



CITY OF STAYTON

M E M O R A N D U M

TO: Mayor Porter and the Stayton City Council

FROM: Janna Moser - Library Director

DATE: January 22, 2019

SUBJECT: December Library report

In December, 48 adults and teens made their own wreaths at our DIY program. Many thanks to Santiam Canyon Christmas Tree Farm for donating the greens. The Library held a drop-in Christmas Wrapping party and a De-stress Night that included a hot chocolate bar and other relaxation activities.

Teens created mini lava lamps and decorated t-shirts at an after-hours glow in the dark party. At the DIY gifts program, they made snow globes and other projects that they could give as gifts. Kids made reindeer, Christmas tree and snowman ornaments. We had a fantastic turnout for our gingerbread program with over 100 people coming to decorate them.

The Holiday Light map was a hit. Community members helped by submitting addresses of local light displays. We added them to the map, so people knew where to enjoy the best light displays.

Upcoming events to mark on your calendars:

- Kids: Penguin Party - January 22 at 10:15am & 4:00pm
- Teens: Oregon Trail Live! - January 23 at 4:00pm
- Brews, Bites and Books - January 26 at 7:00pm
- Kids: Spy School - January 29 at 10:15am & 4:00pm
- Oregon Author Visit - R. Gregory Nokes - January 31 at 7:00pm
- Art Show Reception - February 1 at 6:00pm

| 2018-2019 Monthly Library Statistics | | | | | | | | | | | | | | | |
|--|------------|------------|----------|----------|------------|----------|------|------|-------|-------|-----|------|--------------|-------------------|--------------------|
| | July | August | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | March | April | May | June | 2018-19 YTD | 2017-18 YTD | |
| TOTAL CHECKOUTS | 14,656 | 13,960 | 11,305 | 12,556 | 11,476 | 10,392 | | | | | | | 74,345 | 142,290 | |
| OTHER CIRCULATION SERVICES | | | | | | | | | | | | | | | |
| Self check out | 4,530 | 4,778 | 3,747 | 3,851 | 3,828 | 3,178 | | | | | | | 23,912 | 46,557 | |
| Library2Go (ebooks +) | 1,217 | 1,326 | 1,225 | 1,353 | 1,277 | 1,369 | | | | | | | 7,767 | 11,292 | |
| INCOME RECEIVED | | | | | | | | | | | | | | | |
| Non-resident cards | \$35.00 | \$77.00 | \$92.00 | \$25.00 | \$135.00 | \$412.00 | | | | | | | \$776.00 | \$1,946.50 | |
| Fines: overdue & lost books | \$2,452.23 | \$1,108.86 | \$662.50 | \$620.45 | \$1,300.36 | \$850.66 | | | | | | | \$6,995.06 | \$13,179.57 | |
| Room fees | \$180.00 | \$180.00 | \$0.00 | \$25.00 | \$455.00 | \$725.00 | | | | | | | \$1,565.00 | \$1,810.75 | |
| | | | | | | | | | | | | | TOTAL | \$9,336.06 | \$16,936.82 |
| REFERENCE QUESTIONS | | | | | | | | | | | | | | | |
| In-Person, by phone and computer help | 596 | 444 | 460 | 549 | 468 | 450 | | | | | | | 2,967 | 5,488 | |
| NEW PATRON CARDS | 89 | 65 | 53 | 71 | 46 | 50 | | | | | | | 374 | 780 | |
| INTERNET USE | 934 | 1,154 | 877 | 972 | 842 | 733 | | | | | | | 5,512 | 11,497 | |
| PROGRAM ATTENDANCE | | | | | | | | | | | | | | | |
| Children & adults at Children's Programs | 998 | 357 | 354 | 565 | 393 | 189 | | | | | | | 2,856 | 7,400 | |
| Teens | 60 | 32 | 17 | 20 | 12 | 11 | | | | | | | 152 | 278 | |
| Adults | 36 | 36 | 63 | 33 | 82 | 57 | | | | | | | 307 | 1,025 | |
| Outreach | 0 | 0 | 0 | 150 | 308 | 223 | | | | | | | 681 | 2,542 | |
| | | | | | | | | | | | | | TOTAL | 3,996 | 11,245 |
| MEETING ROOM ATTENDANCE | 63 | 45 | 180 | 234 | 223 | 171 | | | | | | | 916 | 1,559 | |
| PATRON VISITS | 8,475 | 7,968 | 6,466 | 7,912 | 8,169 | 5,668 | | | | | | | 44,658 | 83,881 | |
| VOLUNTEER HOURS | 234 | 308 | 298 | 304 | 263 | 241 | | | | | | | 1,648 | 2,453 | |