



## AGENDA STAYTON CITY COUNCIL MEETING

Monday, August 15, 2016

Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

**CALL TO ORDER**

**7:00 PM**

**Mayor Porter**

**FLAG SALUTE**

**ROLL CALL/STAFF INTRODUCTIONS**

### **ANNOUNCEMENTS – PLEASE READ CAREFULLY**

*Items not on the agenda but relevant to City business may be discussed at this meeting. Citizens are encouraged to attend all meetings of the City Council to insure that they stay informed. Agenda items may be moved forward if a Public Hearing is scheduled.*

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

### **PRESENTATIONS / COMMENTS FROM THE PUBLIC**

Request for Recognition: If you wish to address the Council, please fill out a green "Request for Recognition" form. Forms are on the table at the back of the room. *Recommended time for presentation is 10 minutes. Recommended time for comments from the public is 3 minutes.*

### **CONSENT AGENDA**

- a. August 1, 2016 City Council Minutes

#### ***Purpose of the Consent Agenda:***

*In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The Recorder to the Council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the consent Agenda is then voted on individually by roll call vote. Copies of the Council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at Stayton City Hall, 362 N. Third Avenue, Stayton, or the Stayton Public Library, 515 N. First Avenue, Stayton.*

***The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Deputy City Recorder Alissa Angelo at (503) 769-3425.***

**PUBLIC HEARING – None**

**UNFINISHED BUSINESS**

**Zone Map Amendment, 1510 E. Santiam Street**

**Action**

- a. Staff Report – Dan Fleishman
- b. Council Deliberation
- c. Council Decision

**NEW BUSINESS**

**Authorization to Apply for The Big Jump Grant**

**Action**

- a. Staff Report – Keith Campbell
- b. Council Deliberation
- c. Council Decision

**Business Survey**

**Informational**

- a. Staff Report – Keith Campbell

**STAFF/COMMISSION REPORTS**

**Finance Department Report – Cindy Chauran & Elizabeth Baldwin**

**Informational**

- a. July 2016 Monthly Finance Department Report

**Police Chief’s Report – Chief Rich Sebens**

**Informational**

- a. July 2016 Statistical Report

**Public Works Director’s Report – Lance Ludwick**

**Informational**

- a. July 2016 Operating Report

**Planning & Development Director’s Report – Dan Fleishman**

**Informational**

- a. July 2016 Activities Report

**Library Director’s Report – Janna Moser**

**Informational**

- a. July 2016 Activities

**PRESENTATIONS/COMMENTS FROM THE PUBLIC**

*Recommended time for presentations is 10 minutes.*

*Recommended time for comments from the public is 3 minutes.*

**BUSINESS FROM THE CITY ADMINISTRATOR**

**BUSINESS FROM THE MAYOR**

**BUSINESS FROM THE COUNCIL**

**FUTURE AGENDA ITEMS – Tuesday, September 6, 2016**

- To be determined

**ADJOURN**

## CALENDAR OF EVENTS

### AUGUST 2016

Monday	August 15	City Council	7:00 p.m.	Community Center (north end)
Wednesday	August 17	Library Board	<b>CANCELLED</b>	
Monday	August 29	Planning Commission	7:00 p.m.	Community Center (north end)

### SEPTEMBER 2016

Monday	September 5	<b>CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY</b>		
Tuesday	September 6	City Council	7:00 p.m.	Community Center (north end)
Tuesday	September 6	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Friday	September 9	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Tuesday	September 13	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	September 19	City Council	7:00 p.m.	Community Center (north end)
Wednesday	September 21	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	September 26	Planning Commission	7:00 p.m.	Community Center (north end)

### OCTOBER 2016

Monday	October 3	City Council	7:00 p.m.	Community Center (north end)
Tuesday	October 4	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	October 11	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	October 14	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	October 17	City Council	7:00 p.m.	Community Center (north end)
Wednesday	October 19	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	October 31	Planning Commission	7:00 p.m.	Community Center (north end)

### NOVEMBER 2016

Tuesday	November 1	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Monday	November 7	City Council	7:00 p.m.	Community Center (north end)
Tuesday	November 8	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	November 11	<b>CITY OFFICES CLOSED IN OBSERVANCE OF VETERANS DAY</b>		
Wednesday	November 16	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	November 21	City Council	7:00 p.m.	Community Center (north end)
Thursday	November 24	<b>CITY OFFICES CLOSED IN OBSERVANCE OF THANKSGIVING HOLIDAY</b>		
Friday	November 25			
Monday	November 28	Planning Commission	7:00 p.m.	Community Center (north end)

**City of Stayton  
City Council Meeting Action Minutes  
August 1, 2016**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 8:04 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley	Andy Parks, Finance Consultant (excused)
Councilor Joe Usselman (excused)	Lance Ludwick, Public Works Director
	Janna Moser, Library Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Presentations / Comments from the Public</b>	
a. Roger Roberts, Developer of Wildlife Meadows	Mr. Roberts spoke about concerns with the Development Agreement for Wildlife Meadows regarding the reimbursement for moving power poles. Chris Roberts, another Developer on the project, also echoed these concerns.  Mr. Campbell responded with information he received from the City's legal counsel. Mr. Ludwick also briefly responded.
<b>Consent Agenda</b>	
a. July 18, 2016 City Council Meeting Minutes	Motion from Councilor Niegel, seconded by Councilor Lewis, to approve the Consent Agenda. <b>Motion passed 4:0.</b>
<b>Public Hearing</b>	
<b>Zone Map Amendment, 1510 E. Santiam Street</b>	
a. Commencement of Public Hearing	Mayor Porter opened the hearing at 7:22 p.m.
b. Staff Introduction – Dan Fleishman	Mr. Fleishman provided a brief introduction.
c. Applicant Presentation	Norman Bickle spoke on behalf of the Richard and Diane Koenig Trust who are requesting a zone map amendment on property at 1510 E. Santiam Street.
d. Questions from Council	Brief discussion on what could be constructed if this is approved.
e. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report.
f. Questions from Council	Discussion of criteria in different situations and

