



*Project  
Status Report*

## City of Stayton Project Status Report

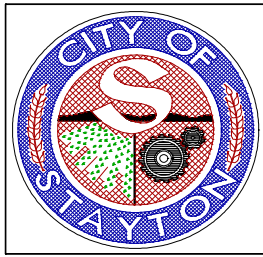
#	Project Description	Dept	Project Status	Project Dates
<b>Goal 1 - Improve Public Infrastructure</b>				
1	Wastewater Treatment Facility (WWTF) Phase 1 Improvements	Public Works	\$11.3 Million WWTF Plant Upgrade. Slayden Construction Group (SCG). Construction completed. Warranty period initiated August 29, 2012. City operating plant. Retainage withheld until Sludge Dryer operating problems are resolved: seals & consistent operating process. Keller working with Slayden & Thermaflite (supplier).	Project Completed. Warranty Period.
2	Facilities Inventory & Maintenance Schedule	Public Works	Prepare a maintenance/management program for city-owned buildings and facilities. 2012 projects include: HVAC & Roof Replacements at City Hall PD. 100% complete - Sept. 2012.	City Hall/PD HVAC & Roofing completed.
4	10th Avenue Street & Drainage Improvements (E. Santiam to Hospital)	Public Works	Construction 98% complete. Detention Basin planting - November 2012. Planting to be complete by December 1st. Warranty period started 10-25-2012.	Project Completed. Warranty Period.
5	2012 Street Maintenance Activities	Public Works	Summer 2012 maintenance work: gravel streets, pavement patching, crack-sealing completed. Gravel street maintenance in Spring 2013.	6th Ave Paving Completed.
6	Sidewalk Maintenance Program	Public Works	City Council approved Sidewalk Maintenance Program in September 2012. Initial Public Information mailing in November 2012. Inventory, Notices and Repair Work before June 2013. Focus 1st area of inventory, enforcement and repairs in the Downtown Area.	January - June 2013
7	Shaff Rd Grant Apps - Safe Routes to School and ODOT Bicycle/Pedestrian grant application	Public Works	City application to ODOT passed Step 1 review for a Bike/Ped&TE grant for Shaff Rd near Stayton Middle School. City Engineer John Ashley has prepared a Project Report and City staff will meet with ODOT, North Santiam School District staff and Marion County staff in late November to finalize the grant application.	Final TE/Bike Ped App Due December 13, 2012
<b>Goal 2- Support &amp; Encourage Economic Development</b>				
1	Review and update city regulations affecting economic development.	PW, Planning & Administration	Comp Plan Update Committee - review Comp Plan, city regulations and economic incentives. Committee completed DRAFT <b>Stayton Comprehensive Plan</b> update. Planning Commission approved and forwarded to the City Council in September 2012. Staff has started SDC's review per Committee & City Council recommendations. Has submitted report on SDCs to Council.	City Council Review November 2012 to January 2013
2	Review economic development incentives	Planning & Admin	Look for opportunities to support local businesses & industries. Enterprise Zone applies to Wilco Rd. industrial area and provides tax incentives for Capital Investments. Master Craft started operations in Stayton in 2012.	On-going
3	Downtown Revitalization Proposals	Planning	Dan working with Downtown Committee on small projects. Fluent Engineering re: street light retrofit funding ideas and development of long term lighting plan to start in September 2012.	Small projects - Ongoing

