



AGENDA
STAYTON CITY COUNCIL
Monday, August 17, 2020
Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

TELECONFERENCE MEETING

City officials request all citizens that are able, to view the live stream on the City of Stayton's YouTube account to view the meeting from home. Social distancing is essential in reducing the spread of COVID-19. The City is using technology to make meetings available to the public without increasing the risk of exposure.

Please use the following option to view the meeting:

- Live Stream on the City of Stayton YouTube – <https://youtu.be/d9In8A2UsQc>

To maintain compliance with public meeting laws, a limited number of chairs will be provided in the building for citizens to listen to the meeting; however, social distancing is essential in reducing the spread of COVID-19 and no more than 10 people total will be allowed in the building at one time. City officials strongly encourage all citizens to utilize YouTube to view the Council meeting rather than attending in person.

Public comment will be accepted as follows:

- **Public Comment on Items not on the Agenda**: There will be no verbal public comment. All parties interested in providing general public comments may email the comments to cityofstayton@ci.stayton.or.us and they will be distributed to the City Council.
- **Public Comments on Action Items**: There will be no verbal public comment on action items. All parties interested in providing public comments on action items may do so in written form. Written comments should be submitted to cityofstayton@ci.stayton.or.us. Comments received at least two hours prior to the meeting start time will be provided to the City Council in advance of the meeting.

CALL TO ORDER

7:00 PM

CONSENT AGENDA

- a. August 3, 2020 City Council Minutes

PUBLIC HEARING – None

GENERAL BUSINESS

Shaff Road-Golf Club Road Roundabout Design

ACTION

- a. Staff Report – Lance Ludwick
b. Council Discussion
c. Council Decision

Revised Temporary COVID-19 Public Meeting Procedures

ACTION

- a. Staff Report – City Staff
- b. Council Discussion
- c. Council Decision

City Attorney Discussion

INFORMATIONAL

- a. Staff Report – City Staff
- b. Council Discussion

Pool Reopening Update

INFORMATIONAL

- a. Staff Report – Susannah Sbragia
- b. Council Discussion

ADJOURN

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Administrative Services Manager Alissa Angelo at (503) 769-3425.

CALENDAR OF EVENTS

AUGUST 2020

Monday	August 17	City Council	7:00 p.m.	https://youtu.be/d9In8A2UsQc
Wednesday	August 19	Library Board	Cancelled	
Monday	July 27	Planning Commission	7:00 p.m.	https://youtu.be/ahx6PzXkcCg

SEPTEMBER 2020

Tuesday	September 1	Parks & Recreation Board	Cancelled	
Monday	September 7	CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY HOLIDAY		
Tuesday	September 8	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	September 8	City Council	7:00 p.m.	https://youtu.be/mJhtN8cp5bM
Wednesday	September 16	Library Board	Cancelled	
Monday	September 21	City Council	7:00 p.m.	https://youtu.be/XkcVfy-cb4k
Monday	September 28	Planning Commission	7:00 p.m.	https://youtu.be/XfzeuiCP5Ww

OCTOBER 2020

Monday	October 5	City Council	7:00 p.m.	https://youtu.be/HQHPOh9cWaQ
Tuesday	October 6	Parks & Recreation Board	6:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	October 13	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	October 19	City Council	7:00 p.m.	https://youtu.be/fmS6t5FhivA
Wednesday	October 21	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	October 26	Planning Commission	7:00 p.m.	https://youtu.be/1XkumTok-w

NOVEMBER 2020

Monday	November 2	City Council	7:00 p.m.	https://youtu.be/GIW6YkJbnbQ
Tuesday	November 3	Parks & Recreation Board	6:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	November 10	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	November 11	CITY OFFICES CLOSED IN OBSERVANCE OF VETERANS DAY		
Monday	November 16	City Council	7:00 p.m.	https://youtu.be/Widf0VF0ad4
Wednesday	November 18	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Thursday	November 26	CITY OFFICES CLOSED IN OBSERVANCE OF THANKSGIVING HOLIDAY		
Friday	November 27			
Monday	November 30	Planning Commission	7:00 p.m.	https://youtu.be/0zifc1SYEFU