<ul style="list-style-type: none"> <li>g. Proponents' Testimony</li> <li>h. Opponents' Testimony</li>   <li>i. General Testimony</li> <li>j. Questions from the Public</li> <li>k. Questions from Council</li>   <li>l. Applicant Summary</li>   <li>m. Close of Hearing</li> <li>n. Council Deliberation</li> <li>o. Council Decision on Ordinance No. 997, Changing the Zoning of Property at 1510 E. Santiam</li> </ul> <p><b>Proposed Code Amendment Regarding Creation of New Mixed Use Zoning District</b></p> <ul style="list-style-type: none"> <li>a. Commencement of Public Hearing</li> <li>b. Staff Report – Dan Fleishman</li> <li>c. Questions from Council</li>   <li>d. Proponents' Testimony</li>   <li>e. Opponents' Testimony</li> <li>f. General Testimony</li> <li>g. Questions from Public</li> <li>h. Questions from Council</li> <li>i. Staff Summary</li> <li>j. Close of Hearing</li> <li>k. Council Deliberation</li> <li>l. Council Decision on Ordinance No. 998, Amending Stayton Municipal Code Title 17 to Establish a Commerce Park Zone</li> </ul>	<p>surrounding properties.</p> <p>None.</p> <p>Steve Frank (1550 E. Jefferson Street) spoke in opposition of the zone map amendment.</p> <p>None.</p> <p>None.</p> <p>Discussion of future requirements when the lot is developed and what could potentially be required of the developer.</p> <p>Mr. Bickle offered a brief summary, and responded to concerns raised by Council and Mr. Frank.</p> <p>Mayor Porter closed the hearing at 7:50 p.m.</p> <p>Nothing further.</p> <p>Motion from Councilor Niegel, seconded by Councilor Lewis, to approve the first consideration of Ordinance No. 997. <b>Motion passed 3:2 (Quigley, Glidewell opposed; Mayor Porter broke the tie).</b></p> <p>Mayor Porter opened the hearing at 7:53 p.m.</p> <p>Mr. Fleishman reviewed the staff report.</p> <p>Discussion of reason behind the change and allowable developments.</p> <p>Lee Moyer (4241 Alderbrook Ave, Salem) spoke in support of the creation of the new zone.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>Mr. Fleishman provided a brief summary.</p> <p>Mayor Porter closed the hearing at 8:16 p.m.</p> <p>None.</p> <p>Motion from Councilor Niegel, seconded by Councilor Quigley, to approve the first consideration of Ordinance No. 998. <b>Motion passed 4:0.</b></p>
<p><b>Unfinished Business</b></p> <p><b>Consideration of Adoption of a Property Maintenance Code</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Dan Fleishman</li>   <li>b. Council Deliberation</li>   <li>c. Council Decision</li> </ul>	<p>Mr. Fleishman provided a presentation on consideration of adopting a property maintenance code.</p> <p>Discussion of current avenues for tenants to complain and how this would enable the City to enforce many issues, which we cannot at this time.</p> <p>Staff was directed to prepare an Ordinance including the Residential Rental Property Standards with an annual fee.</p>
<p><b>New Business</b></p> <p><b>Wildlife Meadows Development Agreement</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Lance Ludwick</li> </ul>	<p>Prior to the staff report, Mr. Campbell asked Mr. Roberts if he still to move forward with the</p>

<p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Agreement. The discussion moved forward. Mr. Ludwick gave a brief review of the staff report and development agreement.</p> <p>Discussion of the School District portion of the project.</p> <p>Councilor Niegel, seconded by Councilor Glidewell, to approve the development and reimbursement agreement between the City of Stayton and RJR Properties Co.</p> <p><i>Council Discussion</i> Brief discussion of the sidewalk width requirement.</p> <p><b>Motion passed 4:0.</b></p>
<p><b>Staff / Commission Reports</b> <b>Dog Park Update</b> a. Staff Report – Lance Ludwick</p>	<p>Mr. Ludwick provided an update on the proposed dog park. Council discussion of what the dog park will look like, parking, and how animal feces will be kept out of the ditch.</p>
<p><b>Presentations / Comments From the Public</b></p>	<p>None.</p>
<p><b>Business from the City Administrator</b></p>	<p>Chief Sebens gave a reminder of National Night Out on Tuesday, August 2<sup>nd</sup> in local Stayton Parks.</p>
<p><b>Business from the Mayor</b></p>	<p>Mayor Porter spoke about the noxious weed Tansy, which is in full bloom around the community.</p>
<p><b>Business from the Council</b></p>	<p>None.</p>
<p><b>Future Agenda Items – Monday, August 15, 2016</b> a. Business Survey Results b. Monthly Staff Reports</p>	

APPROVED BY THE STAYTON CITY COUNCIL THIS 15<sup>TH</sup> DAY OF AUGUST 2016, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Henry A. Porter, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Keith D. Campbell, City Administrator

Date: \_\_\_\_\_

Transcribed by: \_\_\_\_\_  
Alissa Angelo, Deputy City Recorder



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Dan Fleishman, Director of Planning and Development**  
**DATE: August 15, 2016**  
**SUBJECT: Zone Map Amendment, 1510 E Santiam St**  
**120 DAYS ENDS: September 22, 2016**

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**ISSUE**

The issue before the City Council is the second consideration of Ordinance 997 approving the application to amend the zoning for the property at 1510 E Santiam St. Following the public hearing held on August 1, the Council approved the first consideration of the Ordinance (with the Mayor breaking a 2-2 tie). Because it was not a unanimous decision, the City Charter requires the Ordinance be brought back for a second consideration.

**BACKGROUND INFORMATION**

The subject property is comprised of an 18,000 square foot lot, located on E Santiam St. The subject parcel is currently developed with a 1,416 square foot building previously used as a shop for a trucking company. The proposal is to change the zoning from Low Density Residential to Medium Density Residential. This would allow the parcel to be partitioned or for the construction of a triplex.

**ANALYSIS**

This is a quasi-judicial application. Therefore, the City Council must make findings regarding the criteria for approval in SMC 17.12.180.6. The draft Ordinance contains the criteria for approval and draft findings. Councilors voting not to approve the Ordinance have the responsibility to offer alternative findings, based on the record before the Council

**RECOMMENDATION**

The Planning Commission has recommended approval.

The staff also recommends approval of the Ordinance.

**OPTIONS AND MOTIONS**

The City Council is presented with the following options.

**1. Approve the second consideration of Ordinance 997**

Move to approve the application of Richard Koenig (Land Use File #12-05/16) and the second consideration of Ordinance No 997.

The City Recorder shall call the roll and the names of each Councilor present and their vote shall be recorded in the meeting minutes. If a majority of the Council votes in the affirmative, Ordinance No. 997 is enacted and will be presented to the Mayor for his approval.

**2. Deny the application**

Move to deny the application of Richard Koenig (Land Use File #12-05/16) and direct staff to prepare a draft Order of Denial for consideration by the City Council, incorporating the following findings into the Order...

