

**City of Stayton
City Council Meeting Action Minutes
December 16, 2013**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:00 P.M.

Time End: 7:40 P.M.

WORK SESSION #1 AND #2 ATTENDANCE LOG

COUNCIL	STAFF	GUEST(S)
Mayor Scott Vigil	Alissa Angelo, Deputy City Recorder	Diana Dickey, Candidate for Marion County Commissioner
Councilor Emily Gooch	Christine Shaffer, Finance Director	
Councilor Catherine Hemshorn	Rich Sebens, Police Chief	
Councilor Jennifer Niegel		
Councilor Henry Porter		
Councilor Brian Quigley		

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAFF
Mayor Scott Vigil	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Dan Fleishman, Director of Planning & Development
Councilor Catherine Hemshorn	David Kinney, Public Works Director
Councilor Jennifer Niegel	Louise Meyers, Library Director (excused)
Councilor Henry Porter	Rich Sebens, Police Chief
Councilor Brian Quigley	Christine Shaffer, Finance Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
WORK SESSION #1 (6:00 P.M. TO 6:11 P.M.)	
Diana Dickey, Candidate for Marion County Commissioner and City of Salem Councilor	Discussion with Ms. Dickey on current issues affecting the City of Stayton.
WORK SESSION #2 (6:30 P.M. TO 6:47 P.M.)	
Stayton Municipal Court Discussion	Discussion of the Municipal Court and the potential location of the court in the City's Museum building on Second Avenue. Council requested staff confirm the monthly rent for the current Justice Court prior to issuing a 30 day notice to the Historical Society.
REGULAR MEETING (7:00 P.M. TO 7:40 P.M.)	
Presentations / Comments from the Public	None
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None


<p>Consent Agenda a. December 2, 2013 City Council Meeting Minutes</p>	<p>Motion from Councilor Gooch, seconded by Councilor Hemshorn, to approve the consent agenda. Motion passed 4:0 (Niegel abstained).</p>
<p>Public Hearing</p>	<p>None</p>
<p>Unfinished Business a. City Administrator Recruitment</p>	<p>Motion from Councilor Niegel, seconded by Councilor Hemshorn, to direct staff to move forward in the recruitment process with candidate Keith Campbell. Motion passed 4:1 (Quigley).</p>
<p>New Business a. Ordinance No. 964, Storm Water Utility Fee b. Municipal Court Clerk Job Description</p>	<p>Motion from Councilor Niegel, seconded by Councilor Hemshorn, to adopt Ordinance No. 964 as presented. Motion passed 5:0.</p> <p>Motion from Councilor Niegel, seconded by Councilor Gooch, to adopt the Court Clerk / Records Clerk job description as presented. Motion passed 5:0.</p>
<p>Staff / Commission Reports a. Pool Report – Lisa Eckis, YMCA b. Finance Director’s Report – Christine Shaffer c. Police Chief’s Report – Rich Sebens d. Public Works Director’s Report – Dave Kinney e. Planning & Development Director’s Report – Dan Fleishman f. Library Director’s Report – Louise Meyers</p>	<p>Brief review of report.</p> <p>Brief discussion of Financial Statements. Ms. Shaffer also stated she will be coming to the Council with a Resolution to transfer funds from Contingency to cover unexpected labor costs related to the Municipal Court.</p> <p>Chief Sebens and Mr. Kinney briefly spoke about the recent winter weather and the City’s response during the multi-day event.</p> <p>Brief discussion of the recent yard debris collection event held on December 7.</p> <p>None.</p> <p>Brief discussion of the Library Director’s attendance at Council meetings.</p>
<p>Presentations / Comments From the Public</p>	<p>None</p>
<p>Business from the City Administrator</p>	<p>None</p>
<p>Business from the Mayor a. Reappointment of Parks and Recreation Board Members <ul style="list-style-type: none"> • Dennis Vietzke • Cheri Douglas • Pam Pugsley </p>	<p>Motion from Councilor Gooch, seconded by Councilor Hemshorn, to ratify the reappointments of Dennis Vietzke, Cheri Douglas, and Pam Pugsley to the Parks and Recreation Board. Motion passed 5:0.</p>
<p>Business from the Council</p>	<p>None</p>

Future Agenda Items

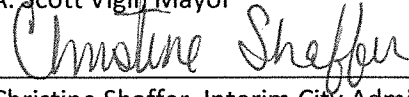
a. Review of City Charter

APPROVED BY THE STAYTON CITY COUNCIL THIS 6TH DAY OF JANUARY 2014, BY A S:0 VOTE OF THE STAYTON CITY COUNCIL.

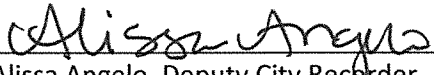
Date: 1-6-2014

By: 
A. Scott Vigil, Mayor

Date: 1/6/2014

Attest: 
Christine Shaffer, Interim City Administrator

Date: 1/6/2014

Transcribed by: 
Alissa Angelo, Deputy City Recorder

