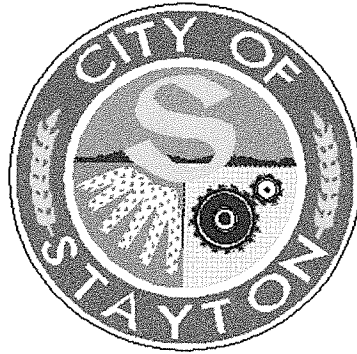


City of Stayton

Adopted Budget, Fiscal Year 2013 - 2014



Budget Committee

City Council

Mayor Scott Vigil
Councilor Emily Gooch
Councilor Catherine Hemshorn
Councilor Jennifer Niegel
Councilor Henry Porter
Councilor Brian Quigley

Citizen Members

Chad Niegel
Luke Cranston
Jennifer Godfrey
Tadd Humphreys
Alan Kingsley
Scott West

Administrative Staff

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Dave Kinney, Public Works Director
Rich Sebens, Chief of Police
Dan Fleishman, Director of Planning & Development
Louise Meyers, Library Director
Alissa Angelo, Deputy City Recorder

**City of Stayton, Oregon
Fiscal Year 2013 - 2014
Budget**

**Fund 10 - General Fund
Program XX - Revenues**

This page itemizes the source of all revenues used to support General Fund programs. They include property taxes, franchise fees, inter-fund transfers, revenues from other agencies and a variety of established fees and miscellaneous income categories.

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	725,026	725,232	600,000	600,000	600,000	600,000
	30 - Beginning Cash	\$ 725,026	\$ 725,232	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
41010	Current Year Taxes	1,563,972	1,614,903	1,649,922	1,612,970	1,612,970	1,612,970
41110	Previously Levied Taxes	54,763	56,880	50,000	50,000	50,000	50,000
41200	Payment In Lieu of Taxes	9,810	10,253	9,000	9,000	9,000	9,000
	31 - Property Taxes	\$ 1,628,544	\$ 1,682,036	\$ 1,708,922	\$ 1,671,970	\$ 1,671,970	\$ 1,671,970
44100	Sublimity Contract - Police	245,252	0	0	0	0	0
45150	Police Reports	1,603	1,479	1,600	1,600	1,600	1,600
45800	School Security Fees	158	344	0	0	0	0
45820	Special Event Security	1,060	160	3,000	3,000	3,000	3,000
46701	Property Tax Reimbursement	1,286	1,229	2,100	2,100	2,100	2,100
49504	Community Center Security	252	168	500	500	500	500
	32 - Charges For Services	\$ 249,611	\$ 3,380	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200
43899	Miscellaneous Grants	1,606	0	1,500	1,500	1,500	1,500
	33 - Grants and Contributions	\$ 1,606	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
42110	Cable Franchise	45,574	44,085	45,000	45,000	45,000	45,000
42120	Telephone Franchise	38,110	36,560	36,000	32,000	32,000	32,000
42130	Sanitary Service Franchise	58,209	62,325	60,000	60,000	60,000	60,000
42140	Pacific Power Franchise	373,640	407,413	375,000	525,000	525,000	525,000
42150	Northwest Gas Franchise	105,216	109,535	110,000	105,000	105,000	105,000
	34 - Franchise Fees	\$ 620,749	\$ 659,918	\$ 626,000	\$ 767,000	\$ 767,000	\$ 767,000
45100	Licenses and Permits	8,547	4,180	6,000	6,000	6,000	6,000
45200	Building Permit Surcharge	34,823	5,913	6,000	6,000	6,000	6,000
45250	Engineering Inspections	0	0	1,500	1,500	1,500	1,500
45400	Planning Fees	10,967	4,350	2,000	2,000	2,000	2,000
45500	Dog Licenses	10,541	0	0	0	0	0
46151	Comm Center Alcohol Service Fee	100	150	500	500	500	500
	35 - Licenses, Permits and Fees	\$ 64,978	\$ 14,593	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
45300	False Alarm Billings	369	195	500	500	500	500
45510	Animal Impound Fees	1,435	0	0	0	0	0
45600	Court and Parking Fees	30,100	36,037	18,000	35,000	35,000	35,000
45700	Impound Fees	2,078	2,125	2,000	5,000	5,000	5,000
	36 - Fines and Forfeitures	\$ 33,982	\$ 38,357	\$ 20,500	\$ 40,500	\$ 40,500	\$ 40,500
41400	Cigarette Tax	11,785	11,296	12,000	11,000	11,000	11,000
41500	Liquor Tax	91,039	94,900	90,000	90,000	90,000	90,000
41600	State Revenue Sharing	62,734	59,595	60,000	64,000	64,000	64,000
41700	Firing Range Fees	1,600	1,000	1,200	1,400	1,400	1,400
	37 - Intergovernmental	\$ 167,158	\$ 166,791	\$ 163,200	\$ 166,400	\$ 166,400	\$ 166,400
43500	Earned Interest	4,507	0	1,000	500	500	500
	38 - Interest	\$ 4,507	\$ -	\$ 1,000	\$ 500	\$ 500	\$ 500

City of Stayton, Oregon

Fiscal Year 2013 - 2014

Budget

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
46100	Rent - Theater	8,591	8,424	9,360	9,360	9,360	9,360
46150	Rent - Community Center	18,757	21,048	20,000	20,000	20,000	20,000
46950	Jordan Bridge Trust	0	599	500	500	500	500
47100	Administrative Transfers	318,695	327,620	340,565	347,335	347,335	347,335
47251	Insurance Proceeds	0	0	10,000	10,000	10,000	10,000
49500	Miscellaneous	1,626	3,051	5,000	5,000	5,000	5,000
49600	Cash Over/Short	55	20	0	0	0	0
	39 - Miscellaneous/Transfers	347,724	360,762	385,425	392,195	392,195	392,195
Total General Fund Revenues		<u>3,843,885</u>	<u>3,651,070</u>	<u>3,529,747</u>	<u>3,663,265</u>	<u>3,663,265</u>	<u>3,663,265</u>

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

**Fund 10 - General Fund
Program 40 - Non-Departmental**

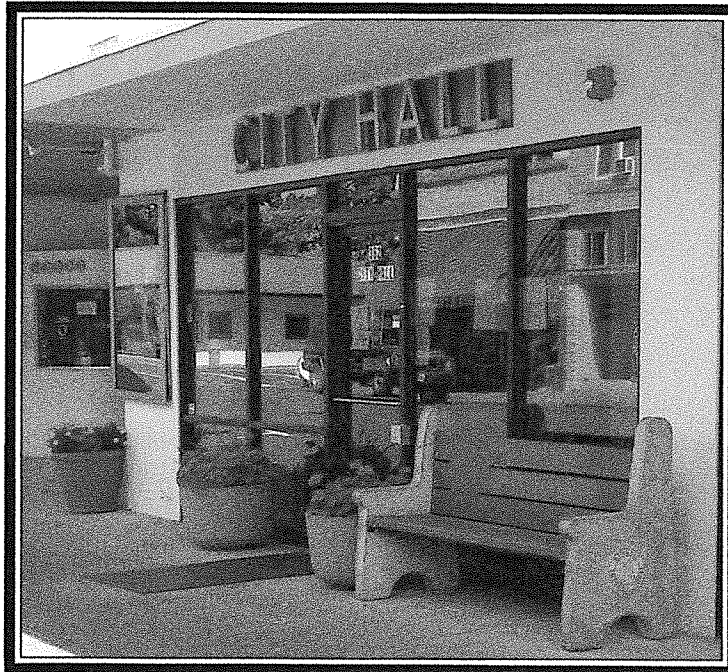
The Non-Departmental area of the General Fund budget accounts for a variety of expenses that tend to be common to the entire fund and many may not be easily identifiable in respect to any specific department. This is also the area of the General Fund budget where any funds set aside as unappropriated or for contingency purposes are reflected.

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
52210	Telephone	0	391	1,200	1,200	1,200	1,200
52220	Miscellaneous	1,011	694	2,500	2,500	2,500	2,500
52410	Theater Expense	284	256	1,000	1,000	1,000	1,000
52610	Employee Incentives	1,105	829	1,000	1,000	1,000	1,000
52620	Employee Health and Safety	544	417	1,000	1,000	1,000	1,000
54120	*Memberships	6,449	6,526	8,000	8,000	8,000	8,000
54150	Conferences - Council Expenses	1,325	487	1,500	1,500	1,500	1,500
59120	Food Bank/Museum Maintenance	36	0	0	0	0	0
59150	Community Grant Program	4,000	4,676	5,000	5,000	5,000	5,000
59140	Audio Visual Expenses	0	1,883	2,700	2,700	2,700	2,700
59160	Election Expense	1,548	0	6,000	6,000	6,000	6,000
61110	Unemployment	13,947	26,244	26,000	25,000	25,000	25,000
62010	Contract Services - IT	22,190	21,696	21,000	22,000	22,000	22,000
62015	Website Maintenance	1,853	1,174	3,000	3,000	3,000	3,000
62120	Contract Services	1,940	0	10,000	15,000	15,000	15,000
62130	Newsletter	675	0	0	0	0	0
62150	Contract Legal	34,608	31,670	42,000	42,500	42,500	42,500
62195	Property Taxes	2,756	2,826	3,000	3,000	3,000	3,000
63110	Audit	2,896	2,496	5,000	5,000	5,000	5,000
63120	Insurance	1,615	1,930	2,600	3,600	3,600	3,600
	Materials and Services	\$ 98,781	\$ 104,195	\$ 142,500	\$ 149,000	\$ 149,000	\$ 149,000
74115	Insurance Repairs	0	0	0	10,000	10,000	10,000
71200	Equipment	3,156	0	10,000	10,000	10,000	10,000
	Capital Outlay	\$ 3,156	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000
90110	Transfer to Swimming Pool Fund	81,300	76,300	73,500	15,000	15,000	15,000
90116	Transfer to Library Fund	145,500	135,500	129,500	119,500	119,500	119,500
90150	Transfer to Facilities Development Fund	45,000	45,000	45,000	45,000	45,000	45,000
90155	Transfer to Vehicle Replacement Fund	61,000	61,000	10,500	55,500	55,500	55,500
	Transfers	\$ 332,800	\$ 317,800	\$ 258,500	\$ 235,000	\$ 235,000	\$ 235,000
95110	Contingency	0	0	192,056	244,302	244,302	244,302
99100	Unappropriated Fund Balance	725,232	629,213	157,972	185,000	185,000	185,000
	Contingency/Unappropriated	\$ 725,232	\$ 629,213	\$ 350,028	\$ 429,302	\$ 429,302	\$ 429,302
Total Non-Departmental		\$ 1,159,969	\$ 1,051,208	\$ 761,028	\$ 833,302	\$ 833,302	\$ 833,302

* Line item 54120 Memberships includes, COG, GFOA, LGPI, Stayton Chamber, OCCMA, and LOC foundation.

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Administration



The Administration Department represents the core function of the City organization. One distinct element of the Department is general administration which includes: oversight of City programs and departments, support of the City Council and various other City boards and committees, and general relations with the public, etc. The second element of the Department is the City's finance function, this consists of budget preparation & monitoring, payroll & employee benefits, accounts payable, accounts receivable, monitoring debt service, utility billing, and working relationships with the City's bank and auditors, etc.

City Hall staff includes Don Eubank, City Administrator; Christine Shaffer, Finance Director; Alissa Angelo, Deputy City Recorder; and Jennie Trent, Associate Accountant. Staff also includes two clerical positions (funded fully from utility revenues); Sandra Goodell, Utility Billing Clerk and Elizabeth Baldwin, Receptionist/Cashier.

City Mission Statement:

Advancing Livability by providing quality public services that are efficient and accessible to the citizens of Stayton"

General Fund Budget:

With City revenues continuing to decline in a difficult economic situation, and expenses continuing to rise, it becomes more challenging each year to maintain the excellent services provided to the Citizens of Stayton. This year health insurance premiums increased 8% for Blue Cross and 12% for Kaiser. The PERS Retirement rates for the Police Department increased 6%. The City of Stayton Retirement Plan for general employees saw great recovery in invested funds and no rate increase this year. We are confident that we are presenting a fiscally responsible budget that shows a significant reduction without cutting any essential services. The City of Stayton is able to provide such outstanding services for the community because of our very dedicated staff.

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 10 - General Fund
Program 41 - Administration

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
51100	City Administrator	101,340	101,643	101,340	71,400	71,400	71,400
51110	Finance Director	68,117	69,479	72,252	76,806	76,806	76,806
51170	Deputy City Recorder	51,309	54,789	51,852	50,393	50,393	50,393
51220	Associate Accountant	44,469	45,543	47,364	48,372	48,372	48,372
51720	Overtime	0	0	1,000	1,000	1,000	1,000
51910	FICA & Medicare	19,172	19,914	20,946	18,970	18,970	18,970
51920	Workers Compensation	11	509	813	842	842	842
51931	Health & Dental	66,573	42,578	58,608	66,654	66,654	66,654
51933	Disability	860	866	1,216	1,386	1,386	1,386
51934	Life Insurance	146	142	160	152	152	152
51935	City Retirement Plan	48,161	50,528	55,087	42,046	42,046	42,046
51936	Flexible Benefits Administration	126	172	135	135	135	135
	Personnel Services	\$ 400,283	\$ 386,162	\$ 410,773	\$ 378,156	\$ 378,156	\$ 378,156
52210	Telephone/Alarms	8,045	8,128	10,000	10,000	10,000	10,000
52330	Building Maintenance	1,107	1,697	2,000	2,000	2,000	2,000
52420	Computer	430	1,316	2,500	2,500	2,500	2,500
52510	Electricity	3,176	2,989	3,500	3,500	3,500	3,500
52520	Natural Gas	1,408	1,594	2,400	2,400	2,400	2,400
53110	Operating Supplies	19,642	18,913	18,500	18,500	18,500	18,500
53120	Advertising	3,207	6,420	6,000	6,000	6,000	6,000
54130	Training/Conferences	2,461	4,848	5,800	5,800	5,800	5,800
62140	Contract-Clerical	0	0	500	500	500	500
	Materials and Services	\$ 39,475	\$ 45,905	\$ 51,200	\$ 51,200	\$ 51,200	\$ 51,200
Total Administration		\$ 439,758	\$ 432,067	\$ 461,973	\$ 429,356	\$ 429,356	\$ 429,356

Stayton Police Department

The Stayton Police Department is a full-service, 24 hour a day Police Department. We have 13 sworn funded positions and 1 civilian records staff. We also have up to 12 volunteers, which are made up of reserve officers and civilian volunteers.

The Department's number one goal is the preservation of life and property. In addition to general law enforcement services, programs include crime prevention, traffic education/enforcement, drug investigations, foot and bicycle, and other services as needed.

This past year we have been able to have a positive impact in the community in several different areas. We continue to host National Night Out events to meet with local citizens in our beautiful parks and neighborhoods. We hosted our 30th annual underprivileged kids fishing derby. We provide Child Safety Seat installations to parents. We provided drug and alcohol education in partnership with the Drug Free Stayton community group, Friends of the Family, OLCC, and the Marion County Health Department. We were able to provide 24 free drug tests to juveniles under 18 through Parent Aid. We continue to host prescription drug turn in events for residents to turn in unused or expired prescription medications. This benefits everyone by keeping these medications from going into our water system and helps keep unsafe medications away from children. We increased traffic enforcement and education to improve community safety especially for children going to and coming from school. For the 7th year we will continue to enforce crosswalk pedestrian safety through a federal grant program. We have started to implement a drug K9 program that is funded through donations and fund raisers. We look forward to having this fully implemented by June of 2013.

In the area of investigations, we continue to make great progress in fighting crime. We participate in several regional multi agency task forces for investigating child abuse, financial crimes, major crimes against persons, underage alcohol enforcement, seniors and disabilities investigations, organized crime and gang investigations, and major traffic crash investigations. In 2012, we responded to **9,275** calls for service and investigated **4,225** crimes.

Alignment with Council Goals:

Council Goal #3: Enhance quality of life by continuing to support parks, library, pool, and public safety.

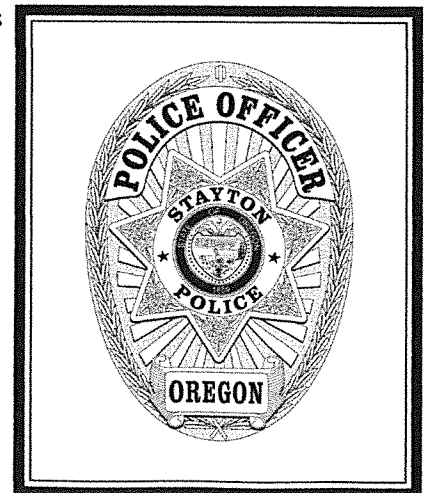
- The department strives to maintain and enhance relationships with both other government entities and the numerous local organizations we are involved with. We continue to work closely with community groups such as Santiam Youth Peer Court who has office space in the Police Department, Drug Free Stayton Community Action Group, Stayton Boy Scouts, and the School District to name a few.
- The department works very hard at improving the Safety of the City which includes making sure our community is safe for citizens to enjoy through both enforcement and prevention. This year we have been increasing our traffic safety program to help reduce traffic accidents and crime. We have also worked to improve our major emergency response.

Council Goal #4: Promote Honest and Efficient City Government

- The Police Department continues to work at providing a customer oriented Police Department. There is a process for the citizens to provide feedback to the Department; comments are taken seriously and are followed up. The Department provides communication to the citizens through multiple media sources to ensure the community is aware of policing issues. We also offer citizens an opportunity to do "ride alongs" with the officers to see first hand how they perform their duties.

CAPITAL OUTLAY:

For Capital Outlay we have included 4 ballistic vests at \$500 each, and \$3,000 or computer upgrades and patrol equipment.