**ORDINANCE NO. 997**  
**AN ORDINANCE CHANGING THE ZONING OF**  
**THE PROPERTY AT 1510 E SANTIAM ST**

WHEREAS, the Richard and Diane Koenig Trust is the owner of 1510 E Santiam St, Stayton, Oregon and has submitted an application for a Zone Map Amendment from Low Density Residential (LD) to Medium Density Residential (MD) as to that property (“subject property”);

WHEREAS, the property can be identified as tax lot 202, township 9, Range 1 West of the Willamette Meridian, Section 11CB, Stayton, Oregon;

WHEREAS, the subject property is 18,001 square feet or 0.41 acres in size with 112 feet of frontage on E Santiam St;

WHEREAS, the subject property was formerly used as the shop of a construction contracting company and is developed with a 1,416 square foot building and gravel-surfaced storage area;

WHEREAS, the neighboring properties to the south are zoned LD and MD and are developed with single family dwellings. The neighboring property to the west is zoned MD and is developed with a duplex. The neighboring properties to the north, across E Santiam St, are zoned MD and LD and are developed with single family dwellings. The adjacent property to the east is zoned LD and is developed with a single family dwelling;

WHEREAS, applications for an amendment to the Official Zoning Map are required to satisfy approval criteria contained within Stayton Municipal Code (SMC) Title 17, Section 17.12.180.5;

WHEREAS, following a public hearing on June 27, 2016, the Stayton Planning Commission unanimously approved an order recommending that the City Council hold a hearing and approve the application;

WHEREAS, the City Council held a public hearing on the application on August 1, 2016, and, pursuant to SMC Section 17.12.180.5, makes the following findings regarding each of the approval criteria:

- 1) *The proposed zone is consistent with the Comprehensive Plan map designation for the subject property unless a Comprehensive Plan Map amendment has also been applied for and is otherwise compatible with applicable provisions of the Comprehensive Plan.*

Findings: The Comprehensive Plan Map designation is Residential.

- 2) *Existing or anticipated services (water, sanitary sewers, storm sewers, schools, police and fire protection) can accommodate potential development in the subject area without adverse impact on the affected service area.*

Findings: There is a 12-inch water line on the north side of E Santiam St. There is an 8-inch sewer main on the south side of E Santiam St. There is a 24-inch storm drain line in an easement along the east side of the subject property with three catch basins on the south side of E Santiam St.

- 3) *Existing or anticipated transportation facilities are adequate for uses permitted under the proposed zone designation and the proposed amendment is in conformance with the Oregon Transportation Planning Rule (OAR 660-012-0060).*

Findings: The applicant has submitted a Transportation Planning Rule Analysis, completed by Karl Birky, PE, PTOE. The Analysis concludes that the potential traffic from the zoning amendment would not significantly impact the transportation system. The TIA was reviewed by the City's transportation engineering consultant who concurred with the methodology and conclusions.

- 4) *The purpose of the proposed zoning district satisfies the goals and policies of the Comprehensive Plan.*

Findings: Policy HO-4 calls for the City to encourage the maintenance, conservation and enhancement of existing residential areas and housing stock. This property has previously been used as commercial use, though the commercial use was discontinued and could not be resumed.

- 5) *Balance is maintained in the supply of vacant land in the zones affected by the zone change to meet the demand for projected development in the Comprehensive Plan. Vacant land in the proposed zone is not adequate in size, configuration or other characteristics to support the proposed use or development. A Zone Map Amendment shall not eliminate all available vacant land from any zoning designation.*

Findings: The Comprehensive Plan notes that there were 78 vacant lots zoned Low Density Residential comprising 86 acres of land in February 2011. The Plan also notes that there were 28 vacant lots, comprising 10 acres of land, zoned Medium Density Residential. The Planning Department reports development activity has resulted in a current inventory of 75 vacant lots zoned LD with total land area of 104 acres and 18 vacant lots zoned Medium Density with a total land area of 7.7 acres.

- 6) *The proposed zone amendment satisfies applicable provisions of Oregon Administrative Rules.*

Findings: The applicant provided an analysis required by OAR 660-012-0060.

WHEREAS, pursuant to the findings above, the City Council concludes that the application is compliant with all applicable review criteria.

NOW, THEREFORE, the City of Stayton ordains:

**Section 1. Official Zoning Map amended.** Based on the Findings and Conclusion set forth above, the Official Zoning Map is amended as follows:

Area to be changed from Low Density Residential to Medium Density Residential

Beginning at the southeast corner of Parcel 3 in Partition Plat No 96-10 as recorded in the Marion County Deed Records and proceeding northerly to the centerline of E Santiam St; thence westerly along the centerline of E Santiam St a distance of 112 feet; thence southerly to the southwest corner of Parcel 3 in Partition Plat No 96-10; thence easterly along the south line of Parcel 3 in Partition Plat 96-10 112 feet to the southeast corner of Parcel 3 in Partition Plat No 96-10 and the point of beginning.

**Section 2. Effective Date.** This ordinance shall become effective 30 days after adoption by the Stayton City Council and the Mayor's signing.

**Section 3.** A copy of this Ordinance shall be furnished to the State of Oregon, Department of Land Conservation and Development forthwith.

ADOPTED BY THE STAYTON CITY COUNCIL this 15<sup>th</sup> day of August, 2016.

CITY OF STAYTON

Signed: \_\_\_\_\_, 2016

BY: \_\_\_\_\_  
Henry A. Porter, Mayor

Signed: \_\_\_\_\_, 2016

ATTEST: \_\_\_\_\_  
Keith D. Campbell,  
City Administrator

APPROVED AS TO FORM:

\_\_\_\_\_  
David A. Rhoten, City Attorney

DRAFT



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry A. Porter and the Stayton City Council**  
**FROM: Keith Campbell, City Administrator**  
**DATE: August 15, 2016**  
**SUBJECT: Authorization to Apply for The Big Jump Project Grant**

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**ISSUE**

Whether or not to authorize City staff to apply for The Big Jump Project grant?

**BACKGROUND INFORMATION**

Councilor Glidewell found information regarding “The Big Jump” Grant. According to the grant information the “Big Jump will put bikes at the center of connecting people to the places where they live, learn, work and play.” The Big Jump Project will choose 10 municipalities to assist in quickly completing “planned high-comfort bike networks in a defined focus area – single neighborhood or district...”

**FISCAL IMPACT**

The City has completed most of the work and requirements to cover the basics of the grant application. This is a low chance, but high reward grant opportunity. The City has a master trails plan which could serve as the basis of the application. The challenge is can we create an application that would provide a chance for the City’s application to get noticed? Staff believes we have an idea that could give us a chance to “stand out” from the pack, while minimizing costs.