## City of Stayton Project Status Report

#	Project Description	Dept	Project Status	Project Dates
<b>Goal 3- Build Partnerships with Community Organizations and other Government Entities</b>				
1	Partnership Efforts	All Depts	Leaders Roundtable Meetings - 2nd Friday of Month (Covered Bridge Café) Commissioners Breakfasts - 2nd Tuesday of Month (Covered Bridge Café) Library Outreach Storyteller in various public and private schools/pre-schools funded for 4th year. Collins Foundation, Friends of Library, Northwest Natural Gas & Larry Smith awarded \$18,000 in challenge grants to the Library Foundation for Crown Jewel Society fundraising effort. \$13,000 in matching gifts raised by November 1, 2012. SPLF needs \$5,000 to reach goal and get full grants. See SPLF and City partnership for Library meeting room enhancementst (below).	SPLF Challenge Grants - Summer/Fall 2012 Library Foundation seeking Crown Jewel Donations to Match \$18,000 Challenge Grants
2	Pool Upgrades w/ Santiam Endowment and Friends of the Pool	Swimming Pool	Santiam Endowment funded pipe replacement and surge tank rehabilitation in the Mechanical Room at the Stayton Pool. Work completed in September 2012. Locker rehab, HVAC upgrades and various maintenance items still to be completed in 2013 and beyond. See Local Option Levy for other approved pool projects.	Piping & Surge Tank Rehabilitation Completed in September 2012.
<b>Goal 3- Build Partnerships with Community Organizations and other Government Entities (continued)</b>				
3	Volunteer Opportunities	All Depts.	Current list of volunteer opportunities is posted on City web site. 2012 I-SERVE projects completed in Comm Ctr Park/Library area, Museum and Jordan Bridge repainting. Community Service Workers continue to perform park maintenance.	Next I-Serve Date - June 22, 2013
<b>Goal 4- Enhance Stayton's Livability by Supporting Parks, Library, Pool and Public Safety</b>				
3	Pioneer Park Rehab	Public Works	Final Pioneer Park design plan for redevelopment completed. \$60K for park improvements in Local Option Levy. With levy approval the Parks Board will file OPRD Local Govt Grant application in April 2013.	File Grant Apps in 2013.
4	Community Center / Kitchen Remodel	Finance / PW	Develop proposal & financing pkg to renovate, modernize or expand the Community Ctr	On hold.
5	Library Lighting & ADA Upgrades	Library	The library is looking for grant funds to add energy efficient lighting in the main reading room. CCIS & Trust Management Grants awarded. Capitol Door installed ADA door openers and Manning Concrete poured a wider sidewalk & HC ramp at library. New bike rack installed in front of library. New entry lighting for Library meeting room and interior improvements in Winter 2012. CCIS grant will also pay for new door openers for Com Ctr.	90% completed. Balance of projects in Winter 2012-13.
7	Public Safety Code Amendments	Police	Emergency Operations Plan. PD Staff & MC Emergency Mgt staff to review a final "DRAFT" before submittal to City Council.	To Council - 2013
<b>Goal 5- Promote Honest, Efficient &amp; Effective City Government</b>				
1	Encourage Business Friendly Attitude	All Depts.	Alison McKenzie, GROW, assisting city staff on improving on city's community relations and customer service approach.	On-going
4	Community Open House Town Hall Meetings	Mayor/Council	Hold Community Town Hall Meetings. Next Town Hall in Winter 2013 after Council Goal Setting Session.	Winter 2013



*Staff / Commission  
Reports*



# MEMORANDUM

**TO:** Mayor Scott Vigil and the Stayton City Council  
**FROM:** Christine Shaffer, Finance Director  
**DATE:** November 19, 2012  
**SUBJECT:** Monthly Finance Department Report

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Attached are the month-end reports for the major operating funds of the City. I have identified the following funds as the major operating funds: General Fund, Public Works Administration Fund, Library Fund, Water Fund, Sewer Fund, Street Fund and Swimming Pool Fund. If you have any questions, please let me know.

Departmental activity:

Utility Billing:	October 2012	September 2012
Number of Bills sent out	2,637	2,590
Delinquent Notices sent out	526	480
Courtesy Delinquent Notices sent to Landlords	249	215
Notified of Impending Shut off & Penalty	120	107
Customers with Interrupted Services Non-Payment	13	19
Services still Disconnected	0	0

Accounts Payable:

Number of Checks Issued	146	159
Total Amount of Checks	\$531,598.81	\$781,197.94

Accounts Receivable:

Number of Invoices Sent Out	5	2
Total Amount of Invoices	\$3,607.00	\$930.00

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

GENERAL FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
PROPERTY TAXES	41,898.20	1,708,922.00	1,667,023.80	2.5
CHARGES FOR SERVICES	456.00	7,200.00	6,744.00	6.3
GRANTS & CONTRIBUTIONS	375.00	1,500.00	1,125.00	25.0
FRANCHISE FEES	220,575.43	626,000.00	405,424.57	35.2
LICENSES, PERMITS & FEES	4,434.32	16,000.00	11,565.68	27.7
FINES & FORFEITURES	11,795.43	20,500.00	8,704.57	57.5
INTERGOVERNMENTAL	54,885.91	163,200.00	108,314.09	33.6
INTEREST	( 2,423.26)	1,000.00	3,423.26	(242.3)
MISCELLANEOUS/TRANSFERS	104,557.36	385,425.00	280,867.64	27.1
	<u>436,554.39</u>	<u>2,929,747.00</u>	<u>2,493,192.61</u>	<u>14.9</u>
<u>EXPENDITURES</u>				
NON-DEPARTMENTAL	96,611.20	411,000.00	314,388.80	23.5
ADMINISTRATION	141,860.32	461,973.00	320,112.68	30.7
POLICE	577,490.46	1,866,232.00	1,288,741.54	30.9
PLANNING	44,734.57	138,224.00	93,489.43	32.4
COMMUNITY CENTER	15,218.99	56,798.00	41,579.01	26.8
PARKS	52,695.27	141,576.00	88,880.73	37.2
STREET LIGHTING	26,003.93	103,915.00	77,911.07	25.0
	<u>954,614.74</u>	<u>3,179,718.00</u>	<u>2,225,103.26</u>	<u>30.0</u>

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

PUBLIC WORKS ADMINISTRATION

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
INTEREST	54.37	100.00	45.63	54.4
MISCELLANEOUS/TRANSFERS	103,250.00	415,000.00	311,750.00	24.9
	103,304.37	415,100.00	311,795.63	24.9
 <u>EXPENDITURES</u>				
DEPARTMENT 80	124,469.88	438,423.00	313,953.12	28.4
	124,469.88	438,423.00	313,953.12	28.4

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

LIBRARY FUND

	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>				
PROPERTY TAXES	3,339.81	134,700.00	131,360.19	2.5
CHARGES FOR SERVICES	16,265.25	80,450.00	64,184.75	20.2
GRANTS & CONTRIBUTIONS	150.00	30,000.00	29,850.00	.5
LICENSES, PERMITS & FEES	3,434.75	12,300.00	8,865.25	27.9
FINES & FORFEITURES	6,026.49	15,000.00	8,973.51	40.2
INTERGOVERNMENTAL	.00	1,100.00	1,100.00	.0
INTEREST	93.31	200.00	106.69	46.7
MISCELLANEOUS/TRANSFERS	32,375.00	131,100.00	98,725.00	24.7
	<u>61,684.61</u>	<u>404,850.00</u>	<u>343,165.39</u>	<u>15.2</u>
<u>EXPENDITURES</u>				
DEPARTMENT 80	142,546.42	444,912.00	302,365.58	32.0
	<u>142,546.42</u>	<u>444,912.00</u>	<u>302,365.58</u>	<u>32.0</u>



CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

WATER ENTERPRISE FUND

	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>				
CHARGES FOR SERVICES	825,300.11	1,745,000.00	919,699.89	47.3
LICENSES, PERMITS & FEES	11,212.50	29,000.00	17,787.50	38.7
INTEREST	2,304.65	3,500.00	1,195.35	65.9
MISCELLANEOUS/TRANSFERS	183.07	11,000.00	10,816.93	1.7
	<u>839,000.33</u>	<u>1,788,500.00</u>	<u>949,499.67</u>	<u>46.9</u>
<u>EXPENDITURES</u>				
DEPARTMENT 86	<u>458,209.16</u>	<u>2,324,761.00</u>	<u>1,866,551.84</u>	<u>19.7</u>
	<u>458,209.16</u>	<u>2,324,761.00</u>	<u>1,866,551.84</u>	<u>19.7</u>

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

SEWER ENTERPRISE FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
CHARGES FOR SERVICES	868,338.19	2,626,680.00	1,758,341.81	33.1
INTEREST	4,198.54	9,000.00	4,801.46	46.7
MISCELLANEOUS/TRANSFERS	270.80	2,500.00	2,229.20	10.8
	872,807.53	2,638,180.00	1,765,372.47	33.1
 <u>EXPENDITURES</u>				
DEPARTMENT 86	700,985.62	3,405,469.00	2,704,483.38	20.6
	700,985.62	3,405,469.00	2,704,483.38	20.6