City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 10 - General Fund
Program 42 - Police

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
51120	Police Chief	90,725	92,491	95,628	97,632	97,632	97,632
51230	Police Lieutenant/Admin Sgt.	34,035	69,728	72,120	73,260	73,260	73,260
51260	Police Sergeants (2)	132,827	132,669	137,697	141,837	141,837	141,837
51280	*Police Officers (9)	528,310	470,588	486,961	489,040	489,040	489,040
51281	Salary - Personal Days	27,969	26,482	28,094	28,215	28,215	28,215
51290	Records Supervisor	52,905	53,701	0	0	0	0
51310	Ordinance Officer	24,835	0	0	0	0	0
51320	Clerk (PT)	2,571	0	18,186	24,000	24,000	24,000
51420	Clerk	40,834	41,650	43,320	44,232	44,232	44,232
51720	Overtime Pay	32,980	26,332	35,000	38,000	38,000	38,000
51722	On Call Pay	7,337	0	0	0	0	0
51723	Special Event Security	2,125	800	3,000	3,000	3,000	3,000
51910	FICA & Medicare	72,321	67,692	70,380	71,850	71,850	71,850
51920	Workers Compensation	25,806	13,375	25,667	27,199	27,199	27,199
51931	Health & Dental	207,049	194,302	224,472	217,188	217,188	217,188
51932	PERS Retirement	143,614	165,422	174,521	209,379	209,379	209,379
51933	Disability	3,034	2,872	3,501	4,247	4,247	4,247
51934	Life Insurance	710	677	750	675	675	675
51935	City Retirement Plan	19,452	15,084	7,668	7,829	7,829	7,829
51936	Flexible Benefits Administration	189	213	500	270	270	270
Personnel Services		\$ 1,449,627	\$ 1,374,078	\$ 1,427,465	\$ 1,477,853	\$ 1,477,853	\$ 1,477,853
52110	Office Supplies	3,191	4,597	5,000	5,000	5,000	5,000
52150	Volunteer Supplies	103	100	2,000	2,000	2,000	2,000
52210	Telephone/Alarms	28,595	24,743	30,000	30,000	30,000	30,000
52310	Equipment Lease/Repair/Maintenance	6,322	4,212	4,000	4,000	4,000	4,000
52330	Building Maintenance	1,612	2,634	4,000	4,000	4,000	4,000
52510	Electricity	7,728	7,673	7,400	8,100	8,100	8,100
52520	Natural Gas	1,261	1,211	1,500	1,500	1,500	1,500
53110	Operating Supplies	5,513	6,920	10,000	10,000	10,000	10,000
54110	Uniforms	5,152	2,666	7,500	7,500	7,500	7,500
54130	Training/Conferences	7,039	6,031	8,000	8,000	8,000	8,000
57110	Firearms Training	4,430	4,198	5,000	5,000	5,000	5,000
57115	Emergency Management	0	0	0	500	500	500
57120	Investigation Expense	1,274	724	5,500	6,000	6,000	6,000
57130	Physical Exams/Recruitment	2,681	334	3,500	3,500	3,500	3,500
57140	IT Maintenance/Support	17,782	13,753	13,500	13,500	13,500	13,500
57150	Jail Expense	39	950	1,000	1,000	1,000	1,000
57190	Animal Control	2,593	0	500	250	250	250
57210	Ordinance Control	240	480	1,000	750	750	750
58110	Gasoline & Diesel	28,110	32,919	32,000	35,000	35,000	35,000
58120	Vehicle Maintenance/Repair	18,908	14,991	18,000	20,000	20,000	20,000
58130	Vehicle Lease	2,752	0	0	0	0	0
62120	Contract Services	22,834	15,628	19,500	16,000	16,000	16,000
62121	Contract Services (911)	211,270	217,608	224,138	230,865	230,865	230,865
62150	Contract Legal	6,509	11,467	6,000	6,000	6,000	6,000
63120	Insurance	8,287	10,399	11,729	12,729	12,729	12,729
Materials and Services		\$ 394,225	\$ 384,238	\$ 420,767	\$ 431,194	\$ 431,194	\$ 431,194
71200	Equipment	14,999	529	18,000	6,000	6,000	6,000
Capital Outlay		\$ 14,999	\$ 529	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000
Total Police		\$ 1,858,850	\$ 1,758,844	\$ 1,866,232	\$ 1,915,047	\$ 1,915,047	\$ 1,915,047

* Line item 51280 Police Officers
12 Officer Force Approved 9 Funded

Planning and Development Department

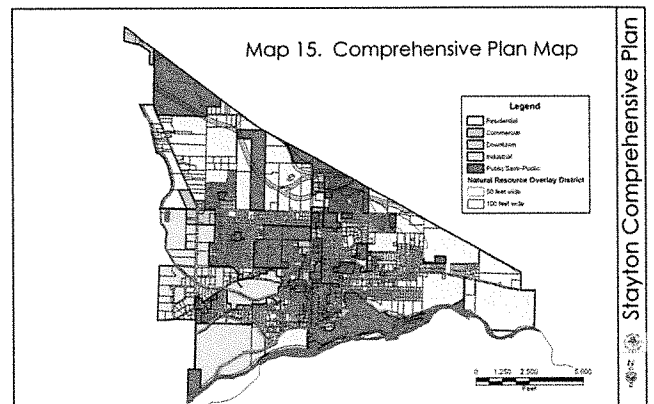
The Planning and Development Department administers State and City land use laws and codes. The Department supports and advises the City Council and Planning Commission regarding all planning and land use matters, as well as economic and community development activities.

The Department is staffed by the Planning and Development Director. Staff responsibilities include attending Planning Commission and City Council meetings, providing customer service and assistance in interpreting Stayton's municipal codes, and processing a wide variety of different land use applications and actions. The Department also staffs *ad hoc* committees, such as the Comprehensive Plan Update Committee.

The Planning Department is responsible for management of the City's Geographic Information System, providing mapping products and technical assistance to the Public Works and Police Departments. With the elimination of the City's Code Enforcement position, the Planning Department has taken over responsibility for enforcement of portions of the City Code.

FY 13-14 will include continued review of the Land Use and Development Code to assure that the City's regulations implement the updated Comprehensive Plan, provide for future livability for City residents and don't needlessly increase the costs of development.

2012 saw a small recovery in the housing development market. Early indications are that this trend may be continuing into 2013. It is likely the City will see industrial and commercial development for the first time in several years. The Department looks forward to a new fiscal year with additional development activity taking place.



Alignment with Council Goals:

Council Goal #2: Encourage economic development which proactively creates family wage jobs.

- The Department maintains an inventory of available commercial and industrial property.
- The Department works closely with the Stayton Sublimity Chamber of Commerce.
- The Department has been working on making sure that the City's Land Use Code and other development policies strike the balance between assuring that new development minimizes its impacts on the City with the ability for businesses to expand and prosper.
- The Department will continue to publicize the Enterprise Zone that provides a short-term property tax exemption to qualified businesses that make new investments that result in job growth.

Council Goal #3: Build partnerships through communication to enhance relations with community organizations, government entities.

- The Department has expanded the information available on land use proceedings on the City's website and has a continual notification system to assure that members of the public are aware of Departmental activities.
- The Department will be making a significant effort into the public participation aspects of updating the City's Code to assure the local goals and policies reflect the aspirations of the citizens of Stayton.

PERSONNEL SERVICES:

The 2013-14 budget continues the Department with only one employee.

MATERIALS AND SERVICES:

The materials and services budget is proposed with a small increase in legal services. Otherwise all other lines are maintained at last year's level.

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

**Fund 10 - General Fund
Program 43 - Planning**

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
51180	City Planner	75,320	76,826	79,908	85,284	85,284	85,284
51910	FICA & Medicare	5,271	5,339	6,113	6,524	6,524	6,524
51920	Workers Compensation	155	106	236	248	248	248
51931	Health & Dental	15,811	14,550	13,260	13,512	13,512	13,512
51933	Disability	259	263	368	425	425	425
51934	Life Insurance	35	35	50	38	38	38
51935	City Retirement Plan	12,804	13,598	14,144	15,095	15,095	15,095
51936	Flexible Benefits Administration	42	45	45	45	45	45
	Personnel Services	\$ 109,698	\$ 110,763	\$ 114,124	\$ 121,171	\$ 121,171	\$ 121,171
52210	Telephone	275	251	400	400	400	400
52420	Computer	939	0	2,200	2,200	2,200	2,200
53110	Operating Supplies	142	165	2,600	2,600	2,600	2,600
53120	Advertising	6,083	1,193	6,000	6,000	6,000	6,000
54120	Memberships	0	0	400	400	400	400
54130	Training/Conferences	534	741	500	500	500	500
57210	Ordinance Enforcement	0	0	0	12,000	12,000	12,000
62150	Contract-Legal	11,750	14,008	12,000	12,500	12,500	12,500
	Materials and Services	\$ 19,723	\$ 16,358	\$ 24,100	\$ 36,600	\$ 36,600	\$ 36,600
Total Planning		\$ 129,421	\$ 127,121	\$ 138,224	\$ 157,771	\$ 157,771	\$ 157,771

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**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

**Fund 10 - General Fund
Program 44 - Community Center**

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
51391	Temporary Employees	513	0	0	0	0	0
51910	FICA & Medicare	39	0	0	0	0	0
51920	Workers Compensation	323	0	0	0	0	0
	Personnel Services	\$ 875	\$ -	\$ -	\$ -	\$ -	\$ -
52210	Telephone/Alarms	2,084	2,785	2,200	2,200	2,200	2,200
52330	Building Maintenance	1,847	2,049	4,000	4,000	4,000	4,000
52510	Electricity	3,505	4,210	4,400	5,000	5,000	5,000
52520	Natural Gas	3,764	3,626	3,700	3,700	3,700	3,700
53110	Operating Supplies	38	110	250	250	250	250
53150	Custodial Supplies	4,700	5,259	7,000	7,000	7,000	7,000
62120	Contract Services- Janitorial	26,911	31,051	33,500	33,500	33,500	33,500
63120	Insurance	1,168	1,397	1,748	2,748	2,748	2,748
	Materials and Services	\$ 44,017	\$ 50,486	\$ 56,798	\$ 58,398	\$ 58,398	\$ 58,398
71200	Equipment	0	0	0	0	0	0
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Community Center		\$ 44,891	\$ 50,486	\$ 56,798	\$ 58,398	\$ 58,398	\$ 58,398

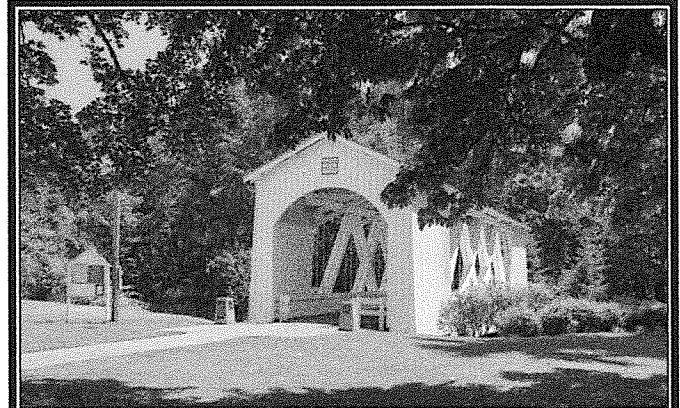
Parks Maintenance

The **Parks Maintenance** fund provides maintenance of the City of Stayton's parks and open spaces. The City owns and maintains pedestrian trails, mini-parks, neighborhood parks, community parks, and natural open spaces. The City maintains 12.7 acres of mini/neighborhood parks, 7.65 acres of community parks, and 106 acres of open space parks. The City's parks system is highly valued by residents and visitors because they help make Stayton a livable community.

Alignment with Council Goals:

Council Goal #3: Enhance the Livability of Stayton by continuing to support parks, pool, library and public safety.

- The City will provide excellent facilities and public spaces for use by Stayton residents and visitors.
- The City will serve as a catalyst to encourage the development of recreation opportunities through partnerships with local organizations.
- Provide quality City parks, recreational trails and open spaces to serve the recreational needs of Stayton's citizens for the next 20 years.



PIONEER PARK

Pioneer Park is the centerpiece of the City of Stayton. With grant funding awards, the City will begin the Pioneer Park Rehabilitation—Phase One, in 2014.

2013 Priority and Implementation Strategy

The Parks Board has spent two years soliciting community ideas, identifying priority improvements and finalizing a Pioneer Park master plan. Pioneer Park is the most heavily used park in the City. The pathways, trail network, picnic areas, restrooms and landscaping should be the gold standard of the City's parks system.

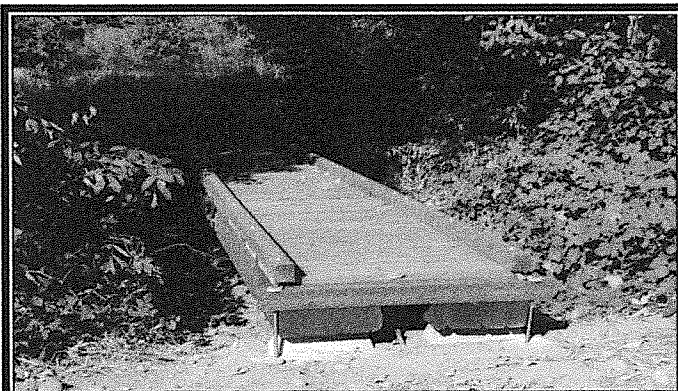
The City has submitted grant proposals to upgrade Pioneer Park. A recreational trails grant proposal was submitted to replace the pedestrian footbridge and a Local Government Grant proposal was submitted to rehabilitate Pioneer Park and construct new restrooms. Additional applications will be submitted to foundations. If the grants are approved, work will occur in 2014 and 2015.

PERSONNEL SERVICES:

One full-time Park Maintenance Worker, and two seasonal maintenance workers. The City utilizes community service workers (assigned by the Marion County Justice Court), students from Stayton High School's Life Skills program and volunteers for on-going maintenance and special projects. The budget includes some flexible hours to deal with winter storm cleanup, special events, and vacations.

MATERIALS AND SERVICES:

The majority of the materials and services expenses are routine expenses for electricity, insurance, vehicle operating/maintenance costs, Jordan Bridge maintenance, cleaning and painting touch-up, and uniforms, training and certification renewals the Parks Maintenance Worker. The Parks Maintenance line item includes funds for materials and services to maintain all parks. It covers supplies, parts for play equipment and structures, turf maintenance, irrigation systems, replacement of vandalized items, and Riverfront Park maintenance. The Contracts and Services line item includes money for engineering and design services. Capital Outlay includes replacement equipment for Parks. No specific capital acquisitions are proposed for 2013-2014.



RIVERFRONT PARK

The footbridge was placed in Riverfront Park as part of the 5K Eagle Scout Trail Run Project conducted by Isaac Jaeger and Randy Smith in October 2012.

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 10 - General Fund
Program 45 - Park Maintenance

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
51380	SR. Parks Maintenance Worker	39,837	42,438	45,312	46,260	46,260	46,260
51390	Seasonal Maintenance Workers (2)	17,718	16,507	18,000	18,000	18,000	18,000
51720	Overtime Pay	0	129	1,500	1,500	1,500	1,500
51910	FICA & Medicare	4,210	4,302	4,958	5,031	5,031	5,031
51920	Workers Compensation	1,666	1,008	1,950	2,547	2,547	2,547
51931	Health & Dental	16,227	18,434	20,004	18,828	18,828	18,828
51933	Disability	143	145	202	234	234	234
51934	Life Insurance	35	35	50	38	38	38
51935	City Retirement Plan	6,585	7,285	8,020	8,188	8,188	8,188
51936	Flexible Benefits Administration	0	0	0	0	0	0
	Personnel Services	\$ 86,422	\$ 90,283	\$ 99,996	\$ 100,626	\$ 100,626	\$ 100,626
52510	Electricity	2,025	2,593	2,300	2,600	2,600	2,600
54110	Uniforms	859	451	750	750	750	750
54130	Training/Conferences	256	267	750	750	750	750
55130	Park Maintenance	15,474	20,356	21,500	23,200	23,200	23,200
56140	Jordan Bridge Maintenance	259	770	500	500	500	500
58110	Gasoline & Diesel	4,826	4,435	5,000	5,000	5,000	5,000
58120	Vehicle Maintenance/Repair	1,772	6,755	4,000	4,000	4,000	4,000
62120	Contract Services	0	0	2,000	2,000	2,000	2,000
63120	Insurance	1,607	1,822	2,280	3,280	3,280	3,280
	Materials and Services	\$ 27,077	\$ 37,450	\$ 39,080	\$ 42,080	\$ 42,080	\$ 42,080
71200	Equipment	0	0	2,500	10,000	10,000	10,000
	Capital Outlay	\$ -	\$ -	\$ 2,500	\$ 10,000	\$ 10,000	\$ 10,000
Total Park Maintenance		\$ 113,499	\$ 127,733	\$ 141,576	\$ 152,706	\$ 152,706	\$ 152,706

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 10 - General Fund
Program 48 - Street Lights

The Street Light budget provides funds for maintenance and power costs related to Stayton's numerous street lights. Pacific Power & Light maintains the street lights and the City pays a monthly fee for each street light, the amount of which is dependent on the type of street light installed. Although not implemented by recent City Councils, the Stayton Municipal Code does provide for a "Street Light Service Charge" designed to cover the cost of this function.

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
52510	Electricity	96,510	102,869	101,915	114,185	114,185	114,185
52515	Street Light Installation	987	364	2,000	2,500	2,500	2,500
	Materials and Services	\$ 97,497	\$ 103,233	\$ 103,915	\$ 116,685	\$ 116,685	\$ 116,685
	Total Street Lights	\$ 97,497	\$ 103,233	\$ 103,915	\$ 116,685	\$ 116,685	\$ 116,685
	Total General Fund Revenues	\$ 3,843,885	\$ 3,651,070	\$ 3,529,747	\$ 3,663,265	\$ 3,663,265	\$ 3,663,265
	Total General Fund Expenditures	\$ 3,843,885	\$ 3,650,691	\$ 3,529,747	\$ 3,663,265	\$ 3,663,265	\$ 3,663,265
		0	379	0	0	0	0
	Expenses						
	Total Personnel Services	2,046,904	1,961,286	2,052,359	2,077,806	2,077,806	2,077,806
	Total GF Material & Services	720,795	741,863	838,360	885,157	885,157	885,157
	Total Capital Outlay	18,155	529	30,500	36,000	36,000	36,000
	Total Transfers	332,800	317,800	258,500	235,000	235,000	235,000
	Total Contingency/Unappropriated	725,232	629,213	350,028	429,302	429,302	429,302
		3,843,885	3,650,691	3,529,747	3,663,265	3,663,265	3,663,265

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Public Works Administration

The **Public Works Administration Fund** was established to consolidate all administrative expenses for the Water, Sewer, Street, Parks and Facilities in the same fund.

This fund pays for administrative costs for the entire Public Works department. Administrative services include building permits, development review, inspection, engineering services, contracts, facilities management, and administration of the City parks, water, sewer, storm sewer utilities and the City's trails, bikeway and street system.

Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Continue to plan for, upgrade and maintain public infrastructure to meet the demands of a growing community.
- Continuously improve the water and wastewater systems to meet the needs of residential, commercial and industrial users while complying with environmental regulations.

Council Goal #3: Enhance the Livability of Stayton by supporting parks, library, pool and public safety.

- Maintain excellent public facilities, parks and public spaces.
- Provide quality library, community buildings, city parks, recreational trails, and open spaces to serve the recreational needs of Stayton's citizens for the next 20 years

2013 Priorities and Implementation Strategies:

For the first time in several years, the City does not have a multi-million dollar public infrastructure project in the budget. Therefore, the Public Works administrative staff will focus on smaller projects, grant writing and facility maintenance issues in FY 2013-2014.

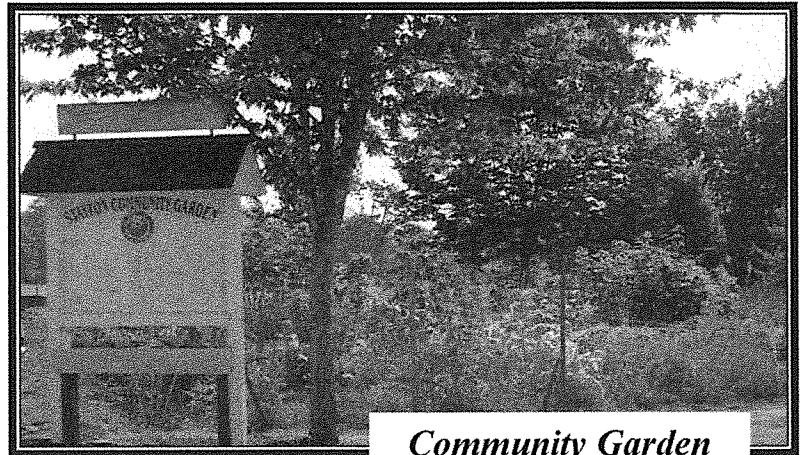
1. **Wastewater Treatment Plant Improvements:** The City will complete our wastewater facilities upgrades by adding a locker/shower building just south of the administrative office building. Sr. Engineering Technician Mike Brash will provide project management services for this project.
2. **Streets and Sidewalk Projects:** The City will complete an overlay on 4th Avenue and focus on street maintenance activities in 2013-2014. Downtown sidewalk repairs will be completed in summer 2013.
3. **Grant Proposals:** The Public Works department has prepared several grant applications to fund Pioneer Park improvements. The staff will submit additional proposals to private foundations to provide matching funds.
4. **GIS Mapping & Data Integration:** The Public Works and Planning departments' goal is to create a user-friendly, accessible Geographic Information System (GIS) for the city. Public Works field staff (Josh Summerfield and Mark Flande) continue to enter GPS field data on all City utilities (water, sewer, storm drainage, and park facilities) into a mobile GPS unit and then download the GPS points into the City's GIS program. Public Works office staff enter easements, utility features (hydrants, meters, manholes, main lines, service lines, size, shape, flow, depth, etc.). Public Works vehicles are equipped with laptop computers. Each employee has GIS information readily accessible. We have included \$6,000 in the budget for interns or students to assist with GPS/GIS data entry. When completed, community members will be able to access GIS maps of all City utilities via the City's website.

