



AGENDA

STAYTON CITY COUNCIL MEETING

Monday, February 4, 2019

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

CALL TO ORDER

7:00 PM

Mayor Porter

FLAG SALUTE

ROLL CALL/STAFF INTRODUCTIONS

ANNOUNCEMENTS – PLEASE READ CAREFULLY

Items not on the agenda but relevant to City business may be discussed at this meeting. Citizens are encouraged to attend all meetings of the City Council to insure that they stay informed. Agenda items may be moved forward if a Public Hearing is scheduled.

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

PRESENTATIONS/COMMENTS FROM THE PUBLIC

Request for Recognition: If you wish to address the Council, please fill out a green “Request for Recognition” form. Forms are on the table at the back of the room. *Recommended time for presentation is 10 minutes. Recommended time for comments from the public is 3 minutes.*

- a. Presentation of Recycling Award to the City of Stayton by Republic Services

CONSENT AGENDA

- a. January 22, 2019 City Council Minutes

Purpose of the Consent Agenda:

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The Recorder to the Council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the consent Agenda is then voted on individually by roll call vote. Copies of the Council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at Stayton City Hall, 362 N. Third Avenue, Stayton, or the Stayton Public Library, 515 N. First Avenue, Stayton.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Deputy City Recorder Alissa Angelo at (503) 769-3425.

BUSINESS FROM THE MAYOR

Committee and Commission Reappointments

- a. Public Safety Commission
 - Michael Jaeger

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

Transportation System Plan Update

Informational

- a. Presentation – Dan Fleishman and the City’s consultant Kittelson and Associates

Mill Creek Park Concept Plan

Informational

- a. Presentation – Lance Ludwick and the City’s consultant AKS Engineering

Resolution No. 986, Authorizing an Application for a Local Government Grant from the Oregon Parks and Recreation Department for Development of Mill Creek

Action

- a. Staff Report – Lance Ludwick
- b. Council Deliberation
- c. Council Decision

Council Liaisons

Action

- a. Staff Report – Keith Campbell
- b. Council Deliberation
- c. Council Decision

STAFF/COMMISSION REPORTS – None

PRESENTATIONS/COMMENTS FROM THE PUBLIC

Recommended time for presentations is 10 minutes.

Recommended time for comments from the public is 3 minutes.

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE MAYOR

BUSINESS FROM THE COUNCIL

FUTURE AGENDA ITEMS – February 19, 2019

- a. Presentation by Thomas Hogue, Marion County Economic Development Coordinator
- b. Public Hearing – Code Amendments
- c. Sidewalk Program
- d. Downtown Parking

ADJOURN

CALENDAR OF EVENTS

FEBRUARY 2019

Saturday	February 2	City Council Goal Setting	9:00 a.m.	E.G Siegmund Meeting Room
Monday	February 4	City Council	7:00 p.m.	Community Center (north end)
Tuesday	February 5	Parks & Recreation Board	6:30 p.m.	E.G. Siegmund Meeting Room
Tuesday	February 12	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	February 18	CITY OFFICES CLOSED IN OBSERVANCE OF PRESIDENTS DAY		
Tuesday	February 19	City Council	7:00 p.m.	Community Center (north end)
Wednesday	February 20	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	February 25	Planning Commission	7:00 p.m.	Community Center (north end)

MARCH 2019

Monday	March 4	City Council	7:00 p.m.	Community Center (north end)
Tuesday	March 5	Parks & Recreation Board	6:30 p.m.	E.G. Siegmund Meeting Room
Tuesday	March 12	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	March 18	City Council	7:00 p.m.	Community Center (north end)
Wednesday	March 20	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	March 25	Planning Commission	7:00 p.m.	Community Center (north end)

APRIL 2019

Monday	April 1	City Council	7:00 p.m.	Community Center (north end)
Tuesday	April 2	Parks & Recreation Board	6:30 p.m.	E.G. Siegmund Meeting Room
Tuesday	April 9	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	April 15	City Council	7:00 p.m.	Community Center (north end)
Wednesday	April 17	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	April 29	Planning Commission	7:00 p.m.	Community Center (north end)

MAY 2019

Monday	May 6	City Council	7:00 p.m.	Community Center (north end)
Tuesday	May 7	Parks & Recreation Board	6:30 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 14	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	May 15	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	May 20	City Council	7:00 p.m.	Community Center (north end)
Monday	May 28	Planning Commission	7:00 p.m.	Community Center (north end)

JUNE 2019

Monday	June 3	City Council	7:00 p.m.	Community Center (north end)
Tuesday	June 4	Parks & Recreation Board	6:30 p.m.	E.G. Siegmund Meeting Room
Tuesday	June 11	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	June 17	City Council	7:00 p.m.	Community Center (north end)
Wednesday	June 19	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	June 24	Planning Commission	7:00 p.m.	Community Center (north end)

**City of Stayton
City Council Meeting Action Minutes
January 22, 2019**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:01 P.M.

Time End: 9:07 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Christopher Molin	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director
Councilor David Patty	Janna Moser, Library Director
Councilor Brian Quigley	Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None. Councilor Ohrt, Councilor Hook, and Councilor Patty declared ex parte contacts in regard to this evening's public hearing. They have visited the Village Creek neighborhood during their election campaigns and it was a topic raised by neighbor(s) they spoke with. Councilor Hook was also present at the November Council meeting where this issue was discussed in a public hearing.
Presentations / Comments from the Public a. Judy Stratton	Ms. Stratton expressed concern about traffic issues on E. Burnett where her home is and requested speed bumps be installed. Chief Sebens responded and will be in contact with Ms. Stratton.
Consent Agenda a. January 7, 2019 City Council Minutes	Motion from Councilor Patty, seconded by Councilor Hook, to approve the consent agenda as presented. Motion passed 5:0.
Business from the Mayor Committee and Commission Reappointments a. Planning Commission <ul style="list-style-type: none"> • Richard Lewis 	Motion from Councilor Quigley, seconded by Councilor Hook, to ratify the Mayor's appointment of Richard Lewis to the Planning Commission. Motion passed 5:0.
Public Hearing Condition of Approval U, Regarding Parking Restrictions in the Village Creek Subdivision a. Commencement of Public Hearing b. Staff Reports	Mayor Porter opened the hearing at 7:12 p.m. Mr. Fleishman reviewed the staff report.

c. Questions from the Council	Council discussion of additional parking options for those in the neighborhood, potential options for “no parking” signage in the neighborhood (alternating sides every 6 months, allowed parking times on each side, 15 minute parking, parking permits, etc.), feasibility of creating a cul-de-sac at the end of Hobson Street, and number of citations issued since 2014.
d. Public Testimony	<p><u>Justin Aquinaqa, 18433 Old Mehama Road</u>, shared the names of the property owners at the end of Hobson Street.</p> <p><u>Aaron Fuson, 750 Hobson Street</u> spoke in opposition of the no parking in his neighborhood. He would like to see the signs removed.</p> <p><u>Bob Purvis, 531 Hobson Street</u> spoke in opposition of the no parking in his neighborhood. He would like to see the signs removed.</p> <p><u>Tami Deloach, 440 Hobson Street</u> inquired as to what problems have caused this to arise as an issue now.</p> <p><u>Janice Purvis, 531 Hobson Street</u> inquired about the petition opposing the “no parking” submitted previously to Council.</p>
e. Questions from the Council	Council questions and discussion regarding the neighborhood petition originally presented to Council, solutions for the no parking, and the City’s liability if something were to happen in the neighborhood.
f. Staff Summary	Mr. Fleishman provided a staff summary.
g. Close of Hearing	Mayor Porter closed the hearing at 8:03 p.m.
h. Council Deliberation	Council discussion of lack of options to solve the parking issue.
i. Council Decision	<p>Motion from Councilor Hook to retain condition of approval U from Land Use File #121-10/01 and direct Public Works to post no parking signs every two parking spaces on alternating sides of the road. <i>Motion died due to lack of a second.</i></p> <p>Continued discussion of alternatives to the no parking.</p> <p>Motion from Councilor Quigley, seconded by Councilor Molin, to retain condition of approval U from Land Use File #121-10/01, and modify the draft order to remove the directive to have the public works department post no parking signs. Motion passed 3:2 (Patty, Ohrt).</p>

	Mayor Porter read the closing statement.
Unfinished Business Annexation and Comprehensive Plan Map Amendment Applications, Hillyer Ford, Golf Lane a. Staff Report – Dan Fleishman b. Council Deliberation c. Council Decision	Mr. Fleishman reviewed the staff report. Council discussion of connecting to City water and future development agreement. Motion from Councilor Molin, seconded by Councilor Hook, to approve the applications of Leo Hillyer (Land Use File #19-09/18) for annexation and comprehensive plan amendment and assign Commercial General Zoning to the property by enacting Ordinance No. 1028 as presented. Motion passed 5:0.
New Business Stayton Community Trails System a. Staff Report – Keith Campbell, Dan Fleishman, Chief Rich Sebens Resolution No. 985, Amending Resolution No. 984 to conform to Requirements Under the City Charter a. Staff Report – Keith Campbell b. Council Deliberation c. Council Decision Economic Development Strategies Project a. Staff Report – Dan Fleishman	Mr. Campbell, Mr. Fleishman, and Chief Sebens reviewed the staff report. Council discussion of making the trail(s) ADA accessible, grants, trails throughout the community and placement of trails. Mr. Campbell reviewed the staff report. Nothing further. Motion from Councilor Quigley, seconded by Councilor Hook, to approve Resolution No. 985 as presented. Motion passed 5:0. Mr. Fleishman reviewed the staff report.
Staff / Commission Reports	None.
Presentations / Comments from the Public	None.
Business from the City Manager a. Monthly Departmental Reports Online	Mr. Campbell shared the monthly staff reports are available on the City’s website at www.staytonoregon.gov/page/gov_cc_monthly_reports .
Business from the Mayor	None.
Business from the Council	Councilor Quigley requested staff review and evaluate Resolution No. 809, City Council Rules. Mr. Campbell stated staff will schedule this topic for a work session.

Councilor Quigley thanked Richard Lewis for all he does for the community.

Future Agenda Items – Monday, February 4, 2019

- a. Mill Creek Park Concept Plan Presentation
- b. Recycling Award Presentation by Republic Services
- c. Downtown Parking

APPROVED BY THE STAYTON CITY COUNCIL THIS 4TH DAY OF FEBRUARY 2019, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____

Henry A. Porter, Mayor

Date: _____

Attest: _____

Keith D. Campbell, City Manager

Date: _____

Transcribed by: _____

Alissa Angelo, Deputy City Recorder



CITY OF STAYTON

APPLICATION FOR COMMISSION/COMMITTEE

NAME OF COMMISSION/COMMITTEE:

Stayton Police Advisory Board

PLEASE CHECK ONE:

- New Applicant
 Application for reappointment

Years resided in Stayton: 20

PLEASE PRINT

Name Michael Jaeger

Address 1550 Eagle St Stayton, OR 97383 Home Ph# 503-769-6595

Email Address jaegerm@columbiabank.com Cell Ph# 503-871-0227

Occupation Banker

Place of Employment Columbia Bank

Business Address 1800 Wilco Rd, Stayton, OR 97383

Phone 503-769-7324 Email same

-
1. Please give a brief description of the experience or training that qualifies you for membership on this commission/committee. (If you wish, you may attach a resume or other pertinent material.)

I've served on the committee for several years.

2. Why do you want to become a member of the above-mentioned commission/committee and what specific contribution would you hope to make?

I know the community well and can provide support both ways as well as communication.

PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Lance Ludwick, Public Works Director
DATE: February 4, 2019
SUBJECT: Resolution No. 986, a Resolution to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for the development of Mill Creek Park

ISSUE

The issue before the City Council is whether or not to approve Resolution No. 986, authorizing the City Manager to apply for and sign an Oregon Parks and Recreation Department (OPRD) Local Government Large Grant application for the development of Mill Creek Park. Resolution No. 986 shall become effective upon adoption by the Stayton City Council.

BACKGROUND INFORMATION

The City acquired 23 acres along Mill Creek to develop a future park. The park will include amenities not available in existing parks like a youth baseball field, Skate Park, covered stage, bocce ball, picnic areas and walking paths.