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

STREET FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
CHARGES FOR SERVICES	28,612.81	84,000.00	55,387.19	34.1
LICENSES, PERMITS & FEES	3.61	.00	( 3.61)	.0
INTERGOVERNMENTAL	487,292.70	861,119.00	373,826.30	56.6
INTEREST	154.63	250.00	95.37	61.9
MISCELLANEOUS/TRANSFERS	.00	250.00	250.00	.0
	<u>516,063.75</u>	<u>945,619.00</u>	<u>429,555.25</u>	<u>54.6</u>
<u>EXPENDITURES</u>				
DEPARTMENT 80	<u>386,880.34</u>	<u>977,462.00</u>	<u>590,581.66</u>	<u>39.6</u>
	<u>386,880.34</u>	<u>977,462.00</u>	<u>590,581.66</u>	<u>39.6</u>

CITY OF STAYTON  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2012

SWIMMING POOL FUND

	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>				
PROPERTY TAXES	4,030.29	153,400.00	149,369.71	2.6
CHARGES FOR SERVICES	32,252.74	105,000.00	72,747.26	30.7
GRANTS & CONTRIBUTIONS	.00	20,000.00	20,000.00	.0
INTEREST	39.12	300.00	260.88	13.0
MISCELLANEOUS/TRANSFERS	19,159.98	79,000.00	59,840.02	24.3
	<u>55,482.13</u>	<u>357,700.00</u>	<u>302,217.87</u>	<u>15.5</u>
<u>EXPENDITURES</u>				
DEPARTMENT 86	<u>124,701.53</u>	<u>408,958.00</u>	<u>284,256.47</u>	<u>30.5</u>
	<u>124,701.53</u>	<u>408,958.00</u>	<u>284,256.47</u>	<u>30.5</u>



# MEMORANDUM

**TO:** Mayor Vigil and the Stayton City Council

**FROM:** Rich Sebens, Chief of Police

**SUBJECT:** Monthly Crime Rate Comparison Statistical Sheets

**DATE:** November 19, 2012

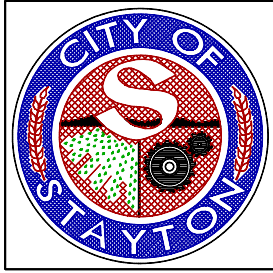
Below you will see the stats for the Police Department for the month of October. Activity is in line with previous months with some slight increases in the categorized report overall for the year. In October we had an excellent turnout for the joint Halloween event put on at the Stayton Fire Department. There were no issues on Halloween involving kids but there were three disturbances caused by adults who did a little too much Halloween celebrating. In October the Stayton Middle School put on a law enforcement recognition week where officers ate lunch with the students and participated in several presentations for the kids.

	<b>Oct. 2012</b>	<b>Jan. thru Oct. 2012</b>	<b>Oct. 2011</b>	<b>Jan. thru Oct. 2011</b>
<b>Police Activity</b>	725	-	-	-
<b>Investigated Incidents</b>	377	3599	341	3598
<b>Citations/Warning</b>	126	2504	288	2677
<b>Traffic Accidents</b>	16	115	9	109
<b>Arrests</b>	42	512	50	505
<b>Reserve Volunteer Hours</b>	130.25	2250.25	292.25	3002.5
<b>Citizen Volunteer Hours</b>	8.5	-	-	-
<b>Peer Court Referrals:</b>	9	48	-	-

# STAYTON POLICE DEPARTMENT CONSOLIDATED MONTHLY CATEGORIZED REPORT-NIBRS FOR DISTRICT STAY 10/1/2012 - 10/31/2012

	CRIMES			CRIMES CLEARED			PERCENT CLEARED			PERSONS ARRESTED				
	10/1/12	1/1/12	1/1/11	10/1/12	1/1/12	1/1/11	10/1/12	1/1/12	1/1/11	Juv	Adult	Total	1/1/12	1/1/11
	to	to	to	to	to	to	to	to	to				to	to
	10/31/12	10/31/12	10/31/11	10/31/12	10/31/12	10/31/11	10/31/12	10/31/12	10/31/11				10/31/12	10/31/11
			Percent Change											
<b>NON-CRIMINAL</b>														
ACCIDENT-INJURY	2	14	9											
ACCIDENT-PROPERTY	6	65	45											
ALL OTHER NON-CRIMINAL	251	2,429	2,485											
NON CRIMINAL DOMESTIC DISTURBANCE	11	110	103											
	270	2,618	2,642											
<b>PERSON</b>														
AGGRAVATED ASSAULT	3	18	22											
KIDNAPPING	0	2	3											
OFFENSE AGAINST FAMILY	0	6	11											
OTHER ASSAULTS	2	64	49											
RAPE	1	3	3											
RESTRAINING ORDER VIOLATION	0	6	2											
SEX OFFENSES	2	15	14											
	8	114	104											
<b>PROPERTY</b>														
ARSON	0	0	1											
BURGLARY - BUSINESS	2	14	1											
BURGLARY - OTHER STRUCTURE	3	12	2											
BURGLARY - RESIDENCE	3	45	25											
COUNTERFEITING/FORGERY	0	7	11											
EMBEZZLEMENT	0	0	1											
FRAUD	4	36	42											
LARCENY	25	248	181											
MOTOR VEHICLE THEFT	2	22	5											
ROBBERY	1	4	0											
STOLEN PROPERTY	0	3	2											
VANDALISM	17	139	126											
	57	530	397											
<b>SOCIETY</b>														
ALL OTHER	24	196	198											
ANIMAL	0	2	2											
CURFEW	1	28	35											
CUSTODY-MATERIAL WITNESS	0	0	0											
CUSTODY-MENTAL	1	7	6											