**STAFF RECOMENDATIONS**

Traditionally staff time may be better served to not spend time or resource on low probability/high reward grants. Staff has already completed most of the work of the grant. The challenge is to create a unique submittal. We have an idea and want approval to try our idea. Part of the Grant selection process is “Evidence of strong political will from the elected officials.” This item is the Governing Body’s first chance to provide evidence.

**MOTION(S)**

- 1) Motion to authorize the City Administrator to submit a letter of interest for The Big Jump Project grant and to pursue submitting an application.



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry A. Porter and the Stayton City Council**  
**FROM: Keith D. Campbell, City Administrator**  
**DATE: August 15, 2016**  
**SUBJECT: Business Survey**

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Earlier this year, the City distributed a survey to businesses located in Stayton. The recipient list was derived from information that the City keeps and maintains with the goal of attempting to reach all businesses within the City. Administration of the survey was part of an ongoing effort for City officials and staff to build and maintain a dialogue and receive feedback. The main goal of the survey was to provide Stayton businesses with a means to communicate their concerns and opinions. To the best of our knowledge, this is the first survey conducted by the City designed specifically for businesses. This follows up the resident survey completed in 2015, and attempts to meet the City Council Goal of working to improve transparency and outreach.

The survey was modeled after other City-sponsored Business Surveys. The City of Stayton sent out 285 surveys to Stayton area businesses. All surveys included a self-addressed stamped envelope and gave the option for the respondent to remain anonymous. The City received 49 responses, or a 17% response rate. Because of the smaller pool of businesses and smaller return rate it is not feasible to provide a confidence interval or a margin of error in the data received.

Since the survey was done anonymously there is no data that can be provided if the survey results are skewed toward a particular area, business type, size, ownership, or longevity.

Following is a summation of the survey results. All information is presented as received, including comments. For clarity sake the City did take the liberty of correcting obvious grammatical errors, but made no edits on language or sentence structure. Comments that were ad hominem attacks on staff were not included since they don't contribute to a civil discourse. This survey is for informational purposes only, this survey and results recorded will provide feedback and opinions that can be taken into consideration as a snapshot representation of our business community. It is hoped that the City continues with surveys to build trust and confidence in the process and to monitor opinions and feedback over time.

**Please Note:** Results are given as a percentage of respondents who provided input. If the item was left blank it was not included in the data. The number in parenthesis below the survey question is the number of responses out of 49 surveys.

**Please rate the following community resources according to their quality and cost:**

1=Excellent    2=Good    3=Average    4=Poor    5=No Opinion

*Average of total responses, the lower the score the better.*

<b><u>City Services</u></b>	<b><u>Service Quality</u></b>
Water (44)	1.90
Sewer (43)	1.99
Streets (44)	2.81
Police (45)	1.79
City Administration (41)	2.45
Public Works (40)	2.19
Planning (41)	2.65
City Council (35)	2.60

	<b><u>Cost Rates</u></b>
Water (32)	2.83
Sewer (30)	3.02
Streets (29)	2.91
Police (24)	2.06
City Administration (22)	2.61
Public Works (21)	2.36
Planning (21)	2.40
City Council (19)	2.61

**How would you classify your business?**

(49) Some business divided amongst multiple options.

Finance	3.06%
Manufacturing	3.73%
Retail	28.22%
Service	48.29%
Transportation	5.78%
Other	10.88%

**What markets does your company serve?**

(49) Totals will exceed 100% because some respondents checked multiple options.

Local	71.43%
County	55.10%
State	57.14%
National	14.29%
International	10.20%

**What percentage of your workforce would you classify as?**

(47) Numbers are the tally provided in each category in the percentage range.

	0-5%	6-25%	26-50%	51-75%	76-95%	95-100%
Skilled	2	4	2	2	3	7
Semi-Skilled	9	6			1	3
Unskilled		4	3		1	2
Clerical	3	10	2	1	2	1
Management	6	15	2			3

**In the next six months what do you anticipate your company's employment level will be?**

(48)

Hiring	20.83%
Stable	77.08%
Downsizing	2.08%

**If recruiting personnel is difficult, what factors contribute to these difficulties?**

(34) Totals will exceed 100% because some respondents checked multiple options.

Labor supply	35.29%
Labor Skills	52.94%
Soft Skills	17.65%
Drug Testing	11.76%
Available Housing	8.82%
Access to transportation	11.76%
Other	11.76%

- Lack of Licensed Applicants
- Lack of Proper Education
- Age
- Economy

**Is your company currently challenged by any of the following issues?**

(36) Totals will exceed 100% because some respondents checked multiple options.

Utilities	5.56%
Physical Space	19.44%
Vandalism/Crime	5.56%
Capital Financing	5.56%
Transportation	2.78%
Safety	2.78%
Taxes	25%
Production Process	8.33%
Federal Regulations	36.11%

Labor	33.33%
State Regulations	36.11%
City Regulations	30.56%
Storm Drainage	5.56%
Environmental Issues	11.11%
Marketing	8.33%
Other(s)	5.56%

- Can't get a good amount of customers during the week
- Burdensome Regulations/Requirements BOLI/DB
- Perception is PD is a crooked fundraising arm of Government

***Please describe or list the greatest advantages of operating your business in the City of Stayton.***

(36)

- Customers find it easy to get to our location
- Local people, community support, local employees, Stayton offers a great community with growth goals.
- Stayton is Community oriented & I like that.
- Local, where I live – small town
- We live here!
- Schools
- We have a 30 year presence in Stayton
- 17-20 Employees live local to commute to home shop location
- Location (x2)
- We appreciate the small town feel & that we know other business owners personally
- Living & working in the same community brings much client familiarity
- There aren't any other than servicing our #1 Customer located here!
- Small, stable population. Little crime as far as my business goes
- Small town well known
- Keeping the streets & roads clear
- Quality of the people who live in Stayton and the surrounding areas
- Rural life vs. urban/bigger city life
- Central location for Willamette Valley. Reasonable property cost.
- Home town feel. Knowledge of locals like and dislikes. Shared interest. NGO participation in community
- Less transportation cost due to small size of town. News of good service travels fast. Intimate relationship w/schools & other organizations
- Good location to I-5. Rail road when running was great
- I work from home
- A) Elder community less connected & stay in Stayton. B) Convenient location. C) No local competition
- Location for Central Valley
- Love the small town atmosphere

