke in support of the Revitalize Downtown Stayton's (RDS) proposed art project.</p>
<p><b>Consent Agenda</b></p> <p>a. June 7, 2021 City Council Minutes</p> <p>b. Acceptance of Abstract of Election Results – May 18, 2021</p> <p>c. Resolution No. 1026, Approving Changes to Utility Charges</p>	<p>Motion from Councilor Molin, seconded by Councilor Patty, to approve the consent agenda as presented.</p> <p><u>Council Discussion</u>: Council question on Utility Rate increase. Staff responded.</p> <p><b>Motion passed 3:0.</b></p>
<p><b>Public Hearing</b> <b>Certifying Eligibility and Electing to Receive State Revenue Sharing Funds</b></p> <p>a. Staff report</p> <p>b. Open public hearing</p> <p>c. Public hearing</p> <p>d. Close of hearing</p> <p>e. Council deliberation</p> <p>f. Council decision on Resolution No. 1022 and Resolution No. 1023</p>	<p>Ms. Sbragia reviewed the staff report.</p> <p>Mayor Porter opened the hearing at 7:18 p.m.</p> <p>None.</p> <p>Mayor Porter closed the hearing at 7:19 p.m.</p> <p>None.</p> <p>Motion from Councilor Ohrt, seconded by Councilor Patty, to approve Resolution No. 1022, as presented. <b>Motion passed 3:0.</b></p>



<p><b>City of Stayton 2021-22 Fiscal Year Budget</b></p> <ul style="list-style-type: none"> <li>a. Staff report</li> <li>b. Open public hearing</li> <li>c. Public hearing</li> <li>d. Close of hearing</li> <li>e. Council deliberation</li> <li>f. Council decision on the 2021-22 Fiscal Year Budget</li> </ul>	<p>Motion from Councilor Ohrt, seconded by Councilor Patty, to approve Resolution No. 1023, as presented. <b>Motion passed 3:0.</b></p> <p>Ms. Sbragia reviewed the staff report.</p> <p>Mayor Porter opened the hearing at 7:23 p.m.</p> <p>None.</p> <p>Mayor Porter closed the hearing at 7:24 p.m.</p> <p>Council and staff discussion of levy and upcoming budget changes.</p> <p>Motion from Councilor Patty, seconded by Councilor Ohrt, to approve Resolution No. 1024, adopting the 2021-22 fiscal year budget, making appropriations for the 2021-22 fiscal year, and categorizing taxes for the fiscal year as presented. <b>Motion passed 3:0.</b></p>
<p><b>General Business</b></p> <p><b>Potential Approval of Revitalize Downtown Stayton Art Project</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Keith Campbell</li> <li>b. Council Discussion</li> <li>c. Council Decision</li> </ul> <p><b>Resolution No. 1025, Adopting Fees and Charges for Various City Services for the 2021-22 Fiscal Year</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Susannah Sbragia</li> <li>b. Council Discussion</li> <li>c. Council Decision</li> </ul>	<p>Mr. Campbell reviewed the staff report.</p> <p>Council and staff discussion regarding the art project.</p> <p>Motion from Councilor Molin, seconded by Councilor Patty, to approve the Revitalize Downtown Stayton Sidewalk Art Project, as presented, and direct RDS to obtain approval of paint from Public Works prior to installation. <b>Motion passed 3:0.</b></p> <p>Ms. Sbragia reviewed the staff report.</p> <p>Council questions and discussion on changes to System Development Charges and translation services.</p> <p>Motion from Councilor Molin, seconded by Councilor Patty, to approve Resolution No. 1025, as amended to remove the fee for Translator Services under Municipal Court fees. <b>Motion passed 3:0.</b></p>
<p><b>Communications from City Staff</b></p>	<p>Cancellation of the July 6, 2021 Council meeting. Staff update emergency alert campaign and weed control.</p>

**Communications from Mayor and City Council**

Council requested an update on the Library Summer Reading Program. Ms. Moser responded.

Council question regarding the unsheltered and public safety.

Council thanked staff for their work on setting up the hybrid meeting format.

APPROVED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF AUGUST 2021, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Henry A. Porter, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Keith D. Campbell, City Manager

Date: \_\_\_\_\_

Transcribed by: \_\_\_\_\_

Alissa Angelo, Administrative Services Manager

**City of Stayton  
City Council Minutes  
July 19, 2021**

<b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
<b>Time Start:</b> 7:00 P.M. <span style="float: right;"><b>Time End:</b> 9:20 P.M.</span>

