



CITY OF STAYTON

M E M O R A N D U M

TO: Mayor Porter and the Stayton City Council

FROM: Janna Moser - Library Director

DATE: December 21, 2020

SUBJECT: November Library report

In November, the Library put together 140 take and make kits for all ages that were claimed in less than four hours. Each kit contained the supplies and instructions for a project to be done at home. The instructions were also posted on the Library website so people who were unable to get kits could still complete the projects with their own supplies. November's kits included textile circuits and stitched art for children, Tetris magnets for teens and fall leaf painted jars for adults.

Jennifer filmed a virtual tour of the Library and promoted library services as part of Stayton Elementary School's virtual field trip. In partnership with Stayton Library Foundation, we were able to give away 160 books to children at school district grab and go meal sites.

Teens signed up for Stephanie's Mystery Boxes which included a mystery genre Library book, treats and an activity. For Books & Bites, children received a free copy of *Pie* by Sarah Weeks, hand pies from Ovenbird Bakery in Independence, activities, and book suggestions for further reading. Jennifer provided an accompanying book talk.

Jennifer and Emily continued to offer Storytime weekly live by Zoom as well as making it accessible anytime online with links to each week's books, songs, rhymes, and fingerplays on the Library website. Families can also call the Stayton Storyline anytime for a pre-recorded story.

Curbside pickup service continued. Holds and appointments can be made online or over the phone. A quarantine system is being used to safely process returning items and the CCRLS courier.

Upcoming events:

- Holiday Light Map – throughout December
- Virtual Storytime – December 22 at 10:00am
- Winter Reading Challenge – starting January 4
- Virtual Storytime – January 5 at 10:00am
- Take and Make Kits – starting January 11 at 10:00am

2020-2021 Monthly Library Statistics

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	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2020-21 YTD	2019-2020
TOTAL CHECKOUTS														
Physical items	4,809	5,569	4,854	6,008	5,773								27,013	150,216
Digital items (ebooks + downloadable audio)	2,192	1,969	1,777	1,757	1,703								9,398	20,482
INCOME RECEIVED														
Non-resident cards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	\$1,300.00
Fines: overdue & lost books	\$0.00	\$176.27	\$0.00	\$37.05	\$1,000.00								\$1,213.32	\$9,136.98
Room fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	\$1,345.35
												TOTAL	\$1,213.32	\$11,782.33
REFERENCE QUESTIONS	472	454	289	468	424								2,107	4,303
NEW PATRON CARDS	6	21	20	23	13								83	473
INTERNET USE	0	0	0	0	0								0	7,141
PROGRAM ATTENDANCE														
Children & adults at Children's Programs	729	282	290	346	336								1,983	7,553
Teens	131	26	17	31	39								244	288
Adults	154	50	5	151	50								410	737
Outreach	0	0	0	0	19								19	3,637
												TOTAL	2,656	12,215
MEETING ROOM ATTENDANCE	0	0	0	0	0								0	1,257
PATRON VISITS	0	0	0	0	0								0	57,573
VOLUNTEER HOURS	0	5	18	16	14								53	1,704