In September of 2017 the City sent out a Request for Proposals to consultants to help the City develop a master plan for the newly acquired land, known as Mill Creek Park. AKS Engineering and Forestry (AKS) was interviewed and selected as the consultant to help the City develop the park master plan.

On February 22, 2018 AKS and the City held a City wide open house to get feedback from the citizens on what type of amenities they would like to see in the new park. Approximately 40 citizens participated in the open house. AKS processed the information received from the community and developed 3 concept plans incorporating the most desired park amenities.

On September 11th, 2018 the 3 concept plans were presented to the City's Parks and Recreation Board for comments. The Board members were asked which concept plan they preferred and what amenities from the other concept plans that they would like to add to the preferred plan. The resulting information was provided to the AKS park design team.

On November 13th, 2018 AKS and the City held a second City wide open house to view the 3 original concept plans and a fourth plan which was a plan derived from the Parks and Recreation Boards comments and suggestions. Eight citizens showed up and participated in the open house.

In December 2018 the developed master plan for Mill Creek Park was placed in the Stayton City Library for display for the public to view and comment on. The developed park master plan was left on display through the month of January.

The comments received from the Library display was given to the consultants for their use. The concept plan presented to you tonight is the product of all of the City comments received in from the past year.

STAFF RECOMMENDATION

Staff recommends the City Council approve Resolution No. 986, authorizing the City Manager to apply for and sign an OPRD grant application.

OPTIONS

1. The City Council could choose to approve Resolution No. 986.
2. The City Council could choose to deny Resolution No. 986.

MOTION(S)

1. Move to approve Resolution No. 986.

Adoption will authorize the City Manager to apply for and sign the Oregon Parks and Recreation Local Government Large Grant application for the development of Mill Creek Park.

2. Move to deny Resolution No. 986.
3. Move to modify staff's recommendation.



DATE 11/13/2018

AKS JOB #282

AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD STE 100
 TUALATIN, OR 97062
 P: 503.563.6151
 F: 503.563.6152
 aks-eng.com

AKS

ENGINEERING • SURVEYING • NATURAL RESOURCES
 FORESTRY • PLANNING • LANDSCAPE ARCHITECTURE

MILL CREEK PARK CONCEPTUAL MASTER PLAN

MILL CREEK NEIGHBORHOOD PARK
 STAYTON, OREGON

RESOLUTION NO. 986

A RESOLUTION AUTHORIZING THE CITY OF STAYTON TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE DEVELOPMENT OF MILL CREEK PARK

WHEREAS, the Oregon Parks and Recreation Department (OPRD) is accepting applications for the 2019 Local Government Large Grant Program; and

WHEREAS, the City of Stayton desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation improvements and enhancements; and

WHEREAS, the Parks and Recreation Board and City staff have identified the development of Mill Creek Park will help meet the deficiencies as called out in the city's Parks and Recreation Master Plan; and has solicited comments from area residents and park users and has developed a conceptual plan to develop Mill Creek Park; and

WHEREAS, the development of 23 acres at Mill Creek Park includes a youth baseball field, walking trails, picnic shelters, playground, green open space, skate park, covered basketball court, native riparian meadows, bird boxes, an observation tower, horseshoe, bocce ball, and covered stage; and

WHEREAS, the OPRD grant program requires a 40 percent match and the City of Stayton is using the value of the land that has been acquired to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Stayton will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

WHEREAS, one of the requirements of the OPRD grant application process is that the application must include a resolution from the governing body authorizing the grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STAYTON, OREGON, AS FOLLOWS:

- Section 1: The City Council demonstrates its support for the submittal of a grant application to the Oregon Parks and Recreation Department for the development of Mill Creek Park.
- Section 2: The City of Stayton, through its City Manager, shall apply for a Local Government Grant from the Oregon Parks and Recreation Department to pay for the development of Mill Creek Park as identified on the Mill Creek Park Conceptual Master Plan.
- Section 3: The City of Stayton, through its City Manager, may submit additional grant applications and funding requests to private foundations, local corporations and civic groups in order to provide funding for the Mill Creek Park development improvements.
- Section 4: This Resolution shall be effective following its adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL this ____ day of February, 2019.

CITY OF STAYTON

Date: _____, 2019

By: _____
Henry A. Porter, Mayor

Date: _____, 2019

By: _____
Keith D. Campbell, City Manager



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Keith Campbell, City Manager
DATE: February 4th, 2019
SUBJECT: Appointment of Council Liaisons

Per Resolution No. 809, City Council Rules, *“The Mayor shall appoint one of more Council members to serve as the representative to all committees, boards, or agencies outside the City government in which the City has an interest.”* It goes on to say, *“The Mayor may appoint one or more Council members to serve as liaisons with all City advisory committees, civic groups and organizations, and intergovernmental agencies or groups of which the City is a member or a participant.”* Councilor Quigley has asked for a review of Resolution No. 809. The aforementioned language is an example of challenges with Resolution No. 809.

Traditionally, the Mayor requested that council members volunteer to serve as a liaison to several different boards and committees which include:

- Adaptive Management Group (AMG)
- North Santiam School District Board
- Parks and Recreation Board
- Regional Transportation Advisory Committee
- Library Board
- Santiam Communication Council
- Public Safety Commission
- Marion County Veterans Task Force

The challenge is the focus of the appointments are narrowly focused, the obligation or expectations have significant variance, some boards are now defunct, and the scope of the appointments may not align with the needs and expectations of the City. Additionally, these narrow appointments create, intentionally or not, a de facto allocation of priorities for the City and the Governing Body. The language of Resolution No. 809 does not set what appointments need to be made; instead it seems appointments were made to continue a consistency with past practices.

Working with the Mayor, we formulated a new proposal for the allocation of Council Liaisons that would have a specific, yet broader focus that would assign areas of City interests and allow for more flexibility and opportunities for input and insight for members of the Governing Body.

The proposal would create the following Liaison Positions:

- Economic Development (Local, County, State, and Federal)
- Governmental Agencies (Local, County, State and Federal)
- Public Safety (County, State, Police, Emergency Planning)
- Fire Department
- Community Relations (Social Media, Newsletters, Community Outreach, Surveys)
- City Projects (Advisory Groups, Master Plans, City Projects)

MOTION(S)

1. Motion to approve the new liaison positions of:

- Economic Development (Local, County, State, and Federal)
- Governmental Agencies (Local, County, State and Federal)
- Public Safety (County, State, Police, Emergency Planning)
- Fire Department
- Community Relations (Social Media, Newsletters, Community Outreach, Surveys)
- City Projects (Advisory Groups, Master Plans, City Projects)

2. Motion to approve the new liaison positions as amended...

3. Make no changes; no motion necessary.

*Comment Forms
and Other
Documents
Distributed at the
Council Meeting*

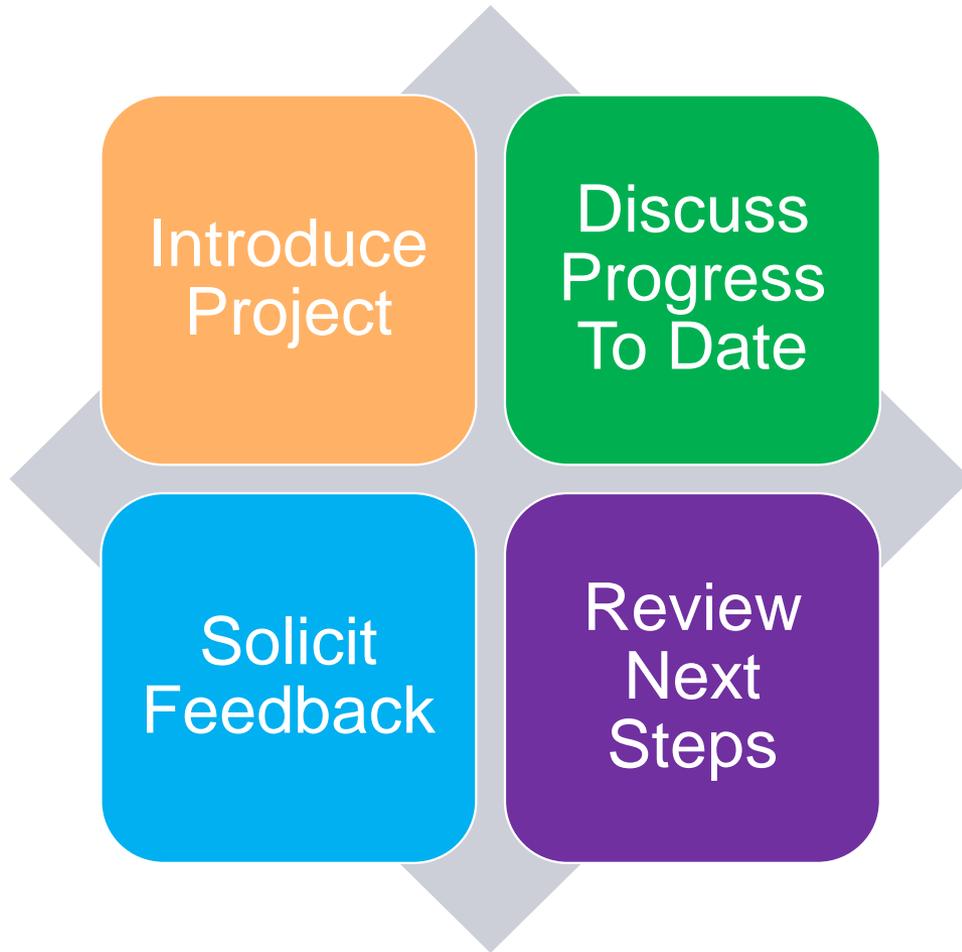


STAYTON TSP UPDATE

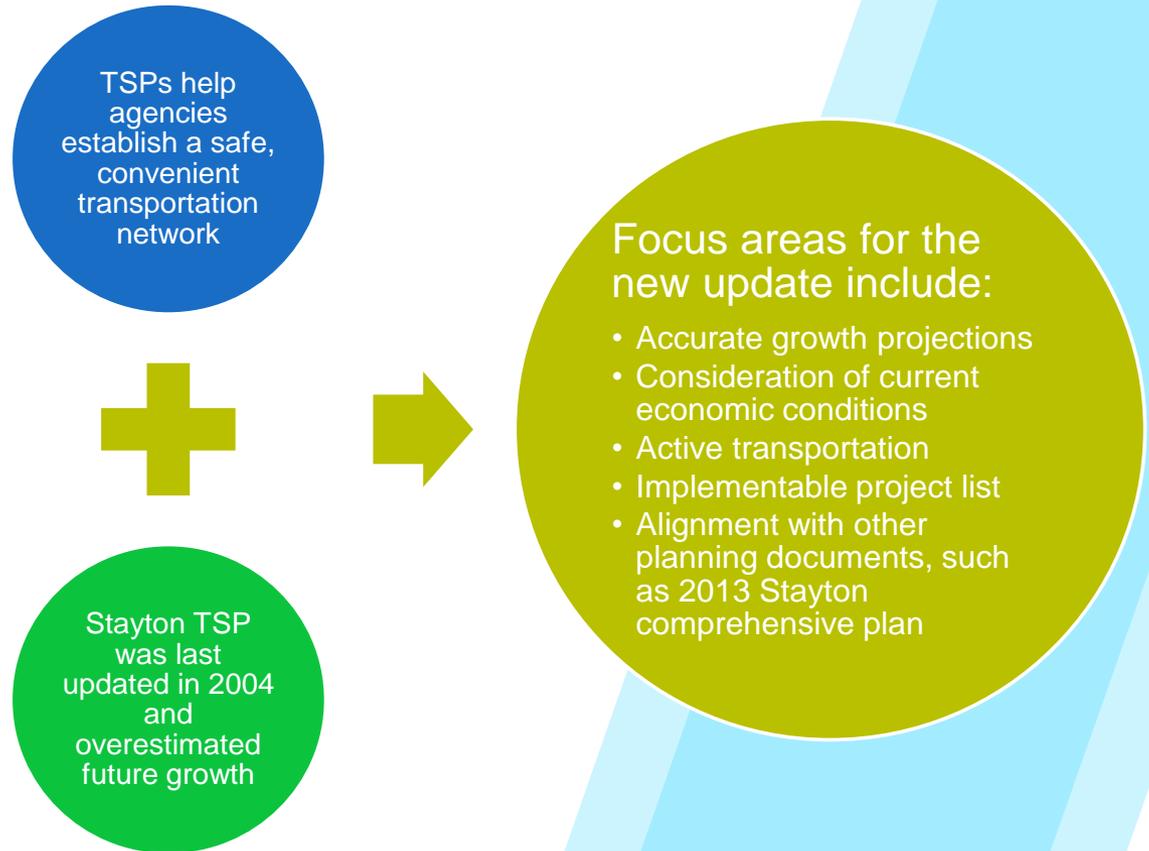
JOINT WORK SESSION #1

PLANNING COMMISSION AND CITY COUNCIL

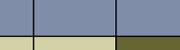
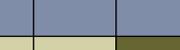
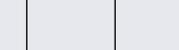
Meeting Goals



