

CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

February 4, 2020

LOCATION: Stayton Public Library, 515 N. First Avenue, Stayton, OR 97383

**ROLL CALL**

**Present:** Dan Brummer, Richard Lewis (Vice-Chair), David Nielson, Pam Pugsley, Richard Vohs, AJ Westlund (Chair)  
**Staff:** Lance Ludwick, Public Works Director  
Lisa Meyer, Office Specialist (Minutes)  
**Guest(s):** None

**CALL TO ORDER:** Mr. Westlund called the meeting to order at 6:04 p.m.

**PRESENTATIONS / COMMENTS FROM THE PUBLIC** - None

**REVIEW AND APPROVAL OF MINUTES**

Mr. Nielson made a Motion to Approve Minutes from January 7, 2020, Ms. Pugsley seconded. Motion Passed 6:0.

**PARKS DEPARTMENT**

The Board reviewed the Parks Report provided by Bob Parsons (*Attachment B*). Camping is not permitted in City parks unless a Camping Permit is approved by the Police Department.

**NEW BUSINESS**

Open Discussion or comments about any of the City Parks – Mr. Ludwick reported that the Jordan Bridge maintenance work will begin this week. The work includes roof repair, painting and replacement of cross members. The maintenance project should be completed by the end of March.

**Ranked Goals for 2020-** The Board prioritized the goals for 2020 as follows:

1. Make videos for each park and post on website. Mr. Nielson will work on making a sound clip of the script. Mr. Westlund will get quote for professional video service.
2. Add benches or tables on concrete pads at Pioneer Park near the southern portion of park behind the playground area. Ms. Pugsley suggested purchasing a metal base and have staff add a wood top. Mr. Ludwick will check into the cost.
3. Construct a shelter at Quail Run Park. Mr. Brummer will get a quote for a shelter.
4. Work on connecting the trail system by focusing on one segment at a time. Mr. Ludwick will check into removing the path barrier between Wildlife Meadows Park and the School District property. The Board can work with the School District about spreading the wood chips that are currently piled near the footpath.
5. Write guides for the trails that will give history of the area.
6. Have historical signage/markers along the Stayton Ditch.

Mr. Ludwick offered to reach out to Oregon Department of Fish and Wildlife about the possibility of having a fish pond near the water treatment plant. Ms. Pugsley moved to remove

the goal of pea gravel replacement at Quail Run Park at this time, Mr. Brummer seconded.  
Passed 6:0.

### **OTHER BUSINESS**

The Board discussed providing a letter of support for the Oregon Parks and Recreation Department Grant Application for Mill Creek Park.

### **FUTURE AGENDA ITEMS**

Letter of Support for Mill Creek Park Grant

Progress of 2020 Goals

### **ADJOURN**

Meeting was adjourned at 7:03 p.m.