



**Administration • Finance**

362 N. Third Avenue • Stayton, OR 97383  
Phone: (503) 769-3425 • Fax (503) 769-1456

**WATER OFF REQUEST**

Services Order # \_\_\_\_\_

Meter Read \_\_\_\_\_ Account # \_\_\_\_\_

Today's Date: \_\_\_\_\_ Turn Off Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone number: \_\_\_\_\_

Renting                  Selling                  Dormant

Transfer to Acct# \_\_\_\_\_ Transfer Date \_\_\_\_\_

Owners Name \_\_\_\_\_ Phone# \_\_\_\_\_

Spreadsheet          Create S/O          Complete S/O

Final Bill to Customer & Manager or Owner

"This Institution is an equal opportunity provider"