Project Introduction and Background



Project Schedule

Month	2018								2019				
	M	J	J	A	S	O	N	D	J	F	M	A	M
1. Project Management													
2. Plans and Policy Review													
3. Existing and Future Conditions													
4. System Alternatives													
5. TSP Preparation and Implementation Ordinance													



Advisory Committee Meetings



Open House



Joint Work Session



We are here

INTRO

PROGRESS

FEEDBACK

NEXT STEPS



TM1 – Plan & Policy Review

- Policy Framework and Code Review
- State Documents
 - Oregon Transportation Plan, Oregon Highway Plan, Oregon Bicycle and Pedestrian Plan, etc.
- Regional Plans
 - Sublimity Interchange Area Management Plan (IAMP), Marion County Rural Transportation Plan (RTSP)
- City Documents
 - Parks and Recreation Master Plan, Public Works Design Standards, Land Use and Development Code, etc.



TM2 – Goals, Objectives, & Evaluation Criteria

Goals and objectives guide TSP update development.

Evaluation criteria help set policies and identify preferred alternatives

Memo Outline:

Background

Existing Goals

Proposed Goals & Objectives

Evaluation Criteria



Existing and Proposed Goals

2004 TSP Goals

1. Mobility
2. Efficiency
3. Safety
4. Equity
5. Environmental
6. Alternative Modes of Transportation
7. Multi-jurisdiction Coordination
8. Roadway Functional Classification
9. Truck Routes
10. Transportation Financing



Proposed TSP Update Goals

1. Mobility and Efficiency
2. Safety
3. Equity
4. Environmental
5. Multi-Jurisdiction Coordination
6. Strategic Transportation Financing
7. Health
8. Land Use and Transportation Integration
9. Community and Economic Vitality



TM3 – Existing and Future Conditions

Motor Vehicle System

- Traffic operations and safety

Pedestrian System

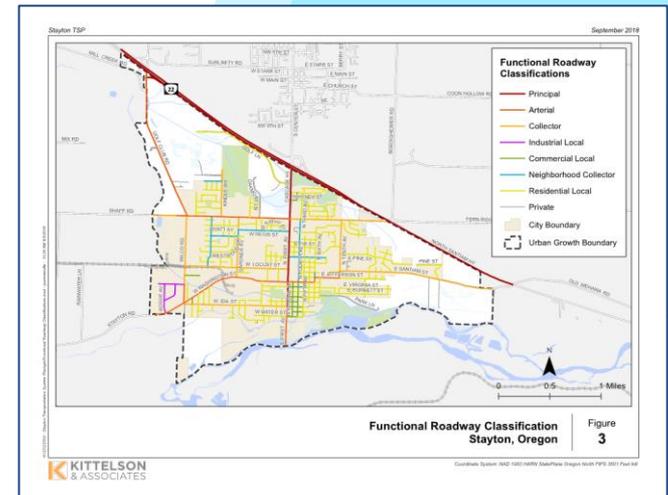
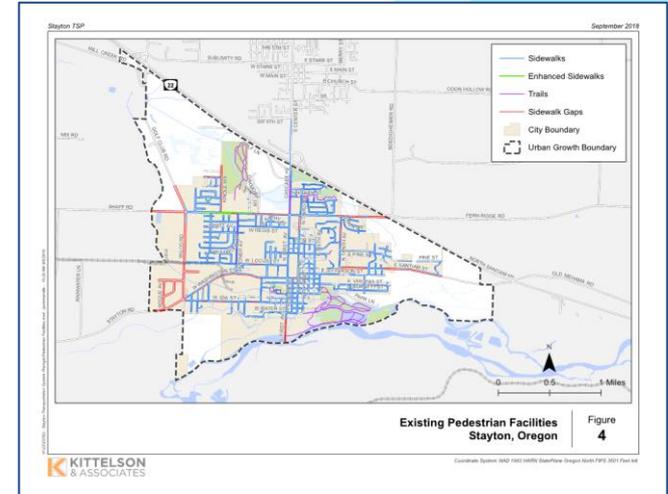
- Qualitative level of service analysis