	CRIMES			Percent Change	CRIMES CLEARED BY ARREST & EXCEPTION			PERCENT CLEARED			PERSONS ARRESTED		
	10/1/12 to 10/31/12	1/1/12 to 10/31/12	1/1/11 to 10/31/11		10/1/12 to 10/31/12	1/1/12 to 10/31/12	1/1/11 to 10/31/11	10/1/12 to 10/31/12	1/1/12 to 10/31/12	1/1/11 to 10/31/11	Juv	Adult	Total
DISORDERLY CONDUCT	6	55	46	19.6%	5	51	36	83.3%	92.7%	78.3%	0	3	3
DR WHILE SUSP	2	6	23	-73.9%	2	6	23	100.0%	100.0%	100.0%	0	2	2
DRIVING UNDER INFLUENCE	5	52	50	4.0%	5	52	50	100.0%	100.0%	100.0%	0	5	5
ELUDING	1	3	2	50.0%	1	3	2	100.0%	100.0%	100.0%	0	1	1
ESCAPE	1	4	1	300.0%	1	4	1	100.0%	100.0%	100.0%	0	1	1
FAIL TO DISPLAY DL	0	1	0	0.0%	0	1	0	0.0%	100.0%	0.0%	0	0	0
FUGITIVE	6	83	82	1.2%	6	89	82	100.0%	107.2%	100.0%	1	1	2
HIT & RUN	8	36	46	-21.7%	2	8	10	25.0%	22.2%	21.7%	0	1	1
LIQUOR LAWS	0	17	27	-37.0%	0	20	29	0.0%	117.6%	107.4%	0	0	0
MIP TOBACCO	3	15	7	114.3%	3	16	7	100.0%	106.7%	100.0%	3	0	3
NARCOTICS/DRUGS	3	63	60	5.0%	5	67	67	166.7%	106.3%	111.7%	4	2	6
PROP RECOVERED - FOR OTHER AGENCY	1	9	2	350.0%	0	1	2	0.0%	11.1%	100.0%	0	0	0
RECKLESS DRIVING	0	4	2	100.0%	0	4	2	0.0%	100.0%	100.0%	0	0	0
RUNAWAY	5	35	20	75.0%	6	34	19	120.0%	97.1%	95.0%	4	0	4
SEX OFFENSES	0	0	1	-100.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0
TRESPASS	5	55	47	17.0%	3	38	38	60.0%	69.1%	80.9%	1	1	2
VEH RECOVERED - FOR OTHER AGENCY	0	1	1	0.0%	0	1	0	0.0%	100.0%	0.0%	0	0	0
WARRANT	1	33	18	83.3%	0	34	18	0.0%	103.0%	100.0%	0	3	3
WEAPONS	0	6	3	100.0%	0	7	4	0.0%	116.7%	133.3%	0	0	0
<b>GRAND TOTALS</b>	<b>73</b>	<b>711</b>	<b>679</b>	<b>4.7%</b>	<b>57</b>	<b>581</b>	<b>546</b>	<b>78.1%</b>	<b>81.7%</b>	<b>80.4%</b>	<b>16</b>	<b>26</b>	<b>42</b>
	<b>408</b>	<b>3,973</b>	<b>3,822</b>	<b>4.0%</b>									



