

**STAYTON PLANNING COMMISSION  
MEETING MINUTES**

**Monday, February 28, 2022**

**COMMISSIONERS:** Ralph Lewis, Chair  
Heidi Hazel, Vice-Chair  
Dixie Ellard  
Richard Lewis  
Larry McKinley

**STAFF MEMBERS:** Dan Fleishman, Planning & Development Director  
Windy Cudd, Office Specialist, Minutes

**OTHERS PRESENT:** Ellen Nunez, Applicant

1. **CALL TO ORDER:** Chair Lewis called the meeting to order at 7:00 pm.
2. **APPROVAL OF MINUTES:** Hazel moved, and Richard Lewis seconded to approve the minutes from January 31, as presented. The motion was approved 5:0.
3. **LAND USE FILE #1-02/22 PUBLIC HEARING- Application for a variance.**
  - a. **Commencement of Public Hearing-** Chair Lewis read the opening statement and opened the hearing at 7:04 pm. No objections were made from the audience to the notice on this case or the jurisdiction of this body to hear the case. There were no declarations of conflict of interest, *ex parte* contact, or bias by members of the Planning Commission.
  - b. **Staff Introduction-** Fleishman explained the application for Variance in medium Density zone. Minimum set back 5 feet. Applicant asking for 4ft 7inches.
  - c. **Applicant Presentation-** Ellen Nunez, 901 E Jefferson St, asking City to grant the variance to the set back, asked to forgive the 5 inches it's short.
  - d. **Staff Report-** Fleishman recommended to deny the application request as presented.
  - e. **Questions from Commission-** Commission asked applicant what she would do to comply if denied variance. Question was answered.
  - f. **Commission Decision-** Hazel motioned and Ellard second the approval of the applicant's variance for finding adequate information regarding the right to protect her personal property from weather and the need for a variance due to the actions of her contractor. Commission moved to have draft order modified to reflect their decision.
  - g. **Close of Hearing-** Chair Lewis closed the hearing at 7:40 pm
4. **OTHER BUSINESS-** The Commission discussed having a Land Use training session at the March 28 meeting, as there is not expected to be a public hearing.

**ADJOURN:** Chair Lewis adjourned the meeting at 7:40 pm.