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Ben McDonald	Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Christopher Molin (excused)	David Frisendahl, Police Chief
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty (excused)	Janna Moser, Library Director (via Zoom)
	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
<p><b>Announcements</b></p> <p>a. Additions to the agenda</p> <p>b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.</p>	<p>None.</p> <p>Councilor Hook indicated she would have ex parte contacts to announce during the public hearing portion of the meeting.</p>
<p><b>Appointments</b></p> <p>a. Library Board Reappointments</p> <ul style="list-style-type: none"> <li>• Diana Maul</li> </ul> <p>b. Public Arts Commission Appointment</p> <ul style="list-style-type: none"> <li>• Amy McKenzie Watts</li> </ul>	<p>Motion from Councilor Hook, seconded by Councilor Ohrt, to ratify the reappointment Diana Maul to the Library Board and appointment Amy McKenzie Watts to the Public Arts Commission. <b>Motion passed 3:0.</b></p>
<p><b>Public Comment</b></p>	<p>None.</p>
<p><b>Consent Agenda</b></p> <p>a. June 21, 2021 City Council Minutes</p>	<p>Motion from Councilor Hook, seconded by Councilor McDonald, to defer adoption of June 21, 2021 City Council meeting minutes to the next Council meeting. <b>Motion passed 3:0.</b></p>
<p><b>Public Hearing</b></p> <p><b>Republic Services</b></p> <p>a. Staff introduction – Keith Campbell</p> <p>b. Presentation – Republic Services</p> <p>c. Staff report – Keith Campbell</p>	<p>Mr. Campbell provided a brief introduction.</p> <p>Representatives from Republic Services shared a presentation and answered questions received from Council and the public.</p> <p>Mr. Campbell reviewed the staff report.</p> <p>Mayor Porter opened the hearing at 7:34 p.m. Councilor</p>

<p>d. Open public hearing</p> <p>e. Public hearing</p> <p>f. Close of hearing</p> <p>g. Council deliberation</p> <p>h. Council decision</p>	<p>Hook declared ex parte contacts in relation to this public hearing.</p> <p>Mayor Porter read the written public hearing testimony received from LaVon Maskell, Sharon Lee, and Marcy Crenshaw into the record.</p> <p>There was no request for virtual public hearing testimony.</p> <p>Judy Skinner provided testimony regarding the franchise agreement, mixed organics, and yard debris.</p> <p>Representatives from Republic Services responded to the testimony and questions from the Council.</p> <p>Mayor Porter closed the hearing at 8:28 p.m.</p> <p>Council discussion on the requested rate increase from Republic Services.</p> <p>Motion from Councilor Ohrt, seconded by Councilor McDonald, to table the rate increase discussion until the next Council meeting.</p> <p><i>Councilor Ohrt rescinded her motion; Councilor McDonald rescinded his second.</i></p> <p>Motion from Councilor Ohrt, seconded by Councilor Hook, to direct staff to prepare a resolution for Republic Services for a 6.5% rate increase for 2021 and beginning in 2023, tie rate increases to an annual CPI rate to be approved annually by Council.</p> <p><u>Council discussion</u>: Request City Attorney attend the next Council meeting via Zoom to be included in further discussion.</p> <p><b>Motion passed 3:0.</b></p>
<p><b>General Business</b>  <b>Rescinding of Temporary COVID-19 Public Meeting Procedures and Consideration of Resolution No. 1027, Adopting Rules of the Stayton City Council</b></p> <p>a. Staff Report – Alissa Angelo</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Ms. Angelo reviewed the staff report.</p> <p>Council discussion on the revised Council Rules.</p> <p>Motion from Councilor Ohrt, seconded by Councilor Hook, to rescind the Temporary COVID-19 Public Meeting Procedures.  <b>Motion passed 3:0.</b></p>

	Motion from Councilor Ohrt, seconded by Councilor Hook, to approve Resolution No. 1027, as presented. <b>Motion passed 3:0.</b>
<b>Communications from City Staff</b>	National Night Out is happening on August 3 <sup>rd</sup> .
<b>Communications from Mayor and City Council</b>	Councilor Hook provided an update on a recent meeting she attended with the Association of Oregon Counties and the League of Oregon Cities which discussed broadband.

APPROVED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF AUGUST 2021, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Henry A. Porter, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Keith D. Campbell, City Manager

Date: \_\_\_\_\_

Transcribed by: \_\_\_\_\_

Alissa Angelo, Administrative Services Manager



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Henry A. Porter and the Stayton City Council  
**FROM:** Susannah Sbragia, Finance Director  
**DATE:** August 16, 2021  
**SUBJECT:** Resolution No. 1029, Adopting Revised Fees and Charges for Various City Services for the 2021-22 Fiscal Year

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**BACKGROUND INFORMATION**

Enclosed you will find Resolution No. 1029, which includes recommended changes to the fees for the Stayton Family Memorial Pool portion of the fee schedule.

On June 21<sup>st</sup>, 2021, the Council adopted a fee schedule for the current fiscal year. Staff informed Council revisions to the Pool fee structure would be brought forward for consideration prior to the pool reopening.

Revisions were made to the Pool fee structure to bring them more in line with what other public pools in the surrounding area do. Additionally, the fees were adjusted to ensure they are in alignment with actual costs the City incurs for personnel and operations at the Pool. Additionally, non-resident fees were adjusted to reflect the fact that these patrons do not contribute through property taxes.

**FISCAL IMPACT**

As allowed by State Statute, the fee schedule assists the City to recover our costs when providing these services.

**SUMMARY**

The City continues to work to evaluate our fees and ensure they are in alignment with actual costs and that City is not subsidizing special requests beyond the scope of daily City operations.

