

**City of Stayton
City Council Meeting Action Minutes
October 21, 2013**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:31 P.M.

Time End: 8:37 P.M.

WORK SESSION ATTENDANCE LOG

COUNCIL	STAFF
Mayor Scott Vigil	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Louise Meyers, Library Director
Councilor Catherine Hemshorn	Christine Shaffer, Finance Director
Councilor Jennifer Niegel	
Councilor Henry Porter	
Councilor Brian Quigley	

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAFF
Mayor Scott Vigil	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Dan Fleishman, Director of Planning & Development
Councilor Catherine Hemshorn	David Kinney, Public Works Director
Councilor Jennifer Niegel	Louise Meyers, Library Director
Councilor Henry Porter	Rich Sebens, Police Chief
Councilor Brian Quigley	Christine Shaffer, Finance Director
	David Rhoten, City Attorney (excused)


AGENDA	ACTIONS
WORK SESSION (6:31 P.M. TO 6:50 P.M.)	
City Administrator Recruitment Process	The Council discussed details of the interview process including travel reimbursement up to \$500 for finalists. Interviews were scheduled for Friday, November 8.
REGULAR MEETING (7:00 P.M. TO 8:02 P.M.)	
Presentations / Comments from the Public	
a. Presentation of Deed for Disc Golf Course by the Ford Family Institute	No representatives were present.
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Quigley stated he has spoken with the Parks and Recreation Board, neighbors in opposition and support of the project at Pioneer Park. This will have no bias or influence on his decision this evening.
Consent Agenda	
. October 7, 2013 City Council Meeting Minutes	Motion from Councilor Gooch, seconded by Councilor Hemshorn, to approve the consent

	agenda. Motion passed 5:0
Public Hearing	None
New Business	
a. Oregon Parks and Recreation Grant – Pioneer Park Rehabilitation Agreement	<p>Mr. Kinney & Parks and Recreation Board member Griffin Green gave a brief presentation and answered questions.</p> <p>Motion from Councilor Hemshorn, seconded by Councilor Niegel, to accept the OPRD Local Government Grant for Pioneer Park improvements in the amount of \$387,600 and authorize the appropriate City officials to sign the grant agreement.</p> <p><i>Brief Council discussion of matching funds.</i></p> <p>Motion passed 5:0.</p>
b. Resolution No. 904, Updating the Facility Use Rules	<p>Motion from Councilor Gooch, seconded by Councilor Niegel, to adopt Resolution No. 904 which adopts revised rules governing use of the Community Center, Jordan Bridge, City Parks, and other City facilities, and repeals previous rules as amended. Motion passed 5:0.</p>
Unfinished Business	
a. Resolution No. 903, Amending the Wastewater Systems Development Charge (SDC) to add a Mill Creek Sewer Project Reimbursement Fee	<p>Motion from Councilor Quigley, seconded by Councilor Hemshorn, to adopt Resolution No. 903, implementing a Mill Creek Sewer Project Reimbursement SDC Fee. Motion passed 5:0.</p>
Staff / Commission Reports	
a. Finance Director’s Report – Christine Shaffer	<p>Brief discussion of Financial Statements.</p> <p>The Council inquired about the status of the selection process for a manager at the Stayton Family Memorial Pool. Ms. Shaffer has attempted contact but received no response from Paul Manning, CEO of the YMCA in Salem. This will be discussed further under Business from the Council.</p>
b. Police Chief’s Report – Rich Sebens	<p>Chief Sebens informed the Council that the Marion County Board of Commissioners did vote to close the E. Marion County Justice Court. Staff has begun working on details to implement our own Municipal Court in Stayton.</p>
c. Public Works Director’s Report – Dave Kinney	<p>Council discussion of fence on Burnett Street. Consensus of the Council is to move forward with removal of the fence. However, prior to removal they requested contact be made with the affected</p>

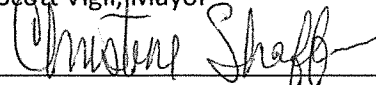
<ul style="list-style-type: none"> d. Planning & Development Director's Report – Dan Fleishman e. Library Director's Report – Louise Meyers 	<p>neighbors.</p> <p>Mr. Fleishman provided an update on the produce stand location. Also, discussion on condemnation of derelict property Stayton.</p> <p>Brief discussion of overdue book fines increase in August.</p>
Presentations / Comments From the Public	None
Business from the City Administrator	None
Business from the Mayor	
<ul style="list-style-type: none"> a. Appointment of Janai Hill to the Planning Commission 	<p>Motion from Councilor Gooch, seconded by Councilor Porter, to ratify the appointment of Janai Hill to the Planning Commission.</p> <p><i>Brief discussion of the Council's desire to see new appointees at the Council meetings when appointed. Mayor Vigil suggested joint meetings with the Council and City Boards and Committees in the future.</i></p> <p>Motion passed 5:0.</p>
Business from the Council	<p>Councilor Quigley requested a formal letter be sent to Paul Manning, CEO of the Family YMCA of Marion-Polk Counties and the Council concurred.</p> <p>Councilor Porter inquired about requirements for used car lots. Mr. Fleishman provided an explanation.</p>
Future Agenda Items	
<ul style="list-style-type: none"> a. Review of City Charter 	

APPROVED BY THE STAYTON CITY COUNCIL THIS 4TH DAY OF NOVEMBER 2013, BY A 3:0 VOTE OF THE STAYTON CITY COUNCIL.

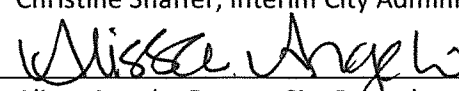
Date: 11/4/13

By: 
A. Scott Vigil, Mayor

Date: 11/4/13

Attest: 
Christine Shaffer, Interim City Administrator

Date: 11/5/13

Transcribed by: 
Alissa Angelo, Deputy City Recorder