



## **AGENDA**

### **STAYTON CITY COUNCIL WORK SESSION**

**Monday, May 4, 2015**

Stayton Public Library  
E.G. Siegmund Meeting Room  
515 N. First Avenue  
Stayton, Oregon 97383

#### **CALL TO ORDER**

**7:00 PM**

**Mayor Porter**

- Staff Report by Keith Campbell, City Administrator
- Council Discussion

#### **ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Deputy City Recorder Alissa Angelo at (503) 769-3425.*

## CALENDAR OF EVENTS

### MAY 2015

Monday	May 4	City Council Work Session – Goal Setting	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 5	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 5	Budget Committee Meeting	7:00 p.m.	Community Center (north end)
Thursday	May 7	Budget Committee Meeting	7:00 p.m.	Community Center (north end)
Friday	May 8	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	May 11	Budget Committee Meeting <i>(if needed)</i>	7:00 p.m.	Community Center (north end)
Monday	May 11	City Council Work Session – Sign Code Review	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 12	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	May 12	Public Safety Commission	6:00 p.m.	City Hall Conference Room
Monday	May 18	City Council	7:00 p.m.	Community Center (north end)
Wednesday	May 20	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	May 25	<b>CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY</b>		
Tuesday	May 26	Planning Commission	7:00 p.m.	Community Center (north end)

### JUNE 2015

Monday	June 1	City Council	7:00 p.m.	Community Center (north end)
Tuesday	June 2	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	June 9	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Friday	June 12	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	June 15	City Council	7:00 p.m.	Community Center (north end)
Wednesday	June 17	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	June 29	Planning Commission	7:00 p.m.	Community Center (north end)

### JULY 2015

Friday	July 3	<b>CITY OFFICES CLOSED IN OBSERVANCE OF INDEPENDENCE DAY</b>		
Monday	July 6	City Council	7:00 p.m.	Community Center (north end)
Tuesday	July 7	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Friday	July 10	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Tuesday	July 14	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	July 15	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	July 20	City Council	7:00 p.m.	Community Center (north end)
Monday	July 27	Planning Commission	7:00 p.m.	Community Center (north end)



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Keith Campbell, City Administrator**  
**DATE: May 4, 2015**  
**SUBJECT: 2015-2016 City Council Goals**

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**BACKGROUND INFORMATION**

On February 23, 2015, the City Council met for the purpose of setting goals for 2015-2016. The meeting was facilitated by Jennie Messmer of the Mid-Willamette Valley Council of Governments. Ms. Messmer led the Council through introductions and asked each Councilor to list their goals under several categories, and then they were asked to rank their top goals.

Following the first goal setting session, staff compiled a list of the ranked goals and objectives and brought them before the City Council on March 16, 2015. At that time, the Council felt the goals were not yet ready to adopt. After some discussion, the Council requested staff schedule another work session to further discuss the council goals and objectives.

Staff has met and reviewed the goals and discussions from the goal setting session; a draft of the goals and objectives is included in your packet.

## **1. Continuously Upgrade Public Infrastructure**

- Work toward signalization of Golf Club Road / Wilco Road / Shaff Road
- Begin process of updating Master Plans
  - Stormwater
  - Transportation
- Continue improvements/updates to water and wastewater system
- Address stormwater improvements and the Memorandum of Understanding (MOU) with Santiam Water Control District
- Aggressively seek grants and opportunities to leverage money for infrastructure improvements
- 5 Year Capital Improvement Plans
- Continue street priority and improvement program
  - Pursue opportunities to address partially improved/unimproved/gravel roads

## **2. Enhance Quality of Life**

- Parks and Walking Trails
  - Improve current parks
  - Identify new parks and look to acquire future park land
  - Improve and expand trails and trail system
- Work to improve public safety and public safety programs
- Work to maintain and improve community Library and Pool
- Code Enforcement
- Expand traffic safety programs
- Improvement plan for the Community Center
- Develop Public Art plan and programs
- Update Emergency Plan
  - Expand Everbridge
  - Expand CERT
  - Update COOP
- Economic Development Plan
  - Review and consider Urban Renewal District(s)
  - Review and consider Mainstreet USA™
  - Review and consider Downtown Revitalization
  - Seek opportunities for industrial growth

## **3. Improve Transparency and Outreach**

- New web design for City web page
  - Add, clarify, and Improve materials, documents, and forms
- Continuation of City survey
- Utilize and enhance social media
- Maintain and build relationships with local media

## **4. Continue to Promote Efficient City Government**

- Focus on improving and maintaining relationships with valuable partnerships and stakeholders.
  - SEDCOR, OBDD, Energy Trust, USDA, Chamber of Commerce, Oregon Legislature, Citizen Engagement Groups, Organizations promoting City Services
  - Regis and North Santiam School District
  - Sublimity, Aumsville, & Marion County
- Look to improve, streamline, and update ordinances and policies