**OPTIONS AND MOTIONS**

**1. Adopt Resolution No. 1029 as presented.**

Move to adopt Resolution No. 1029, adopting revised fees and charges for various City Services as presented

**2. Adopt Resolution No. 1029 with amendments.**

Move to adopt Resolution No. 1029, adopting revised fees and charges for various City Services as amended.

**RESOLUTION NO. 1029**

**A RESOLUTION ADOPTING REVISED FEES AND CHARGES FOR VARIOUS CITY SERVICES  
FOR THE 2021-22 FISCAL YEAR**

**WHEREAS**, the City of Stayton receives requests from citizens for administrative, police, municipal court, library, public works, planning, parks and facilities and services requiring the expenditure of personnel time and materials;

**WHEREAS**, it is necessary to adjust the rates for the Stayton Family Memorial Pool prior to its reopening; and

**WHEREAS**, prudent use of the City's financial resources requires that the City charge fees sufficient to recover the cost in personnel time and materials to render the service requested.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**SECTION 1.** The fees and charges for Fiscal Year 2021-22 appended hereto, designated Exhibit A are hereby adopted.

**SECTION 2.** Resolution No. 1025, adopting fees and charges for various City services for the fiscal year 2021-22, passed on June 21, 2021, is hereby repealed in its entirety.

**SECTION 3.** This resolution shall remain in effect until the Stayton City Council adopts a new resolution for the following fiscal year.

This Resolution shall become effective upon its adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF AUGUST 2021.

CITY OF STAYTON

Signed: \_\_\_\_\_, 2021

By: \_\_\_\_\_  
Mayor Henry A. Porter, Mayor

Signed: \_\_\_\_\_, 2021

ATTEST: \_\_\_\_\_  
Keith D. Campbell, City Manager



# Fiscal Year 2021/22 Fees and Charges

## ADMINISTRATIVE

	2021-22 Fee	Unit
Lien Search	\$10.00	Per search
Returned Payments	\$35.00	Per item
Invoice Late Fee	10%	
All other services not Identified	Actual Cost	

## PUBLIC RECORDS

	2021-22 Fee	Unit	Notes
Printing / Copies – 8.5x11, 8.5x14, 11x17	\$0.25	Per page	
Printing / Copies – Large Format	\$10.00	Per page	
Digital Copies (PDF)	\$0.10	Per page	
Certified Copies	\$5.00	Each	
Copies of Digital Photos	\$1.00	Per photo	
CD of Digital Photos	\$10.00	Each CD	
Audio CD, DVD, or other media	\$15.00	Each Item	
Postage		Per transaction	Actual cost of postage
Open Records Check	\$20.00	Each	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included.
Police Reports (fewer than 25 pages)	\$20.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Police Reports (between 25 and 50 pages)	\$30.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Police Reports (over 50 pages)	\$50.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Staff Research and Review for Public Records Requests		Per transaction	Charge based on salary and fringe benefits of employee(s) charged with task, converted to an hourly rate. Charged in 15-minute increments with a 15-minute minimum.



# POLICE

		2021-22 Fees & Fines	Unit
Visa Letter		\$40.00	Per letter
Record Check Letter		\$15.00	Per letter
Carnival, Amusement Park & Concession		\$300.00	Per year
Promotional/Processional Event (SMC 5.44; SMC 10.36)		\$50.00	Per event Per event
Recurring Events		\$25.00	Per event
Event Street Marking Deposit		\$200.00	Per event
Camping Permit		\$0.00	Each
Solicitor		\$150.00	Per year
Each Additional Employee		\$25.00	Per year
Renewal of Solicitor License		\$25.00	Per year
<b>OLCC / OHA License</b>			
New OLCC/OHA License Fee		\$100.00	Per application
Change of Ownership		\$75.00	Per application
License Privilege Change		\$75.00	Per application
OLCC / OHA License Renewal		\$35.00	Per year
Temporary		\$35.00	Per application
Temp. for OLCC Licensed Business		\$15.00	Per application
Junk Dealers / Second Hand		\$50.00	Per year
<b>Police Ordinance Bail for Violations</b>			
Business Regulations	SMC 5.08	\$1,000.00	
Medical Marijuana Facilities	SMC 5.12	\$1,000.00	
Pharmaceutical Disposal	SMC 5.50	\$500.00	Per month
Garage Sales	SMC 5.16	\$500.00	
Solicitors	SMC 5.20	\$1,000.00	
Private Security Enterprises	SMC 5.28	\$1,000.00	
Secondhand Dealers and Pawnbrokers	SMC 5.32	\$1,000.00	
Animal Control	SMC 6.04	\$500.00	Not to exceed
Nuisances	SMC 8.04	\$500.00 minimum to \$1,000.00 maximum	Minimum Maximum

