



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: October 1, 2020
SUBJECT: Monthly Finance Department Report

	September 2020	August 2020
Number of Bills Mailed	2434	2416
Number of Bills Emailed	521	511
Number of Bills on Auto-Pay	803	743
Delinquent Notices Sent Out	0	0
Courtesy Delinquent Notices Sent to Landlords	0	0
Notified of Impending Shut-Off & Penalty	0	0
Customers Issued Payment Extensions	4	1
Customers with Interrupted Services Non-Payment	0	0
Services Still Disconnected	1	0
Number of Checks Issued	104	139
Total Amount of Checks	\$637,496.03	\$510,566.30