- Friendliness
- Small town. Everybody knows everybody. Easy to contact whatever services needed.
- Only our P.O. Box at Postal Connections is actual within city limits. We are very mobile in our work so location is not essential
- Great location, nice people, easy access from other cities, lots of parking
- Downtown-cross from City Hall – great location, cheap rent, locals like the library-so support our store. Good support from Chamber of Commerce
- Small Town
- Community based advertising creates a strong cust base
- Centrally located for the area we serve
- Have no competition thus far, nice clientele here!
- Dedication by local residents on a daily basis

***Please describe or list the greatest disadvantages of operating your business in the City of Stayton.***

(31)

- Small population base
- Hard to find local professional sales staff
- Size (population) Restrictions Geographically
- No clear disadvantages
- Postal Service is becoming difficult
- Streets and general appearance of community
- Slow growth of available housing
- Distance to actual project locations
- Don't have a great amount of people to be around. A lot of people can't not keep their jobs.
- Too many regulations & development fees
- Small town politics; other businesses/ventures in town do not present themselves professionally
- Size of community – creates fewer opportunities
- The extra expense being
- Taxes
- Lack of a business/downtown area
- Not enough growth in jobs – that leads into all other sectors
- Access to I-5
- Police entrapment. Governmental excuse instead of improvement
- Lack of job growth & economic development
- Good labor supply
- Poor economy
- Due to lack of local competition, some people tend to save Salem for larger purchases to get things the local community can't provide or that are less expensive, say at Costco or WinCo, Lancaster Mall etc. Just 15-20 min. down the road
- Location: Not many people know where we are.

- Mentality of customers – shopping in Salem –
- City is too restrictive or too hands on with business. Appears to be decaying downtown
- We are in Stayton area because this is home
- Don't use sewer/water much but because I am a "business" I get charged a standard rate of \$100 plus
- No much "walk in" traffic. Not enough retail businesses on Third Ave
- Limited by population
- None come to mind
- Being downtown is a disadvantage – We are slowly dying here

***What recommendations do you have to the City for improving the business climate in Stayton?***

(32)

- None or No (x8)
- The city is doing a wonderful job of offering a positive place to do business
- Development cost are way to high->your mandates as to what a new business thinking of building has to repair for our city is a joke! Very, very terrible climate for new business to come to this town -> unless you sell DOPE!!
- Help New Business Establish! Give Incentives. Reduce Systems development Fees. Encourage Residential Growth. Become Pro Active
- Have property owners (not all) clean up their properties
- Evaluate systems development Fees to be more competitive to allow for more new home construction.
- Bring more direct labor companies to come to town, so there are more jobs. So people work outside of the town would have jobs in town, or the new jobs will bring more people to move to Stayton
- Ease regulations. More planning & development assistance
- Force property owners to take pride in their physical plant & grounds
- Assistance/receptivity to business in City planning
- Modify City Regs to encourage small business to move downtown.
- Be pro active
- Contract policing with Marion Co.
- More incentives for business to relocate & do business in Stayton. Make it as easy as possible for business to operate in Stayton.
- Rail to site
- Put less property& financial restrictions on small businesses
- More places to dine
- Lower the cost of utilities for new business
- Let industry do what it does best. Restricting signs that help us sell more – should come back to State. In form of more taxes
- Allow more leeway without approval of all actions. Quit restriction down town
- Sorry-We are not active enough in the business community to make any good suggestions

- Stop regulatory stupid stuff & fining for petty things; i.e. signs
- Maintaining infrastructure. Continue enhancing town's overall appeal – tourism
- I'm not sure what the answer is but there are plenty of towns in our county that have very active and productive downtown life.

***Are there any specific challenges your company is facing that the City can assist in resolving?***

(29)

- More visibility – signs
- None or No (x17)
- Get rid of the DOPE DEALERS
- Get the City to be more friendly to new business and developers
- City limit the way to promote the business so we have to spend a lot of money to marketing but get very small return.
- Yes, planning & development
- This town/city has natural borders of river & hw 22 – developing to redo old downtown we don't need to focus on that now(old town), but it would be in the future
- Red tape associated w/New residential development
- Less restrictions on business
- Yes – I know that long term we may be forced to expand our shop and concerned about affordable space within Stayton/Sublimity
- I'm fairly new to Stayton. Took over business in Nov 2015. I've been received well. Have no issues
- Actually bringing commerce back to town and regrow downtown. Stop pushing businesses away
- No really, since the home/parent co. is elsewhere

***Are there City policies, regulations, or actions that are adversely impacting your business?***

(38)

No 68.42% Yes: 31.58%

**Please Describe:**

- My business is impacted by people wanting to come to Stayton but are not with its Red-Tape
- SDC rate are too high & hinder/slow down development
- Signage. Overbearance. Over-regulation. Bureaucratic entrenchment
- City to Serve and protect but not hold business back.
- SPD used to tow cars without Ins or for DUI but has stopped doing so
- Lack of cooperation between City Admin and other non-profit organizations.
- City Limits the way to promote the business so we have to spend a lot of money to market but get a very small return.
- SDC are too high for future development. That is why no one is building down by DQ and AM/PM
- Street/Sidewalk Codes. Sign Codes. Too Much Zoning

**Are you planning an expansion or a new facility in the next five years?**

(38)

Yes 34.21% No 60.53%

*Although not included as an option 5.26% wrote "Maybe."*

**Would you like any information regarding any of the programs listed below?**

(10) Some respondents checked multiple options

Federal Financing Programs	60%
Worker Training Programs	50%
State Financing Programs	50%
Enterprise Zone	50%
City Resources	50%
Technical Assistance	20%
Other	0%

**Would you be interested in attending a job fair sponsored by the City to publicize employment opportunities with your business?**

(40)

Yes 2.04% No 40.82% Maybe 38.78%



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Cindy Chauran, Associate Accountant**  
**Elizabeth Baldwin, Utility Billing Clerk**  
**DATE: August 15, 2016**  
**SUBJECT: Monthly Finance Department Report**

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Attached are the month-end reports for the major operating funds of the City which include General Fund, Public Works Administration Fund, Library Fund, Water Fund, Storm Water Fund, Sewer Fund, Street Fund, and Swimming Pool Fund. If you have any questions, please let us know.