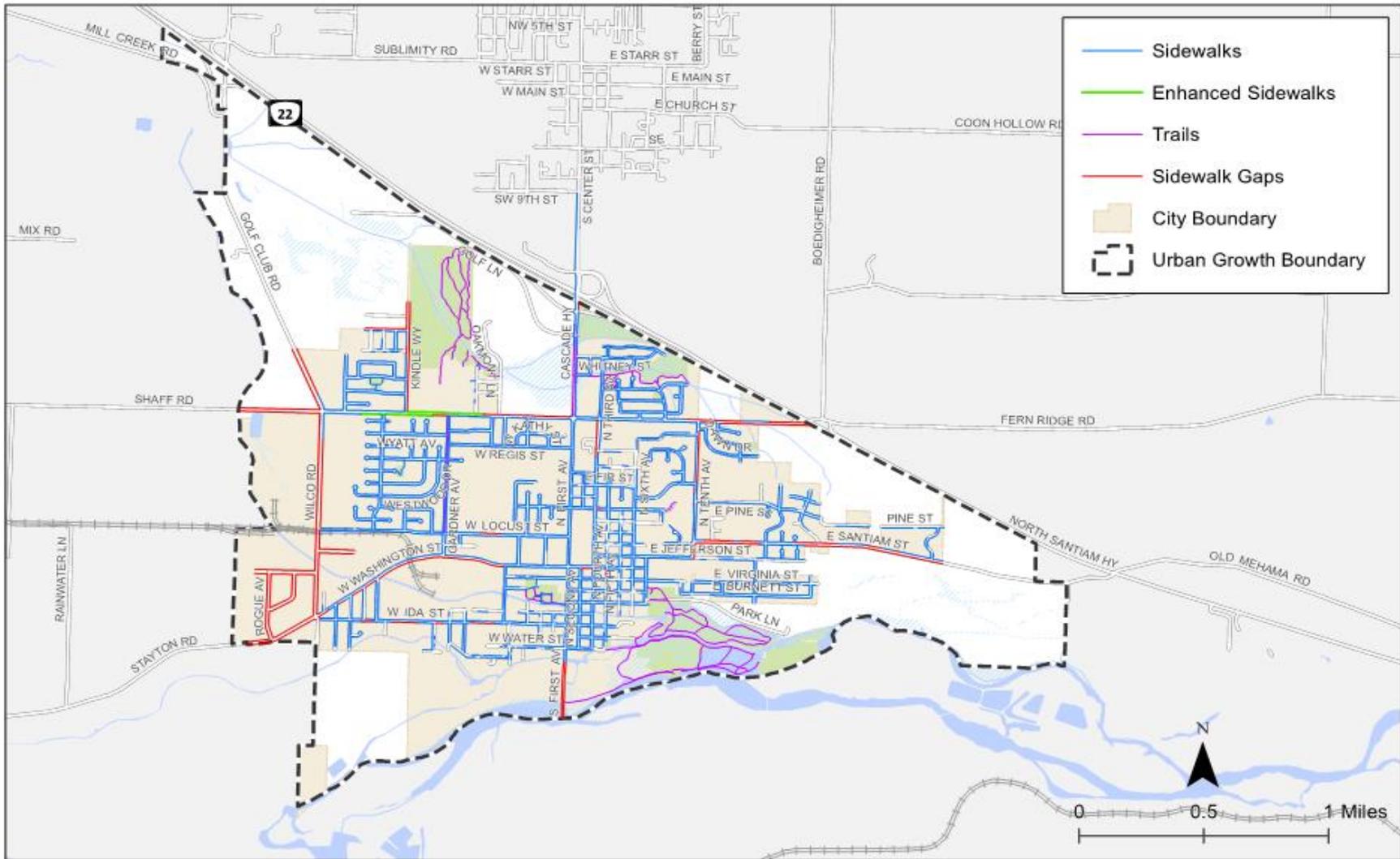
Bicycle System

- Qualitative level of service analysis

Public Transportation System

- Description of gaps and deficiencies

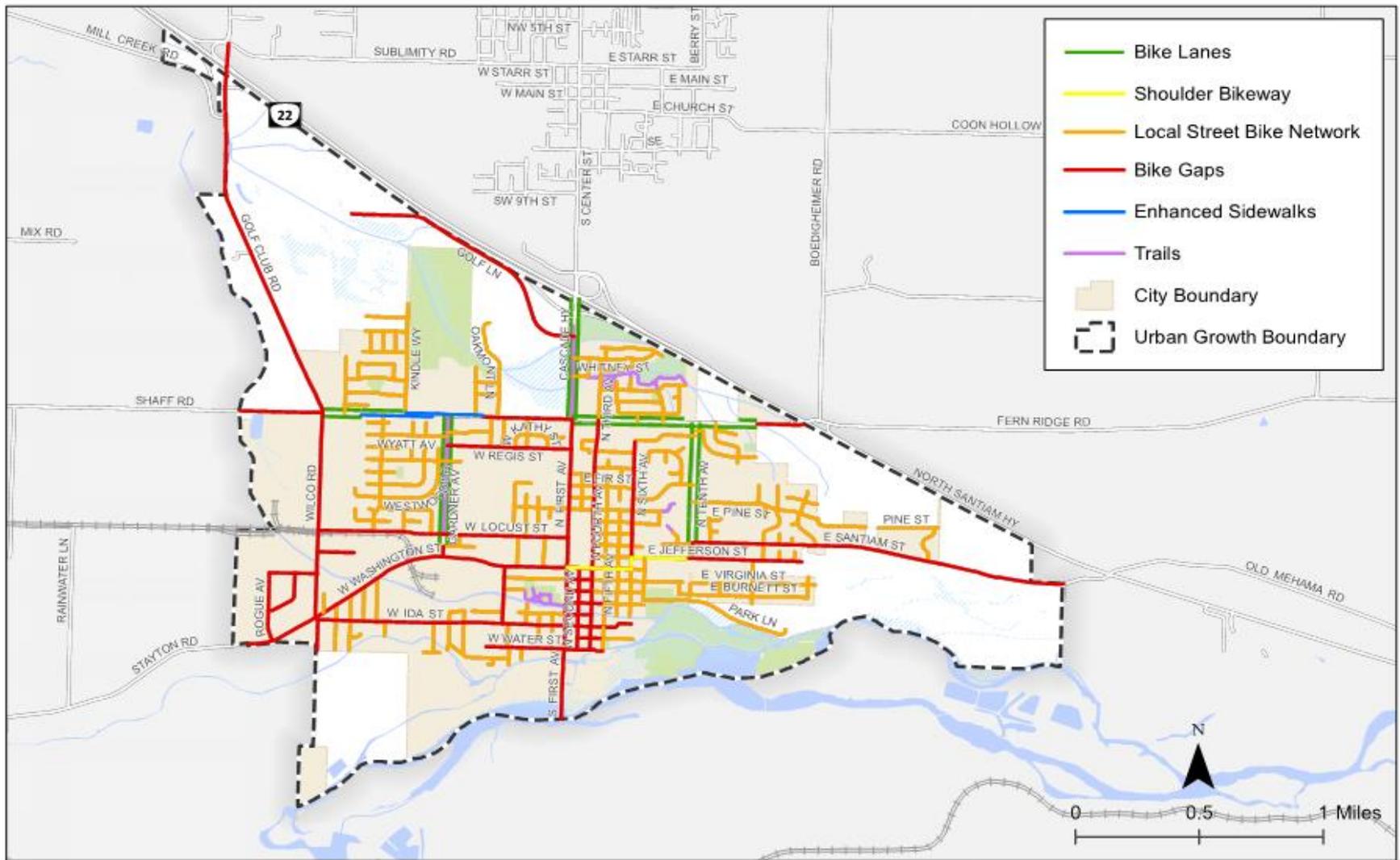




Existing Pedestrian Facilities
Stayton, Oregon

Figure
4

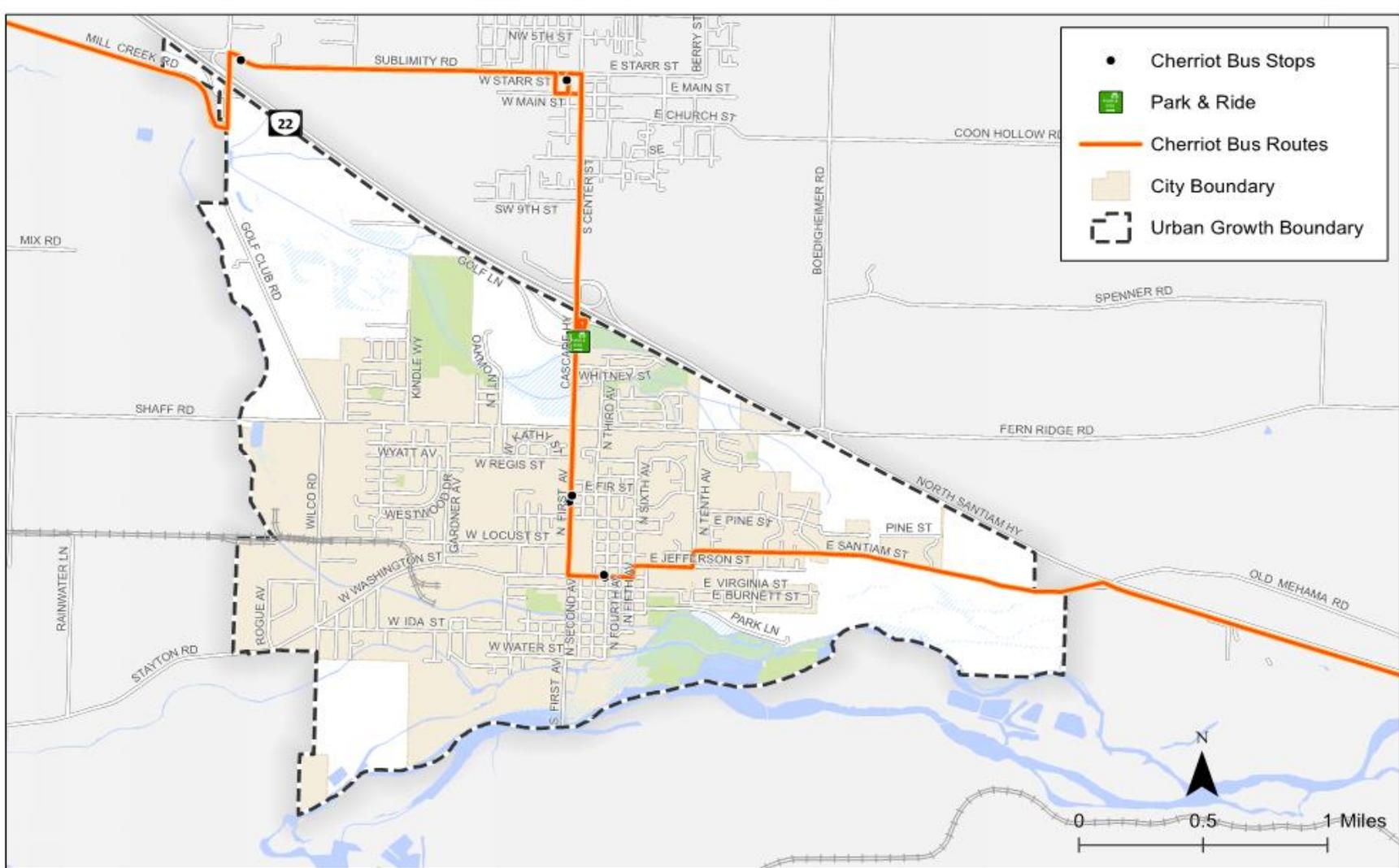
14322122132 - Stayton Transportation System Design/Pedestrian Facilities.mxd - Jommesville - 10:29 AM 9/9/2018



**Existing Bicycle Facilities
Stayton, Oregon**

**Figure
5**

H:\2012\2282 - Stayton Transportation System Plan\GIS\Bicycle Facilities.mxd - 2/07 PM 9/7/2018



Cherriots Route 30X from Salem to Gates runs four times per weekday in both directions on the route shown. Buses do not operate on holidays or weekends.

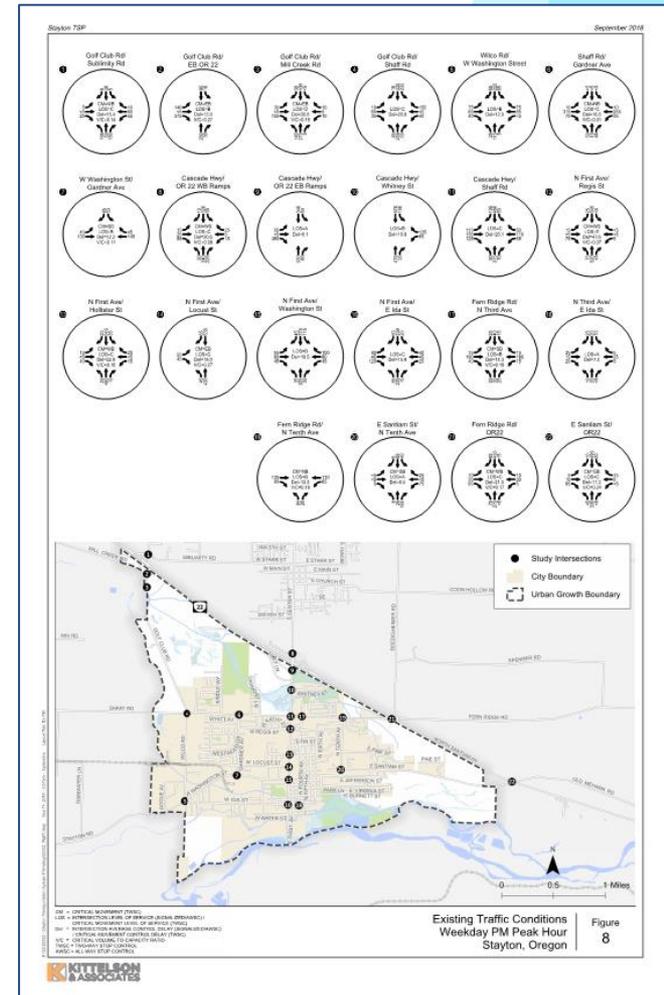
**Existing Transit Facilities
Stayton, Oregon**

**Figure
6**

H:\2022\2152 - Stayton Transportation System Planning\Transit Facilities.mxd - jromerok - 10:29 AM 9/5/2018

Existing Traffic Operations

- Analyzed 22 study intersections
- Weekday PM peak hour analysis
 - (Reasonable worst-case scenario)
- All study intersections meet applicable mobility standards
- All signalized intersections provide enough queueing storage length



2040 Growth Assumptions

Population and employment forecasts from
Portland State University

Average population growth
rate of <1% per year
• 646 total new households by 2040

Average employment growth
rate of 1.5% per year
• 1,074 total new jobs by 2040

Growth assigned to transportation analysis zones
(TAZs)

New trip assignments generated and distributed
through network

911 total new trips in PM peak hour by 2040

Internal Trip Attribution Distribution

Zone	I-I Attraction	1	2	3	4	5	6	7	8	9	10	11	12	13
1	3	0	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	41	0	0	4	0	0	0	0	1	0	1	0	1	2
4	5	0	0	0	0	0	0	0	0	0	0	0	0	0
5	3	0	0	0	0	0	0	0	0	0	0	0	0	0
6	2	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	11	0	0	1	0	0	0	0	0	0	0	0	0	1
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	8	0	0	1	0	0	0	0	0	0	0	0	0	0
11	4	0	0	0	0	0	0	0	0	0	0	0	0	0
12	8	0	0	1	0	0	0	0	0	0	0	0	0	0
13	24	0	0	2	0	0	0	0	1	0	0	0	0	1
14	2	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	145	1	0	14	2	1	1	0	4	0	3	1	3	8
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	8	0	0	1	0	0	0	0	0	0	0	0	0	0
21	7	0	0	1	0	0	0	0	0	0	0	0	0	0
22	18	0	0	2	0	0	0	0	0	0	0	0	0	1
23	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26	149	1	0	14	2	1	1	0	4	0	3	1	3	8
27	0	0	0	0	0	0	0	0	0	0	0	0	0	0
439	3	0	41	5	3	2	0	11	0	8	4	8	8	24

Internal Trip Production Distribution

Zone	I-I Production	1	2	3	4	5	6	7	8	9	10	11	12	13
1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	29	0	0	2	2	1	0	0	1	0	1	1	1	1
4	27	0	0	2	2	1	0	0	1	0	1	1	1	1
5	18	0	0	1	1	1	0	0	1	0	1	0	1	1
6	5	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	12	0	0	1	1	1	0	0	0	0	0	0	0	0
9	1	0	0	0	0	0	0	0	0	0	0	0	0	0
10	12	0	0	1	1	1	0	0	0	0	0	0	0	0
11	7	0	0	1	1	0	0	0	0	0	0	0	0	0
12	15	0	0	1	1	1	0	0	0	0	0	0	1	1
13	14	0	0	1	1	1	0	0	0	0	0	0	1	1
14	2	0	0	0	0	0	0	0	0	0	0	0	0	0
15	1	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0

