

RESOLUTION NO. 718

A RESOLUTION ESTABLISHING A GRIEVANCE PROCEDURE REGARDING COMPLAINTS ALLEGING DISCRIMINATION BASED ON DISABILITY.

WHEREAS, the City of Stayton has received a Community Development Block Grant from the Oregon Economic and Community Development Department (U.S. Department of Housing and Urban Development - USC Sect.504) for the purpose of establishing a Housing Rehabilitation program;and

WHEREAS, related federal guidelines require that the City establish a grievance procedure regarding complaints against the City alleging discrimination based on disability.

NOW THEREFORE,

BE IT RESOLVED that the City of Stayton adopts the following grievance procedure for complaints based on disability.

Complaints of alleged discrimination based on disability (General Public)


1. Individuals alleging some form of discrimination based on disability must submit their complaint in writing to the City Administrator or any designee for resolution. The complaint must clearly indicate that disability is the basis for any allegation of discrimination. A decision by the designated City official will be rendered within 15 working days. A record of the complaint and decision or resultant action taken will be maintained in the Deputy City Recorder's office.
2. If the complaint cannot be resolved to the complainant's satisfaction, the complaint will be heard and discussed by the City Council, the elected governing body of the City, at an open public meeting. A written decision will be issued within 30 working days from the date of hearing. The decision of the City Council is final.
3. A record of any action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

This resolution shall become effective upon the adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL this 2nd day of December, 2002.

CITY OF STAYTON

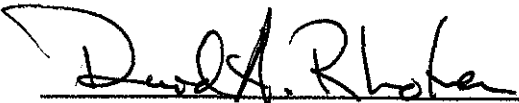
Signed: 12/3/2002

By: 
Gerry Aboud, Mayor

Signed: Dec. 3, 2002

ATTEST: 
Chris Childs, City Administrator

APPROVED AS TO FORM:


David A. Rhoten, City Attorney