

CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

March 3, 2020

LOCATION: Stayton Public Library, 515 N. First Avenue, Stayton, OR 97383

ROLL CALL

Present: Dan Brummer, Richard Lewis (Vice-Chair), David Nielson, Pam Pugsley, Richard Vohs, AJ Westlund (Chair, arrived at 6:04 p.m.)
Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Office Specialist (Minutes)
Guest(s): None

CALL TO ORDER: Mr. Lewis called the meeting to order at 6:02 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC - None

REVIEW AND APPROVAL OF MINUTES

Mr. Brummer made a Motion to Approve Minutes from February 4, 2020, Ms. Pugsley seconded. Motion Passed 5:0.

FOLLOW UP COMMENTS FROM LAST MEETING

Mr. Nielson noted that trails already exist through the school district property when you enter from the asphalt trail at Wildlife Meadows. The only suggestion at this time is to remove the barricade when entering the school district's property. Mr. Ludwick will check into removing the barricade. Mr. Lewis turned the meeting over to Mr. Westlund at 6:04 p.m.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (*Attachment B*). Mr. Westlund reports that Ground Up Soil may be able to take the yard debris collected from the parks rather than hauling the debris to Aumsville for a fee. Mr. Nielson thought Republic Services provided free compost for the Community Garden as part of their contract. Mr. Ludwick will check into Republic Services Agreement.

ONGOING PROJECT STATUS UPDATES

Jordan Bridge- Mr. Ludwick reported that the Jordan Bridge maintenance work is ahead of schedule and will be completed by the end of March.

Community Garden- 2020 is the last year for the easement that was put into place with Norpac to use the property on Evergreen Avenue as a Community Garden. Mr. Ludwick will reach out to the new owner regarding the property.

Park Videos- Mr. Westlund provided quotes from videographers interested in making videos of the City parks. The Board will review each videographer's work prior to next month's meeting.

Add Benches at Pioneer Park- Parks employee is getting quotes for metal table frames and materials. Mr. Ludwick mentioned Ultrablock concrete blocks as an option for seating. Mr. Ludwick will work on getting 2-3 picnic tables constructed.

Construct Shelter at Quail Run Park- Mr. Brummer provided pamphlets/prices for metal shelters. The Board decided not to move forward with a metal shelter and will research other

options.

Trail Connectivity Inventory- Mr. Ludwick will check the trail inventory.

Write Trail Guides- Mr. Brummer will start working on a trail guide for Riverfront Park including mileage markers. Public Works staff will assist with measuring the mileage markers.

Signage along Stayton Ditch- Mr. Nielson will bring photos of sample signage markers for the Board to review.

NEW BUSINESS

The Board signed a letter of support for an Oregon Parks and Recreation grant application for Mill Creek Park construction (phase 1).

Mr. Nielson thought it was important to incorporate public outdoor spaces when designing the future City Hall as part of the City Facilities Master Plan. Mr. Ludwick encouraged the Board to attend the public sessions to give input.

Mr. Brummer recommended planting native species in Parks.

GENERAL PARK DISCUSSION & FUTURE AGENDA ITEMS

Mr. Vohs recommended starting a “Friends of the Park” group.

Mr. Ludwick will check if the City has an Adopt-a-Park program.

Progress of 2020 Goals

ADJOURN

Meeting was adjourned at 7:02 p.m.