<b>Alarms</b>			
Alarm Permit	SMC 8.08	\$20.00	Each
Late Permit Fee	SMC 8.08	\$25.00	Each
False Alarm			
• First 5 Alarms		\$0.00	Each
• Alarms 6-15		\$25.00	Each
• Alarms 16+		\$50.00	Each
Any other Violation of SMC 8.08 Not listed previously	SMC 8.08	\$500.00	
Use of Public Parks, Public Property and Waterways	SMC 8.12	\$500.00	
Violation of Public Peace and Welfare	SMC 9	\$1,000.00	
Violation of Prohibited Parking Parking in Alley No Parking Zone	SMC 10.12.040 ORS 811.550	\$110.00	
Violation of Loading Zone	SMC 10.12.070	\$110.00	
Violation of Promotional / Processional / Event Permit	SMC 10.36	\$1,000.00	
Parking on a Sidewalk Damaging Sidewalks and Curbs	SMC 10.12.040 SMC 10.40.1040 ORS 811.570(1)	\$110.00 or actual cost of repairs	
Crossing Private Property	SMC 10.40.1010	\$110.00	
Violation of Truck Routes	SMC 10.40.1060	\$110.00	
Parking for Certain Purposes Prohibited Displaying a Vehicle for Sale Repairing a Vehicle Displaying Temporary Advertising Selling from a Vehicle	SMC 10.12.050	\$110.00	
Unlawful Storage on the Street	SMC 10.12.060	\$110.00	
Violation of Bus and Taxi SMC	SMC 10.12.080/ 10.12.090	\$110.00	
Skateboards, Skis, Toboggans, and Sleds	SMC 10.40.1030	\$25.00	
Violation of Bicycle SMC	SMC 10.28	\$25.00	
Violation of Pedestrian SMC	SMC 10.32	\$25.00	
Overtime Parking	SMC 10.12.040 SMC 10.12.100	\$25.00	
Parking Permit Violation	SMC 10.12.150	\$25.00	

Parking Spaces – Correct Use Required/Wrong Direction	SMC 10.12.020	\$25.00	
Violation of Prohibited Parking contrary to a parking control device	SMC 10.12.040(g)	\$25.00	
Other Violations of Title 10 Not Specifically Listed	SMC 10	\$25.00	
Impound Charge Per Day for City Owned Storage	SMC 10.16.430	\$50.00 + Tow Fees	
Impound Tow Fee		\$125.00	

## PLANNING

	2021-22 Fees	Unit
Pre-Application Meeting	\$400.00	Each
Application that requires only Staff review	\$900.00	Deposit
Application requiring Planning Commission Hearing	\$1,700.00	Deposit
<b>Applications Requiring Two Public Hearings</b>		
Comprehensive Plan Map and Zone Map Amendment	\$2,000	Deposit
Subdivision, Master Plan Development, Site Plan Review that includes Annexation	\$2,000.00	Deposit
Major Annexation	\$4,500.00	Deposit
<b>Other Planning Department Applications</b>		
Sign Permits	\$25.00	Per Application
Temporary Sign	No Charge	Per Application
Change of Use Permits	\$25.00	Per Application
Mobile Food Unit License Fee	\$40.00	Annually
Sidewalk Vendor License (licenses issued before January 1, 2021)	\$0.00	Per Square Foot
Sidewalk Vendor License (licenses issued after January 1, 2021)	\$2.50	Per Square Foot
<b>Appeals</b>		
Of decisions made by Staff without a public hearing	\$250.00	Per Application
Of decisions made by the Planning Commission	\$400.00	Per Application
Vacation of Streets and Alleys	\$700.00	Per Application

## MUNICIPAL COURT

	2021-22 Fees	Unit
Payment Agreement Fee	\$30.00	Each
License Reinstatement Fee	\$30.00	Each
Failure To Appear for Arraignment	\$25.00	Each
Failure to Appear Trial	\$100.00	Each
Trial Fee	\$40.00	Each
Warrant Fee	\$55.00	Each
Appeal Filing	\$55.00	Each
Collection Fee	25%	Of Fine Assessed

## LIBRARY

	2021-22 Fees	Unit
Printing - Black & White	\$0.10	Per page
Printing - Color	\$0.25	Per page
<b>Overdue items</b>		
Books - Adult	\$0.25	Per day
Books - Youth	\$0.10	Per day
DVD - Adult	\$0.25	Per day
DVD - Youth	\$0.10	Per day
Cultural Pass	\$5.00	Per day
<b>Fees</b>		
Interlibrary loan: mailing & loan cost	Actual cost	
Damage or lost materials	Actual cost + \$5.00 processing fee	
Lost or damaged DVD cases	\$ 1.00	Per item
Replaced Damaged AV Cover	\$ 1.00	Per cover
Replace Audiobook	Actual cost + \$5.00 processing fee	
Replace Audiobook Case	\$3.00	Per Case
Replace Cultural Pass	Price of membership	
<b>Outside city of Stayton Library Card</b>		
Non-Resident Full Service Card		
• Annual Household	\$60.00	
• 6 mo. household	\$30.00	
Outside of CCRLS District Card		
• Annual Household	\$70.00	
• 6 mo. family	\$35.00	
Outside of CCRLS Child Card		
• One Card	\$12.00	
• Two Cards	\$20.00	
• Three Cards	\$28.00	
<b>E.G. Siegmund Room Rentals</b>		
Cleaning fee (no food or beverage)	\$18.00	Each rental
Cleaning fee with food & beverage	\$29.00	Each rental

