



AGENDA

STAYTON CITY COUNCIL MEETING

Monday, March 7, 2016

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

CALL TO ORDER

7:00 PM

Mayor Porter

FLAG SALUTE

ROLL CALL/STAFF INTRODUCTIONS

ANNOUNCEMENTS – PLEASE READ CAREFULLY

Items not on the agenda but relevant to City business may be discussed at this meeting. Citizens are encouraged to attend all meetings of the City Council to insure that they stay informed. Agenda items may be moved forward if a Public Hearing is scheduled.

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

Request for Recognition: If you wish to address the Council, please fill out a green “Request for Recognition” form. Forms are on the table at the back of the room. *Recommended time for presentation is 10 minutes. Recommended time for comments from the public is 3 minutes.*

- a. Pioneer Park Rehabilitation Project Presentation

CONSENT AGENDA

- a. February 16, 2016 City Council Minutes
- b. OLCC Annual Renewals
- c. Resolution No. 942, Budget Transfer

Purpose of the Consent Agenda:

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The Recorder to the Council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the consent Agenda is then voted on individually by roll call vote. Copies of the Council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at Stayton City Hall, 362 N. Third Avenue, Stayton, or the Stayton Public Library, 515 N. First Avenue, Stayton.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Deputy City Recorder Alissa Angelo at (503) 769-3425.

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

Award of Contract for Western Avenue Overlay Project

Action

- a. Staff Report – Lance Ludwick
- b. Council Deliberation
- c. Council Decision

STAFF/COMMISSION REPORTS

Award of Roedieger Belt Filter Press Rehabilitation

Informational

- a. Staff Report – Lance Ludwick

PRESENTATIONS/COMMENTS FROM THE PUBLIC

Recommended time for presentations is 10 minutes.

Recommended time for comments from the public is 3 minutes.

BUSINESS FROM THE CITY ADMINISTRATOR

BUSINESS FROM THE MAYOR

- a. Public Safety Commission
 - David Valencia
- b. Budget Committee
 - Tadd Humphreys
 - Jennifer Godfrey

BUSINESS FROM THE COUNCIL

FUTURE AGENDA ITEMS – Monday, March 21, 2016

- Quarterly Pool Update from YMCA
- Street Maintenance Bid Award
- Moose Lodge Lease Renewal
- Water Update

ADJOURN

CALENDAR OF EVENTS

MARCH 2016

Monday	March 7	City Council	7:00 p.m.	Community Center (north end)
Tuesday	March 8	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	March 11	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Wednesday	March 16	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	March 21	City Council	7:00 p.m.	Community Center (north end)
Monday	March 28	Planning Commission	7:00 p.m.	Community Center (north end)

APRIL 2016

Monday	April 4	City Council	7:00 p.m.	Community Center (north end)
Tuesday	April 5	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Friday	April 8	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Tuesday	April 12	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	April 18	City Council	7:00 p.m.	Community Center (north end)
Wednesday	April 20	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	April 25	Planning Commission	7:00 p.m.	Community Center (north end)

MAY 2016

Monday	May 2	City Council	7:00 p.m.	Community Center (north end)
Tuesday	May 3	Budget Committee	7:00 p.m.	Community Center (north end)
Tuesday	May 3	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Thursday	May 5	Budget Committee	7:00 p.m.	Community Center (north end)
Monday	May 9	Budget Committee	7:00 p.m.	Community Center (north end)
Tuesday	May 10	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	May 13	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	May 16	City Council	7:00 p.m.	Community Center (north end)
Wednesday	May 18	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	May 30	CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY		
Tuesday	May 31	Planning Commission	7:00 p.m.	Community Center (north end)

JUNE 2016

Monday	June 6	City Council	7:00 p.m.	Community Center (north end)
Tuesday	June 7	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Friday	June 10	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Tuesday	June 14	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	June 14	PEG Access Commission	12:00 p.m.	City Hall Conference Room
Wednesday	June 15	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	June 20	City Council	7:00 p.m.	Community Center (north end)
Monday	June 27	Planning Commission	7:00 p.m.	Community Center (north end)