PERSONNEL

The Public Works Administration staff includes the Public Works Director David Kinney, Sr. Engineering Technician/Inspector Mike Brash, Public Works Administrative Assistant Jennifer Russell and Permit Clerk Rachel Wolf. The City utilizes our in-house staff to write grant proposals, solicit bids and manage small construction projects, review our buildings and facilities and provide project management for the city's public improvement and maintenance projects.

MATERIALS AND SERVICES

The Public Works Administration Fund covers administrative expenses of the department. Materials and Services include all costs related to the Public Works office at 311 N. Third Avenue including rent, utilities, telephones/alarms, building maintenance, computer maintenance, and equipment leases (copier). The Fund also pays for all personnel related expenses including advertising (recruitment), employee drug testing (random and employment related tests), and training/conferences for the office staff.



Community Garden

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 15 - Public Works Administration

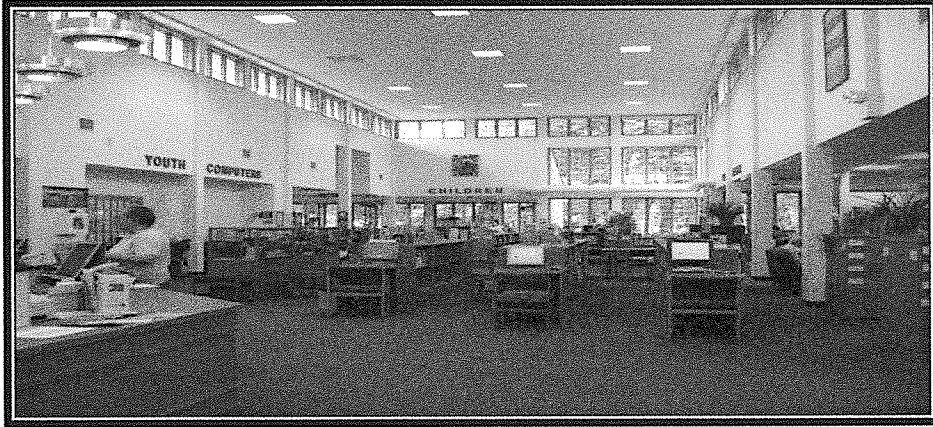
Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	24,278	20,276	50,000	36,000	36,000	36,000
	30 - Beginning Fund Balance	\$ 24,278	\$ 20,276	\$ 50,000	\$ 36,000	\$ 36,000	\$ 36,000
43500	Earned Interest	61	105	100	100	100	100
	38 - Interest	\$ 61	\$ 105	\$ 100	\$ 100	\$ 100	\$ 100
47105	Transfer From Water Fund	169,000	174,000	174,000	174,000	174,000	174,000
47110	Transfer From Sewer Fund	169,000	174,000	174,000	174,000	174,000	174,000
47115	Transfer From Street Fund	85,000	65,000	65,000	65,000	65,000	65,000
49500	Miscellaneous	16	650	2,000	1,000	1,000	1,000
	39 - Miscellaneous/Transfers	\$ 423,016	\$ 413,650	\$ 415,000	\$ 414,000	\$ 414,000	\$ 414,000
Total Revenues		\$ 447,355	\$ 434,031	\$ 465,100	\$ 450,100	\$ 450,100	\$ 450,100

Expenditures

51140	Public Works Director	82,764	86,584	90,036	91,524	91,524	91,524
51215	Public Works Secretary	42,342	40,129	44,916	43,680	43,680	43,680
51310	Ordinance Officer	24,134	0	0	0	0	0
51321	Permit Clerk	35,376	37,328	40,767	38,068	38,068	38,068
51391	Temporary Employees	1,228	0	6,000	6,000	6,000	6,000
51460	SR.Engineer Technician	42,351	46,858	48,557	49,584	49,584	49,584
51720	Overtime	0	0	2,000	2,000	2,000	2,000
51910	FICA & Medicare	16,627	15,110	17,769	17,660	17,660	17,660
51920	Workers Compensation	2,042	1,485	2,768	2,750	2,750	2,750
51931	Health & Dental	63,769	48,245	52,368	44,460	44,460	44,460
51933	Disability	618	544	993	1,121	1,121	1,121
51934	Life Insurance	120	95	160	152	152	152
51935	City Retirement Plan	31,060	29,035	31,102	30,669	30,669	30,669
51936	Flexible Benefits Administration	39	45	135	90	90	90
	Personnel Services	\$ 342,469	\$ 305,460	\$ 337,571	\$ 327,758	\$ 327,758	\$ 327,758
52110	Office Supplies	3,416	4,774	6,000	6,000	6,000	6,000
52210	Telephone/Alarms	4,318	3,003	4,000	4,000	4,000	4,000
52310	Equipment Lease	2,860	2,658	3,000	3,000	3,000	3,000
52330	Building Maintenance	140	34	1,500	1,500	1,500	1,500
52420	Computer Expense	3,735	4,523	6,500	6,500	6,500	6,500
52510	Electricity	3,367	4,132	5,000	5,000	5,000	5,000
53120	Advertising	266	505	5,000	5,000	5,000	5,000
53200	Office Rent	14,145	14,145	14,852	15,150	15,150	15,150
54110	Uniforms	0	0	250	250	250	250
54120	Memberships	5,718	5,653	6,000	6,000	6,000	6,000
54130	Training/Conferences	1,533	2,047	2,500	2,500	2,500	2,500
57131	Employee Drug Testing	630	691	1,000	1,000	1,000	1,000
58110	Gasoline & Diesel	38	0	500	500	500	500
58120	Vehicle Maintenance/Repair	274	10	250	250	250	250
62010	Contract Services - IT	15,558	10,780	13,500	13,500	13,500	13,500
62120	Contract Services	9,479	13,515	15,000	15,000	15,000	15,000
62150	Contract Legal	18,626	9,090	15,000	15,000	15,000	15,000
63120	Insurance	509	799	1,000	2,000	2,000	2,000
	Materials and Services	\$ 84,611	\$ 76,359	\$ 100,852	\$ 102,150	\$ 102,150	\$ 102,150
95110	Contingency	0	0	26,677	20,192	20,192	20,192
99100	Unappropriated Funds	20,276	52,213	0	0	0	0
	Contingency/Unappropriated	\$ 20,276	\$ 52,213	\$ 26,677	\$ 20,192	\$ 20,192	\$ 20,192
Total Expenditures		\$ 447,355	\$ 434,031	\$ 465,100	\$ 450,100	\$ 450,100	\$ 450,100
Total Public Works Admin Revenues		\$ 447,355	\$ 434,031	\$ 465,100	\$ 450,100	\$ 450,100	\$ 450,100
Total Public Works Admin Expenditures		\$ 447,355	\$ 434,031	\$ 465,100	\$ 450,100	\$ 450,100	\$ 450,100

Stayton Public Library



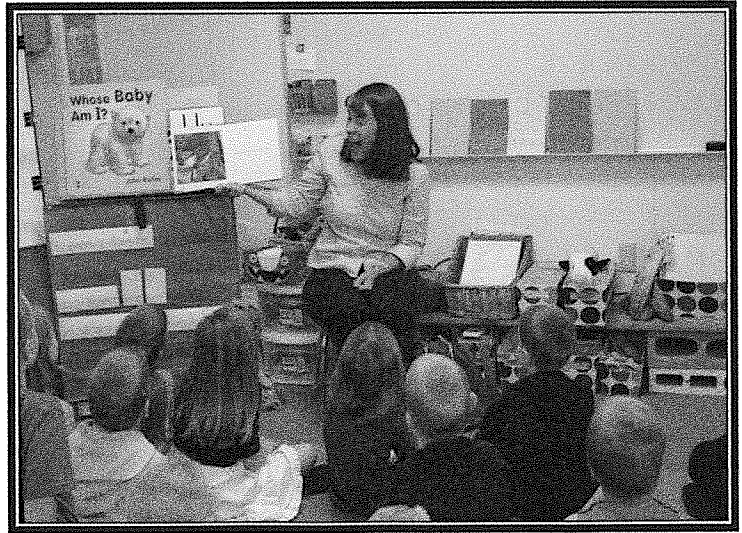
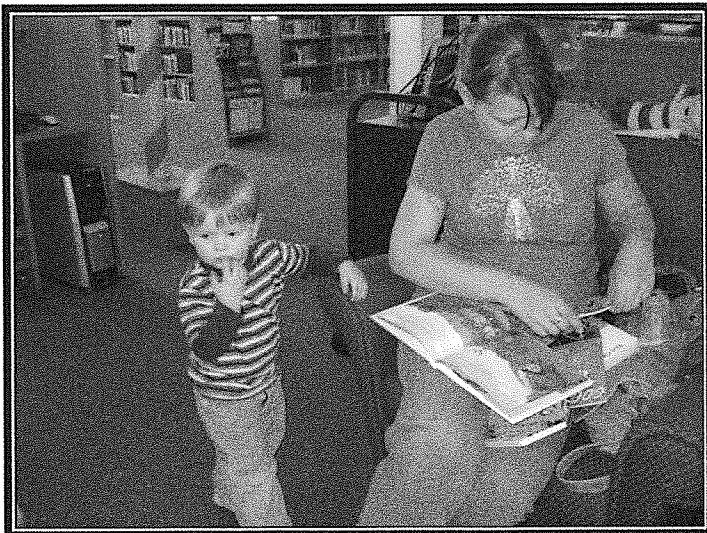
Stayton Public Library is a treasured community resource for the people of East Marion County. We offer service to Stayton and the surrounding area, with a total service population of over 11,000 people. Our patrons and those of other libraries in the Chemeketa cooperative checked out over 150,000 items from Stayton in 2013-14. Personal visits to the library totaled over 100,000 last year. Programs for children and adults drew over 12,000 people.

Membership in the Chemeketa Cooperative Regional Library Service (CCRLS) gives us access to shared collections from 17 other member libraries, increasing our offerings to our patrons. We have received Literacy awards for our commitment to the improvement of reading skills of our community, and have hosted numerous programs and classes that make our goal of being a hub of education, entertainment and services to all and improving the lives of those we serve a reality.

The library is funded by a mix of property taxes, fees, contributions from the Stayton Public Library Foundation, and Chemeketa Cooperative distributions. CCRLS is a valuable service to us, providing over \$140,000 worth of direct investment and services including computer equipment, online access, courier service and IT support.

We partner with many local and County organizations, including Friends of the family, NSSD community Schools After School program, Reading for All, Stayton Sublimity Chamber of commerce, Lions club, Rotary and others.

Staff is dedicated to the goal of being a community hub, as a source of entertainment, education, and services to all citizens. Programming to children and families is a valued part of our community.



City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 16 - Library

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	87,454	112,686	70,000	90,000	90,000	90,000
	30 - Beginning Fund Balance	\$ 87,454	\$ 112,686	\$ 70,000	\$ 90,000	\$ 90,000	\$ 90,000
41110	Previously Levied Taxes	4,060	4,327	4,000	4,000	4,000	4,000
41122	Library Local Option	131,219	132,353	130,700	141,000	141,000	141,000
	31 - Property Taxes	\$ 135,279	\$ 136,680	\$ 134,700	\$ 145,000	\$ 145,000	\$ 145,000
46700	CCRLS Reimbursement	63,422	49,673	80,250	78,783	78,783	78,783
46710	CCRLS Net Lending	1,134	105	200	100	100	100
	32 - Charges For Services	\$ 64,556	\$ 49,778	\$ 80,450	\$ 78,883	\$ 78,883	\$ 78,883
43850	Endowment Contribution	25,000	25,000	25,000	25,000	25,000	25,000
46465	Donations	0	40	5,000	200	200	200
	33 - Grants and Contributions	\$ 25,000	\$ 25,040	\$ 30,000	\$ 25,200	\$ 25,200	\$ 25,200
45655	Meeting Room Rent	2,404	1,135	2,800	4,000	4,000	4,000
45660	Non-Resident Library Fees	9,844	12,037	9,500	9,500	9,500	9,500
	35 - Licenses, Permits and Fees	\$ 12,248	\$ 13,172	\$ 12,300	\$ 13,500	\$ 13,500	\$ 13,500
45650	Library Fines/Miscellaneous	16,169	15,975	15,000	15,000	15,000	15,000
	36 - Fines and Forfeitures	\$ 16,169	\$ 15,975	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
43840	Library State Aid	1,000	1,100	1,100	1,339	1,339	1,339
	37 - Intergovernmental	\$ 1,000	\$ 1,100	\$ 1,100	\$ 1,339	\$ 1,339	\$ 1,339
43500	Earned Interest	406	431	200	400	400	400
	38 - Interest	\$ 406	\$ 431	\$ 200	\$ 400	\$ 400	\$ 400
47100	Transfer From General Fund	145,500	135,500	129,500	119,500	119,500	119,500
49500	Miscellaneous	240		1,600	1,000	1,000	1,000
	39 - Miscellaneous/Transfers	\$ 145,740	\$ 135,500	\$ 131,100	\$ 120,500	\$ 120,500	\$ 120,500
	Total Revenues	\$ 487,852	\$ 490,362	\$ 474,850	\$ 489,822	\$ 489,822	\$ 489,822

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
Expenditures							
51160	Library Director	58,835	60,011	62,412	64,492	64,492	64,492
51340	Library Assistants (2)	54,861	57,384	55,634	63,303	63,303	63,303
51360	Library Aides (8)	105,287	109,421	129,488	130,521	130,521	130,521
51910	FICA & Medicare	15,741	16,285	18,936	19,761	19,761	19,761
51920	Workers Compensation	807	662	964	1,136	1,136	1,136
51931	Health & Dental	34,557	36,502	45,876	51,084	51,084	51,084
51933	Disability	331	339	436	504	504	504
51934	Life Insurance	64	64	80	76	76	76
51935	City Retirement Plan	15,559	16,524	17,190	17,683	17,683	17,683
51936	Flexible Benefits Administration	119	134	90	90	90	90
	Personnel Services	\$ 286,161	\$ 297,327	\$ 331,106	\$ 348,650	\$ 348,650	\$ 348,650
52210	Telephone/Alarms	2,810	2,604	3,000	3,000	3,000	3,000
52330	Building Maintenance	3,414	3,134	5,000	6,000	6,000	6,000
52420	Computer Maintenance	0	614	1,000	1,000	1,000	1,000
52510	Electricity	12,430	12,998	13,560	14,200	14,200	14,200
52520	Natural Gas	3,862	3,265	5,000	5,000	5,000	5,000
53110	Operating Supplies	2,513	2,687	3,500	3,500	3,500	3,500
53115	Book Repair & Supplies	2,378	2,356	4,000	3,000	3,000	3,000
53116	Ready to Read Program	1,117	831	1,346	1,339	1,339	1,339
53118	Postage	209	231	300	300	300	300
54130	Training/Conferences	518	402	2,000	1,000	1,000	1,000
54140	Travel	278	212	500	500	500	500
62010	Contract Services - Custodial	10,387	9,478	10,500	10,500	10,500	10,500
62120	Contract Services - IT	7,223	4,785	6,000	6,000	6,000	6,000
62115	Professional Services (CCRLS)	658	656	1,000	1,000	1,000	1,000
63110	Audit	1,348	659	1,000	1,000	1,000	1,000
63120	Insurance	5,080	6,072	7,600	8,600	8,600	8,600
	Materials and Services	\$ 54,225	\$ 50,983	\$ 65,306	\$ 65,939	\$ 65,939	\$ 65,939
71200	Equipment	1,180	1,414	3,000	3,000	3,000	3,000
72110	Books	14,879	19,353	23,000	25,000	25,000	25,000
72115	Children's Books	7,691	8,104	8,000	9,000	9,000	9,000
72120	Reference Material	0	0	500	300	300	300
72125	Cultural Pass Program	0	455	500	600	600	600
72130	Audio Visual	3,161	3,651	3,800	4,000	4,000	4,000
72135	Children's Audio Visual	1,996	2,179	3,000	3,200	3,200	3,200
72140	Periodicals	2,979	3,225	3,200	3,200	3,200	3,200
72142	Adult Programming	302	187	1,000	800	800	800
72145	Children's Programming	2,591	867	2,500	2,500	2,500	2,500
	Capital Outlay	\$ 34,780	\$ 39,435	\$ 48,500	\$ 51,600	\$ 51,600	\$ 51,600
90062	Transfer To Story Teller Grant Fund	0	0	0	2,000	2,000	2,000
	Transfers	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
95110	Contingency	0	0	29,938	21,633	21,633	21,633
99100	Unappropriated Funds	112,686	102,617	0			
	Contingency/Unappropriated	\$ 112,686	\$ 102,617	\$ 29,938	\$ 21,633	\$ 21,633	\$ 21,633
Total Expenditures		\$ 487,852	\$ 490,362	\$ 474,850	\$ 489,822	\$ 489,822	\$ 489,822
Total Library Revenues		\$ 487,852	\$ 490,362	\$ 474,850	\$ 489,822	\$ 489,822	\$ 489,822
Total Library Expenditures		\$ 487,852	\$ 490,362	\$ 474,850	\$ 489,822	\$ 489,822	\$ 489,822

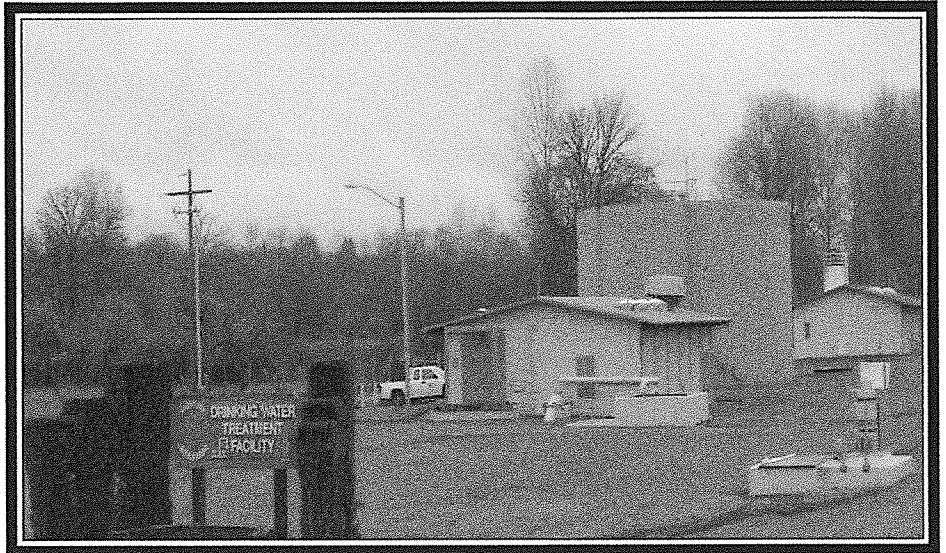
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Water Enterprise Fund

The Water Enterprise Fund provides funding for the treatment and delivery of clean water to the City's residents and customers. The City of Stayton water system includes facilities to treat, store, pump and deliver drinking water to our 2,800 customers. Raw water is delivered from the North Santiam River via the Stayton Ditch (Reid Power Canal) to the City's Water Treatment Facility on 1st Avenue.

The City treats the raw water at the plant using the a slow sand filtration system. Treated water is chlorinated and delivered to residential, commercial, and industrial customers through 44.5 miles of water transmission and distribution lines. The City stores water in the 5.0 million gallon reservoir on E. Pine Street. The reservoir and pump system pressurizes the water system and provides fire storage and an equivalent of three (3) days daily use.