DECEMBER 2020

Tuesday	December 1	Parks & Recreation Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	December 7	City Council	7:00 p.m.	https://youtu.be/TAnHd3kscuc
Tuesday	December 8	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	December 16	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	December 21	City Council	7:00 p.m.	https://youtu.be/t6ooHQ9Sbuc
Thursday	December 24	CITY OFFICES CLOSE AT NOON IN OBSERVANCE OF CHRISTMAS HOLIDAY		
Friday	December 25	CITY OFFICES CLOSED IN OBSERVANCE OF CHRISTMAS HOLIDAY		
Monday	December 28	Planning Commission	7:00 p.m.	https://youtu.be/uPYSgXUOs8g

**City of Stayton
City Council Minutes
August 3, 2020**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 7:45 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter (via Zoom)	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook (via Zoom)	Keith Campbell, City Manager
Councilor Ben McDonald (via Zoom)	Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Christopher Molin (excused)	David Frisendahl, Police Chief (excused)
Councilor Jordan Ohrt (via Zoom)	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty (via Zoom)	Janna Moser, Library Director (via Zoom)
	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
TELECONFERENCE MEETING	
Consent Agenda a. July 20, 2020 City Council Minutes	Motion from Councilor Patty, seconded by Councilor Hook, to approve the consent agenda as presented. Motion passed 3:0 (Ohrt abstained).
Public Hearing	None.
General Business Budget to Actual 2019-20 Fiscal Year as of June 30, 2020 a. Staff Report – Susannah Sbragia b. Council Discussion	Ms. Sbragia reviewed the staff report and provided a presentation. Brief Council discussion and questions on the presentation.
Communications from Mayor and Councilors	Council discussion on possible revisions to the Temporary COVID-19 Public Meeting Procedures document. Staff will bring revisions forward at the next meeting. Council discussion regarding access to City’s legal counsel and attendance at future meetings. Mayor Porter agreed to discussion. Topic will be added to the next Council meeting agenda.

APPROVED BY THE STAYTON CITY COUNCIL THIS 17TH DAY OF AUGUST 2020, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____

Henry A. Porter, Mayor

Date: _____

Attest: _____

Keith D. Campbell, City Manager

Date: _____

Transcribed by: _____

Alissa Angelo, Administrative Services Manager



CITY OF STAYTON
MEMORANDUM

TO: Mayor Henry Porter and the Stayton City Council
FROM: Lance S. Ludwick P.E., Director of Public Works
DATE: August 17, 2020
SUBJECT: Shaff Road-Golf Club Road Roundabout Design

ISSUE

The COVID-19 global pandemic has created financial uncertainty for City officials, staff, and Stayton residents. The issue before the Council is should the City postpone soliciting a Request for Proposals for Consulting Services to design a Roundabout at the Shaff Road – Golf Club Road/Wilco Road Interchange ?

BACKGROUND INFORMATION

The Shaff Road/Golf Club Road intersection is located in NW Stayton. This intersection will be used increasingly to support industrial uses located on and around the west side of Stayton.

The intersection is currently all-way stop controlled and operates at an acceptable level of service. However, based on existing vehicular volumes, this intersection meets signal warrants as prescribed in the Manual for Uniform Traffic Control Devices. Additionally, during the public engagement process conducted during the Transportation System Plan update in 2019, this intersection was noted to need intersection control upgrades to improve traffic flow. Four alternatives were evaluated for this location:

- a no-build alternative in which no changes are made to the existing intersection,
- a single-lane roundabout,
- a traffic signal with the addition of an eastbound left-turn lane, and
- a traffic signal with the addition of an eastbound left-turn lane and realignment of the southbound approach to smooth the horizontal curve.

Through the TSP update process, the roundabout was selected as the preferred alternative, which was supported by the public, project advisory committee, and ultimately city council.

During the 2020 Stayton budget hearings City staff proposed to allocate city funds to pay for the design of the roundabout at the Shaff Road – Golf Club Road interchange per the 2019 Transportation Plan Update. The proposal was made in an effort to have shovel ready

constructions plans available if transportation dollars become available. Due to the COVID-19 Pandemic the federal government may look for ways to stimulate the economy and look for shovel ready construction projects to invest in.