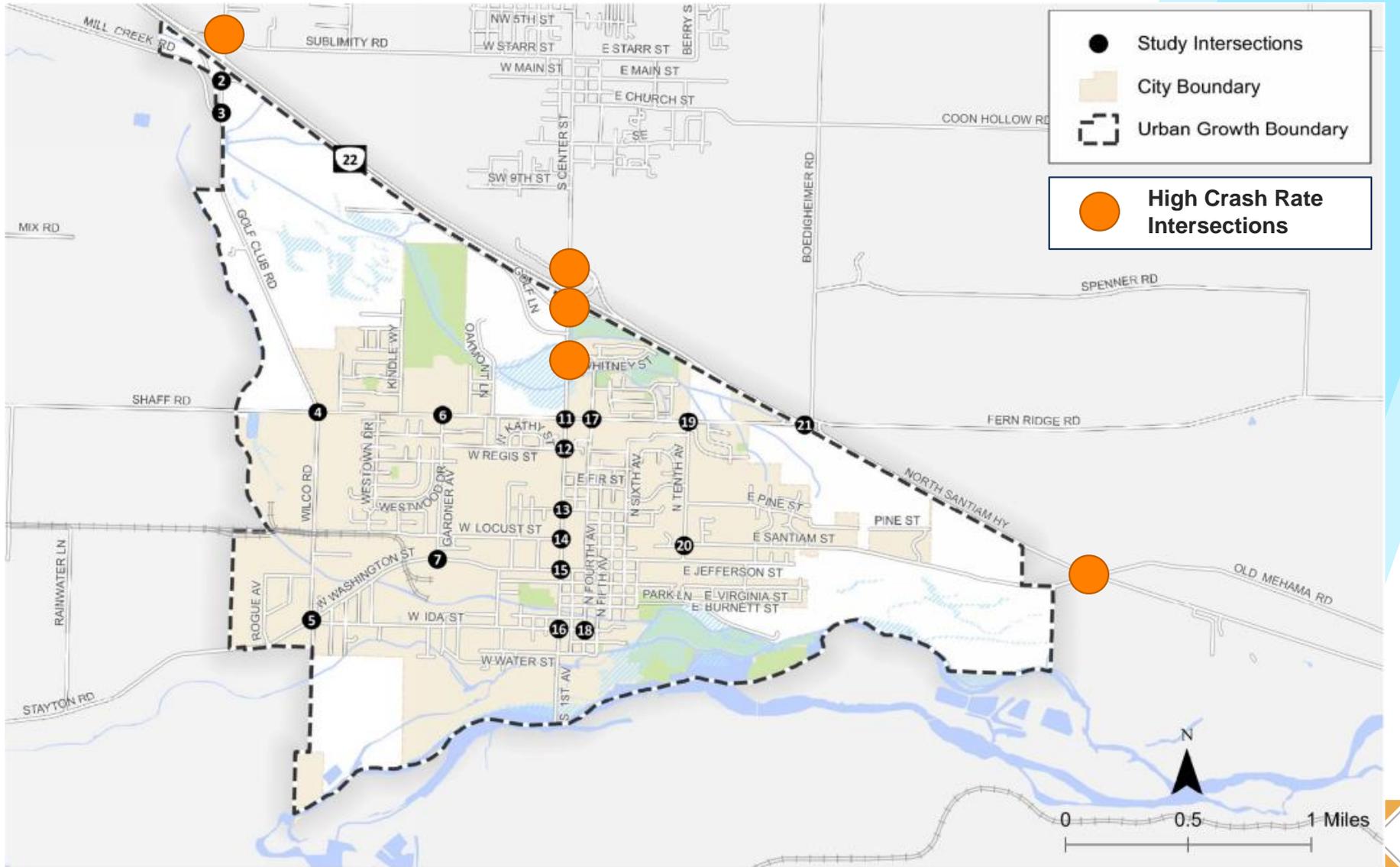


2040 Traffic Operations

- Added new trips to existing conditions to determined future conditions
- All study intersections projected to meet applicable mobility standards
- All signalized intersections projected to provide enough queueing storage length

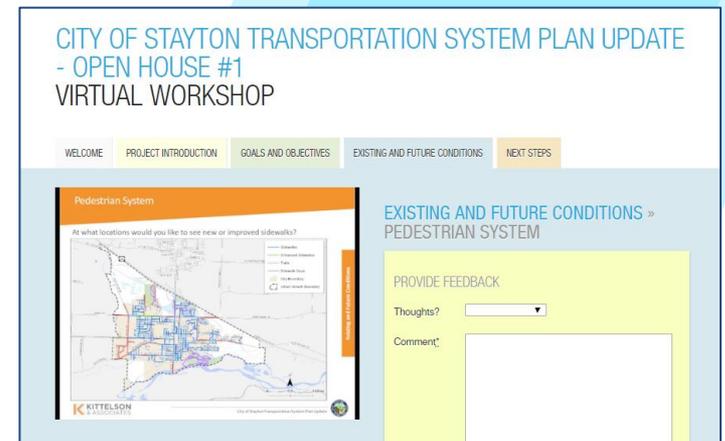


Traffic Safety Analysis



Open House #1

- In-person and online open house
- Reference document: Open House 1 Summary
- Key feedback:
 - Pedestrian system needs to be improved with sidewalks and crosswalks
 - Participants recommended other safety and motor vehicle improvements



Draft Tech Memo #4 – System Alternatives

- Defines system needs
- Proposes alternatives to address needs
- Evaluates alternatives
- Provides costs and funding outlook

The image shows the cover page of a draft technical memorandum. At the top left is the City of Stayton logo, a circular seal with a sun and a river. To its right, a grey banner contains the text "CITY OF STAYTON TRANSPORTATION SYSTEM PLAN UPDATE". Below this, the title "TECHNICAL MEMORANDUM #4 - DRAFT" is centered in blue. The header information includes the date (December 6, 2018), project number (22352), and authors (Lance Ludwick and Dan Fleishman for the City of Stayton, Susan Wright for Kittelson & Associates, and Darci Ruzinski for Angelo Planning Group). The subject is "System Alternatives". A blue "TABLE OF CONTENTS" section lists the document's structure: Introduction (1), Transportation Needs (2), Alternatives (4), Funding (25), Next Steps (25), References (25), and Appendices (30). Below this is the "INTRODUCTION" section, which describes the memorandum's purpose: to evaluate and prioritize transportation improvement alternatives for the City of Stayton's TSP Update. It references previous documents and public engagement processes. To the right of the introduction is a dark blue box titled "IN THIS MEMO" containing three bullet points: "Overview of Needs", "Alternatives Analysis and Evaluation", and "Funding Overview". At the bottom, the date "December 6, 2018" is on the left and "Page 1" is on the right.

CITY OF STAYTON
TRANSPORTATION SYSTEM PLAN UPDATE

TECHNICAL MEMORANDUM #4 - DRAFT

Date: December 6, 2018 Project #: 22352
To: Lance Ludwick and Dan Fleishman (City of Stayton)
From: Susan Wright, PE (Kittelson & Associates, Inc.)
Darci Ruzinski (Angelo Planning Group)

Subject: System Alternatives

TABLE OF CONTENTS

Introduction 1
Transportation Needs 2
Alternatives 4
Funding 25
Next Steps 25
References 25
Appendices 30

INTRODUCTION

This memorandum describes, evaluates, and prioritizes the transportation improvement alternatives under consideration for inclusion in the City of Stayton Transportation System Plan (TSP) Update. It draws on the needs identified in the Existing and Future Conditions memorandum (Reference 1) and through the October 2018 public engagement process, as summarized in the Open House Summary memorandum (Reference 2). It describes alternatives to address these needs and evaluates them using the evaluation criteria described in the Goals, Objectives, and Evaluation Criteria memorandum (Reference 3). Finally, it draws on funding data