**City of Stayton
City Council Meeting Action Minutes
February 16, 2016**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:02 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder (excused)
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Pam Pugsley, Interim Library Director
Councilor Brian Quigley	Rich Sebens, Police Chief
Councilor Joe Usselman	Christine Shaffer, Finance Director
	Lance Ludwick, Public Works Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	Mayor Porter read into the record, a staff report from City Attorney David Rhoten regarding the scheduling of Katinka Bryk's Termination Appeal hearing.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Stayton Public Library Foundation – Endowment Contribution	Stayton Public Library Foundation Board President Deana Freres and Development Director for the Foundation Brenda Moore presented the City of Stayton with an endowment contribution of \$25,000 for the Stayton Public Library.
Consent Agenda	
a. February 1, 2016 City Council Meeting Minutes	Motion from Councilor Niegel, seconded by Councilor Quigley, to approve the Consent Agenda. Motion passed 5:0.
b. Resolution No. 940, Budget Transfer	
Public Hearing	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report included in the Council packet.
b. Questions from the Council	Questions from the Council regarding the reasoning behind the amendment and potential impacts. Mr. Fleishman explained.
c. Proponents' Testimony	Local business owner James Taylor spoke in favor of the proposed amendment.
d. Opponents' Testimony	None.

<ul style="list-style-type: none"> e. General Testimony f. Questions from the Public g. Questions from the Council h. Staff Summary i. Close of Hearing j. Council Deliberation k. Council Decision on Ordinance No. 993, Regarding Mixed Use Developments in the Commercial Retail and Commercial General Zones 	<p>None.</p> <p>None.</p> <p>None.</p> <p>Nothing further from staff.</p> <p>Mayor Porter closed the hearing at 7:23 p.m.</p> <p>Motion from Councilor Quigley, seconded by Councilor Lewis, to approve the first reading of Ordinance No. 993. Motion passed 5:0.</p>
<p>Unfinished Business</p>	<p>None</p>
<p>New Business</p> <p>Ownership of Open Space, Wildlife Meadows Master Planned Development</p> <ul style="list-style-type: none"> a. Staff Report – Dan Fleishman b. Council Deliberation c. Council Decision <p>Ordinance No. 994, Amending SMC Title 5.08 and 5.32</p> <ul style="list-style-type: none"> a. Staff Report – Chief Rich Sebens b. Council Deliberation c. Council Decision <p>Resolution No. 941, Refinancing Bonds</p> <ul style="list-style-type: none"> a. Staff Report – Christine Shaffer b. Council Deliberation c. Council Decision 	<p>Mr. Fleishman reviewed the report included in the Council packet.</p> <p>Council question and discussion about maintenance of storm water facility and liability of taking open space on, and long-term maintenance.</p> <p>Motion from Councilor Lewis, seconded by Councilor Niegel, to accept public ownership of the open space in the Wildlife Meadows Master Planned Development. Motion passed 5:0.</p> <p>Chief Sebens briefly reviewed the staff report included in the Council packet and proposed changes.</p> <p>Clarification of changes made to both SMC 5.08 and 5.32. There are no pawn shops within the city limits.</p> <p>Motion from Councilor Lewis, seconded by Councilor Usselman, to approve Ordinance No. 994 as presented. Motion passed 5:0.</p> <p>Ms. Shaffer reviewed her staff report included in the Council packet.</p> <p>Brief discussion of the benefits of the refinance.</p> <p>Motion from Councilor Niegel, seconded by Councilor Lewis, to approve Resolution No. 941 as presented. Motion passed 5:0.</p>

Staff / Commission Reports	
Finance Director's Report – Christine Shaffer a. January 2016 Monthly Finance Department Report	No further discussion.
Police Chief's Report – Chief Rich Sebens a. January 2016 Statistical Report	Chief Sebens provided a corrected report for the Council.
Public Works Director's Report – Lance Ludwick a. January 2016 Operating Report	Mr. Ludwick provided a brief update on the Pioneer Park project. There was also discussion of the Jordan Bridge; Mr. Campbell provided an update.
Planning & Development Director's Report – Dan Fleishman a. January 2016 Activities Report	Mr. Fleishman commented that interest in development seems to be picking up.
Library Director's Report a. January 2016 Activities	No further discussion.
Presentations / Comments From the Public	None
Business from the City Administrator	None
Business from the Mayor	None
Business from the Council	Councilor Quigley commended Officer Hankins and the medics who responded to a person in distress recently.
Future Agenda Items – March 7, 2016	
a. Annual OLCC Renewals	
b. Western Avenue Bid Award	

APPROVED BY THE STAYTON CITY COUNCIL THIS 7TH DAY OF MARCH 2016, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____
Henry A. Porter, Mayor

Date: _____

Attest: _____
Keith D. Campbell, City Administrator

Date: _____

Transcribed by: _____
Alissa Angelo, Deputy City Recorder



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Rich Sebens, Chief of Police
DATE: March 7, 2015
SUBJECT: OLCC Annual Renewals (Consent Agenda)

ISSUE

Annually, the police department reviews the activities occurring at or near the vicinity of all licensed liquor establishments in Stayton. The City Council then gives a recommendation to the Oregon Liquor Control Commission (OLCC) to recommend, deny, or give no recommendation regarding the liquor license renewal process.