In 2012, the City produced 881 million gallons of water and delivered it to residents, businesses and industries. NORPAC Foods is the City's largest customer, using 357.6 million gallons in 2012. During a peak summer day, the City of Stayton produces and delivers up to 7.1 million gallons of high quality drinking water.



As an enterprise fund, service revenues paid by customers must cover all costs of operating the City of Stayton water system including personnel, materials and services, capital outlay, debt service and major renovations and repairs to the water system.

Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Continue to replace undersized water mains in older areas of the City.
- Plan for future water main extensions to meet the demands of a growing community.

Implementation Strategy:

In 2012, the City updated its capital improvements priority list for the Water System. It identifies 10-15 water main improvements and the addition of a shallow well water source as the highest system priorities for the next 5 years. In 2012-13, the City constructed several improvements:

1. E. Jefferson St. (10th Avenue to 15th Avenue) Water Main—1300' of 8" water main: \$ 135,000
2. 1st & Washington Intersection —150' of 8" water main and new service connections: \$ 30,000
3. NORPAC meter replacement on Ida Street.

Keller Associates and Groundwater Solutions, Inc. (GSI) have assisted staff in a search for a backup well to provide ground water when turbidity in the N. Santiam River is high and the City cannot use surface water as our primary water supply. In October 2012 three test wells were drilled near the existing water treatment plant, but the quantity of water found was too low. The City will continue its search in 2013-2014.

Water Enterprise Fund budget plans for at least one construction project in FY 2013-2014 and a number of on-going maintenance programs under the "System Maintenance" line item.

74120 Capital Outlay: System Improvements

Birch / Douglas (Locust to Washington) Water Mains. The City will design and install two new 8" water mains between Locust Street and W. Washington St. over the next two years. The cost estimate is \$200,000+/- . The water mains will replace undersized 1.25" steel, 2" PVC and 4" steel water lines that do not provide sufficient looping and fire flows to this neighborhood.

Water Enterprise Fund Continued

Implementation Strategy continued:

74120 Capital Outlay: Plant Improvements

Well Improvements. The Water System Master Plan recommends the City develop a second well to provide water when the City is unable to use the North Santiam River water due to high turbidity levels. \$75,000 is budgeted in 2013-2014 to continue the search for a new shallow well.

55120 Materials & Services: System Maintenance

Radio Read Meters. The Water Department has installed 945 radio read meters in high traffic areas of the City, such as Wilco Road and Shaff Road. The goal is to replace all of the 2,800 meters in the City with radio read meters over a 7-year time period. In 2013-14, an additional 200 meters will be purchased and installed.

Water Main Valve Replacements. The City inspects and exercises water valves regularly and replaces damaged or inoperable valves as they are identified to improve the operational efficiency of the water transmission and distribution system. The City adds 2-3 main line valves annually to isolate neighborhoods.

Service Line Replacements. The City will continue the monthly program to replace 4 service lines per month. In 2013-14, the City will replace about 10 service lines on W. Washington Street, connect them to the existing 12" main and abandon older small diameter mains that are no longer needed.

62130 Contracted Services: Engineering Services - \$25,000

Water Main Project Engineering. The City has budgeted \$25,000 in engineering services to cover basic engineering services and to assist with the design of the Douglas and Birch Street water mains, well development and water rights.

The following are quick notes on some other line items

MATERIALS AND SERVICES

52210 Telephone/Alarms \$ 8,000 - \$4,000 from current budget to reflect recent reductions in telephone costs

CAPITAL OUTLAY

74115 Insurance Repairs \$10,000 New line item. Allocates costs for insurance related repairs. One example would be if a driver hits and damages a fire hydrant, the driver's insurance company will reimburse the City for the cost of the hydrant repair. This allows for better tracking of these expenses.

DEBT SERVICE

88130 OECD Interest \$168,543

88140 OECD Principal \$190,269 The City has a 20-year loan schedule to pay off the \$5.138 million Safe Drinking Fund loan. Final payment will be made in 2032. The budget includes the second principal and interest payments on this loan.



City of Stayton, Oregon
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Fund 20 - Water Enterprise Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	352,668	709,540	960,000	690,000	690,000	690,000
	30 - Beginning Fund Balance	\$ 352,668	\$ 709,540	\$ 960,000	\$ 690,000	\$ 690,000	\$ 690,000
44200	Customer Receipts	1,629,032	1,717,199	1,745,000	1,745,000	1,745,000	1,745,000
	32 - Charges For Services	\$ 1,629,032	\$ 1,717,199	\$ 1,745,000	\$ 1,745,000	\$ 1,745,000	\$ 1,745,000
44300	Hook Up Fees	7,332	7,505	9,000	9,000	9,000	9,000
49501	Late Fees	21,695	21,180	20,000	20,000	20,000	20,000
	35 - Licenses, Permits and Fees	\$ 29,027	\$ 28,685	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
43500	Earned Interest	2,573	3,685	3,500	3,500	3,500	3,500
	38 - Interest	\$ 2,573	\$ 3,685	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
47251	Insurance Proceeds	11,195	0	10,000	10,000	10,000	10,000
48200	Transfer from SDC	108,140	0	0	0	0	0
48282	Transfer from Water Construction Fund	0	25,476	0	0	0	0
49500	Miscellaneous	2,764	2,483	1,000	1,000	1,000	1,000
	39 - Miscellaneous/Transfers	\$ 122,099	\$ 27,959	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Total Revenues		\$ 2,135,399	\$ 2,487,068	\$ 2,748,500	\$ 2,478,500	\$ 2,478,500	\$ 2,478,500

Expenses

51150	Public Works Supervisor	55,920	51,763	59,091	57,611	57,611	57,611
51420	Clerk	17,865	18,223	18,954	19,356	19,356	19,356
51430	Plant Operator (0.5)	2,121	1,262	0	0	0	0
51435	Chief Operator (1)	63,422	65,311	67,284	68,700	68,700	68,700
51440	Maintenance Worker (2.5)	131,716	117,562	114,728	109,386	109,386	109,386
51470	Utility Clerk	18,618	19,928	20,730	21,168	21,168	21,168
51710	Weekend Duty	0	0	5,500	5,500	5,500	5,500
51720	Overtime Pay	5,971	5,003	6,000	6,000	6,000	6,000
51730	Holiday Pay	0	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	21,565	20,344	22,475	22,125	22,125	22,125
51920	Workers Compensation	8,978	7,642	11,082	10,627	10,627	10,627
51931	Health & Dental	60,357	56,241	82,986	64,248	64,248	64,248
51933	Disability	852	877	1,165	1,334	1,334	1,334
51934	Life Insurance	164	165	240	190	190	190
51935	City Retirement Plan	39,376	42,533	46,158	46,654	46,654	46,654
51936	Flexible Benefits Administration	165	117	270	135	135	135
	Personnel Services	\$ 427,090	\$ 406,970	\$ 458,163	\$ 434,534	\$ 434,534	\$ 434,534
52110	Office Supplies	355	894	1,200	1,200	1,200	1,200
52120	Billing Supplies	12,715	13,969	18,000	18,000	18,000	18,000
52210	Telephone/Alarms	6,458	6,017	12,000	8,000	8,000	8,000
52330	Building Maintenance	0	48	500	500	500	500
52420	Computer Expense	1,000	737	12,300	10,000	10,000	10,000
52510	Electricity	88,356	92,481	101,500	101,500	101,500	101,500
52520	Natural Gas	1,992	2,142	3,000	3,000	3,000	3,000
52600	Bad Debt Expense	145	450	1,000	1,000	1,000	1,000
54110	Uniforms	1,619	1,848	2,500	2,500	2,500	2,500
54130	Training/Conferences	2,788	1,633	3,500	3,500	3,500	3,500
55110	Plant Operating Expense	24,629	41,356	46,000	46,000	46,000	46,000
55120	System Operating Expense	113,982	136,684	151,500	151,500	151,500	151,500
56130	Water Supply	28,192	29,261	33,660	33,660	33,660	33,660
58110	Gasoline & Diesel	12,042	16,422	16,000	18,000	18,000	18,000
58120	Vehicle Maintenance/Repair	9,059	10,211	16,000	16,000	16,000	16,000
62010	Contract Services - IT	0	5,995	7,500	7,500	7,500	7,500

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
62013	Website Maintenance	0	0	1,500	1,500	1,500	1,500
62120	Contract Services	6,306	0	2,500	2,500	2,500	2,500
62170	Contract Engineer	4,455	19,809	25,000	25,000	25,000	25,000
63110	Audit	6,130	6,148	7,500	7,500	7,500	7,500
63120	Insurance	16,387	19,430	24,230	25,230	25,230	25,230
	Materials and Services	\$ 336,611	\$ 405,534	\$ 486,890	\$ 483,590	\$ 483,590	\$ 483,590
71200	Equipment	0	0	5,000	5,000	5,000	5,000
74115	Insurance Repairs	8,795	0	10,000	10,000	10,000	10,000
74110	Plant Improvements	7,450	21,414	75,000	75,000	75,000	75,000
74120	System Improvements	87,320	70,959	150,000	150,000	150,000	150,000
	Capital Outlay	\$ 103,565	\$ 92,373	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
81130	Refund Bond Principal	160,000	0	0	0	0	0
81140	OEDD Principal (1993)	36,025	37,894	39,861	41,930	41,930	41,930
81210	Refund Bond Interest	4,190	0	0	0	0	0
81240	OEDD Interest (1993)	7,413	6,212	4,245	2,177	2,177	2,177
81320	OECD Principal (2011)	0	0	181,573	190,269	190,269	190,269
81340	OECD Interest (2011)	0	0	525,462	168,543	168,543	168,543
	Debt Service	\$ 207,627	\$ 44,106	\$ 751,141	\$ 402,919	\$ 402,919	\$ 402,919
90110	Transfer To General Fund	135,000	139,000	144,560	147,500	147,500	147,500
90115	Transfer To Public Works Admin Fund	169,000	174,000	174,000	174,000	174,000	174,000
90150	Transfer To Facilities Development Fund	10,000	22,419	22,419	22,419	22,419	22,419
90155	Transfer To Vehicle Replacement Fund	36,967	47,338	47,338	47,338	47,338	47,338
	Transfers	\$ 350,967	\$ 382,757	\$ 388,317	\$ 391,257	\$ 391,257	\$ 391,257
95110	Contingency	0		248,739	291,182	291,182	291,182
99100	Unappropriated Balance	709,540	1,155,328	175,000	235,018	235,018	235,018
	Contingency/Unappropriated	\$ 709,540	\$ 1,155,328	\$ 423,739	\$ 526,200	\$ 526,200	\$ 526,200
Total Expenses		\$ 2,135,399	\$ 2,487,068	\$ 2,748,250	\$ 2,478,500	\$ 2,478,500	\$ 2,478,500
Total Water Revenues		\$ 2,135,399	\$ 2,487,068	\$ 2,748,500	\$ 2,478,500	\$ 2,478,500	\$ 2,478,500
Total Water Expenses		\$ 2,135,399	\$ 2,487,068	\$ 2,748,250	\$ 2,478,500	\$ 2,478,500	\$ 2,478,500

Sewer Enterprise Fund

The Sewer Enterprise Fund provides funding to transport and treat raw sewerage for residential, commercial, and industrial customers in Stayton and Sublimity. Sewerage is delivered to the Wastewater Treatment Plant via 33 miles of sanitary sewer collection lines and four sanitary sewer lift stations in Stayton. As an enterprise fund, revenues paid by customers must cover all costs for the City of Stayton wastewater collection, treatment and biosolids disposal system including personnel, materials and services, capital outlay and debt service.

Alignment with Council Goals:

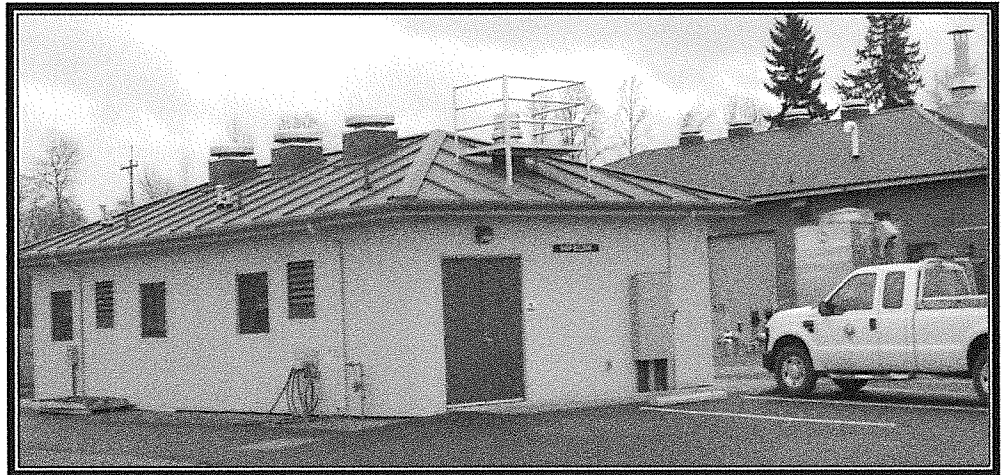
Council Goal #1: Improve Public Infrastructure

- Complete wastewater treatment plant upgrades to meet the demands of a growing community.
- Comply with the City's NPDES waste discharge permit and environmental regulations.

REVENUES:

Revenues for this fund are received from Stayton sewer user fees as well as monthly flow-related fees from the City of Sublimity.

The City has approximately 2,700 residential, 217 commercial, 22 industrial and 25 public/other customers. Under terms of the USDA-Rural Utilities Service (RUS) loan agreement the City must charge wastewater utility rates that guarantee repayment of the RUS loan and on-going maintenance and operation of the system. The City Council has adopted annual rate increases for the next four years to cover these costs. The first rate increase took effect in July 2010. Annual increases are scheduled from 2011 to 2014. The July 2013 increase is 8.0% - \$4.00 per month for a single family residence.



Wastewater Treatment Plant Project: Shop Building

2012 Priorities and Implementation Strategy:

The City completed the \$11.3 million wastewater treatment plant improvements in 2012. Annual maintenance objectives include sewer line cleaning, televising, repair, replacement, lift station maintenance, wastewater treatment plant operation and maintenance, pump maintenance, sludge disposal, tracking and billing sewer charges, etc.

PERSONNEL SERVICES:

Current staffing includes the Wastewater Supervisor, five Maintenance Worker positions, a 0.5 FTE position shared with the Water Fund (weekend duty) and portions of the salaries of the Receptionist / Cashier and Utility Billing Clerk. The City has 5 employees with a combined 90+ years of experience in wastewater systems treatment, operation and maintenance. The City also will continue to work with Linn-Benton Community College (LBCC) by providing training opportunities/work-study positions for their students. In each of the last two years, the budget has included funds to add one wastewater operator, but we have delayed adding this position until all of the facility improvements were completed. We anticipate a new person will be hired in January 2014.

MATERIALS AND SERVICES:

Materials and services covers all regular operating and maintenance expenses for the WWTF, biosolids handling, pump stations and sewer collection system. Plant operating costs at the WWTF have changed with all the new equipment. Affected line items include electricity, natural gas, biosolids disposal and plant operating expenses:

52510	Electricity	\$ 210,000	+ \$20,000	Increased electrical costs for new facilities.
52520	Natural Gas	\$ 150,000	No change	Same as 2012-13 budget.

Gas-fired sludge dryer is on line, but it is still undergoing commissioning of the equipment. Annual gas costs were originally estimated at \$100,000, but we are cautiously budgeting a higher amount in 2013-14.

Sewer Enterprise Fund Continued

MATERIALS AND SERVICES:

55110 *Plant Operating Expense* \$ 150,000 No change.

Lab: Testing for NPDES permit compliance including lab equipment, chemicals, testing supplies, contract lab testing fees, & safety items. **Plant:** Replacement filters, lights, drives, belts, media, safety items, building/grounds maintenance & repairs, UV lights and covers. Replacement parts and equipment for all circuit boards, pumps, valves, motors, and controllers. **Emergency repairs** (\$25,000). **Contracted Services:** Scheduled and unscheduled maintenance by contractors to mechanical, electrical, instrumentation and controls (\$40,000). Maintenance of Huber step-screen (\$10,000). Rehabilitation of the Class B Biosolids belt filter press (\$50,000).

55120 *System Operating Expense* \$ 180,000 No change.

Lift Stations--\$25,000. Scheduled maintenance and emergency repairs to the sewer lift stations. **Collection System**--\$150,000. Safety items, testing supplies, locating equipment, grounds maintenance of lift stations, TV Inspection & Cleaning. Annual contract with C-More Pipe to perform annual maintenance program (2nd year of 5-year contract). Includes line repairs, manhole repairs, smoke testing as problems are identified during inspections and cleaning.

56110 *Sludge Disposal* \$ 65,000 No change.

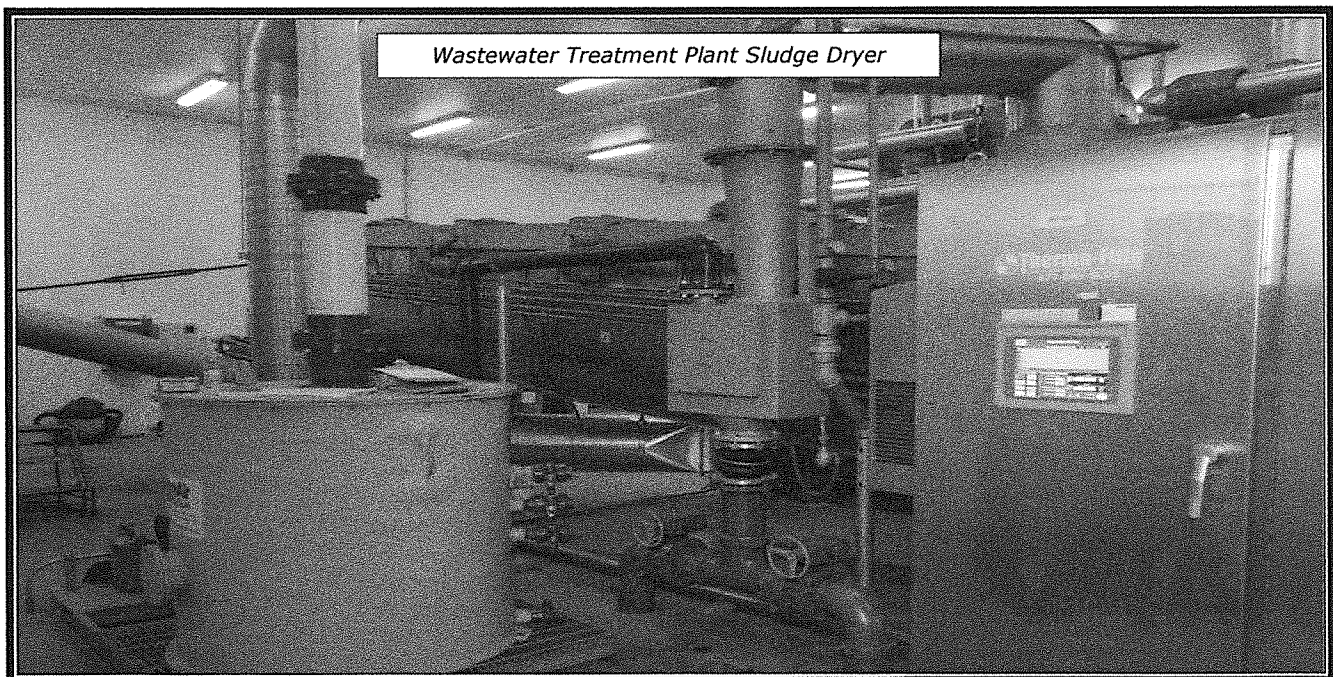
Chemicals (polymer and quicklime), testing, materials for the belt press sludge disposal system. Rock for roads at biosolids application sites. The City must haul away all Class B Biosolids that have been stored at the WWTF site during 2013. City is waiting for DEQ to approve Stayton's biosolids management plan which will allow farmers to pick up and haul away the Class A biosolids, thereby reducing city costs.