# CITY OF STAYTON

## MONTHLY OPERATING REPORT

**TO:** Mayor A. Scott Vigil and the Stayton City Council

**FROM:** Jennifer Russell, Administrative Assistant

**THRU:** Dave Kinney, Public Works Director

**DATE:** November 19, 2012

**SUBJECT:** October Monthly Operating Report

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**KEY ACTIVITIES**    **STATUS**

- **WWTP Facility**    Effluent flows: 38.19 million gallons were treated during October. The highest flow was 1.85 million gallons on October 29th, and the lowest flow was 0.90 million gallons on October 7th. The average flow was 1.23 million gallons. Total rainfall for October was 7.69 inches. 13.11 tons of dewatered biosolids were produced.
- **WTP**    Highest production day was 5,496,000 on the October 5th.
- **Water System**    City crews installed one new meter, replaced 3 meters and installed 147 new radios. Lowered meter base on First Ave. Replaced 2 services on Kent Ave. Cleaned #3 Filter bed. Replaced a meter stop on Wyatt. Installed 2 new services & replaced one service on E. Washington. Completed 8" water line on E. Washington and First.
- **Streets**    Swept 259 curb miles and removed approximately 214 cubic yards of material.
- **Parks**    Court ordered Community Service: 16 hours; Volunteers: 9 hours.
- **Building Permits**

<b><u>Permit Type</u></b>	<b><u>Issued</u></b>	<b><u>SDC's Paid</u></b>
New Single Family Dwelling	3	\$22,130.00
Residential Building Addition/Alteration/Other	4	0
Commercial Building Addition/Alteration/Other	5	0
Electrical	1	0
Mechanical	0	0
Plumbing	2	0
<b>TOTAL</b>	<b>15</b>	<b>\$22,130.00</b>

*One (1) Residential SDC = \$11,065*





## MEMORANDUM

**TO:** Mayor Scott Vigil and Stayton City Councilors

**FROM:** Louise Meyers

**DATE:** November 19, 2012

**SUBJECT:** Library Director's Report, October Activities

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### Updates:

I am excited to announce that the American Library Association and the Library Journal, a professional journal, have released the annual rating or index of libraries based on circulation, library visits, program attendance, and computer use per capita, and Stayton Library scored higher in circulation per capita and other statistics than many libraries in our area including Silver Falls and McMinnville Library. We had a count of 12 circulations per capita, while Silver falls was 6, and McMinnville was 8. I am proud of this because it shows that our patrons love the library and it says a lot for our staff.

We were proud to have the Election ballot box in our library again this year, and our door count for the final two days was over 600—about double what we would normally see. Many of the people who came in to vote also got library cards or checked out items.

## 2012 - 2013 Monthly Library Statistics

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2011-12	2012-13 YTD	% Change
<b>CHECKOUTS</b>	13,918	11,223	10,448	12,667									47,620	48,256	1%
<b>INCOME Received</b>															
Non-resident cards	\$1,046.00	\$692.00	\$307.00	\$705.00									\$3,692.00	\$2,750.00	-26%
Fines: overdue books	\$866.00	\$1,011.00	\$1,903.00	\$1,129.00									\$5,175.00	\$4,909.00	-5%
Room fees	\$109.00	0	\$526.25	\$49.50									\$634.00	\$684.75	8%
Fees-cards and lost books	\$776.00	\$140.00	\$299.00	\$127.00									\$1,115.00	\$1,342.00	20%
												<b>Total</b>	\$10,616.00	\$9,685.75	-9%
<b>REFERENCE QUESTIONS</b>															
Reference questions	559	528	461	543									1,381	2,091	51%
Telephone	302	346	290	327									1,111	1,265	14%
												<b>Total</b>	2,492	3,356	35%
<b>INTERNET USE</b>															
	1,946	1,837	1,482	1,580									7,534	6,845	-9%
<b>PROGRAM ATTENDANCE</b>															
Children/teens	827	224	199	341									2,130	1,591	-25%
Adults	350	79	100	185									1,038	714	9%
Outreach	75	57	212	828									981	1,172	19%
												<b>Total</b>	4,149	3,477	-16%
<b>MEETING ROOM ATTENDANCE</b>															
	1,217	341	617	1,126									2,876	3,301	15%
<b>PATRON VISITS</b>															
	9,383	8,069	6,721	8,194									30,701	32,367	5%