Departmental Activity

	<b>July 2016</b>	<b>June 2016</b>
<b>Utility Billing</b>		
Number of Bills Mailed	2,663	2,658
Number of Bills Emailed	268	342
Delinquent Notices Sent Out	494	481
Courtesy Delinquent Notices Sent to Landlords	147	139
Notified of Impending Shut-Off & Penalty	129	137
Customers with Interrupted Services Non-Payment	17	27
Services Still Disconnected	0	1
<b>Accounts Payable</b>		
Number of Checks Issued	109	225
Total Amount of Checks	\$223,894.71	\$1,054,119.45



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Henry Porter and the Stayton City Council  
**FROM:** Rich Sebens, Chief of Police  
**DATE:** August 15, 2016  
**SUBJECT:** Staff Report

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Below you will see the stats for the Police Department for the month of July 2016.

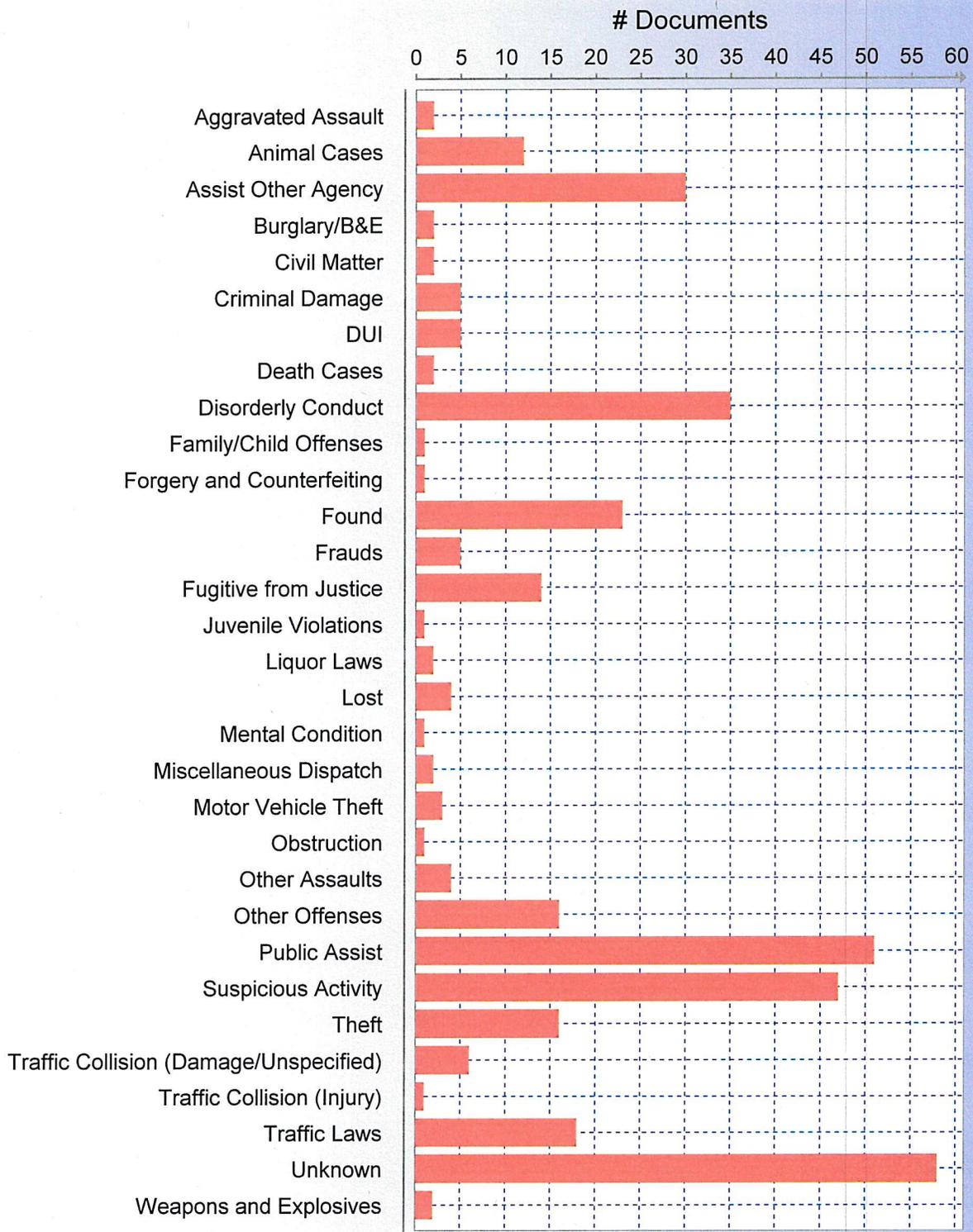
	<b>July 2016</b>	<b>Year to Date 2016</b>	<b>July 2015</b>	<b>Year to Date 2015</b>
<b>Police Activity</b>	<b>847</b>	<b>5606</b>	<b>844</b>	<b>5331</b>
<b>Investigated Incidents</b>	<b>333</b>	<b>2152</b>	<b>425</b>	<b>2250</b>
<b>Citations/Warning</b>	<b>82/210</b>	<b>833/1350</b>	<b>138</b>	<b>833</b>
<b>Traffic Accidents</b>	<b>12</b>	<b>76</b>	<b>8</b>	<b>56</b>
<b>Juvenile Abuse</b>	<b>8</b>	<b>23</b>	<b>2</b>	<b>19</b>
<b>Arrests</b>	<b>65</b>	<b>512</b>	<b>50</b>	<b>450</b>
<b>Ordinance Complaints</b>	<b>20</b>	<b>136</b>	<b>NA</b>	<b>NA</b>
<b>Reserve Volunteer Hrs.</b>	<b>301</b>	<b>1969</b>	<b>507</b>	<b>2644</b>
<b>Citizen Volunteer Hrs.</b>	<b>194</b>	<b>394</b>	<b>NA</b>	<b>NA</b>
<b>Peer Court Referrals:</b>	<b>0</b>	<b>11</b>	<b>6</b>	<b>39</b>