CAPITAL OUTLAY:

Capital outlay expenses include building or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000. The proposed budget includes several projects for 2013-2014:

74110 *Plant Improvements* \$ 200,000 Grit removal system (\$45,000) and a locker/changing building for the WWTF operators.

74120 *System Improvements* \$ 100,000 Sewer pipe relining/rehabilitation as part of the City's inflow & infiltration program. Inflow & Infiltration repairs stop leaks and extend pipe life for 20-40 years.



City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 30 - Sewer Enterprise Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	2,145,410	2,271,037	2,414,000	2,300,000	2,300,000	2,300,000
	30 - Beginning Fund Balance	\$ 2,145,410	\$ 2,271,037	\$ 2,414,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000
44100	Sublimity Contract	258,636	282,014	300,000	321,000	321,000	321,000
44101	Sublimity Loan Repayment	143,953	142,331	141,680	200,680	200,680	200,680
44200	Customer Receipts	1,928,330	2,062,131	2,185,000	2,345,000	2,345,000	2,345,000
	32 - Charges For Services	\$ 2,330,920	\$ 2,486,475	\$ 2,626,680	\$ 2,866,680	\$ 2,866,680	\$ 2,866,680
43500	Earned Interest	7,997	10,021	9,000	9,000	9,000	9,000
	38 - Interest	\$ 7,997	\$ 10,021	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
45230	Developer Reimbursements	0	0	0	0	0	0
47251	Insurance Proceeds	0	0	0	10,000	10,000	10,000
48200	Transfer From SDC	150,000	0	0	0	0	0
49500	Miscellaneous	2,512	2,287	2,500	2,500	2,500	2,500
	39 - Miscellaneous/Transfers	\$ 152,512	\$ 2,287	\$ 2,500	\$ 12,500	\$ 12,500	\$ 12,500
Total Revenues		\$ 4,636,838	\$ 4,769,820	\$ 5,052,180	\$ 5,188,180	\$ 5,188,180	\$ 5,188,180

Expenses

51155	Wastewater Supervisor	63,147	63,846	65,724	66,804	66,804	66,804
51390	Seasonal and Part-Time Staff	1,220	1,380	7,500	7,500	7,500	7,500
51420	Clerk	17,865	18,222	18,954	19,356	19,356	19,356
51425	Chief Operator	40,482	0	60,985	62,274	62,274	62,274
51430	Plant Operator (4.5)	190,884	202,314	217,182	222,852	222,852	222,852
51440	Maintenance Worker	2,232	1,365	2,800	2,800	2,800	2,800
51445	Collection System Operator	0	29,988	38,214	37,158	37,158	37,158
51470	Utility Clerk	18,618	19,928	20,730	21,168	21,168	21,168
51710	Weekend Duty	0	0	6,000	6,000	6,000	6,000
51720	Overtime Pay	482	1,051	4,000	4,000	4,000	4,000
51730	Holiday Pay	0	0	1,000	1,000	1,000	1,000
51910	FICA & Medicare	24,613	24,807	30,973	31,652	31,652	31,652
51920	Workers Compensation	10,355	7,114	14,158	12,766	12,766	12,766
51931	Health & Dental	58,079	67,951	103,248	108,996	108,996	108,996
51933	Disability	1,064	1,108	1,602	1,926	1,926	1,926
51934	Life Insurance	220	218	200	266	266	266
51935	City Retirement Plan	49,545	52,167	72,465	64,990	64,990	64,990
51936	Flexible Benefits Administration	123	114	225	180	180	180
	Personnel Services	\$ 478,931	\$ 491,574	\$ 665,960	\$ 671,688	\$ 671,688	\$ 671,688
52110	Office Supplies	1,017	1,098	1,500	1,500	1,500	1,500
52120	Billing Supplies	12,671	13,969	18,500	18,500	18,500	18,500
52210	Telephone/Alarms	6,929	4,083	6,200	7,000	7,000	7,000
52420	Computer Expense	11,365	12,164	16,000	16,000	16,000	16,000
52510	Electricity	183,430	188,436	190,000	210,000	210,000	210,000
52520	Natural Gas	0	1,113	150,000	150,000	150,000	150,000
52600	Bad Debt Expense	360	815	1,000	1,000	1,000	1,000
54110	Uniforms	2,011	2,739	3,045	3,000	3,000	3,000
54120	Memberships	1,738	791	1,935	1,935	1,935	1,935
54130	Training/Conferences	4,453	5,175	5,000	5,000	5,000	5,000
55110	Plant Operating Expense	89,645	84,102	150,000	150,000	150,000	150,000
55115	Permit - NPDES	20,520	6,656	15,000	15,000	15,000	15,000
55120	System Operating Expense	154,484	199,721	180,000	180,000	180,000	180,000
55121	Mill Creek Sewer Maintenance	10,988	8,152	10,000	10,000	10,000	10,000
55124	Storm System Operating Expense	23,958	12,435	15,000	20,000	20,000	20,000
56110	Sludge Disposal	57,961	46,655	65,000	65,000	65,000	65,000

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
58110	Gasoline & Diesel	10,806	8,914	10,500	10,500	10,500	10,500
58120	Vehicle Maintenance/Repair	7,807	10,835	12,500	12,500	12,500	12,500
62010	Contract Services - IT	0	5,977	7,500	7,500	7,500	7,500
62120	Contract Services	10,810	7,396	15,000	15,000	15,000	15,000
62135	Contract Stormwater	0	2,971	2,500	22,500	22,500	22,500
62150	Contract Legal	17,117	36,062	150,000	150,000	150,000	150,000
62170	Contract Engineer	21,770	34,812	10,000	25,000	25,000	25,000
62180	Contract I&I Evaluation	0	1,196	20,000	20,000	20,000	20,000
63110	Audit	6,130	6,558	14,500	14,500	14,500	14,500
63120	Insurance	23,949	28,351	34,589	35,589	35,589	35,589
65110	Bond Registrar Fees	0	0	0	750	750	750
	Materials and Services	\$ 679,919	\$ 731,176	\$ 1,105,269	\$ 1,167,774	\$ 1,167,774	\$ 1,167,774
74110	Plant Improvements	152,027	94,320	195,000	200,000	200,000	200,000
74115	Insurance Repair	0	0	0	10,000	10,000	10,000
74120	System Improvements	0	0	100,000	100,000	100,000	100,000
74130	Storm System Improvements	0	12,674	20,000	20,000	20,000	20,000
	Capital Outlay	\$ 152,027	\$ 106,994	\$ 315,000	\$ 330,000	\$ 330,000	\$ 330,000
81150	State Revolving Loan Fund Principal	180,170	185,470	190,925	0	0	0
81250	State Revolving Loan Fund Interest	116,890	111,590	106,135	0	0	0
81260	State Revolving Service Fee	20,239	19,338	18,441	0	0	0
81310	Refunding Bond - Principal	0	0	0	320,000	320,000	320,000
81320	Refunding Bond - Interest	0	0	0	164,650	164,650	164,650
81410	RD Bond Principal	46,218	43,900	50,805	116,757	116,757	116,757
81420	RD Bond Interest	125,825	128,142	121,238	228,690	228,690	228,690
	Debt Service	\$ 489,342	\$ 488,440	\$ 487,544	\$ 830,097	\$ 830,097	\$ 830,097
90083	Transfer to 10th Ave Fund	0	0	75,000	0	0	0
90110	Transfer To General Fund	165,075	170,000	176,800	180,350	180,350	180,350
90115	Transfer To Public Works Admin Fund	169,000	174,000	174,000	174,000	174,000	174,000
90150	Transfer to Facilities Development Fund	11,000	13,168	13,168	13,168	13,168	13,168
90155	Transfer To Vehicle Replacement Fund	76,200	92,728	92,728	92,728	92,728	92,728
90183	Transfer to Sewer Construction Fund	151,000	0	300,000	0	0	0
	Transfers	\$ 572,275	\$ 449,896	\$ 831,696	\$ 460,246	\$ 460,246	\$ 460,246
95110	Contingency	0	0	384,141	1,250,000	1,250,000	1,250,000
95140	Debt Reserve Fund	0	0	491,270	431,447	431,447	431,447
99100	Unappropriated Balance	2,264,344	2,501,740	771,300	46,928	46,928	46,928
	Contingency/Unappropriated	\$ 2,264,344	\$2,501,740	\$ 1,646,711	\$ 1,728,375	\$ 1,728,375	\$ 1,728,375
Total Expenses		\$ 4,636,838	\$4,769,820	\$ 5,052,180	\$ 5,188,180	\$ 5,188,180	\$ 5,188,180
Total Sewer Revenues		\$ 4,636,838	\$4,769,820	\$ 5,052,180	\$ 5,188,180	\$ 5,188,180	\$ 5,188,180
Total Sewer Expenses		\$ 4,636,838	\$4,769,820	\$ 5,052,180	\$ 5,188,180	\$ 5,188,180	\$ 5,188,180

Street Fund

The **Street Fund** provides funding to maintain 36 curb miles of improved streets (striping, sweeping, patching, overlays, slurry seals, etc.) and limited maintenance on miles of unimproved streets (dust control, limited pothole patching, etc.).

The FY 2013-2014 Budget provides funding to meet annual maintenance objectives: pavement patching, crack sealing, sidewalk repairs, ADA ramp installation, directional and regulatory signage, signal electrical costs, striping, dust control, street tree maintenance, leaf clean-up, storm drainage, bike path, traffic control, and transportation system related engineering services.

Only one capital project is included in the proposed budget:

1. 4th Avenue Overlay.



Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Implement an active annual street maintenance program including crack sealing, pavement patching, street tree maintenance, sidewalk repair and gravel street maintenance activities.
- Overlay or reconstruct selected streets annually.

Implementation Strategy:

Since March 2011, the City of Stayton has collected a Transportation Maintenance Fee with monthly utility bills. The fee generates \$84,000 per year which must be spent for street and sidewalk maintenance activities. Coupled with the annual Oregon State Gas Tax distribution to the City, the Street Fund budget is used for street, sidewalk, bikeway and trail maintenance. The combination of funding has enabled the City to make significant street improvements over the past three years.

10th Avenue Reconstruction. In 2012 North Santiam Paving reconstructed 10th Avenue from Fern Ridge Road to E. Santiam Street was completed on time and within the \$1,767,000 budget. The project was financed with an ODOT-Immediate Opportunity fund grant, ODOT-STP funds, gas taxes and street maintenance funds and a significant contribution from Santiam Hospital. We are all pleased with the results of this project.

6th Avenue Overlay. In summer 2012, 6th Avenue (E. Hollister to E. Santiam) received a 2"-4" AC overlay and new ADA ramps at intersections. This is a significant safety improvement. Parents, bus drivers and parishioners who visit St. Mary school and the Catholic Church have all expressed appreciation for these improvements.

4th Avenue Overlay. The 2013-2014 budget includes \$150,000 for street reconstruction and \$30,000 for overlays. The City plans to do a partial reconstruction/overlay on 4th Avenue between Washington St. and Florence Street. The budget doesn't allow for full reconstruction, so work will be done on selected blocks (Virginia to Marion) and the block south of Ida Street.

Sidewalk & ADA Ramp Program. The budget includes \$100,000 in the sidewalk repairs line item to ensure we have funds to complete all of the downtown sidewalk repairs in 2013. Funds will be targeted to sidewalk safety hazards and priority ADA ramp installation locations. The City is required to have an ongoing program to make City facilities, including streets and sidewalks, safe and accessible to the walking and disabled public.

REVENUES:

41300	State Gas Tax	\$425,000	A slight increase in state gas tax revenues from \$410,000.
43870	STP (2012)	\$56,629	Federal Surface Transportation Program (STP) allocation to Stayton. All cities will see a reduction in STP funds beginning in 2013-2014. Stayton's allocation is reduced from \$80,000+/- to \$56,629.

Street Fund Continued

PERSONNEL SERVICES:

One full-time Maintenance Worker position is funded by the Street Fund.

MATERIALS AND SERVICES:

Here is a brief explanation of some of the expense line items:

55180 Street Tree Maintenance \$5,000 Year 6 — Ongoing maintenance of street trees.

Goal is a 5-year cycle to trim trees to eliminate safety hazards and make streets more accessible to fire trucks, garbage trucks and other large vehicles. The program has worked very well in eliminating vehicle hazards.

55190 Street Maintenance/Repair \$120,000

This line item includes the annual crack seal/slurry seal program (\$20,000), pavement repairs (\$30,000), dust control and gravel road maintenance (\$8,000), preparation for overlay projects (\$10,000), and routine maintenance activities (\$50,000) to cover pot hole patching, shoulder maintenance, sign replacement or repair, striping, sanding and snow removal.

56120 Sidewalk Maintenance \$100,000 Sidewalk repair and ADA ramp installations. This amount has been increased to cover all downtown repairs in 2013 and the next phase in 2014. We have also added an offset \$60,000 revenue item for property owner payments, where they have authorized the City to do the work.

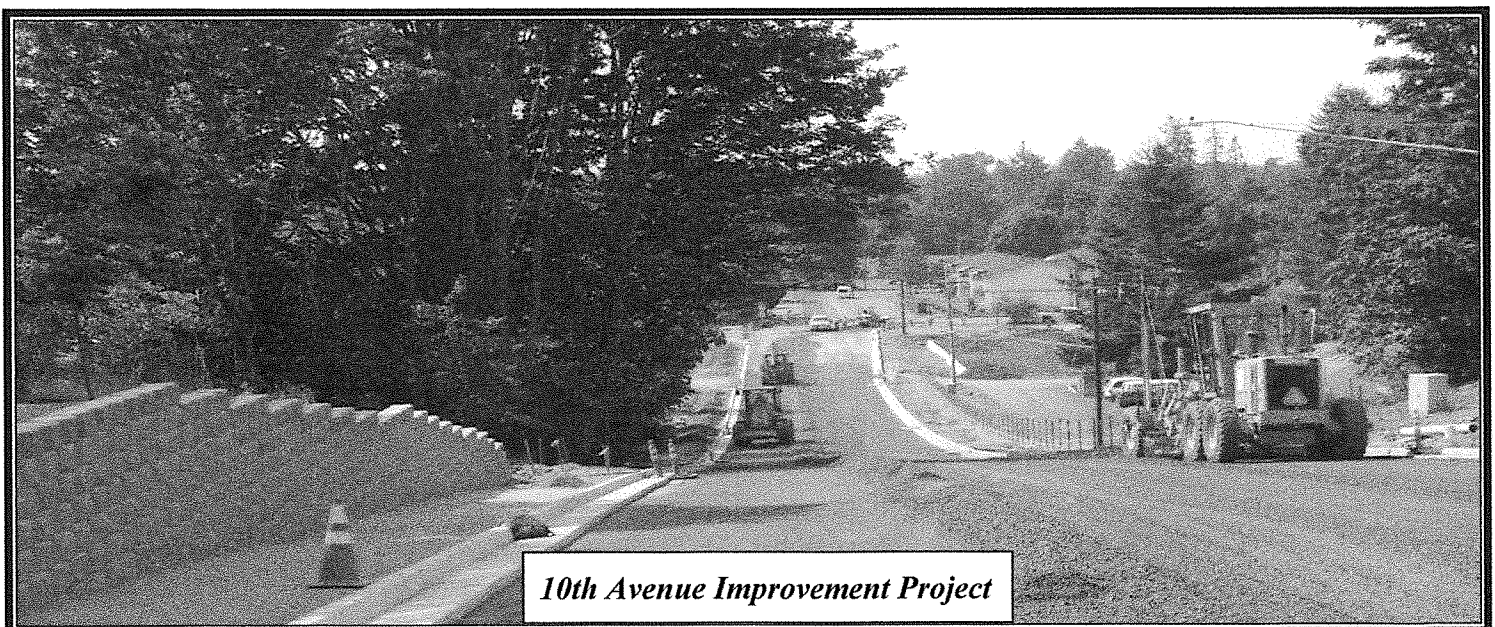
62170 Contract Engineer \$10,000 Engineering Services related to street projects

In 2013, the City will continue to work with Marion County to plan for future improvements on Wilco Road. The City and Marion County need to provide prospective industries very clear requirements of the street and storm water public improvements which must be built concurrently with a new development. In 2012 the City, working with the North Santiam School District and Marion County, completed a Safe Routes to School Action Plan for the area near Stayton Middle School and applied for a \$1.5 million Transportation Enhancement Grant to upgrade Shaff Rd. and Gardner Avenue near the middle school. If this project is funded, a separate project fund will need to be created.

CAPITAL OUTLAY:

Capital outlay expenses includes a public improvement or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000.

75400 Street Reconstruction \$150,000 4th Avenue partial reconstruction (Washington to Florence Area).



**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 40 - Street Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	58,735	82,034	40,000	40,000	40,000	40,000
	30 - Beginning Fund Balance	\$ 58,735	\$ 82,034	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
44200	Street Maintenance Fee	35,572	85,091	84,000	84,000	84,000	84,000
	32 - Charges For Services	\$ 35,572	\$ 85,091	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000
41300	State Gas Tax	343,828	416,808	410,000	425,000	425,000	425,000
41310	Stimulus Package - STP Formula	3,910	0	0	0	0	0
43870	ODOT/STP Grant	0	107,757	451,119	56,269	56,269	56,269
	37 - Intergovernmental	\$ 347,738	\$ 524,566	\$ 861,119	\$ 481,269	\$ 481,269	\$ 481,269
43500	Earned Interest	342	703	250	200	200	200
	38 - Interest	\$ 342	\$ 703	\$ 250	\$ 200	\$ 200	\$ 200
43100	Sidewalk Maintenance Reimbursement	0	0	0	60,000	60,000	60,000
43200	Assessment Principal	0	0	250	250	250	250
45230	Developer Reimbursement	0	0	0	0	0	0
47251	Insurance Proceeds	0	0	0	10,000	10,000	10,000
49500	Miscellaneous	131	447	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 131	\$ 447	\$ 250	\$ 70,250	\$ 70,250	\$ 70,250
Total Revenues		\$ 442,518	\$ 692,840	\$ 985,619	\$ 675,719	\$ 675,719	\$ 675,719

Expenditures

51440	Maintenance Worker	44,650	47,202	47,364	48,372	48,372	48,372
51720	Overtime	0	1,281	2,500	2,500	2,500	2,500
51910	FICA & Medicare	2,995	3,374	3,815	3,892	3,892	3,892
51920	Workers Compensation	2,580	1,929	3,841	3,835	3,835	3,835
51931	Health & Dental	17,892	18,434	20,076	16,608	16,608	16,608
51933	Disability	164	168	211	244	244	244
51934	Life Insurance	35	35	40	38	38	38
51935	City Retirement Plan	7,590	8,061	8,383	8,562	8,562	8,562
51936	Flexible Benefits Administration	42	45	45	45	45	45
	Personnel Services	\$ 75,949	\$ 80,529	\$ 86,275	\$ 84,096	\$ 84,096	\$ 84,096
52110	Office Supplies	0	0	100	100	100	100
52510	Electricity	2,449	2,544	3,000	3,000	3,000	3,000
54110	Uniforms	500	439	500	500	500	500
54120	Memberships	0	0	100	100	100	100
54130	Training/Conferences	403	409	1,000	1,000	1,000	1,000
55170	Storm Drain Maintenance / Repair	0	161	0	0	0	0
55180	Street Tree Maintenance	0	4,165	5,000	5,000	5,000	5,000
55190	Street Maintenance/Repair	60,189	118,808	120,000	120,000	120,000	120,000
56120	Sidewalk/Bikeway Mainten	1,892	9,814	38,000	100,000	100,000	100,000
58110	Gasoline & Diesel	6,545	7,423	7,000	7,500	7,500	7,500
58120	Vehicle Maintenance/Repair	10,557	9,972	7,500	10,000	10,000	10,000
62170	Contract Engineer	7,114	6,989	10,000	10,000	10,000	10,000
63110	Audit	348	681	1,550	1,550	1,550	1,550
63120	Insurance	1,635	1,822	2,280	3,280	3,280	3,280
	Materials and Services	\$ 91,631	\$ 163,228	\$ 196,030	\$ 262,030	\$ 262,030	\$ 262,030

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
74115	Insurance Repairs	0	0	0	10,000	10,000	10,000
75400	Street Reconstruction	59,489	19,011	0	150,000	150,000	150,000
75410	Street Overlays	0	0	100,000	30,000	30,000	30,000
	Capital Outlay	\$ 59,489	\$ 19,011	\$ 100,000	\$ 190,000	\$ 190,000	\$ 190,000
90110	Transfer To General Fund	13,315	13,315	13,900	14,180	14,180	14,180
90115	Transfer To Public Works Admin Fund	85,000	65,000	65,000	65,000	65,000	65,000
90083	Transfer To 10th Ave Fund	0	301,500	476,500	0	0	0
90150	Transfer To Facility Maintenance	4,000	4,922	4,922	4,922	4,922	4,922
90155	Transfer To Vehicle Replacement Fund	31,100	34,835	34,835	38,835	38,835	38,835
	Transfers	\$ 133,415	\$ 419,572	\$ 595,157	\$ 122,937	\$ 122,937	\$ 122,937
95110	Contingency	0	0	8,157	16,656	16,656	16,656
99100	Unappropriated Funds	82,034	10,501	0	0	0	0
	Contingency/Unappropriated	\$ 82,034	\$ 10,501	\$ 8,157	\$ 16,656	\$ 16,656	\$ 16,656
Total Expenditures		\$ 442,518	\$ 692,840	\$ 985,619	\$ 675,719	\$ 675,719	\$ 675,719
Total Street Revenues		\$ 442,518	\$ 692,840	\$ 985,619	\$ 675,719	\$ 675,719	\$ 675,719
Total Street Expenditures		\$ 442,518	\$ 692,840	\$ 985,619	\$ 675,719	\$ 675,719	\$ 675,719
					\$ 0	\$ 0	\$ 0

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 50 - Facilities Development & Maintenance Fund

This fund generally was created to fund land purchases for City facilities and maintain city facilities.