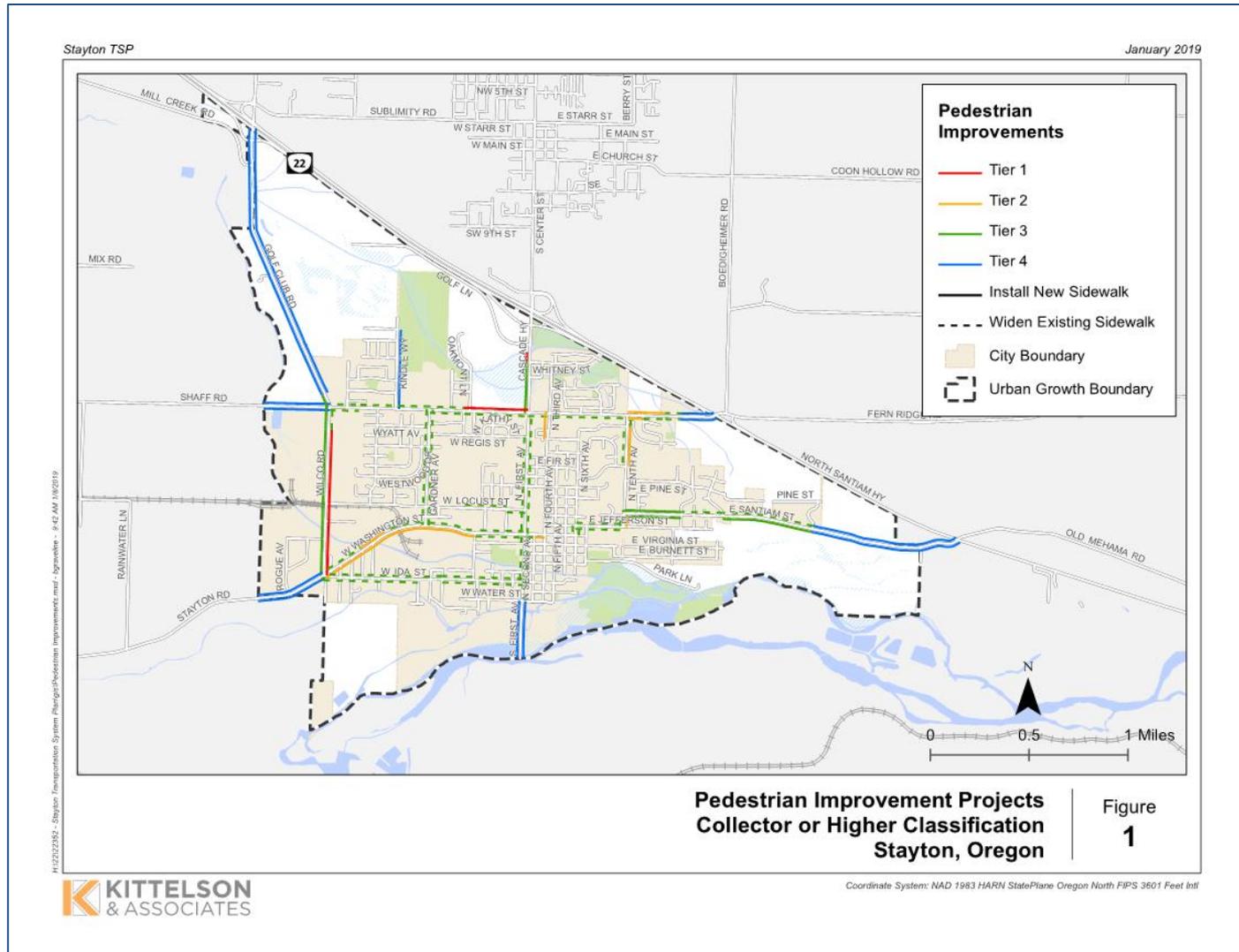
IN THIS MEMO

- Overview of Needs
- Alternatives Analysis and Evaluation
- Funding Overview

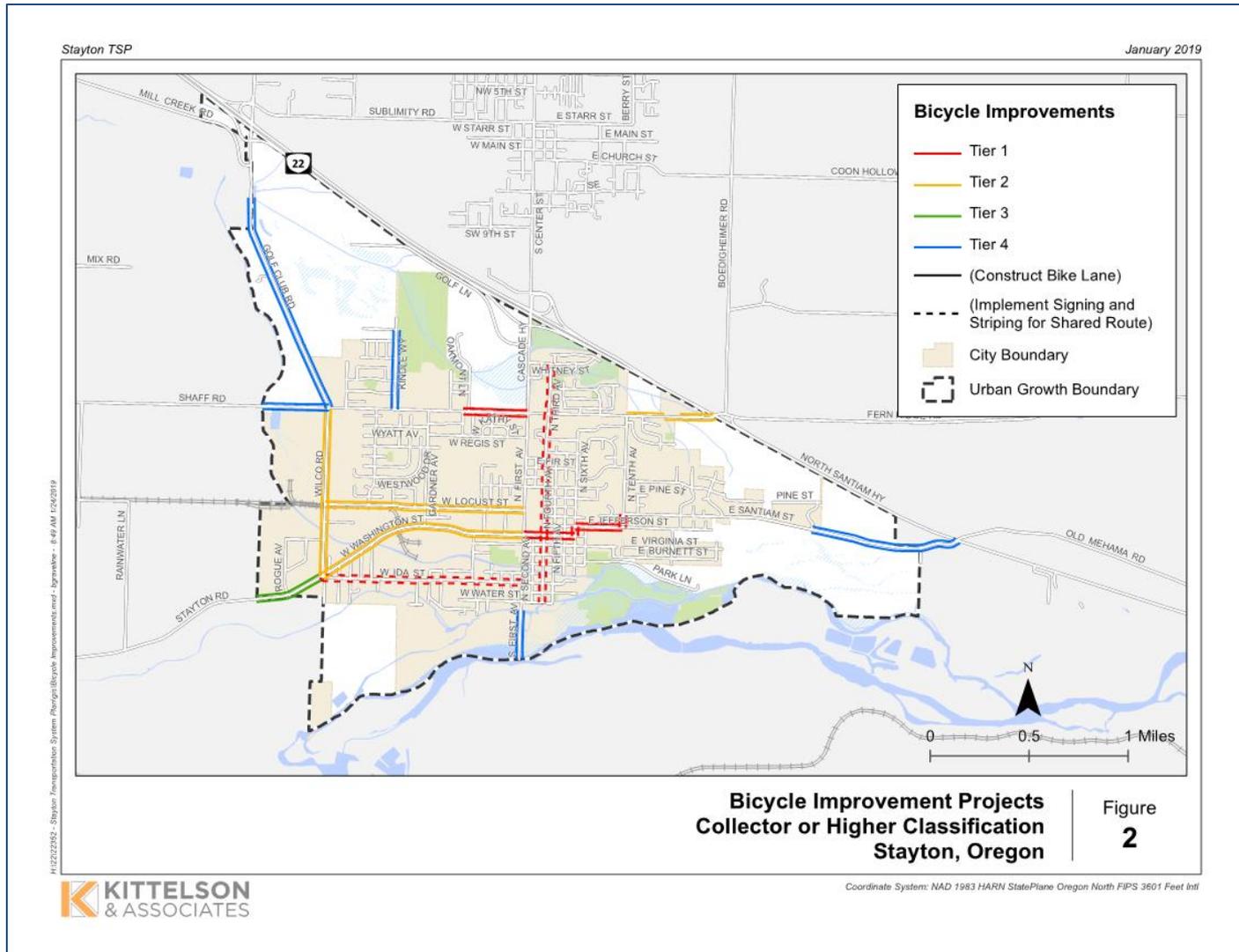
December 6, 2018 Page 1



Pedestrian Project Alternatives



Bicycle Project Alternatives



Project Alternatives - Intersections

1 – Golf Club Road / Shaff Road

Alternative	Scenario	Delay	Level of Service	Cost Estimate	Evaluation Score
1A – No-build	Existing	20.9	D	\$0	-3
	2040	25.3	D		
1B – Roundabout	Existing	8.9	A	\$2M - \$3M	+7
	2040	9.9	A		
1C – Traffic Signal	Existing	8.5	A	\$750K - \$2M	+8
	2040	9.4	A		



Project Alternatives - Intersections

1B - Roundabout



Project Alternatives - Intersections

2 – Stayton Road / Wilco Road

Alternative	Scenario	Delay	Level of Service	Cost Estimate	Evaluation Score
2A – No-build	Existing	12.0	B	\$0	-3
	2040	13.6	B		
2B – All-Way Stop with Reconfiguration	Existing	12.3	B	\$750k - \$1M	+7
	2040	14.7	B		
2C – Roundabout	Existing	5.8	A	\$2M - \$3M	+8
	2040	6.1	A		



Project Alternatives - Intersections

2B - All-Way Stop with Reconfiguration



Project Alternatives - Intersections

2C – Roundabout



Project Alternatives - Intersections

3 – Golf Lane Realignment



Alternative	Cost Estimate	Evaluation Score
3A – No-build	\$0	+1
3B – Realign Golf Lane to Whitney Signal	\$3M-\$5M	+4

Project Alternatives - Intersections

4 – Sixth Avenue/Jefferson and Washington Streets

Alternative	Cost Estimate	Evaluation Score
4A – No-build	\$0	-3
4B – Approach Restrictions	\$150K-\$300K	+6
4C – All-Way Stop Control	\$150K-\$400K	+6



Project Alternatives - Intersections

4B – Approach Restrictions



Project Alternatives - Intersections

4C – All-Way Stop Control



Project Alternatives - Intersections

5 – Tenth Avenue/Stayton Road and Jefferson Street

Alternative	Scenario	Delay	Level of Service	Cost Estimate	Evaluation Score
5A – No-build	Existing	6.5	A	\$0	-3
	2040	8.9	A		
5B – Mini-Roundabout	Existing	3.8	A	\$500K - \$1M	+7
	2040	5.3	A		
5C – All-Way Stop Control	Existing	8.5	A	\$150K - \$300K	+6
	2040	11.7	B		



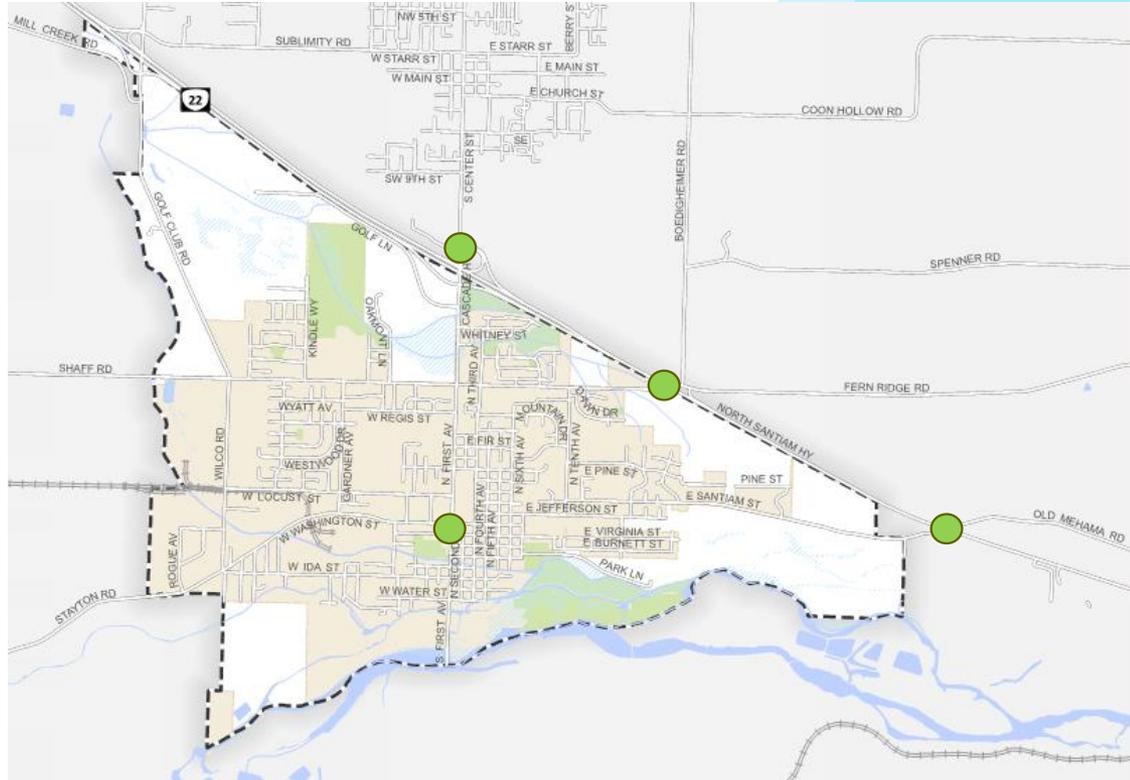
Project Alternatives - Intersections

5B – Mini-Roundabout



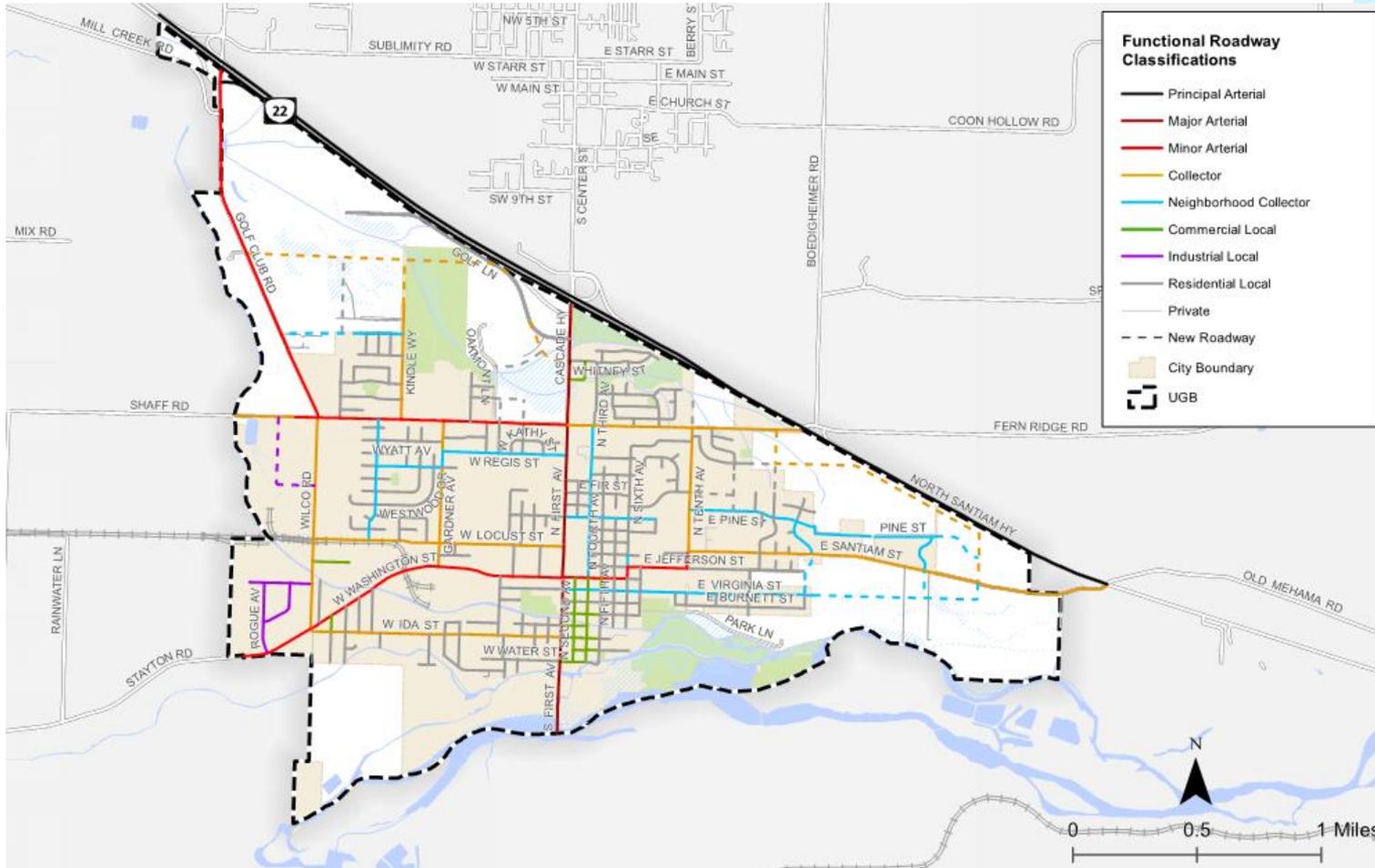
Project Alternatives - Safety

- Protected left-turns at N First Avenue / Washington Street (potential City project)
- Signalize Cascade Highway SE / OR 22 WB Ramps (potential ODOT project)
- Restrict Left-Turns onto OR 22 at Fern Ridge Road and Old Mehama Road (potential ODOT project)