# STAYTON POLICE DEPARTMENT CONSOLIDATED MONTHLY CATEGORIZED REPORT-NIBRS 7/1/2016 - 7/31/2016

	CRIMES				CRIMES CLEARED BY ARREST & EXCEPTION				PERCENT CLEARED				PERSONS ARRESTED			
	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	% Change Yr to Yr	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	7/1/16 to 7/31/16	Juv	Adult	Total	1/1/16 to 7/31/16	1/1/15 to 7/31/15
<b>NON-CRIMINAL</b>																
ACCIDENT-INJURY	1	10	5	100.0%												
ACCIDENT-PROPERTY	6	38	31	22.6%												
ALL OTHER NON-CRIMINAL	237	1,504	1,598	-5.9%												
NON CRIM DOMESTIC DISTURB	9	84	92	-8.7%												
<b>NON-CRIMINAL TOTALS</b>	<b>253</b>	<b>1,636</b>	<b>1,726</b>	<b>-5.2%</b>												
<b>PERSON</b>																
AGGRAVATED ASSAULT	1	9	4	125.0%	1	7	3	100.0%	77.8%	75.0%	0	0	0	9	3	
KIDNAPPING	1	1	0	0.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
OFFENSE AGAINST FAMILY	0	1	2	-50.0%	0	1	0	0.0%	100.0%	0.0%	0	0	0	1	1	
OTHER ASSAULTS	12	40	47	-14.9%	10	30	39	83.3%	75.0%	83.0%	2	5	7	22	45	
RAPE	0	2	1	100.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
RESTRAINING ORDER VIOLATION	1	2	6	-66.7%	0	1	6	0.0%	50.0%	100.0%	0	0	0	0	6	
ROBBERY	0	2	2	0.0%	0	1	2	0.0%	50.0%	100.0%	0	0	0	1	2	
SEX OFFENSES	0	10	11	-9.1%	0	4	7	0.0%	40.0%	63.6%	0	0	0	1	2	
<b>PERSON TOTALS</b>	<b>15</b>	<b>67</b>	<b>73</b>	<b>-8.2%</b>	<b>11</b>	<b>44</b>	<b>57</b>	<b>73.3%</b>	<b>65.7%</b>	<b>78.1%</b>	<b>2</b>	<b>5</b>	<b>7</b>	<b>34</b>	<b>59</b>	
<b>PROPERTY</b>																
ARSON	0	0	1	-100.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
BURGLARY - BUSINESS	0	2	4	-50.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
BURGLARY - OTHER STRUCTURE	0	4	4	0.0%	0	1	2	0.0%	25.0%	50.0%	0	0	0	1	1	
BURGLARY - RESIDENCE	1	13	13	0.0%	0	5	2	0.0%	38.5%	15.4%	0	0	0	4	2	
COUNTERFEITING/FORGERY	1	4	1	300.0%	0	2	0	0.0%	50.0%	0.0%	0	0	0	14	0	
EXTORTION/BLACKMAIL	0	0	0	0.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
FRAUD	9	25	30	-16.7%	0	7	8	0.0%	28.0%	26.7%	0	0	0	7	8	
LARCENY																
Pickpocket	1	1	1	0.0%	0	0	1	0.0%	0.0%	100.0%	0	0	0	0	0	
Purse Snatching	1	2	2	0.0%	0	0	1	0.0%	0.0%	50.0%	0	0	0	0	1	
Shoplifting	3	28	41	-31.7%	3	19	27	100.0%	67.9%	65.9%	0	3	3	20	32	
Theft from a Motor Vehicle	6	47	32	46.9%	0	4	2	0.0%	8.5%	6.3%	0	0	0	5	2	
Theft of MV Parts/Accessories	0	0	5	-100.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	
Theft of Bicycle	0	4	11	-63.6%	0	2	2	0.0%	50.0%	18.2%	0	0	0	2	3	
Theft from Building	0	14	14	0.0%	0	2	1	0.0%	14.3%	7.1%	0	0	0	5	2	
From Coin Operated Machine	0	1	0	0.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	

PROPERTY TOTALS	CRIMES				CRIMES CLEARED BY ARREST & EXCEPTION				PERCENT CLEARED				PERSONS ARRESTED			
	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	% Change Yr to Yr	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	7/1/16 to 7/31/16	1/1/16 to 7/31/16	1/1/15 to 7/31/15	7/1/16 to 7/31/16	Juv	Adult	Total	1/1/16 to 7/31/16	1/1/15 to 7/31/15
PROPERTY TOTALS	35	261	283	-7.8%	7	67	68	20.0%	25.7%	24.0%	0	8	8	8	97	74
SOCIETY																
ALL OTHER	14	89	102	-12.7%	7	32	47	50.0%	36.0%	46.1%	0	3	3	3	30	17
ANIMAL	0	1	0	0.0%	0	1	0	0.0%	100.0%	0.0%	0	0	0	0	1	0
CURFEW	1	7	14	-50.0%	1	7	14	100.0%	100.0%	100.0%	0	0	0	0	4	21
CUSTODY-MENTAL	1	5	4	25.0%	1	5	3	100.0%	100.0%	75.0%	0	1	1	1	5	4
CUSTODY-PROTECTIVE	0	1	0	0.0%	0	1	0	0.0%	100.0%	0.0%	0	0	0	0	0	0
DISORDERLY CONDUCT	7	34	28	21.4%	5	26	25	71.4%	76.5%	89.3%	4	8	12	12	32	26
DR WHILE SUSP	0	4	8	-50.0%	0	4	8	0.0%	100.0%	100.0%	0	0	0	0	4	8
DRIVING UNDER INFLUENCE	5	38	33	15.2%	5	38	33	100.0%	100.0%	100.0%	0	5	5	5	38	33
ELUDING	0	6	3	100.0%	0	6	2	0.0%	100.0%	66.7%	0	0	0	0	8	3
ESCAPE	0	1	1	0.0%	0	1	1	0.0%	100.0%	100.0%	0	0	0	0	1	1
FAIL TO DISPLAY DL	0	1	3	-66.7%	0	1	2	0.0%	100.0%	66.7%	0	0	0	0	1	2
FUGITIVE	0	0	0	0.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	14	86
HIT & RUN	5	28	21	33.3%	0	5	7	0.0%	17.9%	33.3%	0	0	0	0	6	5
LIQUOR LAWS	2	9	9	0.0%	1	8	8	50.0%	88.9%	88.9%	1	0	0	1	14	19
MIP TOBACCO	0	3	5	-40.0%	0	3	5	0.0%	100.0%	100.0%	0	0	0	0	3	5
NARCOTICS/DRUGS	5	39	40	-2.5%	4	36	39	80.0%	92.3%	97.5%	0	7	7	7	51	55
PROP RECOV - FOR OTHER AGENCY	0	3	1	200.0%	0	0	0	0.0%	0.0%	0.0%	0	0	0	0	0	0
RECKLESS DRIVING	2	11	1	1000.0%	2	11	0	100.0%	100.0%	0.0%	0	2	2	2	11	0
RUNAWAY	0	10	8	25.0%	0	8	7	0.0%	80.0%	87.5%	0	0	0	0	7	7
SEX OFFENSES	0	0	3	-100.0%	0	0	2	0.0%	0.0%	66.7%	0	0	0	0	0	3
TRESPASS	12	62	47	31.9%	9	47	35	75.0%	75.8%	74.5%	0	4	4	4	28	18
VEH RECOV - FOR OTHER AGENCY	0	2	1	100.0%	0	1	1	0.0%	50.0%	100.0%	0	0	0	0	0	0
WARRANT	14	103	71	45.1%	13	102	70	92.9%	99.0%	98.6%	0	1	1	1	2	1
WEAPONS	0	3	3	0.0%	0	2	3	0.0%	66.7%	100.0%	0	0	0	0	3	3
SOCIETY TOTALS	68	460	406	13.3%	48	345	312	70.6%	75.0%	76.8%	5	45	50	50	381	317
GRAND TOTALS	371	2,424	2,488	-2.6%												