FINANCIAL IMPACT

Staff proposed and the Budget Committee approved allocating \$325, 000 towards the design of the roundabout. \$202, 000 of which would be paid from Street System Development Charges and the remaining \$123,000 would come from the Street Fund.

Due to the pandemic state and local gas tax proceeds have been lower than projected. The City's 2020-2021 Budget projected a decrease of approximately 20% in gas tax revenue. The actual gas tax revenue loss for 2020-2021 F.Y. could be even greater than forecasted.

OPTIONS AND MOTIONS

- 1) Postpone the Roundabout Project until sometime in the future.

Motion to direct staff to postpone the Roundabout Project.

- 2) Instruct the Public Works Staff to continue with the Roundabout Design Project.

Motion to direct staff to move forward with the Roundabout Project as planned.



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: City Staff
DATE: August 17, 2020
SUBJECT: Revised Temporary COVID-19 Public Meeting Procedures

ISSUE

Shall the Governing Body adopt revised Temporary COVID-19 Public Meeting Procedures?

ENCLOSURE(S)

- Revised Temporary COVID-19 Public Meeting Procedures

BACKGROUND INFORMATION

On April 6, 2020, the Temporary COVID-19 Public Meeting Procedures were adopted by the City Council. These guidelines were drafted, and strongly encouraged to be adopted, by the City's Legal Counsel, and were modeled off of neighboring communities. As we continue navigating the ever-changing landscape of COVID-19, it's become clear remote meetings will need to continue for the near future.

At the August 3, 2020 Council meeting, there was a request by Council to update the rules to include verbal public comment. Additionally, in staff's review of the rules, changes have been suggested including expanding business on the agenda to include presentations and non-action items.

MOTION(S)

- 1) Motion to approve the revised Temporary COVID-19 Public Meeting Procedures as presented.
- 2) Motion to approve the revised Temporary COVID-19 Public Meeting Procedures as amended.



Temporary COVID-19 Public Meeting Procedures

Given executive orders from Governor Brown concerning COVID-19 and social spacing requirements, the City of Stayton has established temporary updated procedures for public meetings in order to protect our volunteers, public, and staff.

The new updated public meeting procedures, as outlined below, shall become effective when approved by the governing body, and shall remain in effect until action to discontinue use is completed by each public body. Where applicable, these procedures shall supersede any prior meeting procedures including the Stayton City Council Rules.

COVID-19 Public Meeting Procedures

When possible, only City meetings that are deemed mandatory based on timelines established in state law, the City of Stayton Charter, or City of Stayton ordinance shall be held. ~~All other meetings or agenda items shall be postponed.~~

In order to comply with social spacing recommendations, the public will be encouraged not to attend public meetings in person, and in particular to stay home if they are sick or showing symptoms. In order to continue to provide an opportunity for public viewing / participation, all public meetings required to be held shall conform to the following updated requirements.

1. **Live Streaming:** All mandatory City meetings shall be streamed live on the City of Stayton's YouTube channel through a link available on the City's website. For access to this link, visit the City of Stayton's [Calendar of City Meetings and Events](#) page on our website.
2. **Public Observation:** Although it is **strongly encouraged that people not attend the meeting in person** the opportunity will exist to observe the meeting at a designated location. However, to protect the safety and ensure social spacing, limits to audience members will be implemented. Please note that in person meeting attendance will be subject to applicable regulations in place at the time of the meeting and are subject to change.
3. **Meeting Materials:** All meeting materials shall be provided to the public in advance of the meeting via the following schedule:
 - a. The agenda and majority of meeting materials, including presentation materials, will be posted on the City's website, as well as distributed to members of the public body and the public at least 3 days in advance of the meeting date through the City's email distribution list. To subscribe to the email distribution list, visit the City's website at http://www.staytonoregon.gov/page/resources_email_list. Printed copies of materials may also be requested in advance of the meeting.

