

TITLE 2. ADMINISTRATION AND PERSONNEL

CHAPTER 2.56

RECORDS MANAGEMENT

SECTIONS

2.56.1400 Retention, Storage, and Destruction of Records

2.56.1400 RETENTION, STORAGE, AND DESTRUCTION OF RECORDS

The city administrator is authorized to collect, retain, store, and destroy all papers, documents, and records received in all city departments in accordance with the guidelines set out in the "Records Management Manual for Oregon Cities," prepared by the Archives Division, Office of the Oregon Secretary of State, as now or hereafter constituted. (Ord. 658, section 1[part], 1989; prior code section 2.130)