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	276,018	343,261	425,050	499,000	499,000	499,000
	30 - Beginning Fund Balance	\$ 276,018	\$ 343,261	\$ 425,050	\$ 499,000	\$ 499,000	\$ 499,000
43500	Interest Earned	1,379	2,228	1,500	2,400	2,400	2,400
	38 - Interest	\$ 1,379	\$ 2,228	\$ 1,500	\$ 2,400	\$ 2,400	\$ 2,400
46100	Building Rent	13,567	14,517	20,400	20,400	20,400	20,400
46110	Rent - Wireless Site	22,786	26,543	24,546	24,546	24,546	24,546
47110	Transfer From General Fund	45,000	45,000	45,000	45,000	45,000	45,000
47120	Transfer From Water Fund	10,000	22,419	22,419	22,419	22,419	22,419
47130	Transfer From Sewer Fund	11,000	13,168	13,168	13,168	13,168	13,168
47140	Transfer From Street Fund	4,000	4,922	4,922	4,922	4,922	4,922
47165	Transfer From Swimming Pool Fund	10,000	10,000	0	0	0	0
47251	Insurance Proceeds	0	0	0	10,000	10,000	10,000
	39 - Miscellaneous/Transfers	\$ 116,353	\$ 136,569	\$ 130,455	\$ 140,455	\$ 140,455	\$ 140,455
Total Revenues		\$ 393,751	\$ 482,058	\$ 557,005	\$ 641,855	\$ 641,855	\$ 641,855

Expenditures

52330	Building Maintenance	30,491	15,259	150,000	100,000	100,000	100,000
62171	Engineering/Basic	0	0	0	0	0	0
62174	Preliminary Design	0	0	10,000	10,000	10,000	10,000
	Materials and Services	\$ 30,491	\$ 15,259	\$ 160,000	\$ 110,000	\$ 110,000	\$ 110,000
74120	System Improvements	19,999	14,977	30,000	60,000	60,000	60,000
73110	Land Acquisition	0	0	200,000	200,000	200,000	200,000
	Capital Outlay	\$ 19,999	\$ 14,977	\$ 230,000	\$ 260,000	\$ 260,000	\$ 260,000
95110	Contingency	0	0	137,005	140,000	140,000	140,000
99100	Unappropriated Funds	343,261	451,822	30,000	131,855	131,855	131,855
	Contingency/Unappropriated	\$ 343,261	\$ 451,822	\$ 167,005	\$ 271,855	\$ 271,855	\$ 271,855
Total Expenditures		\$ 393,751	\$ 482,058	\$ 557,005	\$ 641,855	\$ 641,855	\$ 641,855
Total Facilities Development Revenues		\$ 393,751	\$ 482,058	\$ 557,005	\$ 641,855	\$ 641,855	\$ 641,855
Total Facilities Development Expenditures		\$ 393,751	\$ 482,058	\$ 557,005	\$ 641,855	\$ 641,855	\$ 641,855

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Vehicle Replacement Fund

Fund 55 – Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. The planned replacement is 7, 10, 15 or 20 years depending on the type of vehicle, department and the type of use. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. Setting funds aside on an annual basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.



Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Provide safe and appropriate vehicles to enable public employees to efficiently perform their work.

Implementation Strategy:

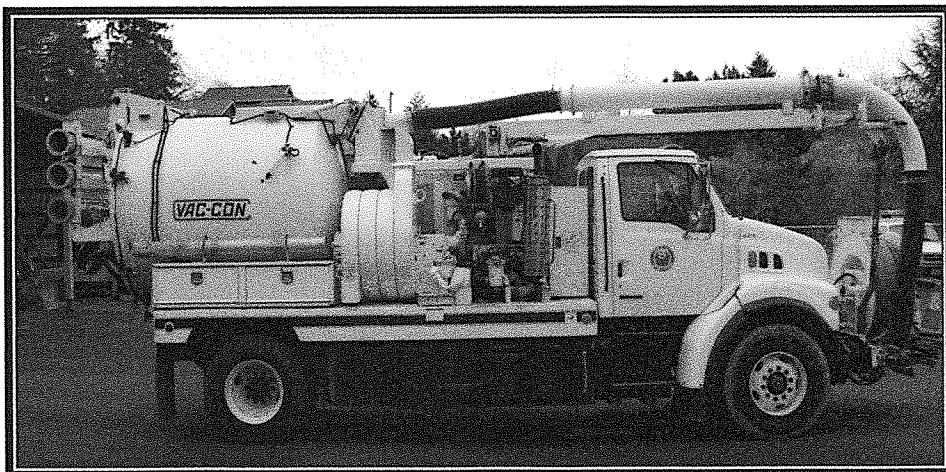
In 2012-13, the City purchased several public works vehicles including a new landscape truck, mower, pickup and street sweeper. Due to General Fund budget constraints, the City was unable to transfer funds during 2012-13 to the Vehicle Replacement Fund and purchase a new police car. Vehicle purchases that were made in 2012-13 include:

- | | | |
|-------------------|---------|---|
| • Parks | 39,000 | Replace 1996 Landscape Truck |
| • Parks/Streets | 18,000 | Replace John Deere mower/tractor |
| • Water / Streets | 25,000 | Replace 2003 pickup—Service/Utility Locates |
| • Streets | 167,000 | Replace 2005 Sweeper |

We propose the following vehicle purchases in 2013-14. The Police Department plans to purchase a new police car and possibly one used car. Public Works proposes to replace the vacator truck used to clean sewer lines, storm sewers and perform excavation for water projects. The current vacator was purchased used in 2008 and is at the end of its useful life. The new vehicle will be ordered in July.

- | | | |
|------------------|---------|--|
| • Water / Sewer | 350,000 | Replace the 1998 Vac Con Sewer Cleaner Truck |
| • General—Police | 45,000 | New police car |
| • General—Police | 8,000 | Used police car and equipment retrofit |

In 2014-15, the City may also need to replace the 1997 truck used to haul biosolids from the wastewater treatment plant to farm fields. A new truck will cost \$150,000+. The City is waiting for DEQ to approve a new biosolids management plan which may allow farmers to pick up Class A biosolids from the wastewater treatment facility. If approved, the City may not need to replace the biosolids truck.



REVENUES:

47100 Transfer from General Fund

\$ 55,500 Increased for police cars and parks vehicle replacements.

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 55 - Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning fund Balance	624,451	817,071	885,000	918,000	918,000	918,000
	30 - Beginning Fund Balance	\$ 624,451	\$ 817,071	\$ 885,000	\$ 918,000	\$ 918,000	\$ 918,000
43500	Interest	4,807	5,272	4,000	5,000	5,000	5,000
	38 - Interest	\$ 4,807	\$ 5,272	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000
43620	Interfund Loan Principal	21,837	21,837	21,836	0	0	0
45100	Citation Assessment	0	0	0	5,000	5,000	5,000
47100	Transfer from General Fund	61,000	61,000	10,500	55,500	55,500	55,500
47160	Transfer from Sewer Fund	76,200	92,728	92,728	92,728	92,728	92,728
47165	Transfer from Water Fund	36,967	47,338	47,338	47,338	47,338	47,338
47170	Transfer from Street Fund	31,100	34,835	34,835	38,835	38,835	38,835
47251	Insurance Proceeds	0	0	0	10,000	10,000	10,000
47200	Asset Liquidation	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 227,104	\$ 257,738	\$ 207,237	\$ 249,401	\$ 249,401	\$ 249,401
Total Revenues		\$ 856,362	\$ 1,080,081	\$ 1,096,237	\$ 1,172,401	\$ 1,172,401	\$ 1,172,401

Expenditures

58120	Vehicle Maintenance / Repair	0	0	0	5,000	5,000	5,000
	Materials and Services	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
74115	Insurance Repair	0	0	0	10,000	10,000	10,000
71100	Vehicles	39,291	68,376	425,000	415,000	415,000	415,000
	Capital Outlay	\$ 39,291	\$ 68,376	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000
95110	Contingency	0	0	500,000	600,000	600,000	600,000
99100	Unappropriated Funds	817,071	1,011,705	171,237	142,401	142,401	142,401
	Contingency/Unappropriated	\$ 817,071	\$ 1,011,705	\$ 671,237	\$ 742,401	\$ 742,401	\$ 742,401
Total Expenditures		\$ 856,362	\$ 1,080,081	\$ 1,096,237	\$ 1,172,401	\$ 1,172,401	\$ 1,172,401
Total Vehicle Replacement Revenues		\$ 856,362	\$ 1,080,081	\$ 1,096,237	\$ 1,172,401	\$ 1,172,401	\$ 1,172,401
Total Vehicle Replacement Expenditures		\$ 856,362	\$ 1,080,081	\$ 1,096,237	\$ 1,172,401	\$ 1,172,401	\$ 1,172,401

**City of Stayton, Oregon
Fiscal Year 2013- 2014 Budget**

Fund 58 - Sublimity/RD Reserve Fund

This fund accounts for payments from the City of Sublimity to be used for debt service reserve accounts in connection with the construction of the Waste Water Treatment Plant.

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	93,296	93,739	95,000	95,500	95,500	95,500
	30 - Beginning Fund Balance	\$ 93,296	\$ 93,739	\$ 95,000	\$ 95,500	\$ 95,500	\$ 95,500
43500	Interest	443	745	500	500	500	500
	38 - Interest	\$ 443	\$ 745	\$ 500	\$ 500	\$ 500	\$ 500
44100	Sublimity Payment	0	0	0	0	0	0
44150	Transfer From Future Reserve Fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 93,739	\$ 94,484	\$ 95,500	\$ 96,000	\$ 96,000	\$ 96,000

Expenditures

99100	Unappropriated Fund Balance	93,739	94,484	95,500	96,000	96,000	96,000
Total Expenditures		\$ 93,739	\$ 94,484	\$ 95,500	\$ 96,000	\$ 96,000	\$ 96,000

Total Sublimity/RD Reserve Revenues		\$ 93,739	\$ 94,484	\$ 95,500	\$ 96,000	\$ 96,000	\$ 96,000
Total Sublimity/RD Reserve Expenditures		\$ 93,739	\$ 94,484	\$ 95,500	\$ 96,000	\$ 96,000	\$ 96,000

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 59 - NEDCO

This is a "pass through" fund for budget purposes only to account for a grant for Neighborhood Economic Development Corporation (NEDCO). Although, by definition this is a pass through grant the funds will be deposited in The City of Stayton checking account and a check issued to NEDCO, from the Community Development Block Grant The City will be responsible for an annual report regarding these grant funds. NEDCO provides pre-purchase and foreclosure counseling, outreach, information

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
41700	Community Development Block Grant	36,992	0	0	0	0	0
Total Revenues		\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditures

57350	Payment to NEDCO	36,992	0	0	0	0	0
Total Expenditures		\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -

Total NEDCO Fund Revenues		\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -
Total NEDCO Fund Expenditures		\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 60 - 9-1-1 Fund

This is a "pass through" fund for budget purposes only to account for state 9-1-1 telephone tax receipts. Although, by intergovernmental agreement, our 9-1-1 tax dollars are deposited directly with the Santiam Canyon Communications Council to fund that agency's operations, Oregon Budget Law still requires that the City reflect the funds in its own budget.

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
41700	9-1-1 Telephone Tax	38,540	37,654	60,000	0	0	0
Total Revenues		\$ 38,540	\$ 37,654	\$ 60,000	\$ -	\$ -	\$ -

Expenditures

57350	Payment To P.S.A.P.	38,540	37,654	60,000	0	0	0
Total Expenditures		\$ 38,540	\$ 37,654	\$ 60,000	\$ -	\$ -	\$ -

Total 9-1-1 Fund Revenues		\$ 38,540	\$ 37,654	\$ 60,000	\$ -	\$ -	\$ -
Total 9-1-1 Fund Expenditures		\$ 38,540	\$ 37,654	\$ 60,000	\$ -	\$ -	\$ -

City of Stayton, Oregon
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Fund 62 - Grant Fund

This Fund accounts for Federal, State and Local grants. The purpose of this fund is to track the revenues and expenditures related to grants and to allow for more accurate reporting, as required for most grant programs. Examples of grants to be reported in this fund include the State Library's Ready-to-Read Grant and the Local Law Enforcement Block Grant. The City continues to review grant opportunities on an on-going basis for programs to benefit the City of Stayton.

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	7,130	5,468	2,000	100	100	100
	30 - Beginning Fund Balance	\$ 7,130	\$ 5,468	\$ 2,000	\$ 100	\$ 100	\$ 100
43899	Miscellaneous Grants	0	750	100,000	100,000	100,000	100,000
47162	Local Option Tax - Library	0	0	0	2,000	2,000	2,000
46465	Donations	0	0	8,000	8,000	8,000	8,000
	33 - Grants and Contributions	\$ -	\$ 750	\$ 108,000	\$ 110,000	\$ 110,000	\$ 110,000
43650	State Grants	800	0	150,000	150,000	150,000	150,000
43811	Federal Grants	8,442	8,256	150,000	150,000	150,000	150,000
43846	Library State Grants	18,873	21,244	24,000	24,000	24,000	24,000
	37 - Intergovernmental	\$ 28,115	\$ 29,500	\$ 324,000	\$ 324,000	\$ 324,000	\$ 324,000
Total Revenues		\$ 35,245	\$ 35,718	\$ 434,000	\$ 434,100	\$ 434,100	\$ 434,100

Expenditures

51340	Library Assistant	14,866	15,504	24,000	24,000	24,000	24,000
51425	Swim Lesson Instructor	0	0	0	0	0	0
51720	Overtime	7,420	10,651	70,000	70,000	70,000	70,000
51910	FICA & Medicare	1,137	1,186	1,500	1,500	1,500	1,500
51920	Worker's Compensation	15	15	1,500	1,500	1,500	1,500
	Personnel Services	\$ 23,438	\$ 27,356	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000
52330	Building Maintenance	0	0	30,000	80,000	80,000	80,000
53110	Operating Supplies	4,346	5,122	50,000	88,000	88,000	88,000
54130	Travel/Conferences	551	723	1,500	1,500	1,500	1,500
54140	IT Maintenance/Support	0	0	20,000	20,000	20,000	20,000
62115	Professional Services	0	692	25,000	25,000	25,000	25,000
62120	Contract Services	0	1,910	40,000	40,000	40,000	40,000
	Materials and Services	\$ 4,898	\$ 8,447	\$ 166,500	\$ 254,500	\$ 254,500	\$ 254,500
71200	Equipment	830	0	70,500	70,500	70,500	70,500
72145	Children's Programming	611	0	0	0	0	0
	Capital Outlay	\$ 1,441	\$ -	\$ 70,500	\$ 70,500	\$ 70,500	\$ 70,500
90083	Transfer to 10th Ave Fund	0	0	100,000	0	0	0
	Transfers	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
99100	Unappropriated Fund Balance	5,468	(84)	0	12,100	12,100	12,100
	Contingency/Unappropriated	\$ 5,468	\$ (84)	\$ -	\$ 12,100	\$ 12,100	\$ 12,100
Total Expenditures		\$ 35,245	\$ 35,718	\$ 434,000	\$ 434,100	\$ 434,100	\$ 434,100
Total Grant Revenues		\$ 35,245	\$ 35,718	\$ 434,000	\$ 434,100	\$ 434,100	\$ 434,100
Total Grant Expenditures		\$ 35,245	\$ 35,718	\$ 434,000	\$ 434,100	\$ 434,100	\$ 434,100

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 63 - Trust and Agency Fund

This fund accounts for assets held and revenues received by the City in a fiduciary capacity to be used for certain specified purposes. Monies are received and held until certain conditions are met and then "passed through" to the appropriate entity.