- b. Any additional materials received after the initial meeting materials are distributed, including any written public comments received, shall be distributed to members of the public body one hour prior to the meeting's start time, and shall be posted on the Agendas and Minutes webpage for the corresponding public body it was sent to (i.e. City Council, Planning Commission, etc.).
 - c. Any additional materials to be distributed after this time shall be verbally identified, placed into the record, and distributed to the public body at the meeting, as technology and circumstances allow.
- 4. **Public Body Participation:** All members of the public body shall participate in the meeting through live streaming and conference call or other teleconference tools, unless they can show reason why they cannot meaningfully participate in this manner. Members of the public body that do not wish to participate in the meeting through virtual means shall request the ability to participate in the meeting in person in consultation with the public body's presiding officer and the Administrative Services Manager. To ensure the meeting is understandable, during the meeting, all speakers shall identify themselves prior to speaking, and shall do so prior to making or seconding motions. In addition, all votes shall occur via roll call vote.
- 5. **Meeting Management:** Meeting management tasks, including identifying speakers, clarifying decisions, and managing conference call / video conferencing lines shall be delegated to the City Manager or other applicable staff.
- 6. **Agenda Updates & Public Participation:**
 - a. **General Agenda Notes:** All agendas shall be updated to delineate the new public meeting procedures in this policy and shall note that members of the public shall not attend meetings if they are sick or presenting symptoms.
 - ~~b. **Presentations, Proclamations, & Ceremonial Items:** The public meeting shall not include any presentations, proclamations, or ceremonial items. Such items shall be cancelled, postponed, or presented in a manner separate from the public meeting.~~
 - ~~b. **Public Comment on Items not on the Agenda:** Meetings shall not allow for general public comments. All parties interested in providing general public comment at the beginning of a meeting shall participate using one of the following methods: s will have the opportunity to do so in written form, outside of a meeting, in the manner dictated for each individual public body.~~
 - ~~i. **Written Comment:** It is strongly encouraged that interested parties provide comment in writing prior to the meeting and abstain from attending the meeting in person. Written comment submitted at least three hours prior to the meeting start time will be provided to the public body in advance of the meeting. Comment can be provided in the manner dictated for each individual public body.~~

interested in participating in person shall contact City staff at least three hours prior to the meeting start time with their request. Please note that in person meeting attendance will be subject to applicable regulations in place at the time of the meeting and are subject to change.

d. **Action Items:**

- i. **Consent Agenda:** In order to expedite business, mandatory public meetings shall establish a consent agenda for action items that can be approved by a single motion and vote. Wherever possible and appropriate, as determined by the presiding officer, action items shall be moved to the consent agenda. Any item on the consent agenda may be removed for separate consideration by any member of the public body.
- ii. ~~**Public Comments on Action Items:** Public bodies shall not provide for verbal public comments for action items. All parties interested in providing public comments on action items may do so in written form. Written comments submitted at least two hours prior to the meeting start time will be provided to the public body in advance of the meeting. Comments can be provided in the manner dictated for each individual public body.~~
- e. ~~**Report-Informational Items:** Informational reports from staff items may be included on the agenda in the meeting materials for informational purposes but shall not incur a presentation.~~ However, the public body may ask questions on report items included in materials as appropriate.

For questions on this policy, specific requirements for each public body, how to observe or participate in a public meeting, how to submit public comments, or other questions, please contact the City Manager, Keith Campbell at (503) 769-3425 or via email at cityofstayton@ci.stayton.or.us.



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry A. Porter and the Stayton City Council
FROM: City Staff
DATE: August 17th, 2020
SUBJECT: City Attorney Discussion

ENCLOSURE(S)

- City of Stayton Charter - Chapter VIII, Section 35
- Stayton Municipal Code - Chapter 2.12 - City Attorney

BACKGROUND INFORMATION

On August 3rd, Councilor Ohrt asked for a discussion regarding access to the City's legal counsel and attendance at future meetings. Mayor Porter agreed to the discussion.