Fee for civic group, one side	\$18.00	Per hour
Fee for civic group, both sides	\$23.00	Per hour
Fee for Private group, one side	\$23.00	Per hour
Fee for Private group, both sides	\$29.00	Per hour
Fee for Commercial group, one side	\$29.00	Per hour
Fee for Commercial group, both sides	\$35.00	Per hour

## PUBLIC WORKS

**Site Development Permit: Engineering and Plan Review (for on-site and off-site public improvements) includes ROW permit. Prior to Permit issuance, actual plan review costs will be paid by Applicant. Inspection services will be paid for by Applicant after project completion and prior to Notice of Final Completion and Acceptance from the City.**

	2021-22 Fees	Unit
<b>New Infrastructure</b>		
Water, sewer, storm drainage, and street improvements where excavation or utility cuts of pavement are required.	\$500.00	Deposit
Minor Partition (1 – 3 lots)	\$750.00	Deposit
Subdivision (4 – 10 lots)	\$2,500.00	Deposit
Subdivision (11+ lots) or Master Planned Development	\$4,500.00	Deposit
Water Quality and Detention Plan and Calculation Review (infill lots only)	\$150.00	Actual
<b>Right of Way (ROW) Permits</b>		
Type 1: Street tree replacement or installation	No Charge	
Type 2: Repair/replace sidewalk and/or driveway approach with no street cut (includes 3 inspections).	\$89.00	Per Permit
Type 3: Sidewalk, driveway approach and/or existing utility repair where street cut is needed (includes 4 inspections).	\$150.00	Per Permit
Type 4: Franchise Utility (NW Natural, SCTC, PacifiCorp, etc.)	Per Franchise Agreement or \$40.00	
Type 5: Encroachment Permit to use Public ROW (for a long term use: awning, billboard, structure, etc.)	\$65.00	Per Permit
Additional Inspections over the permit type allotment.	\$23.00	Per Inspection
<b>Other Fees</b>		
Vehicles, per hour	FEMA rate	
Water Service Deposit		\$100.00
Sewer Deposit		\$100.00
¾" Meter	Actual Costs (\$350.00 Minimum)	
1" Meter or larger	Actual Costs	
Late Fee		\$35.00
Processing Delinquent Shut-off Fee for Non Payment of Bill		\$50.00
Requested Water On/Off Service Fee During Business hours		\$40.00



After Hours Emergency Call Out Service for water leaks and/or repairs	\$200.00
Water Meter Installation	Actual Cost
Water	Resolution-858
Storm Water	Resolution-908
Street Maintenance Fee	Resolution-864
Sewer	Resolution-907
Building permits	Per Marion County fee schedule
Building Structural Permit Driveway/Sidewalk Inspections	\$100
<b>System Development Charges</b>	
Parks – per dwelling unit	\$3,478
Water – per 3/4” meter equivalent	\$3,620
Wastewater – per ¾” meter equivalent	\$2,697
Transportation – per peak hour trip in downtown area	\$402
per peak hour trip elsewhere	\$2,927
Stormwater	\$3,216

## FACILITY RENTALS

	2021-22 Hourly Rate	2021-22 Cleaning Fee
<b>Community Center</b>		
Civic Organization		
• Entire Building	\$18.00	\$80.00
• South End	\$14.00	\$50.00
• North End	\$10.00	\$30.00
Private Individuals		
• Entire Building	\$23.00	\$100.00
• South End	\$18.00	\$75.00
• North End	\$13.00	\$35.00
Commercial		
• Entire Building	\$28.00	\$100.00
• South End	\$23.00	\$75.00
• North End	\$18.00	\$35.00
Meetings without food or drink	See above rates	\$25.00
Non-resident surcharge rent plus	+25%	Above rate
	<b>2021-22 Fees</b>	<b>Unit</b>
<b>Jordan Bridge and Pioneer Park Concession Stand</b>		
• First three hours	\$100.00	
• Each additional hour	\$20.00	Per hour
<b>Other Facility Fees</b>		
Community Center Key Deposit (cash or check only)	\$25.00	Per key
Jordan Bridge Electrical Panel Key/Bridge Closure Signs Deposit (cash or check only)	\$25.00	Per event
Concession Stand Key Deposit (cash or check only)	\$25.00	Per key
Alcohol Beverage Service Permit	\$50.00	Each event
Alcohol Beverage Cleaning Fee (\$150 refundable if properly cleaned)	\$300.00	Each event
Cancellation Fee	\$25.00	Each event

