

**STAYTON CITY COUNCIL  
MEETING MINUTES  
February 02, 2009**

**CALL TO ORDER**

**7:00 p.m.**

**Mayor Aboud**

**FLAG SALUTE**

**ROLL CALL**

Mayor Gerry Aboud	Councilor Loftus
Councilor Frank	Councilor Vigil
Councilor Hemshorn	Council Walters

**STAFF:**

Don Eubank, City Administrator  
Michael Meeks, Sergeant Police Department  
Dave Kinney, Public Works Director  
Dan Fleishman, City Planner  
Christine Shaffer, Finance Director  
Pam Pugsley, Library Director, excused  
David A. Rhoten, City Attorney, excused  
Jeffrey M. Strickland, Assistant City Attorney, excused  
Rebecca Petersen, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC** – None.

**ANNOUNCEMENTS**

**a. Additions to the agenda:** Mr. Eubank stated that Mr. Kinney would like to review various public works issues.

**CONSENT AGENDA**

**a. January 20, 2009 City Council Meeting Minutes:**

Councilor Loftus pointed out a correction on page 3, first sentence, last word; change to regulations.

**MOTION:** From Councilor Vigil, and seconded by Councilor Walters, to approve the minutes of January 20, 2009 as amended. Motion passed 5:0

**PUBLIC HEARINGS** – None.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – None.

## STAFF/COMMISSION REPORTS

### City Administrator – Don Eubank

- a. Goal Setting Process for 2009:** Mr. Eubank stated that a goal setting session will be held on Saturday, February 28, 2009, 9:00 am to 1:00 pm, at the Library Meeting Room. The City has contracted with Management Consultants Roger Jordan and Bob Wells to facilitate the process.

#### Question/Comments:

1. Did the Council approve the cost of the consultant fee?

Mr. Eubank stated that over the past ten years staff has entered into an agreement with consultants for the goal setting sessions.

2. This should be handled in-house instead of hiring a consultant as it is not a good use of tax payer dollars.
3. It's a good idea to use someone from the outside as they do not know the council and would not be biased.
4. When you use an outside consultant you get a better product.
5. Using an outside facilitator keeps you on track and it is money well spent.

### **b. Charter Revisions:**

Mr. Eubank explained that the booklet of information from the Charter Review process includes the facilitators report, the Proposed City of Stayton Charter, the City of Stayton Charter Review, Policy Revisions and the Proposed City of Stayton Charter with the City Attorney's recommendations.

Mr. Eubank encouraged council members to review the various documents over the next couple of weeks and to get their comments back to him.

Lee Hazelwood, Stayton Oregon. – Mr. Hazelwood stated that he was part of the Charter Review Committee. Some of the decisions the committee agreed to that he does not agree with is that a petition to run for city office should be signed by no less than 10 registered voters in Stayton, term limits should be more than just taking one term off and returning to office, and ordinances should take longer than 30 days before they become effective.

Alan Kingsley, Stayton, Oregon. – Mr. Kingsley stated that he enjoyed working on the Charter Review Committee and that he stands beside what the committee is recommending to the council. He asked that the council approve the committee's recommendations and the attorney's comments.

**c. City Newsletter:** Mr. Eubank stated that all city departments have been working hard to improve customer service. One of the improvements that have been made over the last year is a user friendly Website where all departments have the ability to make changes daily so the site is kept up to date. Another marketing tool that has been talked about for years is a newsletter to inform the citizens of what is going on in the city. Staff has been working on a proposed newsletter called “THE FRONT PORCH”. It will be a bi-monthly Newsletter from the City of Stayton, and initially will be sent out in the utility bills, and placed at businesses that allow the city to do so.

Questions/Comments:

1. Has the city developed a survey for citizen input?

Mr. Eubank stated that the city is moving forward with this.

2. This is a great idea as the public needs to be brought into the process.

3. Sublimity’s newsletter includes articles of public interest such as garage sale information.

**Public Works Director – Dave Kinney**

a. Mr. Kinney reviewed various public works projects and their status.

**PRESENTATIONS/COMMENTS FROM THE PUBLIC-** None

**BUSINESS FROM THE CITY ADMINISTRATOR**

a. **Update on Library Director Recruitment:** Mr. Eubank stated that interviews for the Library Director position have taken place recently and another interview will take place this week. A determination on the final candidate should happen very soon, he said.

**BUSINESS FROM THE MAYOR –** None.

**BUSINESS FROM THE COUNCIL –** In response to a question from the council as to street repairs on N. Fourth Avenue between Ida and Florence Street, Mr. Kinney stated that public works staff filled the potholes but that it is only a temporary fix, at some future time they will need to be repaired.

**ADJOURN**

There being no further business, the meeting was adjourned at 7:40 pm.

APPROVED BY THE STAYTON CITY COUNCIL this 17th day of February 2009, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Gerry Aboud, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Don Eubank, City Administrator

Date: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
Rebecca Petersen, Deputy City Recorder