Policy Alternatives

Functional Classification Map Update



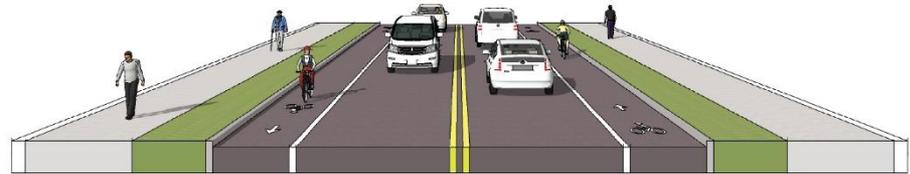
Policy Alternatives

Street Cross-Sections

Arterial with Center Turn-Lane



Arterial without Center Turn-Lane



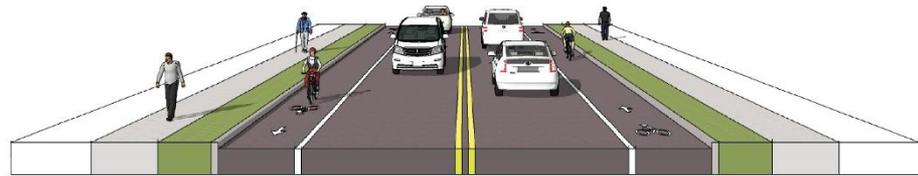
Collector with Center Turn-Lane



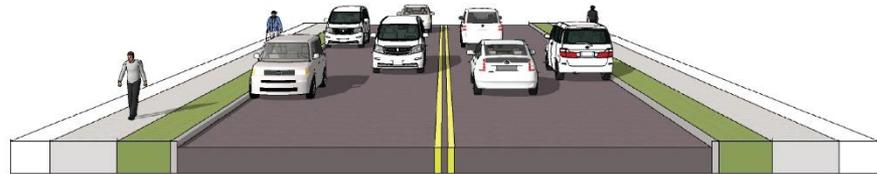
Policy Alternatives

Street Cross-Sections

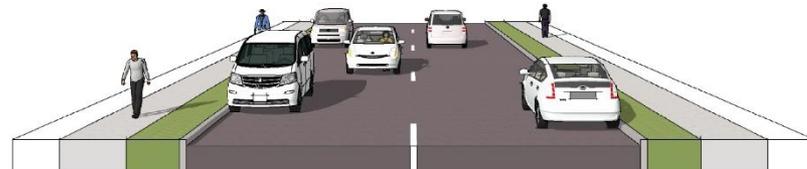
Collector



Neighborhood Collector



Local Street



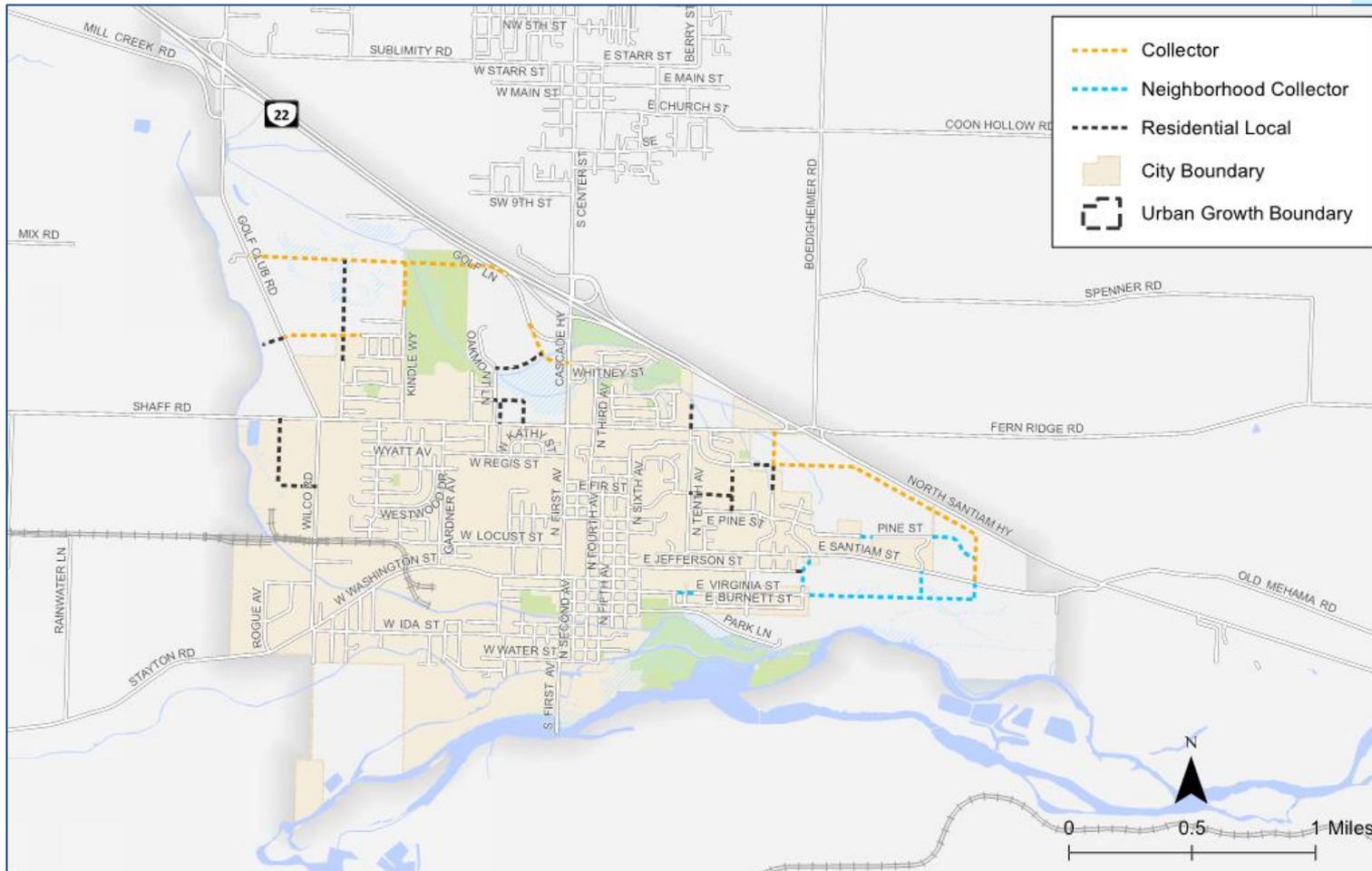
Policy Alternatives

- Street Cross-Section Proposed Updates from 2004 Stayton TSP:
 - Cascade Highway to remain three lanes (not five)
 - Golf Club Road to remain three lanes (not five)
 - Remove standard of 5-lanes at major intersections



Policy Alternatives

Future Street Plan



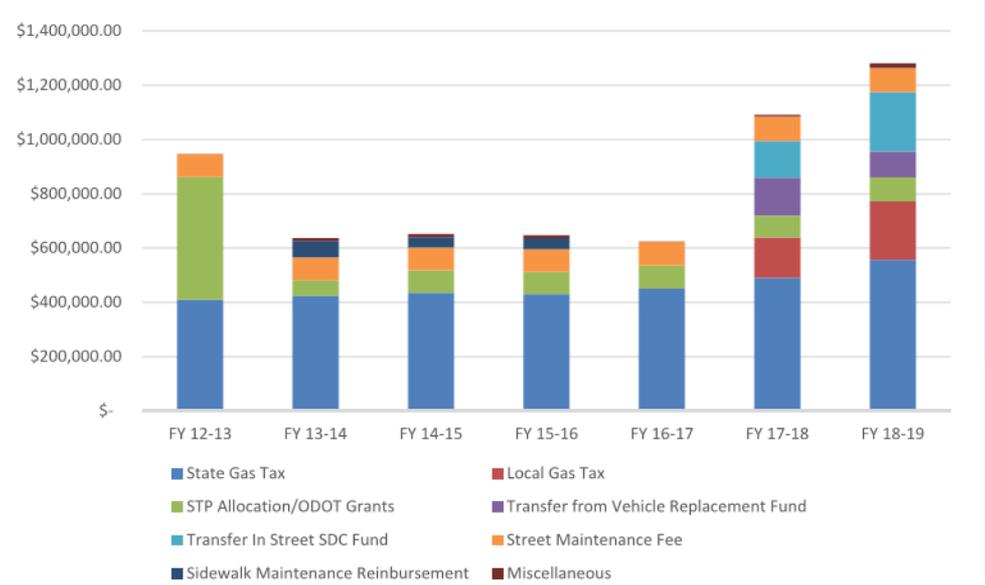
Open House #2

- In-person and online open house
- Reference document: Open House 2 Summary
- Key feedback:
 - Support for roundabout alternatives only if they can accommodate farm vehicles
 - Continued support for safety and ped/bike projects



Funding Overview

- Revenue Sources:
 - State gas tax
 - ODOT surface transportation program
 - City street maintenance fee
 - System development charges
 - Local gas tax (new)



Funding

- Depending on the portion of gas taxes that go towards street improvements and capital projects, different levels of funding will be available:

Percentage of Gas Tax Going Towards Street Improvements and Capital Projects	FY 19-20	5-Year	10-Year	20-Year
42% (High-Funding Scenario)	\$550,398	\$3,284,403	\$6,667,350	\$14,297,943
20% (Medium-Funding Scenario)	\$378,904	\$2,409,954	\$4,866,833	\$10,309,163
0% (Low-Funding Scenario)	\$223,000	\$1,615,000	\$3,230,000	\$6,683,000



Next Steps



Open Discussion and Questions





Mill Creek Neighborhood Park Master Plan

Presented by: AKS Engineering & Forestry, LLC

Mimi Doukas, AICP, RLA

Chuck Gregory, PE



STAYTON MIDDLE SCHOOL

APPROPRIATE PARK LIMITS

MILL CREEK

WETLAND HABITAT BUFFER (TIP)

EXISTING HOUSE

EXISTING SHIP BOYHOOD

BOTTOM OF POND

FUTURE POND

BOTTOM OF POND

APPROPRIATE PARK LIMITS

KINDLE WAY SE

GOSHEN RD SE
(WATERWAY)

JUNCO ST

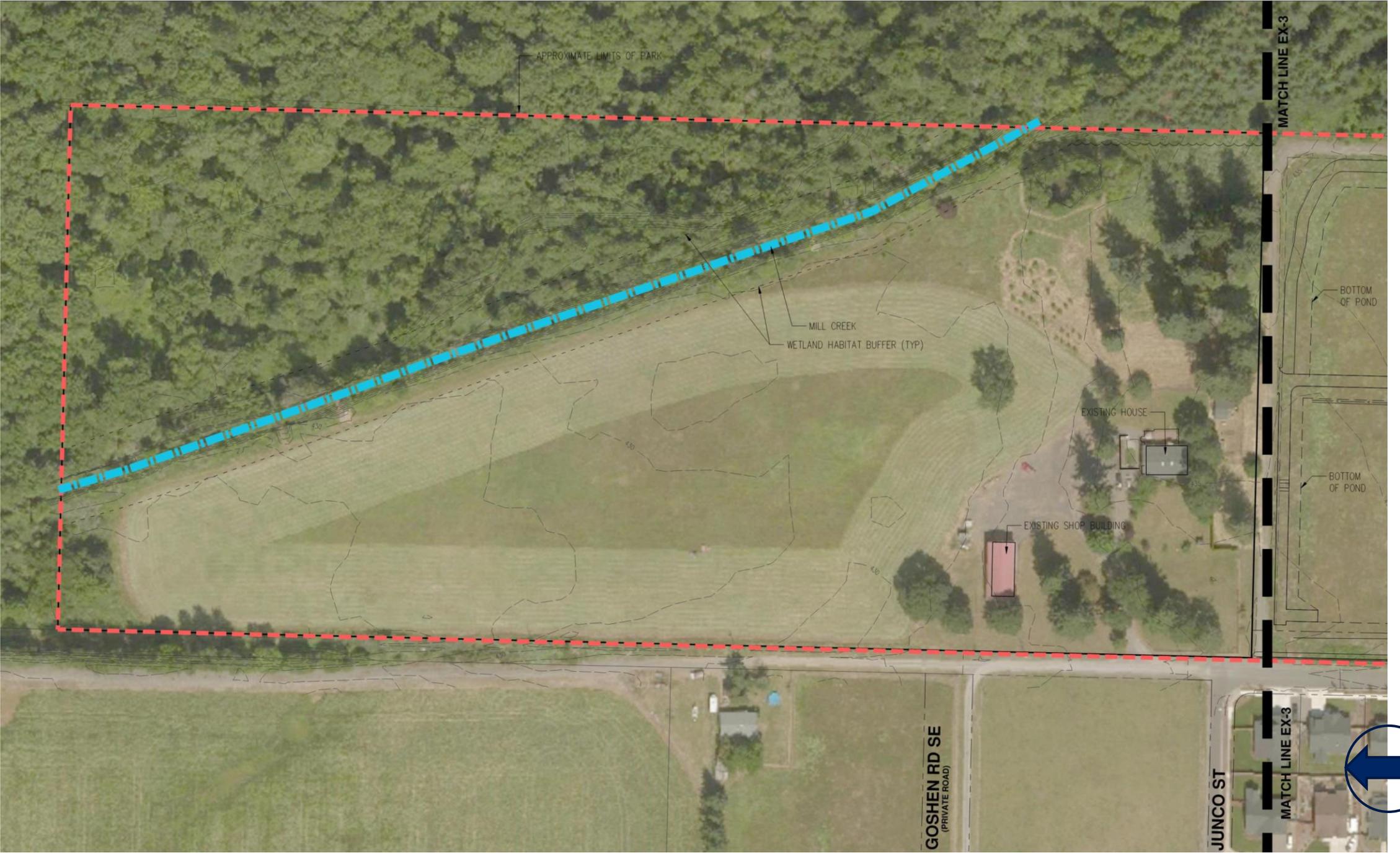
ORIOLE ST

MEADOWLARK DR

EAGLE ST

SHAFF RD SE
(SMART HIGHWAY)





Project History

Mill Creek Neighborhood Park Process

In late 2017, AKS was hired by the City of Stayton to provide, among other services, support in developing a Master Plan for a neighborhood park on the Mill Creek property. The approximate 23-acre future park will include recreational facilities such as sports fields, picnic shelters, playgrounds, trails, and other amenities identified in the City's adopted Park and Recreation Master Plan and through a process of public input meetings. AKS also worked with City staff to maximize the recreational potential of the adjacent regional stormwater facility and preserve the habitat buffer along Mill Creek.