# Crime Types



■ All Crime Types



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Kelli Stevens, Administrative Assistant**  
**DATE: August 15<sup>th</sup>, 2016**  
**SUBJECT: Public Works Monthly Operating Report for July 2016**

- | <u>KEY ACTIVITIES</u>     | <u>STATUS</u>  |
|---------------------------|--|
| • <b>WWTP Facility</b>    | Effluent flows: 31.20 million gallons were treated during July. The highest flow was 1.70 million gallons on July 11 <sup>th</sup> and the lowest flow was 0.41 million gallons on July 10 <sup>th</sup> . The average flow was 1.01 million gallons. Total rainfall for July was 0.57 inches. |
| • <b>WTP</b>              | Highest production day was 6,524,000 gallons on July 24 <sup>th</sup> , 2016.  |
| • <b>Water System</b>     | Replaced 9 meters. Replaced a 2 inch OMNI meter on Ida. Replace meter service at 1141 Westwood. Repair to water service on Westwood. Installed 60 radio readers.   |
| • <b>Streets</b>          | Swept 128 curb miles and removed approximately 60 cubic yards of material. Striping around town about ¼ completed.   |
| • <b>Parks</b>            | Volunteers: Community Service 10 hours, Volunteer – 0 hours.<br>Life skills High School Students – 0 hours. Total = 0 hours.<br>Parks Board Volunteer Hours – 7 hours total –7 Volunteers.   |
| • <b>Building Permits</b> |  |

<u>Permit Type</u>	<u>Issued</u>	<u>SDC's Paid</u>
New Single Family Dwelling	4	\$47,268.61
Residential Building Addition/Alter/Other	4	
Commercial Building Addition/Alter/Other	1	
Electrical	1	
Mechanical		
Plumbing		
<b>TOTAL</b>	<b>10</b>	<b>\$47,268.61</b>

*One (1) Residential SDC = \$10,357.00 + \$670.00 for Mill Creek SDC + Storm Water SDC \$1861.00 or \$2669.00*



**CITY OF STAYTON**

**M E M O R A N D U M**

**TO: Mayor Henry A Porter and the Stayton City Council**  
**FROM: Dan Fleishman, Director of Planning and Development**  
**DATE: August 15, 2016**  
**SUBJECT: Report of Activities for July, 2016**

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Continued to work with Friends of Old Town Stayton

Planning Commission meeting reviewed one development proposal

Attended workshop on coming new regulations on floodplain management to protect endangered species.

Attended Regional Tourism Marketing meeting

Working with Public Works Department staff, improvements to the Geographic Information System continued



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Porter and the Stayton City Council**  
**FROM: Janna Moser - Library Director**  
**DATE: August 15, 2016**  
**SUBJECT: July Library report**

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Beginning July 1, 2016, Chemeketa Cooperative Regional Library Service libraries raised limits for the number of items checked out from 1 to 10 for Basic library card holders. This includes residents of Polk, Yamhill and Marion counties who live within the CCRLS district but outside of public library coverage. The number of holds allowed also increased to 10.

Basic cards will remain free. The limit for Passport cards was also increased to 10 items. Totals for children using CARE cards will remain the same at 25 checkouts and holds. Patrons may still purchase full service cards to receive the full allotment of 50 items checked out at a time

Summer Reading continued in July for people of all ages. Performers included: Angel Ocasio, Mo Phillips, Rhys Thomas, Jennifer Godfrey, and Border Collies International. Teens crafted with perler beads, made felted sushi, played life-size Clue and participated in a Martial Arts Demonstration.

Our Teen Nature Adventure was a great success. Stephanie and Ellie took a group of teens to Marian Forks Fish Hatchery and Detroit Ranger Station. The trip would not have been possible without the support of Ken Carey of the Mid-Columbia Bus Company, the Free Lunch Program, and Jennifer Godfrey from Oregon State Parks.

Thank you to our Summer Reading Program supporters: A&W, Bi-Mart, Dairy Queen, Friends of the Library, Stayton United Methodist Church, Oregon Coast Aquarium, Oregon State Fair, and Lora Hoffman from Aumsville Reading and Rec.

Upcoming events to mark on your calendars:

- Trivia Night at Ugo's Pizza August 16<sup>th</sup> at 7pm
- Fit to Party – for Summer Reading Finishers August 25<sup>th</sup> at 11:00am
- Tea Time for Booklovers August 31<sup>st</sup> at 5:30pm

2016-2017 Monthly Library Statistics

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2016-17 YTD	2015-16 FY
<b>TOTAL CHECKOUTS</b>	11,971												11,971	125,970
<b>OTHER CIRCULATION SERVICES</b>														
Self check out	3,997												3,997	42,637
Library2Go (ebooks +)	782												782	9,110
<b>INCOME RECEIVED</b>														
Non-resident cards	\$465.00												\$465.00	\$6,996.00
Fines: overdue & lost books	\$834.93												\$834.93	-\$12,478.54
Room fees	\$0.00												\$0.00	\$4,135.50
												<b>TOTAL</b>	<b>\$1,299.93</b>	<b>-\$1,347.04</b>
<b>REFERENCE QUESTIONS</b>														
In-Person, by phone and computer help	480												480	5,395
<b>NEW PATRON CARDS</b>														
	97												97	1,051
<b>INTERNET USE</b>														
	1,035												1,035	13,230
<b>PROGRAM ATTENDANCE</b>														
Children & adults at storytime	678												678	5,618
Teens	55												55	326
Adults	13												13	619
Outreach													0	6,953
												<b>TOTAL</b>	<b>746</b>	<b>13,516</b>
<b>MEETING ROOM ATTENDANCE</b>														
	27												27	5,889
<b>PATRON VISITS</b>														
	7,310												7,310	80,146
<b>VOLUNTEER HOURS</b>														
	207												207	2,770