BACKGROUND INFORMATION

In October of 1999 the Council enacted Resolution No. 653; A Resolution Adopting Policy Guidelines and Procedures for Stayton Council Recommendations for Renewal and Issuance of Liquor Licenses. Through these established guidelines and procedures, the City Council ensures equitable and consistent treatment of all liquor license applications. The adoption of this policy protects the interest of the general public by providing consistent direction to staff in the processing of the liquor license.

FACTS AND FINDINGS

All 2016 reviews were completed in accordance with Council Resolution No. 653, dated October 7, 1999. Oregon law provides criteria to be used by OLCC for license refusal which can be adopted into criteria for police department recommendations.

The standards and criteria are as follows:

- Fights or assaults
- Liquor law violations by licensee or their employees
- Excessive or obtrusive noise
- Illegal drug use or sales on the premises
- Trespass on private property
- Failure of the licensee to take appropriate action to prevent or control problems caused by patrons on the premise or within the local vicinity.

Council Resolution No. 653, Section (F), Evaluation Guidelines and Criteria

1. A recommendation to deny the renewal application will be made when there are persistent problems involving the types of police calls listed above related to the sales of alcohol.
2. The police department will automatically recommend denial of a renewal application when there is a record of ten arrests, in the prior twelve (12) months, of employees or patrons of the licensed business for unlawful activities related to the sale of service of alcohol under the license either on the premises or in the immediate vicinity.
3. Actions by the licensee, which might tend to mitigate the problems, should be considered. Examples of mitigating actions are seeking and following recommendations by the OLCC, or police, and increased security measures.
4. In addition to the criteria previously outlined, a recommendation for denial of a license renewal may be made when there are persistent problems involving police calls related to the sales or service of alcohol not stemming from calls for assistance from the establishment, within the preceding twelve months, concerning unlawful activities by employees and patrons of the licensed business, either on the licensed premises or in the immediate vicinity thereof.
5. The recommendation by the police department is only one component of the liquor license recommendation process. Community input is a significant factor in a complete review of applications. With all licensing activities, it must be remembered that the City recommends and OLCC gives the final grant or denial.

STAFFRECOMMENDATION

All liquor license establishments meet the guidelines and policies established by Resolution No. 653 for the year 2016.

Off Premise Sales	Full On-Premise Sales	Limited On-Premise Sales
Bi-Mart	Rumours	Fey Asian
Circle K East	Cheers On 1 st	UGO's Pizza
Circle K West	Ixtapa	Kelly's Café
Roth's IGA	Mick & Moms	Moxiberry
Safeway	Bottle Factory	
Stayton AM-PM	Red Apple	
Stayton Grocery Outlet	Happy Dragon	
Stayton Market and Deli	Moose Lodge #2639	
Stayton Shell		
Stop N Save		
La Esperanza		

RECOMMENDATION: Send a renewal recommendation to OLCC

Please let me know if you have any questions.



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Christine Shaffer, Finance Director
DATE: March 7, 2016
SUBJECT: Consent Agenda, Budget Transfer Resolution No. 942

ISSUE: Authorization of appropriation transfer in the 2015-2016 adopted budget.

STAFF RECOMMENDATION: Staff recommends adoption of Resolution No. 942, which authorizes changes to the adopted 2015-2016 budget, in accordance with State Budget Law.

BACKGROUND INFORMATION: While planning the 2015-16 budget estimates were made in the Parks Construction Fund for the renovation of Pioneer Park. The Winning Contractor bid was more than the appropriations estimated for capital outlay. It is now necessary to make an appropriation transfer from contingency to capital outlay to comply with local budget law.

FACTS AND FINDINGS: Occasionally, it becomes necessary after the budget is adopted to increase the total expenditures of a category within a fund. Oregon Revised Statutes 294.463, Transfers of appropriations within fund or from one category to another; allows for the transfer of existing appropriations within the same fund. A transfer of appropriation is a decrease of one existing appropriation and a corresponding increase of another existing appropriation. In this case, the net effect to the fund is zero. To transfer an appropriation, the governing body must pass a resolution authorizing the transfer.