MILL CREEK AT A GLANCE

Approximately 23-acres

Existing single-family home and shop buildings

Existing mixed Oak tree grove on the north portion of the site provides a myriad of opportunities and shade for passive activities

Majority of site is open field with wetland areas found on site. Mill Creek runs along eastern property

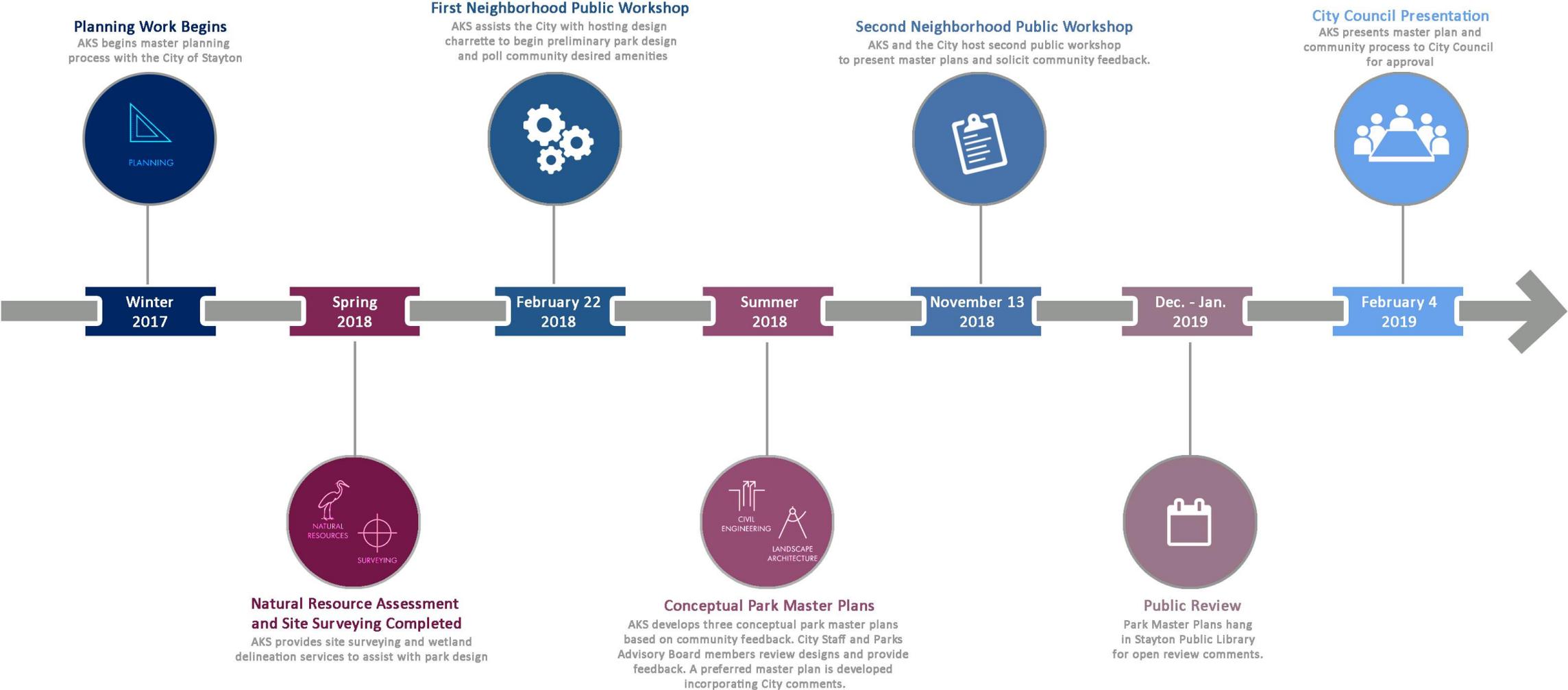
Close proximity to Stayton Middle School and residential community

Greenway trails and open space recommended in City's Parks and Recreation Master Plan



Project History

Mill Creek Neighborhood Park Process





Sports Fields

Baseball/Softball	Basketball	Soccer	Tennis	Volleyball	Disc Golf
17	24	17	6	13	3

Recreation Amenities

Play Structure	Naturalistic Play Elements	Walking/Jogging Trails	Splash Pad	Skate Park	Dog Park
25	28	26	28	28	3

Open Space/ Flexible Use	Preserved Natural Areas/Views	Restrooms	Picnic Shelter/ Picnic Areas	Sanitization Areas	Park Furniture
19	30	29	28	21	23



First Neighborhood Public Workshop

February 22, 2018

City and AKS staff hosted the first of two evening public workshops at Stayton's Community Center. Information was gathered in two primary ways:

- A sample amenities board where participants were allowed to vote for their five favorite features.
- Design charrette where AKS and City staff broke out into five small group teams to design their "ideal park."

AT A GLANCE

Workshop was well attended by a wide variety of interests and groups; including neighbors to the park and the wider community

Age range of participant from pre-school through senior were represented

First Neighborhood Public Workshop Poll Results – Park Amenities

Recreation Amenities	Poll Results	Sports Fields	Poll Results
Preserved Natural Areas/Views	30	Basketball Court	24
Restrooms	29	Soccer	17
Picnic Shelters	28	Baseball/Softball	17
Naturalistic Play Elements	28	Volleyball	13
Skate Park	28	Tennis	6
Splash Pad	28	Disc Golf	3
Walking/Jogging Trails	26		
Play Structures (traditional post and beam)	25		
Park Furniture	23		
Beautification Areas	21		
Open Space/Flexible Use	19		
Dog Park	3		

First Neighborhood Public Workshop - Reoccurring Design Charrette Themes

- » Adequate and safe on-site parking
- » Preserving/enhancing existing trees and natural areas with an educational component
- » Adaptive/inclusive playground area and surfacing
- » Food cart/concessional stand area
- » Walking trails and open space areas without programmed elements
- » Grouping of family activities for easy access
- » Basketball courts

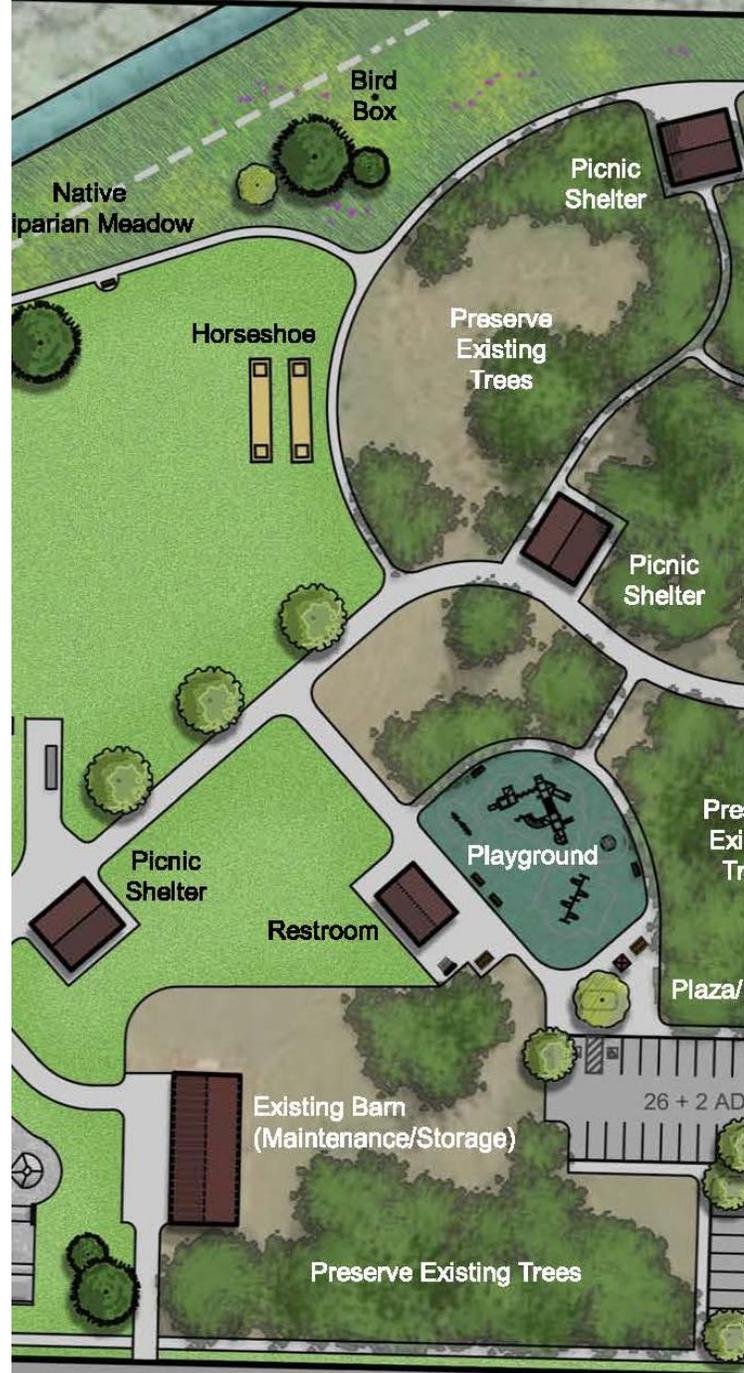


Conceptual Plan Layout

Applying the results to the site

After the first public meeting, AKS filtered out the top community priorities for the park and came up with three preliminary concepts that worked well with the site's features. The conceptual plans included similar core elements – picnic shelters, playground areas, on-site parking, basketball courts, and open space – with different layouts and accessory amenities to capture different themes. These early concepts were shared with the City and the Parks Advisory Board and with their input AKS refined these plans into a conceptual master plan.





Second Neighborhood Public Workshop and Public Comment Period

November 13, 2018

With City staff input, the updated conceptual master plan, along with the earlier plan versions, were presented to the public. In addition, all four conceptual plans were displayed in the City's library for viewing and public comment.

AT A GLANCE

Workshop generated great discussion, including parking and ADA access, management of food carts, sound attenuation for neighboring properties

Most of these comments will be investigated during construction development of the park

Key Features

- » Maximized soccer field space to take advantage of the open stormwater facility
- » Preserved existing trees to maximum extent practicable and took advantage of the shade by strategically placing picnic shelters within the canopy
- » Approximately 129 parking spots distributed through the park for easy access to activities while minimizing pedestrian crossings
- » Playground shaded and easily accessible between major activity hubs (youth baseball field and soccer fields)
- » Covered basketball court for all-season
- » Skate park with easy sight distance to street for security
- » Easily accessible for maintenance vehicles and personnel by wide central path
- » Open and flexible use space allows a variety of possible community uses
- » Looped walking trails with educational signage opportunities; the outer loop is approximately three-quarters of a mile
- » Natural elements and native plantings





DATE 11/13/2018

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MILL CREEK PARK CONCEPTUAL MASTER PLAN

MILL CREEK NEIGHBORHOOD PARK
 STAYTON, OREGON



KINDLE WAY SE

Questions?



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