Revenues

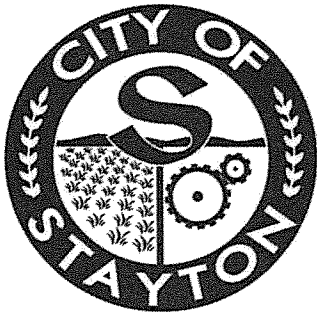
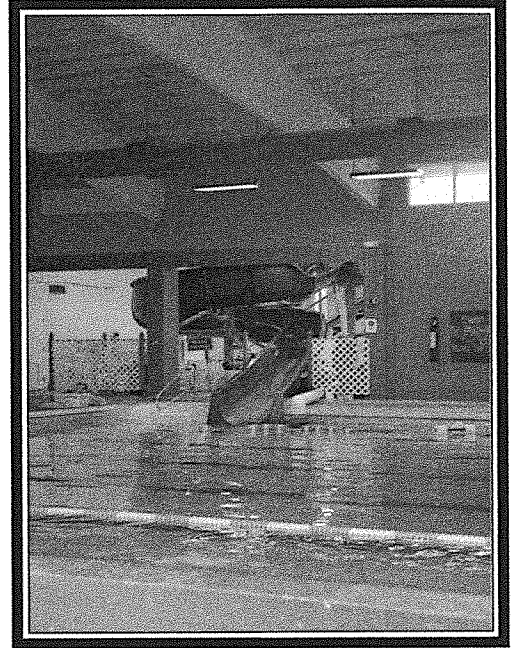
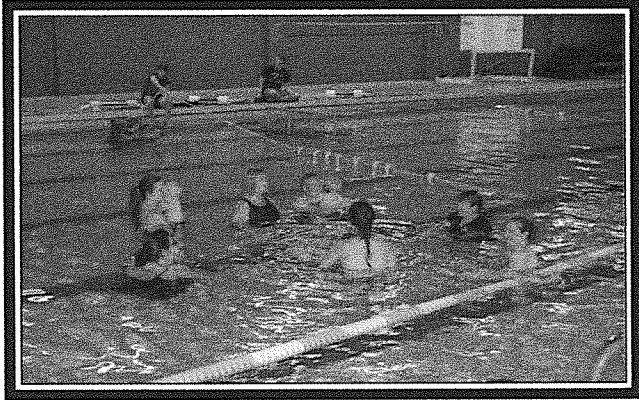
Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	183,441	99,771	150,000	150,000	150,000	150,000
	30 - Beginning Fund Balance	\$ 183,441	\$ 99,771	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
49500	Miscellaneous Revenue	285,879	121,792	350,000	350,000	350,000	350,000
	33 - Miscellaneous Revenue	\$ 285,879	\$ 121,792	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Total Revenues		\$ 469,320	\$ 221,563	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Expenditures

59999	Miscellaneous Expenditures	369,548	109,514	350,000	350,000	350,000	350,000
Total Expenditures		\$ 369,548	\$ 109,514	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
99100	Unappropriated Fund Balance	99,772	112,049	150,000	150,000	150,000	150,000
	Contingency/Unappropriated	\$ 99,772	\$ 112,049	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Total Expenditures		\$ 469,320	\$ 221,563	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Trust and Agency Fund Revenues		\$ 469,320	\$ 221,563	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Trust and Agency Fund Expenditures		\$ 469,320	\$ 221,563	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

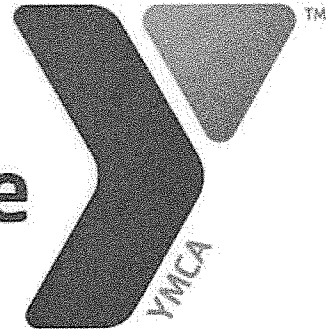
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Stayton Family Memorial Pool

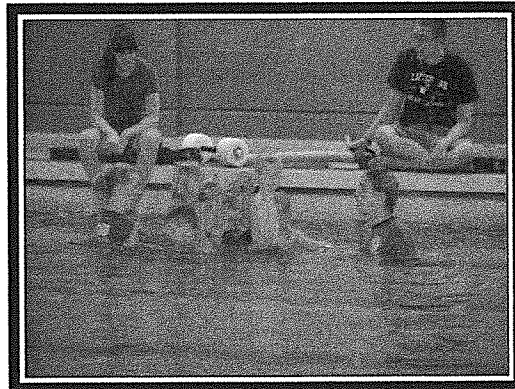


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Partnering for our Community



City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 65 - Swimming Pool Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	26,329	36,983	60,000	74,050	74,050	74,050
	30 - Beginning Fund Balance	\$ 26,329	\$ 36,983	\$ 60,000	\$ 74,050	\$ 74,050	\$ 74,050
41110	Previously Levied Taxes	5,252	5,532	4,000	4,000	4,000	4,000
41121	Local Option Tax Levy	149,764	151,058	149,400	145,000	145,000	145,000
	31 - Property Taxes	\$ 155,016	\$ 156,590	\$ 153,400	\$ 149,000	\$ 149,000	\$ 149,000
46410	Swimming Lessons	28,838	18,677	20,000	0	0	0
46430	Pool Daily Receipts	25,526	26,566	30,000	0	0	0
46440	Pool-Rental	16,421	12,724	16,000	0	0	0
46460	Memberships	27,508	36,486	39,000	0	0	0
	32 - Charges For Services	\$ 98,293	\$ 94,453	\$ 105,000	\$ -	\$ -	\$ -
43850	Endowment Contribution	5,272	30,000	15,000	0	0	0
46465	Donations	11,117	0	5,000	0	0	0
	33 - Grants and Contributions	\$ 16,389	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -
43500	Earned Interest	672	354	300	250	250	250
	38 - Interest	\$ 672	\$ 354	\$ 300	\$ 250	\$ 250	\$ 250
46410	Lifeguard Training	0	0	2,000	0	0	0
46420	Pool-Coupon Books	13,559	7,122	0	0	0	0
46450	Pool Concessions	1,949	2,418	2,500	0	0	0
46470	Other	82	457	1,000	0	0	0
46475	Sale Of Merchandise	6	0	0	0	0	0
47100	Transfer From General Fund	81,300	76,300	73,500	15,000	15,000	15,000
49600	Cash Over/(Short)	10	(41)	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 96,905	\$ 86,256	\$ 79,000	\$ 15,000	\$ 15,000	\$ 15,000
Total Revenues		\$ 393,604	\$ 404,635	\$ 417,700	\$ 238,300	\$ 238,300	\$ 238,300

Expenditures

51420	Swimming Pool Manager	52,169	52,129	56,772	0	0	0
51425	Part-Time and Seasonal Pool Staff	134,454	123,434	140,400	0	0	0
51910	FICA & Medicare	14,260	13,414	15,084	0	0	0
51920	Workers Compensation	4,040	2,742	5,296	0	0	0
51931	Health & Dental	300	300	400	0	0	0
51933	Disability	186	188	229	0	0	0
51934	Life Insurance	28	28	40	0	0	0
51935	City Retirement Plan	8,665	9,202	10,060	0	0	0
51936	Flexible Benefits Administration	0	0	0	0	0	0
	Personnel Services	\$ 214,103	\$ 201,438	\$ 228,281	\$ -	\$ -	\$ -
52110	Office Supplies	1,920	1,155	1,300	0	0	0
52115	Concession Supplies	1,722	1,546	2,000	0	0	0
52210	Telephone/Alarm	2,590	3,161	2,400	3,000	3,000	3,000
52220	Custodial Supplies	3,339	3,878	4,000	0	0	0
52330	Building Maintenance	17,216	18,913	19,000	15,000	15,000	15,000
52510	Electricity	19,610	21,809	25,000	26,500	26,500	26,500
52520	Natural Gas	40,011	36,335	41,500	40,000	40,000	40,000
54110	Uniforms	883	669	1,200	0	0	0
54115	Membership Program Licensing	0	0	800	0	0	0
54120	Red Cross Certification	0	0	1,400	0	0	0
54130	Training/Conferences	1,220	1,029	1,000	0	0	0
57131	Employee Drug Testing	330	549	1,000	0	0	0
57200	YMCA Support	0	0	0	68,750	68,750	68,750
63110	Audit	350	659	1,500	1,500	1,500	1,500
63120	Insurance	3,302	3,947	4,940	4,940	4,940	4,940
	Materials and Services	\$ 92,492	\$ 93,649	\$ 107,040	\$ 159,690	\$ 159,690	\$ 159,690

**City of Stayton, Oregon
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Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
71200	Equipment	16,389	10,085	50,000	50,000	50,000	50,000
71210	Levy Funded Equipment	0	0	0	23,367	23,367	23,367
	Capital Outlay	\$ 16,389	\$ 10,085	\$ 50,000	\$ 73,367	\$ 73,367	\$ 73,367
81100	Inter Fund Loan Principal	21,837	21,837	21,837	0	0	0
81420	Interfund Loan Interest	1,800	1,800	1,800	0	0	0
	Debt Service	\$ 23,637	\$ 23,637	\$ 23,637	\$ -	\$ -	\$ -
90150	Transfer to Facilities Development Fund	10,000	10,000	0	0	0	0
	Transfers	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
95110	Contingency	0	0	8,742	5,243	5,243	5,243
99100	Unappropriated Fund Balance	36,983	65,827	0			
	Contingency/Unappropriated	\$ 36,983	\$ 65,827	\$ 8,742	\$ 5,243	\$ 5,243	\$ 5,243
Total Expenditures		\$ 393,604	\$ 404,636	\$ 417,700	\$ 238,300	\$ 238,300	\$ 238,300
Total Swimming Pool Revenues		\$ 393,604	\$ 404,636	\$ 417,700	\$ 238,300	\$ 238,300	\$ 238,300
Total Swimming Pool Expenditures		\$ 393,604	\$ 404,636	\$ 417,700	\$ 238,300	\$ 238,300	\$ 238,300

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Fund 72 – Water SDC Fund

The Water System Development Fund receives revenues from water System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Water SDC based on meter size installed in a new building. Water SDCs pay for the oversizing or expansion of the City's water treatment plant, large transmission mains and water source improvements that directly benefit new growth in the City. Water SDC funds may only be spent on water system improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the *City of Stayton Water System Master Plan*. They may not be used for operations and maintenance of the system.

The proposed 2013-2014 budget includes \$7,000 for the city's financial consultant and engineer to review the Water System SDC charges. No other projects are planned. The proposed budget reserves funds for developer reimbursements, design and construction of oversized transmission mains and future water system improvements identified in the *Water System Master Plan*.

Fund 73 – Sewer SDC Fund

The Sewer System Development Fund receives revenues from the sewer System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Sewer SDCs are intended to pay for the oversizing or expansion of the City's wastewater treatment plant, sewer collection lines, pump stations and biosolids disposal system for improvements that directly benefit new growth in the City. Therefore, Sewer SDC funds may only be spent on improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the *City of Stayton Wastewater System Master Plan*. They may not be used for operations and maintenance of the system.

There are no planned construction projects using Sewer SDC funds in the 2013-2014 Budget. The proposed budget includes \$15,000 for a review of Sewer SDC fees by the city's financial consultant and Keller Associates and reserves funds for design, developer reimbursements for oversized collection lines, and future wastewater system improvements.

Fund 74 – Street SDC Fund

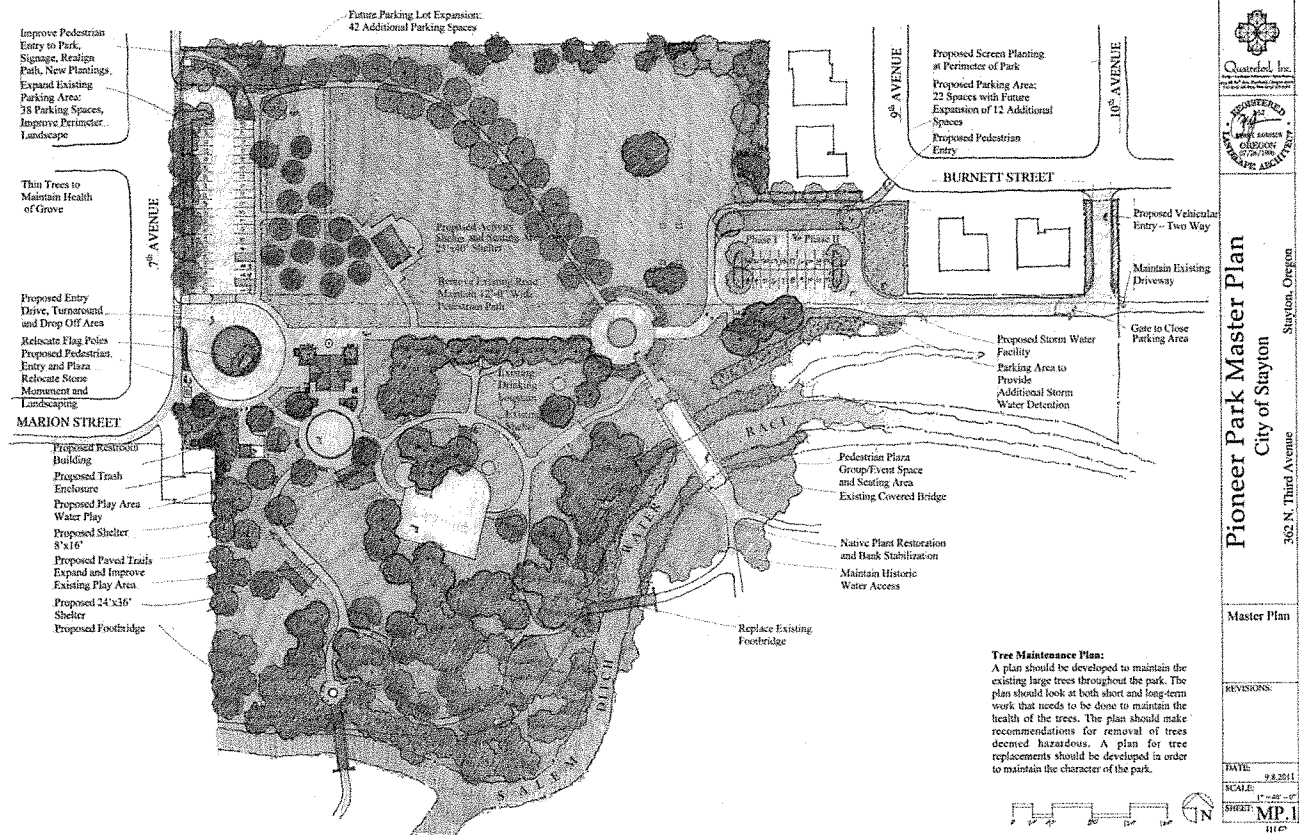
The Street System Development Fund receives revenues from transportation System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Transportation SDCs are intended to pay for oversizing or expansion of streets, traffic signals and bikeways that directly benefit new growth in the City. Therefore, Transportation SDC funds may only be spent on improvements, including engineering, ROW land acquisition and construction on projects that are listed in the *City of Stayton Transportation System Plan (TSP)*.

There are no planned construction projects using Street SDC funds in the 2013-2014 Budget. The proposed budget includes \$6,000 for a review of Transportation SDC fees by the city's financial consultant. The budget reserves funds for design, developer reimbursements and transportation system improvements. No projects are planned in 2013-2014.

Fund 75 – Parks SDC Fund

The Park System Development Fund receives revenues from parks System Development Charges (SDC) assessed against residential development only, as outlined in Chapter 13.12 of the Stayton Municipal Code. Residential developers pay a flat fee SDC in an amount set by the adopted Parks System Master Plan. Parks SDCs are designed to pay for park land or park site improvements that directly benefit new growth in the City. Therefore, Parks SDC funds may only be spent on parks improvements and park land acquisition identified in the adopted City of Stayton Parks Master Plan. Parks SDC's will be pledged as part of the local match if the Oregon Parks and Recreation Department awards a grant for Pioneer Park improvements. If funded Pioneer Park upgrades will occur in 2014 and 2015.

PIONEER PARK MASTER PLAN



**City of Stayton, Oregon
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Fund 72 - Water SDC Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	187,165	89,542	100,000	135,000	135,000	135,000
	30 - Beginning Fund Balance	\$ 187,165	\$ 89,542	\$ 100,000	\$ 135,000	\$ 135,000	\$ 135,000
43100	System Development Fees	10,680	16,020	10,680	21,360	21,360	21,360
	35 - Licenses, Permits and Fees	\$ 10,680	\$ 16,020	\$ 10,680	\$ 21,360	\$ 21,360	\$ 21,360
43500	Interest Earned	707	418	500	500	500	500
	38 - Interest	\$ 707	\$ 418	\$ 500	\$ 500	\$ 500	\$ 500
Total Revenues		\$ 198,552	\$ 105,980	\$ 111,180	\$ 156,860	\$ 156,860	\$ 156,860

Expenditures

62130	Water Master Plan	0	0	0	0	0	0
62171	Engineering	0	0	2,000	2,000	2,000	2,000
62190	Contract-Facilities/Rate	0	0	5,000	5,000	5,000	5,000
64200	Developer Reimbursements	0	0	20,000	60,000	60,000	60,000
	Materials and Services	\$ -	\$ -	\$ 27,000	\$ 67,000	\$ 67,000	\$ 67,000
74110	Plant Improvements	0	0	0	0	0	0
74120	System Improvements	0	0	60,000	60,000	60,000	60,000
	Capital Outlay	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
90110	Transfer To General Fund	870	870	870	870	870	870
90120	Transfer To Water Fund	108,140	0	0	0	0	0
90185	Transfer To Water Construction Fund	0	0	0	0	0	0
	Transfers	\$ 109,010	\$ 870	\$ 870	\$ 870	\$ 870	\$ 870
99100	Unappropriated Balance	89,542	105,110	23,310	28,990	28,990	28,990
	Contingency/Unappropriated	\$ 89,542	\$ 105,110	\$ 23,310	\$ 28,990	\$ 28,990	\$ 28,990
Total Expenditures		\$ 198,552	\$ 105,980	\$ 111,180	\$ 156,860	\$ 156,860	\$ 156,860
Total Water SDC Revenues		\$ 198,552	\$ 105,980	\$ 111,180	\$ 156,860	\$ 156,860	\$ 156,860
Total Water SDC Expenditures		\$ 198,552	\$ 105,980	\$ 111,180	\$ 156,860	\$ 156,860	\$ 156,860

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 73 - Sewer SDC Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	454,174	318,272	338,272	375,000	375,000	375,000
	30 - Beginning Fund Balance	\$ 454,174	\$ 318,272	\$ 338,272	\$ 375,000	\$ 375,000	\$ 375,000
43100	System Development Fees	14,112	24,696	7,056	28,224	28,224	28,224
	35 - Licenses, Permits and Fees	\$ 14,112	\$ 24,696	\$ 7,056	\$ 28,224	\$ 28,224	\$ 28,224
43500	Interest Earned	1,901	1,438	1,200	1,500	1,500	1,500
	38 - Interest	\$ 1,901	\$ 1,438	\$ 1,200	\$ 1,500	\$ 1,500	\$ 1,500
49500	Miscellaneous	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 470,187	\$ 344,406	\$ 346,528	\$ 404,724	\$ 404,724	\$ 404,724

Expenditures

62145	Sewer Master Plan	0	0	5,000	5,000	5,000	5,000
62190	Contract-Facilities/Rate	0	0	10,000	10,000	10,000	10,000
62171	Engineering	0	0	5,000	50,000	50,000	50,000
62205	Mill Creek Sewer System	0	0	0	0	0	0
64200	Developer Reimbursements	0	0	75,000	225,000	225,000	225,000
	Materials and Services	\$ -	\$ -	\$ 95,000	\$ 290,000	\$ 290,000	\$ 290,000
74120	System Improvements	0	0	240,000	100,000	100,000	100,000
74110	Plant Improvements	0	0	0	0	0	0
	Capital Outlay	\$ -	\$ -	\$ 240,000	\$ 100,000	\$ 100,000	\$ 100,000
90110	Transfer To General Fund	1,915	1,915	1,915	1,915	1,915	1,915
90130	Transfer To Sewer Fund	150,000	0	0	0	0	0
90183	Transfer To Sewer Construction Fund	0	0	0	0	0	0
	Transfers	\$ 151,915	\$ 1,915	\$ 1,915	\$ 1,915	\$ 1,915	\$ 1,915
99100	Unappropriated Balance	318,272	342,491	9,613	12,809	12,809	12,809
	Contingency/Unappropriated	\$ 318,272	\$ 342,491	\$ 9,613	\$ 12,809	\$ 12,809	\$ 12,809
Total Expenditures		\$ 470,187	\$ 344,406	\$ 346,528	\$ 404,724	\$ 404,724	\$ 404,724

Total Sewer SDC Revenues	\$ 470,187	\$ 344,406	\$ 346,528	\$ 404,724	\$ 404,724	\$ 404,724
Total Sewer SDC Expenditures	\$ 470,187	\$ 344,406	\$ 346,528	\$ 404,724	\$ 404,724	\$ 404,724

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 74 - Street SDC Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	290,243	228,186	268,344	263,429	263,429	263,429
	30 - Beginning Fund Balance	\$290,243	\$228,186	\$268,344	\$263,429	\$263,429	\$263,429
43100	System Development Fees	10,248	17,234	10,248	24,496	24,496	24,496
	35 - Licenses, Permits and Fees	\$10,248	\$17,234	\$10,248	\$24,496	\$24,496	\$24,496
43500	Interest Earned	1,225	1,056	1,200	1,200	1,200	1,200
	38 - Interest	\$1,225	\$1,056	\$1,200	\$1,200	\$1,200	\$1,200
45230	Developer Reimbursement	0	0	0	0	0	0
90083	Transfer to 10th Ave fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$-	\$-	\$-	\$-	\$-	\$-
Total Revenues		\$301,716	\$246,476	\$279,792	\$289,125	\$289,125	\$289,125

