



CITY OF STAYTON

M E M O R A N D U M

TO: Mayor Porter and the Stayton City Council

FROM: Janna Moser - Library Director

DATE: October 19, 2020

SUBJECT: September Library report

Starting in September, the Library began offering kits for Take and Make projects. Kits for each age group contain supplies and printed instructions to create a project at home. September kits included school supply STEAM challenges and compass painting for children, DIY stamped pencil pouches for teens and DIY pallet coasters for adults.

Jennifer and Stephanie expanded the kids' section of the library website. A Storytime page was added to provide options to join us weekly on Zoom for Virtual Storytime and the resources for families to explore Storytime at their own pace. Jennifer also developed an interactive virtual BabyTime room with literacy tips and activities specifically designed for infants and young toddlers. Our Books & Bites series kicked off with *It's Raining Cupcakes* by Lisa Schroeder and a cupcake from Jefferson Bakehouse. Children received a free copy of the chapter book paired with the snack, a book talk, activities, and story suggestions for further reading.

Curbside pickup resumed after a brief pause due to residual smoke in the building after the wildfire emergency. Holds and appointments continue to be able to be made online or over the phone. A quarantine system is being used to safely process returning items and the courier.

Upcoming events:

- Virtual Storytime – October 20 at 10:00am
- Virtual Pumpkin Decorating Contest – submissions due October 22
- Virtual Speaking Event: Jan Mackell Collins – streaming on Facebook and YouTube on October 22 at 7:00pm
- Virtual Storytime – October 27 at 10:00am
- Children: Books & Bites – starting October 28

2020-2021 Monthly Library Statistics														
	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2020-21 YTD	2019-2020
TOTAL CHECKOUTS														
Physical items	4,809	5,569	4,854										15,232	150,216
Digital items (ebooks + downloadable audio)	2,192	1,969	1,777										5,938	20,482
INCOME RECEIVED														
Non-resident cards	\$0.00	\$0.00	\$0.00										\$0.00	\$1,300.00
Fines: overdue & lost books	\$0.00	\$176.26	\$0.00										\$176.26	\$9,136.98
Room fees	\$0.00	\$0.00	\$0.00										\$0.00	\$1,345.35
												TOTAL	\$176.26	\$11,782.33
REFERENCE QUESTIONS	472	454	289										1,215	4,303
NEW PATRON CARDS	6	21	20										47	473
INTERNET USE	0	0	0										0	7,141
PROGRAM ATTENDANCE														
Children & adults at Children's Programs	729	282	199										1,210	7,553
Teens	131	26	17										174	288
Adults	154	50	5										209	737
Outreach	0	0	0										0	3,637
												TOTAL	1,593	12,215
MEETING ROOM ATTENDANCE	0	0	0										0	1,257
PATRON VISITS	0	0	0										0	57,573
VOLUNTEER HOURS	0	0	0										0	1,704