

AN ORDINANCE ESTABLISHING A CITY PLANNING COMMISSION AND PRESCRIBING ITS POWERS AND DUTIES.

Be it Ordained by the Common Council of the Town of Stayton:

Section 1. There is hereby created a City Planning Commission (hereinafter referred to as the commission) for the City of Stayton, Oregon.

Section 2. The commission shall consist of the mayor, the city attorney, the city engineer, ex officio, and of seven other members to be appointed by the mayor, not more than two of whom shall be non residents of the city. Commission members shall receive no compensation.

Section 3. At the first meeting of the commission, the seven appointed members shall choose their term of office by lot as follows: One for one year, two for two years, two for three years and two for four years. Immediately thereafter, the members shall notify the mayor and council in writing of such allotment. Their successors shall hold office for the same years. Any vacancy shall be filled by the mayor for the unexpired portion of the term.

Section 4. The commission, at its first meeting, shall elect a president and vice president, who shall be members appointed by the mayor and who shall hold office during the pleasure of the commission.

Section 5. The commission shall elect a secretary who need not be a member of the commission. The secretary shall keep an accurate record of all commission proceedings. The commission shall meet on the first day of October of each year and make and file a report of all its transactions with the city council.

Section 6. Five members of the commission shall constitute a quorum. At least four members appointed by the mayor shall at all times constitute a part of such quorum. The commission may make and alter rules and regulations for its government and procedure consistent with laws of this state and with the city charter and ordinances. It shall meet at least once a month, at such times and places as may be fixed by the commission. Special meetings may be called at any time by the president or by three members by written notice served upon each member of the commission at least three hours before the time specified for the proposed meeting.

Section 7. The commission may employ consulting advice on municipal problems, a secretary and such clerks as may be necessary; and pay for their services, and for such other expenses as the commission may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of the commission, out of funds at the disposal of the commission, as authorized by the city council.

Section 8. The commission may make recommendations and suggestions to the city council, other public officials and individuals concerning any matter relating to community planning and development. The commission shall also have all the powers which are now or hereafter may be granted to it by ordinance of this city or by general laws of the State of Oregon, including but not limited to ORS Chapter 92 and ORS Chapter 227. The city council and administrative officers shall procure the recommendations of the commission where required by such state laws and city ordinances.

Section 9. All recommendations and suggestions made to the city council by the commission shall be in writing.

Section 10. The commission shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, except as herein provided, and then only after the city council shall have first authorized such expenditures by appropriate ordinance, (or resolution) which ordinance (or resolution) shall provide the administrative method by which such funds shall be drawn and expended.

Passed by the Common Council this 4th day of June, 1956.

Signed by the Mayor this 4th day of June, 1956.

/s/ M. Van Driesche  
Mayor

ATTEST:

/s/ W.A. Inglis  
Recorder