## SWIMMING POOL

	2021-22 Resident Fees	2021-22 Non-Resident Fees	Unit
<b>Drop-In</b>			
Adult	<del>\$5.00</del> \$5.50	<del>\$6.00</del> \$7.50	Per Visit
Youth (under 18) / Disabled & Seniors (65+)	<del>\$3.00</del> \$3.50	<del>\$4.00</del> \$4.75	Per Visit
<del>Disabled &amp; Seniors (over 59)</del>	<del>\$3.00</del>	<del>\$4.00</del>	<del>Per Visit</del>
<del>Disabled &amp; Senior Couples</del>	<del>\$5.00</del>	<del>\$6.00</del>	<del>Per Visit</del>
Family (up to 4 people)	<del>\$14.00</del> \$16.00	<del>\$18.00</del> \$21.75	Per Visit
<b>Punch Cards for <del>20-10</del> Visits</b>			
Adult	<del>\$75.00</del> \$45.00	<del>\$95.00</del> \$61.00	Per card
<del>Youth (under 18) / Disabled &amp; Seniors (65+)</del>	<del>\$60.00</del> \$35.00	<del>\$75.00</del> \$47.00	<del>Per card</del>
<del>Children under age 1 Disabled &amp; Seniors (over 59)</del>	<del>\$60.00</del> \$0.00	<del>\$75.00</del> \$0.00	<del>Per card</del>
<b>Monthly Memberships (auto-deduct)</b>			
Adult	<del>\$45.00</del> \$60.00	<del>\$60.00</del> \$81.00	Per Month
<del>Youth (under 18) / Disabled &amp; Seniors (65+)</del>	<del>\$20.00</del> \$50.00	<del>\$25.00</del> \$68.00	<del>Per Month</del>
<del>Disabled &amp; Seniors (over 59)</del>	<del>\$30.00</del>	<del>\$35.00</del>	<del>Per Month</del>
<del>Disabled &amp; Senior Couples (65+)</del>	<del>\$45.00</del> \$70.00	<del>\$60.00</del> \$95.00	<del>Per Month</del>
Family (up to 4 people)	<del>\$55.00</del> \$176.00	<del>\$75.00</del> \$238.00	Per Month
<b>Seasonal Monthly Membership (3 months)</b>			
<del>Adult</del>	<del>\$162.00</del>	<del>\$219.00</del>	<del>Per 3 months</del>
<del>Youth (under 18) / Disabled &amp; Seniors (65+)</del>	<del>\$135.00</del>	<del>\$182.00</del>	<del>Per 3 months</del>
<del>Senior Couples (65+)</del>	<del>\$189.00</del>	<del>\$255.00</del>	<del>Per 3 months</del>
<del>Family (up to 4 people)</del>	<del>\$475.00</del>	<del>\$642.00</del>	<del>Per 3 months</del>
<b>Swim Lessons</b>			
<del>One swimmer</del>	<del>\$45.00</del>	<del>\$61.00</del>	
<del>Two swimmers</del>	<del>\$77.00</del>	<del>\$103.00</del>	
<del>Three swimmers</del>	<del>\$108.00</del>	<del>\$146.00</del>	
<b>Locker Rates</b>			
<del>Monthly</del>	<del>\$18.00</del>	<del>\$18.00</del>	<del>Per Month</del>
<del>Annually</del>	<del>\$184.00</del>	<del>\$184.00</del>	<del>Annually</del>

<b>Pool Rentals</b>			
<u>Two Lifeguards Required</u>	<u>\$140.00</u>	<u>\$196.00</u>	<u>Per hour</u>
<u>Three Lifeguards Required</u>	<u>\$160.00</u>	<u>\$224.00</u>	<u>Per hour</u>
<u>Four Lifeguards Required</u>	<u>\$190.00</u>	<u>\$266.00</u>	<u>Per hour</u>
<u>Five Lifeguards Required</u>	<u>\$210.00</u>	<u>\$294.00</u>	<u>Per hour</u>
<b>Monthly Memberships (non-auto deduct)</b>			
Adult	\$55.00	\$75.00	Per Month
Youth, under 18	\$30.00	\$35.00	Per Month
Disabled & Seniors (over 59)	\$40.00	\$50.00	Per Month
Disabled & Senior Couples	\$55.00	\$75.00	Per Month
Family	\$75.00	\$100.00	Per Month
<b>Annual Memberships</b>			
Adult	\$495.00	\$660.00	Per Year
Youth, under 18	\$220.00	\$275.00	Per Year
Disabled & Seniors (over 59)	\$330.00	\$385.00	Per Year
Disabled & Senior Couples	\$495.00	\$660.00	Per Year
Family	\$605.00	\$825.00	Per Year



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry A. Porter and the Stayton City Council**  
**FROM: Keith D. Campbell, City Manager**  
**DATE: August 16, 2021**  
**SUBJECT: Resolution No. 1030, Establishing Rates for Solid Waste Management in the City of Stayton as Requested by United Disposal Services (DBA Republic Services of Marion County)**

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**ISSUE**

Consideration of Resolution No. 1030, invoking a rate increase of 6.5% for solid waste management franchisee Republic Services of Marion County.

**BACKGROUND INFORMATION**

At the July 19, 2021 meeting, the Council directed staff to prepare a resolution for Republic Services for a 6.5% rate increase for 2021 and beginning in 2023, tie rate increases to an annual CPI rate to be approved annually by the City Council.

During discussion of a proposed rate increase for solid waste services, the Council discussed three different rate increase percentages. To move the topic forward, the Council members present made a motion to direct staff to prepare the enclosed Resolution No. 1030 with a rate increase of 6.5% with the understanding further discussion on percent increase would happen at an upcoming Council meeting.

As laid out in the May 17<sup>th</sup> staff report, SMC 4.08.030 requires the City to review a rate increase requests under the following guidelines. This section of the code also provides guidelines for the factors that should be used in considering the request for a rate increase. For clarity, those factors are listed below and taken directly from the SMC.