The City's legal counsel, Local Government Law Group (LGLG), has a policy that only the Mayor and City Manager can engage the City Attorney on behalf of the City. Additionally, at the time of initiating a contract with LGLG, the City requested that the Council President also be authorized to engage the City Attorney. This is done to prevent the City from incurring unnecessary legal expenses in matters individual members of the City Council do not have independent authority or power to act on behalf of the City. All Councilmember authority either comes directly from the City Charter or comes from the collective City Council. Delegations from the City Council to an individual Councilmember only arise from a majority vote of the Council during a public meeting.

To have the City Attorney appear in person requires the City to pay expenses and time for travel. The hourly rate of the City Attorney is \$195 and approximate travel time is 2.5 hours from Eugene to Stayton. In addition the City pays mileage of \$0.575 cents per mile at 130 miles round trip. The total estimated cost for the City Attorney to attend a meeting in person is \$562.25 for travel time plus actual meeting time.

Prior to 2018, and before LGLG, the City incurred significant legal expenses for matters and inquiries on behalf of individual councilmembers. Since LGLG represents local governmental entities around the state, it is logical their policy is to prevent this situation.

TITLE 2. ADMINISTRATION AND PERSONNEL

CHAPTER 2.12

CITY ATTORNEY

SECTIONS

2.12.210 Appointment and Duties

2.12.210 APPOINTMENT AND DUTIES

1. There shall be appointed by the mayor and approved by the council one or more attorneys who shall attend all actions, suits, and legal proceedings in which the city may be interested, to advise the council or its members when required on any legal questions that may arise which involve the interests of the city, and to draft ordinances when directed by the council.
2. The city attorney shall also perform such other legal services as may be required by the city charter or may be requested by the council from time to time.
3. The city attorney shall receive for his services an amount agreed upon between himself and the council. (Ord. 658, section 1[part], 1989; prior code section 2.660)
4. The office of city attorney is established as the chief legal officer of the city government. The mayor must appoint and may remove the city attorney with the consent of the council. The city attorney may designate other lawyers to serve as assistant city attorneys or special counsel. (Ord. 917, January 2010)

CHAPTER VIII - APPOINTIVE OFFICERS

SECTION 34. CITY MANAGER.

- (a) The office of city manager is established as the administrative head of the city government. The city manager is responsible to the mayor and council for the proper administration of city business. The city manager will assist the mayor and council in the development of city policies, and carry out policies set by ordinances and resolutions.
- (b) The mayor must appoint and may remove the manager only with the consent of the majority of the existing council members. The appointment must be made without regard to political considerations and solely on the basis of education and experience in competencies and practices of local government management.
- (c) The duties of the city manager must be set by ordinance.
- (d) The mayor and councilors may not directly or indirectly attempt to coerce the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. In council meetings, councilors may discuss or suggest anything with the manager relating to city business.

SECTION 35. CITY ATTORNEY. The office of city attorney is established as the chief legal officer of the city government. The mayor must appoint and may remove the city attorney with the consent of the council. The city attorney may designate other lawyers to serve as assistant city attorneys or special counsel.

SECTION 36. MUNICIPAL COURT AND JUDGE.

- (a) The mayor may appoint and remove a municipal judge with the consent of the council. A municipal judge will hold court in the city at such place as the council directs. The court will be known as the Municipal Court.
- (b) All proceedings of this court will conform to state laws governing justices of the peace and justice courts.
- (c) All areas within the city and areas outside the city as permitted by state law are within the territorial jurisdiction of the court.



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry A. Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: August 17, 2020
SUBJECT: Pool Reopening Update

INFORMATIONAL UPDATE

The pool reopened on July 20, 2020 with reduced hours and class sizes, which have been limited to classes that can facilitate proper social distancing due to the COVID-19 pandemic. The City must follow the guidelines issued by the Oregon Health Authority for public pools under Phase 2 of the Building a Safe and Strong Oregon Plan, the Centers for Disease Control (CDC), and City/County Insurance Services (CIS).

The City staff is taking these mandates seriously and has worked hard to assist pool patrons in understanding and following these regulations. Their safety while using the facility and the safety of our staff is a top priority.

Currently, the pool hours are Monday through Friday, from 7:00 a.m. to 2:00 p.m. The information presented is based on data from July 20, 2020 through August 11, 2020 (16 days of operations).