FISCAL IMPACT: The net impact is zero, as described above.

OPTIONS:

1. Adopt the Resolution No. 942 as presented.
2. Not adopt the Resolution and be non-compliant with Local Budget Law.

MOTION(S): N/A included as a Consent Agenda item.

RESOLUTION NO. 942

A RESOLUTION AUTHORIZING CHANGES TO THE ADOPTED 2015-16 BUDGET

WHEREAS, after the budget process for the 2015-2016 Fiscal Year, Parks Construction fund had expenses that exceeded appropriations in some categories;

WHEREAS, in order to lawfully comply with the requirements of Local Budget Law, a transfer of appropriation is necessary; and

WHEREAS, Oregon Revised Statutes 294.463 allows for the transfer of appropriations decreasing an existing appropriation in a fund and increasing an existing appropriation in the same fund.

NOW, THEREFORE,

BE IT RESOLVED that the City Council wishes to comply with Local Budget Law and transfer existing appropriations within the same fund; and,

BE IT FURTHER RESOLVED that transfers should be made in the Parks Construction fund increasing Capital Outlay in the amount of \$31,501.00 and decreasing Contingency in the Construction fund in the amount of \$31,501.00; and,

This Resolution shall become effective upon its adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL this 7th day of March, 2016.

CITY OF STAYTON

Signed: _____, 2016

By: _____
Henry A. Porter

Signed: _____, 2016

ATTEST: _____
Keith D. Campbell, City Administrator

APPROVED AS TO FORM:

David A. Rhoten, City Attorney



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
THRU: Keith Campbell, City Administrator
FROM: Lance S. Ludwick, P.E. Public Works Director
DATE: March 7th, 2016
SUBJECT: Award of Contract for Western Avenue Overlay Project

ISSUE

Shall the City award a bid to Knife River in the amount of \$135,435.00 for street overlay work on Western Avenue (from Gardner Avenue, west to the end of Western Place).

ENCLOSURES

1. Bid Tabulation Sheet – February 23rd, 2016 @ 2:00 p.m.
2. Minutes from Bid Opening

BACKGROUND INFORMATION

The project includes, but is not limited to, all labor, materials, and equipment necessary to construct a 2-inch wearing course HMA overlay totaling 7,800 square yards. This work will include street cleaning, cold plane pavement removal, installation of paving fabric, adjustment of existing valve boxes and manhole cover/frame assemblies to grade, removal and installation of a catch basin, and all other work necessary to meet the engineering intent, as shown in the Contract Documents. The project must be completed within thirty (30) calendar days after the dated "Notice to Proceed".

Public Works Director Lance S. Ludwick and Sr. Engineering Technician Michael Schmidt developed a bid packet including specifications for the overlay project work.

The project was advertised competitively in the Daily Journal of Commerce and sealed bids were opened on February 23rd, 2016.

BIDS RECEIVED

The City received bids from the following firms:

	Contractor	Total
1	Knife River	\$135,435.00
2	North Santiam Paving Co.	\$143,222.00
3	Salem Road and Driveway	\$152,487.40
4	H&H Paving Co.	\$154,104.45
5	Roy Houck Construction LLC	\$188,337.95

STAFF REVIEW OF BIDS:

Michael Schmidt and I reviewed the low bid and recommend the City award a contract to Knife River.

OPTIONS

- A. Award of Contract to the lowest responsible bidder in the full contract amount.
- B. Reject all bids.

RECOMMENDATION

Award of Contract to Knife River in the amount of \$135,435.00.

MOTION:

Move to award the 2016 Western Avenue Overlay Contract to Knife River in the amount of \$135,435.00.

City of Stayton
Bid Opening: 2016 Western Avenue Overlay Project
February 23rd, 2016 Closed at 2:00 pm

Description: The work involves upgrades and improvements to the City of Stayton's Streets (Western Avenue from Gardner Avenue, West to the end of Western Place).

Attendees: City of Stayton -Michael Schmidt, Kelli Stevens, The following bids were submitted:

<u>Contractor Name</u>	<u>Amount</u>
1. Salem Road and Driveway	\$152,487.40
2. Roy Houck Construction LLC	\$188,337.95
3. Knife River	\$135,435.00
4. North Santiam Paving Co.	\$143,222.00
5. H&H Paving Co.	\$154,104.45

The City of Stayton will review the bids and make a recommendation of award to the City. The City Council will award the bid at their March 7th, 2016 council meeting.