- a. Rates for service shall be set by resolution of the Council, after public hearing. The rate schedule shall be included as a part of the Franchise Agreement.
- b. The Council shall, as considered necessary from time to time, change rates by resolution. In determining the appropriate rate to be charged by the Franchisee, the Council shall give consideration to the following:
  - i. The cost of performing the service provided by the Franchisee, including public education and promotion;

- ii. The anticipated increase in the cost of providing the service, including any increase in the cost of disposal;
- iii. The need for equipment replacement and the need for additional equipment to meet service needs; compliance with federal, state, local law, ordinances and regulations; or technological change;
- iv. The investment of the Franchisee and the value of the business and the necessity that the Franchisee have reasonable operating margin for providing service under the Franchise Agreement;
- v. The rates charged in other cities of similar size within the area for similar service;
- vi. The public interest in assuring reasonable rates to enable the Franchisee to provide efficient and beneficial service to the users of the service;
- vii. The local wage scales, cost of management facilities and disposal fees or charges;
- viii. Any profit or cost savings resulting from recycling, and any additional current or projected costs resulting from recycling, reuse, and resource recovery services;
- ix. Location of can, cart, or container in relation to a public road; haul distance; and concentration of dwelling units; and,
- x. Such other factors as the Council deems relevant.

#### **FISCAL IMPACT**

As a reminder from the May 17<sup>th</sup> staff report. The request for a rate increase will, if adopted, directly impact our community with an increase in service rates for Solid Waste. As designated in Resolution 682, the, "Solid Waste Management Franchisee's Franchise Fee payable to the City of Stayton is declared to be five percent (5%) for the Franchisee's gross receipts from the franchised service provider. The 2021-22 fiscal year budget estimates the City will receive \$89,000 in Solid Waste Franchise Fees. City staff would not amend anticipated Franchise Fee revenues if the rate increase was adopted.

#### **OPTIONS AND MOTIONS**

1. Approve Resolution No. 1030 as presented.

*Motion to approve Resolution No. 1030, as presented.*

2. Approve Resolution No. 1030 as amended.

*Motion to approve Resolution No. 1030, as amended...*

**RESOLUTION NO. 1030**

**A RESOLUTION ESTABLISHING RATES FOR SOLID WASTE MANAGEMENT IN THE CITY OF STAYTON AS REQUESTED BY UNITED DISPOSAL SERVICES (DBA REPUBLIC SERVICES OF MARION COUNTY)**

WHEREAS, Stayton Municipal Code Chapter 4.08.020(1)(b) permits the establishment of rates for the collection of solid waste;

WHEREAS, the Franchisee, United Disposal Services (dba Republic Services of Marion County), has requested an increase to the current rates due to increased operational costs;

WHEREAS, the Stayton City Council conducted a public hearing on August 2, 2021, to receive public testimony regarding the proposed new rates; and,

WHEREAS, the Stayton City Council determined that the rate schedules addressed herein are fair, reasonable, and competitive.

NOW THEREFORE, BE IT RESOLVED:

1. Rates for monthly Solid Waste Management Services, as requested by United Disposal Services (dba Republic Services of Marion County), effective September 1, 2021 shall be as detailed in Attachment A to this resolution.
2. Beginning July 1, 2023 and each year thereafter, subject to the City Council's annual approval, rates for service shall be increased by a rate based upon the Consumer Price Index (CPI), using the All Cities CPI-U Index.

This Resolution shall become effective upon its adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF AUGUST 2021.

CITY OF STAYTON

Dated: \_\_\_\_\_, 2021

By: \_\_\_\_\_

Henry A. Porter, Mayor

Dated: \_\_\_\_\_, 2021

By: \_\_\_\_\_

Keith D. Campbell, City Manager

## STAYTON RATE SHEET AREA-4

### Proposed Rates

#### COMMERCIAL RATES

Line of business: 11

SIZE	COMM. CART	EXTRA TRIP (EXT)
35 gallon	\$21.40	\$21.33
65 gallon	\$35.25	\$24.79
90 gallon	\$46.72	\$27.66
CBB	\$7.24	
Add. Rec Cart	\$5.96	
Yard cart	\$12.56	\$19.11

\*1x90gal RC cart per customer at no charge w/garbage service.  
 \*Request to change or switch container: \$37.27  
 \*Contamination fee: \$10.65 (applies to all commodities).  
 \*Cardboard: \$0, available w/weekly garbage service.  
 \*Return trip fee: \$15.97/trip.

SIZE	ONE X/WEEK	TWO X/WEEK	EXTRA TRIP (EXT)	EACH ADD. PICK UP PER WEEK
1 yard	\$112.67	\$225.35	\$44.14	\$112.67
1.5 yard	\$139.94	\$279.88	\$50.96	\$139.94
2 yard	\$183.92	\$367.85	\$61.96	\$183.92
3 yard	\$261.35	\$522.70	\$81.31	\$261.35
4 yard	\$326.52	\$653.05	\$97.60	\$326.52
5 yard	\$378.28	\$756.57	\$110.54	\$378.28
6 yard	\$419.50	\$839.00	\$120.85	\$419.5
8 yard	\$549.32	\$1098.65	\$153.30	\$549.32

**EXTRA YARDAGE (EXY):  
\$29.76**

\*PULL OUT RATE: \$18.10/month, per cont.