Expenditures

62170	Engineer	10,937	0	1,000	1,000	1,000	1,000
62190	Contract-Facilities/Rate	10,473	0	5,000	5,000	5,000	5,000
64200	Developer Reimbursements	0	0	25,000	100,000	100,000	100,000
	Materials and Services	\$21,410	\$-	\$31,000	\$106,000	\$106,000	\$106,000
73110	Land Acquisition	0	0	0	0	0	0
75410	Cascade Hwy/Whitney St Traffic Signal	0	0	0	0	0	0
75420	Highway 22 Interchange	50,000	0	0	0	0	0
75500	Transportation Improvements	0	0	215,000	150,000	150,000	150,000
75620	Storm Drainage	0	0	0	0	0	0
	Capital Outlay	\$50,000	\$-	\$215,000	\$150,000	\$150,000	\$150,000
90083	Transfer to 10th Ave Fund	0	0	0	0	0	0
90110	Transfer To General Fund	2,120	2,120	2,120	2,120	2,120	2,120
	Transfers	\$2,120	\$2,120	\$2,120	\$2,120	\$2,120	\$2,120
99100	Unappropriated Balance	228,186	244,356	31,672	31,005	31,005	31,005
	Contingency/Unappropriated	\$228,186	\$244,356	\$31,672	\$31,005	\$31,005	\$31,005
Total Expenditures		\$301,716	\$246,476	\$279,792	\$289,125	\$289,125	\$289,125
Total Street SDC Revenues		\$301,716	\$246,476	\$279,792	\$289,125	\$289,125	\$289,125
Total Street SDC Expenditures		\$301,716	\$246,476	\$279,792	\$289,125	\$289,125	\$289,125

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 75 - Parks SDC Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	184,505	63,513	24,000	60,000	60,000	60,000
	30 - Beginning Fund Balance	\$ 184,505	\$ 63,513	\$ 24,000	\$ 60,000	\$ 60,000	\$ 60,000
43100	Park Development Fees	9,220	13,890	4,500	8,440	8,440	8,440
	35 - Licenses, Permits and Fees	\$ 9,220	\$ 13,890	\$ 4,500	\$ 8,440	\$ 8,440	\$ 8,440
43500	Interest Earned	823	117	120	120	120	120
43811	Grants	0	0	0	0	0	0
	38 - Interest	\$ 823	\$ 117	\$ 120	\$ 120	\$ 120	\$ 120
Total Revenues		\$ 194,548	\$ 77,520	\$ 28,620	\$ 68,560	\$ 68,560	\$ 68,560

Expenditures

62130	Park Master Plan	1,272	4,045	2,500	2,500	2,500	2,500
62150	Contract Legal	0	0	0	0	0	0
62190	Contract-Facilities/Rate	0	0	1,000	1,000	1,000	1,000
	Materials and Services	\$ 1,272	\$ 4,045	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
73110	Land Acquisition	30,546	0	0	0	0	0
75500	Park Development	3,817	20,000	10,000	30,000	30,000	30,000
	Capital Outlay	\$ 34,363	\$ 20,000	\$ 10,000	\$ 30,000	\$ 30,000	\$ 30,000
90110	Transfer To General Fund	400	400	400	400	400	400
90185	Transfer To Parks Construction Fund	95,000	19,917	0	30,000	30,000	30,000
	Transfers	\$ 95,400	\$ 20,317	\$ 400	\$ 30,400	\$ 30,400	\$ 30,400
99100	Unappropriated	63,513	33,158	14,720	4,660	4,660	4,660
	Contingency/Unappropriated	\$ 63,513	\$ 33,158	\$ 14,720	\$ 4,660	\$ 4,660	\$ 4,660
Total Expenditures		\$ 194,548	\$ 77,520	\$ 28,620	\$ 68,560	\$ 68,560	\$ 68,560
Total Parks SDC Revenues		\$ 194,548	\$ 77,520	\$ 28,620	\$ 68,560	\$ 68,560	\$ 68,560
Total Parks SDC Expenditures		\$ 194,548	\$ 77,520	\$ 28,620	\$ 68,560	\$ 68,560	\$ 68,560

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 76 - Storm SDC Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	0	0	0	0	0	0
	30 - Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43100	System Development Fees	0	0	0	24,000	24,000	24,000
	35 - Licenses, Permits and Fees	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000
43500	Interest Earned	0	0	0	0	0	0
49500	Miscellaneous	0	0	0	0	0	0
	38 - Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000

Expenditures

62145	Stormwater Master Plan	0	0	0	0	0	0
62190	Contract-Facilities/Rate	0	0	0	0	0	0
64200	Developer Reimbursements	0	0	0	10,000	10,000	10,000
	Materials and Services	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
74110	Plant Improvements	0	0	0	0	0	0
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
90110	Transfer To General Fund	0	0	0	0	0	0
90185	Transfer To Storm Drain Construction Fund	0	0	0	0	0	0
	Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
99100	Unappropriated	0	0	0	14,000	14,000	14,000
	Contingency/Unappropriated	\$ -	\$ -	\$ -	\$ 14,000	\$ 14,000	\$ 14,000
Total Expenditures		\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000

Total Parks SDC Revenues	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000
Total Parks SDC Expenditures	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000
Difference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 82 - Water Construction Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	49,827	83,881	0	0	0	0
	30 - Beginning Fund Balance	\$ 49,827	\$ 83,881	\$ -	\$ -	\$ -	\$ -
43500	Interest Earned	0	0	0	0	0	0
	38 - Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43640	Debt Proceeds	204,954	159,876	0	0	0	0
43811	Grants	25,252	0	0	0	0	0
48200	Transfer from Water SDC Fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 230,206	\$ 159,876	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 280,033	\$ 243,757	\$ -	\$ -	\$ -	\$ -

Expenditures

62150	Contract Legal	6	0	0	0	0	0
62171	Engineering/Basic	14,784	0	0	0	0	0
62172	Engineering/Design Build	0	0	0	0	0	0
62173	Engineering/Inspection	0	0	0	0	0	0
	Materials and Services	\$ 14,790	\$ -	\$ -	\$ -	\$ -	\$ -
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	181,362	0	0	0	0	0
74211	Construction Contingency	0	0	0	0	0	0
	Capital Outlay	\$ 181,362	\$ -	\$ -	\$ -	\$ -	\$ -
90086	Transfer to 10th Ave Fund	0	218,281	0	0	0	0
90110	Transfer To Water Fund	0	25,476	0	0	0	0
	Transfers	\$ -	\$ 243,757	\$ -	\$ -	\$ -	\$ -
95110	Contingency	0	0	0	0	0	0
99100	Unappropriated Balance	83,881	0	0	0	0	0
	Contingency/Unappropriated	\$ 83,881	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 280,033	\$ 243,757	\$ -	\$ -	\$ -	\$ -

Total Water Construction Fund Revenues	\$ 280,033	\$ 243,757	\$ -	\$ -	\$ -	\$ -	\$ -
Total Water Construction Fund Expenditures	\$ 280,033	\$ 243,757	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ (0)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Fund 83 - Sewer Construction Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	(213,419)	5,769,627	300,000	72,500	72,500	72,500
	30 - Beginning Fund Balance	\$ (213,419)	\$ 5,769,627	\$ 300,000	\$ 72,500	\$ 72,500	\$ 72,500
43500	Interest Earned	19,606	11,339	0	0	0	0
	38 - Interest	\$ 19,606	\$ 11,339	\$ -	\$ -	\$ -	\$ -
43640	Debt Proceeds	8,310,100	963,116	1,130,000	0	0	0
43650	Bond Proceeds	0	0	8,316,000	0	0	0
48200	Transfer from Sewer SDC Fund	0	0	0	0	0	0
48230	Transfer from Sewer Fund	151,000	0	300,000	0	0	0
	39 - Miscellaneous/Transfers	\$8,461,100	\$ 963,116	\$ 9,746,000	\$ -	\$ -	\$ -
Total Revenues		\$8,267,287	\$ 6,744,082	\$ 10,046,000	\$ 72,500	\$ 72,500	\$ 72,500

Expenditures

62150	Legal & Administrative	3,447	2,813	7,500	0	0	0
62171	Engineering/Basic	168,073	5,604	0	0	0	0
62172	Engineering/Design Build	31,000	0	0	0	0	0
62173	Engineering/Inspection	147,228	170,397	100,000	0	0	0
	Materials and Services	\$ 349,749	\$ 178,814	\$ 107,500	\$ -	\$ -	\$ -
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	2,087,956	6,561,391	975,000	72,500	72,500	72,500
74211	Construction Contingency	0	0	500,000	0	0	0
	Capital Outlay	\$2,087,956	\$ 6,561,391	\$ 1,475,000	\$ 72,500	\$ 72,500	\$ 72,500
81300	Interim Financing	59,956	120,582	8,356,000	0	0	0
	Debt Service	\$ 59,956	\$ 120,582	\$ 8,356,000	\$ -	\$ -	\$ -
95110	Contingency	0	0	107,500	0	0	0
99100	Unappropriated Balance	5,769,627	(116,705)	0	0	0	0
	Contingency/Unappropriated	\$5,769,627	\$ (116,705)	\$ 107,500	\$ -	\$ -	\$ -
Total Expenditures		\$8,267,287	\$ 6,744,082	\$ 10,046,000	\$ 72,500	\$ 72,500	\$ 72,500

Total Sewer Construction Fund Revenues		\$8,267,287	\$ 6,744,082	\$ 10,046,000	\$ 72,500	\$ 72,500	\$ 72,500
Total Sewer Construction Fund Expenditures		\$8,267,287	\$ 6,744,082	\$ 10,046,000	\$ 72,500	\$ 72,500	\$ 72,500
		\$ (0)	\$ (0)		\$ -	\$ -	\$ -

**City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget**

Fund 85 - Parks Construction Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	2,868	22,676	0	0	0	0
	30 - Beginning Fund Balance	\$ 2,868	\$ 22,676	\$ -	\$ -	\$ -	\$ -
41110	Previously Levied Taxes	0	0	0	0	0	0
41123	Local Option Levy	0	0	0	10,000	10,000	10,000
	31 - Property Taxes	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
43650	State Grants	60,451	69,629	0	77,390	77,390	77,390
43811	Federal Grants	55,088	18,362	0	0	0	0
	37 - Intergovernmental	\$ 115,539	\$ 87,991	\$ -	\$ 77,390	\$ 77,390	\$ 77,390
48200	Transfer from Parks SDC Fund	95,000	19,917	0	30,000	30,000	30,000
49500	Miscellaneous Revenue	0	0	0	11,000	11,000	11,000
	39 - Miscellaneous/Transfers	\$ 95,000	\$ 19,917	\$ -	\$ 41,000	\$ 41,000	\$ 41,000
Total Revenues		\$ 213,407	\$ 130,584	\$ -	\$ 128,390	\$ 128,390	\$ 128,390

Expenditures

62150	Contract - Legal	104	0	0	0	0	0
62171	Engineering/Basic	0	0	0	0	0	0
62172	Engineering/Design Build	227	0	0	14,700	14,700	14,700
62173	Engineering/Inspection	0	0	0	0	0	0
	Materials and Services	\$ 331	\$ -	\$ -	\$ 14,700	\$ 14,700	\$ 14,700
74210	Construction	190,400	130,584	0	100,300	100,300	100,300
74211	Construction Contingency	0	0	0	0	0	0
	Capital Outlay	\$ 190,400	\$ 130,584	\$ -	\$ 100,300	\$ 100,300	\$ 100,300
95110	Contingency	0	0	0	13,390	13,390	13,390
99100	Unappropriated Balance	22,676	0	0	0	0	0
	Contingency/Unappropriated	\$ 22,676	\$ -	\$ -	\$ 13,390	\$ 13,390	\$ 13,390
Total Expenditures		\$ 213,407	\$ 130,584	\$ -	\$ 128,390	\$ 128,390	\$ 128,390

Total Parks Construction Fund Revenues	\$ 213,407	\$ 130,584	\$ -	\$ 128,390	\$ 128,390	\$ 128,390
Total Parks Construction Fund Expenditures	\$ 213,407	\$ 130,584	\$ -	\$ 128,390	\$ 128,390	\$ 128,390

\$ 0

**City of Stayton, Oregon
Fiscal Year 2013-2014 Budget**

Fund 86 10th Avenue Construction Fund

Revenues

Account Number	Description	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted
40100	Beginning Fund Balance	0	0	222,820	0	0	0
	30 - Beginning Fund Balance	\$ -	\$ -	\$ 222,820	\$ -	\$ -	\$ -
43650	State Grants: ODOT-IOF	0	197,031	850,000	0	0	0
43811	Federal Grants: USDoC-EDA	0	0	0	0	0	0
47100	Misc. Transfers	0	865	75,000	0	0	0
47111	Developer Share: Santiam Hospital	0	303,818	237,680	0	0	0
47115	Transfer from Street Fund	0	301,500	476,500	0	0	0
47082	Transfer from Water Construction Fund	0	218,281	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ 1,021,495	\$ 1,639,180	\$ -	\$ -	\$ -
Total Revenues		\$ -	\$ 1,021,495	\$ 1,862,000	\$ -	\$ -	\$ -

Expenditures

62120	Administration & Legal	0	12,721	12,500	0	0	0
62171	Engineering/Basic	0	263,817	188,135	0	0	0
62172	Engineering/Other	0	0	37,500	0	0	0
62173	Engineering Inspection	0	8,619	61,865	0	0	0
	Materials and Services	\$ -	\$ 285,157	\$ 300,000	\$ -	\$ -	\$ -
73110	Land Acquisition/Easement	0	5,400	0	0	0	0
74210	Construction	0	669,662	1,279,000	0	0	0
74211	Construction Contingency	0	0	83,000	0	0	0
	Capital Outlay	\$ -	\$ 675,062	\$ 1,362,000	\$ -	\$ -	\$ -
95110	Contingency	0	0	200,000	0	0	0
99100	Unappropriated	0	61,277	0	0	0	0
	Contingency/Unappropriated	\$ -	\$ 61,277	\$ 200,000	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ 1,021,495	\$ 1,862,000	\$ -	\$ -	\$ -
Total Revenues		\$ -	\$ 1,021,495	\$ 1,862,000	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ 1,021,495	\$ 1,862,000	\$ -	\$ -	\$ -

City of Stayton, Oregon
Fiscal Year 2013 - 2014 Budget

Summary

Revenues

Fund/Department	10 - 11 Actual	11 - 12 Actual	12 - 13 Adopted	13 - 14 Proposed	13 - 14 Approved	13 - 14 Adopted	
General Fund	3,843,885	3,651,070	3,529,747	3,663,265	3,663,265	3,663,265	0
Public Works Administration Fund	447,355	434,031	465,100	450,100	450,100	450,100	0
Library Fund	487,852	490,362	474,850	489,822	489,822	489,822	0
Water Fund	2,135,399	2,487,068	2,748,500	2,478,500	2,478,500	2,478,500	0
Sewer Fund	4,636,838	4,769,820	5,052,180	5,188,180	5,188,180	5,188,180	0
Street Fund	442,518	692,840	985,619	675,719	675,719	675,719	0
Facilities Development Fund	393,751	482,058	557,005	641,855	641,855	641,855	0
Vehicle Replacement Fund	856,362	1,080,081	1,096,237	1,172,401	1,172,401	1,172,401	0
NEDCO	36,992	0	0	0	0	0	0
Sublimity/RD Reserve Fund	93,739	94,484	95,500	96,000	96,000	96,000	0
9-1-1 Fund	38,540	37,654	60,000	0	0	0	0
Grant Fund	35,245	35,718	434,000	434,100	434,100	434,100	0
Trust and Agency Fund	469,320	221,563	500,000	500,000	500,000	500,000	0
Swimming Pool Fund	393,604	404,636	417,700	238,300	238,300	238,300	0
Water SDC Fund	198,552	105,980	111,180	156,860	156,860	156,860	0
Sewer SDC Fund	470,187	344,406	346,528	404,724	404,724	404,724	0
Street SDC Fund	301,716	246,476	279,792	289,125	289,125	289,125	0
Parks SDC Fund	194,548	77,520	28,620	68,560	68,560	68,560	0
Storm SDC Fund	0	0	0	24,000	24,000	24,000	0
Water Construction Fund	280,033	243,757	0	0	0	0	0
Sewer Construction Fund	8,267,287	6,744,082	10,046,000	72,500	72,500	72,500	0
Parks Construction Fund	213,407	130,584	0	128,390	128,390	128,390	0
10th Ave	0	1,021,495	1,862,000	0	0	0	0
Total Revenues	\$ 24,237,128	\$ 23,795,685	\$ 29,090,558	\$ 17,172,401	\$ 17,172,401	\$ 17,172,401	0

Expenditures

General Fund							
Non-Departmental	1,159,969	1,051,208	761,028	833,302	833,302	833,302	0
Administration	439,758	432,067	461,973	429,356	429,356	429,356	0
Police	1,858,850	1,758,844	1,866,232	1,915,047	1,915,047	1,915,047	0
Planning	129,421	127,121	138,224	157,771	157,771	157,771	0
Community Center	44,891	50,486	56,798	58,398	58,398	58,398	0
Park Maintenance	113,499	127,733	141,576	152,706	152,706	152,706	0
Street Lighting	97,497	103,233	103,915	116,685	116,685	116,685	0
General Fund Total	3,843,885	3,650,691	3,529,747	3,663,265	3,663,265	3,663,265	0
Public Works Administration Fund	447,355	434,031	465,100	450,100	450,100	450,100	0
Library Fund	487,852	490,362	474,850	489,822	489,822	489,822	0
Water Fund	2,135,399	2,487,068	2,748,250	2,478,500	2,478,500	2,478,500	0
Sewer Fund	4,636,838	4,769,820	5,052,180	5,188,180	5,188,180	5,188,180	0
Street Fund	442,518	692,840	985,619	675,719	675,719	675,719	0
Facilities Development Fund	393,751	482,058	557,005	641,855	641,855	641,855	0
Vehicle Replacement Fund	856,362	1,080,081	1,096,237	1,172,401	1,172,401	1,172,401	0
NEDCO	36,992	0	0	0	0	0	0
Sublimity/RD Reserve Fund	93,739	94,484	95,500	96,000	96,000	96,000	0
9-1-1 Fund	38,540	37,654	60,000	0	0	0	0
Grant Fund	35,245	35,718	434,000	434,100	434,100	434,100	0
Trust and Agency Fund	469,320	221,563	500,000	500,000	500,000	500,000	0
Swimming Pool Fund	393,604	404,636	417,700	238,300	238,300	238,300	0
Water SDC Fund	198,552	105,980	111,180	156,860	156,860	156,860	0
Sewer SDC Fund	470,187	344,406	346,528	404,724	404,724	404,724	0
Street SDC Fund	301,716	246,476	279,792	289,125	289,125	289,125	0
Parks SDC Fund	194,548	77,520	28,620	68,560	68,560	68,560	0
Storm SDC Fund	0	0	0	24,000	24,000	24,000	0
Water Construction Fund	280,033	243,757	0	0	0	0	0
Sewer Construction Fund	8,267,287	6,744,082	10,046,000	72,500	72,500	72,500	0
Parks Construction Fund	213,407	130,584	0	128,390	128,390	128,390	0
10th Ave	0	1,021,495	1,862,000	0	0	0	0
Total Expenditures	\$ 24,237,131	\$ 23,795,308	\$ 29,090,307	\$ 17,172,403	\$ 17,172,403	\$ 17,172,402	0
	(2)	378	251	(2)	(2)	(1)	