Prepared by:

Kelli Stevens
City of Stayton



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
THRU: Keith Campbell, City Administrator
FROM: Lance S. Ludwick, P.E. Public Works Director
DATE: March 7th, 2016
SUBJECT: Award of Roediger Belt Filter Press Rehabilitation

Background

In 1995 a Roediger belt filter press (BFP) was installed at the Wastewater Treatment Facility (WWTF) for use in bio solids production. This BFP ran consistently for 17 years and during the last 10 years it ran 7 days/week for most of each calendar year. During these years, only preventative maintenance could be performed as the BFP was needed to run on a daily basis. Both the constant use and the lack of downtime for major maintenance caused the machine to come to the end of its useful life. During the 2012 upgrade at the WWTF a new BDP Industries BFP was installed in conjunction with a Thermaflite dryer. This new system has proven to be unreliable and downtime for repairs is lengthy. Given the unpredictability of the Thermaflite dryer staff determined that rehabilitating the old Roediger BFP would be in the best interest of the City.

During the design phase of the 2012 WWTF upgrade it was discovered that Charter Machine Company rebuilds the Roediger BFPs and a scope of work was prepared by them. It was further discovered that Charter Machine Company purchased all of the rights, equipment, patents and personnel from Roediger in 2006. Charter is the only licensed manufacturer that is approved to work on Roediger equipment in order to maintain the equipment integrity and equipment warranties as an OEM. There are items on the BFP that are only manufactured by Charter Machine like the bearing housings. Charter will supply all the original manufactured parts to original design, size and fit as originally supplied when the BFP was first installed. This will mean that after the rebuild, the BFP will be back to as delivered reliability and workmanship as original.

Financial Impacts

This project was originally slated to be completed with funds from the USDA RUS Loan however it was cut from the plans early on and determined that the work could be absorbed into the Sewer Enterprise Fund line item 74110 Plant Improvements. We are now ready to move forward with this project. A contract with Charter Machine Company has been issued in the amount of \$163,873 which includes the rebuild of the BFP and lime system, control panel integration, installation of new polymer unit and associated flow meter and all associated permits, bonds, warranties, etc. A purchase order (PO) was given to The Automation Group in the amount of \$28,400 to upgrade the existing PLC5 controller to a new ControlLogix L71 PLC to match the rest of the WWTF. And a final PO was sent to Wm. H Reilly Company in the amount of \$14,320 to provide a skid-mounted, pre-assembled polymer unit to match the existing polymer unit on the BDP BFP. This brings the total of the project to \$206,593. This is well under the \$250,000 that was set aside in the budget to pay for this project and as of January 31, 2016, no money from this line item has been allocated to any other project.



CITY OF STAYTON

APPLICATION FOR COMMISSION/COMMITTEE

RECEIVED
FEB 22 2016
CITY OF STAYTON

NAME OF COMMISSION/COMMITTEE:

PLEASE CHECK ONE:

New Applicant
 Application for reappointment

Years resided in Stayton: _____

PLEASE PRINT

Name Valencia, David

Address 1203 N 1ST Ave, Stayton Home Ph# 503-769-3410

Email Address dave@davevalencia-com Cell Ph# 503-991-9414

Occupation Ins Agent

Place of Employment State Farm Ins.

Business Address 1203 N 1ST Ave Stayton

Phone 503-769-1800 Email _____

1. Please give a brief description of the experience or training that qualifies you for membership on this commission/committee. (If you wish, you may attach a resume or other pertinent material.)

I have had 11 years experience as a Law Enforcement Officer. Member of several non profit organizations

2. Why do you want to become a member of the above-mentioned commission/committee and what specific contribution would you hope to make?

I am Hispanic in a community with a growing population of Hispanics. Past experience in law enforcement and as an owner of a small business gives me a unique set of experiences to help our City and the Hispanic community.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION

3. Please list the community concerns related to this commission/committee that you would like to see addressed if you are appointed.

I do not have any specific concerns at this time.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

United Methodist Men's Club; Stayton Rotary; GROW Board member; Chamber Board member. Regis HS Aspire Mentor.

5. Are you currently serving on any Advisory Boards, Commissions or Committees? If so, which ones?

Yes, see above

6. How did you learn about this vacancy?

____ Our Website ____ Word of mouth xx Other

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the City that might be within the purview of the committee on which you are seeking appointment?