CLASSES OFFERED

There are 10 types of classes being offered, which cover a variety of activities. The most popular classes are water movement and lap swim. Of the 16 days the pool has been reopened, a total of 643 visits to the facility have occurred (an average of about 40 people a day going to the pool). To date 28 members have returned to the pool.

Type Membership	NO#
Non-Residents	9
Residents	19
Total	28

The overall average attendance rate from the 28 members is about 48% of the full capacity allowed under phase 2 regulations.

REVENUE

Revenue received to date is \$1,800. This is about 18% of the monthly revenue received in the 2019-20 fiscal year.

Type of Fees Paid

• Memberships	22
• Drop-in	4
• <u>Punch Card</u>	<u>2</u>
Total	28

EXPENDITURE

The total expenses as of July 31, 2020 is about \$14,400 resulting in a loss of \$12,600 to date.

POOL REPAIR

As a reminder, the pool will be closed from August 24, 2020 through September 7, 2020 for its annual maintenance which will include completion of the pool resurfacing and replacement of the boiler.

SUMMARY

The pool has seen about 5% of member's return to use the facility. City staff will continue to monitor operations to adjust the schedule to provide classes that have the highest attendance rate.

Dates	Deep Plunge	Joints in Motion	Lite Aquacise	Power Hour	Tune Up time	Core Conditioning	Lap Swim	Senior Time	Senior (Lap Swim)	Water Movement	Grand Total	
07/20/2020	4	3		8		6	3			2	26	
07/21/2020			2	3			5	4	1	6	21	
07/22/2020	2			10		5	7			10	34	
07/23/2020			10	12			5	2	2	8	39	
07/24/2020					15	6	8	4	1	12	46	
07/27/2020	3	1		8		4	8			9	33	
07/28/2020			8	5			6	2	4	6	31	
07/29/2020	3	4		11		4	7			9	38	
07/30/2020			6	7			6	3	3	12	37	
07/31/2020					16	5	7	2	1	2	33	
08/03/2020	2	3		13		11	7			11	47	
08/04/2020			13	6			8	4	4	12	47	
08/05/2020	3	3		15		8	8			12	49	
08/06/2020			14	9			7	4	4	10	48	
08/07/2020					18	16	8	1	4	14	61	
08/10/2020	3	2		16		8	8			16	53	
Grand Total	20	16	53	123	49	73	108	26	24	151	643	Total attendance- 16 days
Average Attendance	3	3	9	9	16	7	3	3	3	5	40	Average attendance per day
Max Class	10	10	20	20	20	20	4	10	4	10		
No# of Classes held	7	6	6	13	3	10	32	9	9	32		
Max Attendance Allowed	70	60	120	260	60	200	128	90	36	320	1,344	
												48% Attendance Rate

Type of Revenue	Sum of Revenue	Count of Type Membership
Adult Auto Pay	\$ 45	1.00
Resident	\$ 24	1.00
Senior Auto Pay	\$ 30	1.00
Adult Auto Pay-Non-Resident	\$ 120	2.00
Adult Auto Pay-Resident	\$ 45	1.00
Drop In- Adult - Resident	\$ 10	2.00
Drop In-Adult - Non-Resident	\$ 6	1.00
Drop In-Youth Resident	\$ 3	1.00
Family Auto Pay-Resident	\$ 55	1.00
Punch Card-Adult Non-Resident	\$ 95	1.00
Punch Cards Adult Resident	\$ 75	1.00
Salem Scuba Club	\$ 175	1.00
Senior Auto Pay- Non Resident	\$ 182	5.00
Senior Auto Pay-Resident	\$ 120	4.00
Senior couple Auto Pay-Resident	\$ 45	1.00
Youth Membership- Resident	\$ 20	1.00
Senior Silver & Fit	\$ 750	3.00
Grand Total	\$ 1,800	28.00

Type Membership	N0#
Non --Residents	9
Residents	19
Total	28

Memberships	22
Drop In	4
Punch Card	2
Total	28

Income Statement	
Total Revenue	\$ 1,800
Total Expense	\$ 14,400
Difference	\$ (12,600)