\*Compacted containers charged @ 3 X's loose rate.

\*Extra p/u-off route return: monthly rate/4 plus \$15.97

SIZE	TOTAL	DISPOSAL	DELIVERY	EXY
3 yard	\$137.25	\$94.65	\$42.60	\$29.76

RENT: \$5.32/DAY, \$26.62/MONTH (charged 7 days from delivery date)

**FRF (Fuel Recovery Fee):** baseline rate is \$4.26, increases with each .25 cent increment of the average fuel rate for the most recent fiscal quarter, for comm. it is .78 per .25 increase in fuel rate, *only applies to garbage services, this is a monthly fee.*

\*A late fee of 18% per annum with \$5.32 monthly minimum will be charged for non-payment after 45 days from invoice.



## STAYTON RATE SHEET AREA-4

### Proposed Rates

#### **INDUSTRIAL-DROP BOX RATES**

**\*All boxes C.O.D.**

Rent charge (after 4 days):  
Day: \$10.65  
Month: \$133.12

Dry run charge: \$53.25  
Screen box, per haul: \$37.27  
Relocate, per box: \$42.60  
Overweight: \$ (per box): \$133.12  
Liner: \$ (per liner): \$42.60

Drive time port to port: \$133.12/hour (one person, one truck)  
Driver time port to port: \$181.05/hour (two persons, one truck)

Compactors (customer supplies box):  
Haul = \$6.60/yard (minimum 25 yards) plus disposal @ 111% mileage from Burner (beyond 5-mile radius from Burner)

\*Concrete/brick/dirt only in 10 yards-must be clean, have rebar inside concrete-concrete/brick/dirt must be in box, not dropped.

SIZE	TOTAL	DELIVERY	HAUL	DISPOSAL	FRF
<b>10 yard*</b>					
GARBAGE	<b>\$356.56</b>	<b>\$37.27</b>	<b>\$180.37</b>	<b>\$138.45</b>	
<b>20 yard*</b>					
GARBAGE	<b>\$495.01</b>	<b>\$37.27</b>	<b>\$180.37</b>	<b>\$276.90</b>	
<b>30 yard*</b>					
GARBAGE	<b>\$633.46</b>	<b>\$37.27</b>	<b>\$180.37</b>	<b>\$415.35</b>	
<b>40 yard*</b>					
GARBAGE	<b>\$771.91</b>	<b>\$37.27</b>	<b>\$180.37</b>	<b>\$553.80</b>	

**\*Refer to operations manager for market fluctuations**

**FRF (Fuel Recovery Fee):** baseline rate is \$2.92, increases with each .25 cent increment of the average fuel rate for the most recent fiscal quate for comm. it is 1.09(per haul) per .25 increase in fuel rate-this is per haul fee, every commodity.

## STAYTON RATE SHEET AREA-4

### RESIDENTIAL RATES

Pick-up dates: Monday through Friday  
 Included with service weekly: Trash and 65 Yard Debris  
 Every other week: 90g Commingle Recycling/Bin

SIZE	TOTAL	DELIVERY	HAUL
<b>20 gallon</b>			
REGULAR	<b>\$24.81</b>	<b>\$22.47</b>	<b>\$6.70</b>
NON-CURB			
HARDSHIP			
OWN CAN			
<b>35 gallon</b>			
REGULAR	<b>\$29.18</b>		<b>\$6.70</b>
NON-CURB			
HARDSHIP			
OWN CAN			
<b>65 gallon</b>			
REGULAR	<b>\$39.72</b>		<b>\$6.70</b>
NON-CURB			
HARDSHIP			
OWN CAN			
<b>90 gallon</b>			
REGULAR	<b>\$44.51</b>		<b>\$6.70</b>
NON-CURB			
HARDSHIP			
OWN CAN			

Return fee: \$21.30  
 On-call pick-up: \$10.65  
 Sharps: \$15.22  
 Recycle only: \$9.58  
 Extra can/bag/box: \$6.01  
 Premium drive-in service (per cart): N/A  
 Request to change or switch container: \$15.94  
 (after allowed one change @ n/c)  
 RC or Yard cart contamination fee: \$10.65/cart  
 Senior discount upon approval: N/A

A late fee of 18% per annum with a \$5.32 monthly minimum will be charged for non-payment after 45 days from invoice date.

**FRF (Fuel Recovery Fee):** baseline fuel rate is \$4.26. Increases with each .25 cent increase of the average fuel rate for the most recent fiscal quarter, for resi. it is .09 cents per .25 cent increase in fuel rate, *only for garbage service, this is a monthly fee.*

### MFC Apts & Mobile Home Parks

(4 or more adjoining units, all on one billing)

SIZE	Price	90g RC& 65g YD
<b>20 gallon</b>	\$20.66	\$21.08
<b>35 gallon</b>	\$24.92	\$25.45
<b>65 gallon</b>	\$34.71	\$35.46
<b>90 gallon</b>	\$39.19	\$40.04