No

Signature of Applicant

Dave Valencia

Date

2-18-16

PLEASE RETURN TO:

City of Stayton
362 N. Third Avenue
Stayton, OR 97383

It is the policy of the City to comply with all federal and state statutes on equal employment opportunity. This policy shall be applied without regard to any individual employee or job applicant's sex, race, color, religion, national origin, ancestry, age, marital status, political affiliation, genetic information, veteran status or any other legally protected status per state and federal law.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION



CITY OF STAYTON

APPLICATION FOR COMMISSION/COMMITTEE

NAME OF COMMISSION/COMMITTEE:

Budget Committee

PLEASE CHECK ONE:

New Applicant
 Application for reappointment

Years resided in Stayton: 57

PLEASE PRINT

Name Todd D. Humphreys

Address 1460 Highland Dr. Home Ph# 503-769-1631

Email Address ToddH@WVI.com Cell Ph# 503-871-2495

Occupation Manager

Place of Employment Spaniels Inc

Business Address 240 E Ida

Phone 503-769-2820 Email —

1. Please give a brief description of the experience or training that qualifies you for membership on this commission/committee. (If you wish, you may attach a resume or other pertinent material.) Served on budget committee previously
Serve as board member SCTC

2. Why do you want to become a member of the above-mentioned commission/committee and what specific contribution would you hope to make? Make community decision

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION

3. Please list the community concerns related to this commission/committee that you would like to see addressed if you are appointed.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) Board member of Regis RAA.

5. Are you currently serving on any Advisory Boards, Commissions or Committees? If so, which ones? SETC Board.

6. How did you learn about this vacancy?

Our Website Word of mouth Other

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the City that might be within the purview of the committee on which you are seeking appointment?

No.

Signature of Applicant Todd O. Humphrey Date 2-3-16

PLEASE RETURN TO: City of Stayton
362 N. Third Avenue
Stayton, OR 97383

It is the policy of the City to comply with all federal and state statutes on equal employment opportunity. This policy shall be applied without regard to any individual employee or job applicant's sex, race, color, religion, national origin, ancestry, age, marital status, political affiliation, genetic information, veteran status or any other legally protected status per state and federal law.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION



CITY OF STAYTON

APPLICATION FOR COMMISSION/COMMITTEE

NAME OF COMMISSION/COMMITTEE:

Budget Committee

PLEASE CHECK ONE:

New Applicant
 Application for reappointment

Years resided in Stayton: 38

PLEASE PRINT

Name Jennifer Godfrey

Address 903 N. Birch Ave Home Ph# 503-269-3246

Email Address jennejackson@netscape.net Cell Ph# 503-269-3246

Occupation Park Ranger / In-home health aide / cashier

Place of Employment Detroit / DNS / Roth's

Business Address 44000 N. Santiam Hwy SE Detroit

Phone 503-854-3400 Email jennifer.godfrey@oregon.gov (work only)

1. Please give a brief description of the experience or training that qualifies you for membership on this commission/committee. (If you wish, you may attach a resume or other pertinent material.)

Previous years participation

2. Why do you want to become a member of the above-mentioned commission/committee and what specific contribution would you hope to make?

I enjoy keeping up with the city's affairs financially.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION

3. Please list the community concerns related to this commission/committee that you would like to see addressed if you are appointed.

Street lighting choices that are economical, beautiful, and that preserve the night sky (not like at the hospital)

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

This committee

5. Are you currently serving on any Advisory Boards, Commissions or Committees? If so, which ones?

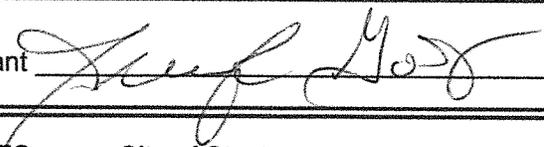
Yes Environmental Educator's Association of Oregon
National Association of Interpreters Advisory Committee

6. How did you learn about this vacancy?

_____ Our Website Word of mouth _____ Other

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the City that might be within the purview of the committee on which you are seeking appointment?

NO

Signature of Applicant  Date 3/4/16

PLEASE RETURN TO: City of Stayton
362 N. Third Avenue
Stayton, OR 97383

It is the policy of the City to comply with all federal and state statutes on equal employment opportunity. This policy shall be applied without regard to any individual employee or job applicant's sex, race, color, religion, national origin, ancestry, age, marital status, political affiliation, genetic information, veteran status or any other legally protected status per state and federal law.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION