



AGENDA STAYTON CITY COUNCIL MEETING

Tuesday, February 18, 2014

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

CALL TO ORDER

7:00 PM

Mayor Vigil

FLAG SALUTE

ROLL CALL/STAFF INTRODUCTIONS

PRESENTATIONS/COMMENTS FROM THE PUBLIC

a. Stayton Public Library Foundation Presentation

Request for Recognition: If you wish to address the Council, please fill out a green "Request for Recognition" form. Forms are on the table at the back of the room.

Recommended time for presentation is 10 minutes.

Recommended time for comments from the public is 3 minutes.

ANNOUNCEMENTS – PLEASE READ CAREFULLY

Items not on the agenda but relevant to City business may be discussed at this meeting. Citizens are encouraged to attend all meetings of the City Council to insure that they stay informed. Agenda items may be moved forward if a Public Hearing is scheduled.

a. Additions to the agenda

b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

CONSENT AGENDA

a. January 21, 2014 City Council Action Minutes

b. February 3, 2014 City Council Action Minutes

c. OLCC Change of Ownership – Bottle Factory / Rif's Food & Spirits

d. 2014 OLCC Annual Liquor License Renewals

Purpose of the Consent Agenda:

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The Recorder to the Council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the consent Agenda is then voted on individually by roll call vote. Copies of the Council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at Stayton City Hall, 362 N. Third Avenue, Stayton, or the Stayton Public Library, 515 N. First Avenue, Stayton.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations please contact Alissa Angelo, Deputy City Recorder at (503) 769-3425.

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

STAFF/COMMISSION REPORTS

Finance Director’s Report – Christine Shaffer

Informational

a. January 2014 Monthly Finance Department Report

Police Chief’s Report – Rich Sebens

Informational

a. January 2014 Statistical Report

Public Works Director’s Report – Dave Kinney

Informational

a. January 2014 Operating Report

b. Public Works Update – Informational Items

Planning & Development Director’s Report – Dan Fleishman

Informational

a. January 2014 Activities Report

Library Director’s Report – Louise Meyers

Informational

a. January 2014 Activities

PRESENTATIONS/COMMENTS FROM THE PUBLIC

Recommended time for presentations is 10 minutes.

Recommended time for comments from the public is 3 minutes.

BUSINESS FROM THE CITY ADMINISTRATOR

BUSINESS FROM THE MAYOR

BUSINESS FROM THE COUNCIL

FUTURE AGENDA ITEMS

a. Review of City Charter

ADJOURN

CALENDAR OF EVENTS

FEBRUARY 2014

Monday	February 17	CITY OFFICES CLOSED IN OBSERVANCE OF PRESIDENTS' DAY		
Tuesday	February 18	City Council	7:00 p.m.	Community Center (north end)
Wednesday	February 19	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	February 24	Planning Commission	7:00 p.m.	Community Center (north end)

MARCH 2014

Monday	March 3	City Council	7:00 p.m.	Community Center (north end)
Tuesday	March 4	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	March 11	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	March 14	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	March 17	City Council	7:00 p.m.	Community Center (north end)
Wednesday	March 19	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	March 31	Planning Commission	7:00 p.m.	Community Center (north end)

APRIL 2014

Tuesday	April 1	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Monday	April 7	City Council	7:00 p.m.	Community Center (north end)
Tuesday	April 8	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Friday	April 11	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Wednesday	April 16	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	April 21	City Council	7:00 p.m.	Community Center (north end)
Monday	April 28	Planning Commission	7:00 p.m.	Community Center (north end)

MAY 2014

Monday	May 5	City Council	7:00 p.m.	Community Center (north end)
Tuesday	May 6	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 6	Budget Committee	7:00 p.m.	Community Center (north end)
Thursday	May 8	Budget Committee	7:00 p.m.	Community Center (north end)
Friday	May 9	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	May 12	Budget Committee	7:00 p.m.	Community Center (north end)
Tuesday	May 13	Commissioner's Breakfast	7:30 a.m.	Covered Bridge Café
Monday	May 19	City Council	7:00 p.m.	Community Center (north end)
Wednesday	May 21	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	May 26	CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY		
Tuesday	May 27	Planning Commission	7:00 p.m.	Community Center (north end)

**City of Stayton
City Council Meeting Action Minutes
January 21, 2014**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:48 P.M.

Time End: 8:08 P.M.

WORK SESSION

COUNCIL	STAFF
Mayor Scott Vigil (excused)	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Christine Shaffer, Finance Director
Councilor Catherine Hemshorn (excused)	David Rhoten, City Attorney
Councilor Jennifer Niegel (excused)	
Councilor Henry Porter	
Councilor Brian Quigley	

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAFF
Mayor Scott Vigil (excused)	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Dan Fleishman, Director of Planning & Development
Councilor Catherine Hemshorn (excused)	David Kinney, Public Works Director
Councilor Jennifer Niegel	Louise Meyers, Library Director
Councilor Henry Porter	Rich Sebens, Police Chief
Councilor Brian Quigley	Christine Shaffer, Finance Director
	David Rhoten, City Attorney

AGENDA	ACTIONS
WORK SESSION (6:48 P.M. TO 6:59 P.M.)	
Municipal Court Judge Interview Questions	Discussion and review of Municipal Court Judge questions.
REGULAR MEETING (7:00 P.M. TO 7:40 P.M.)	
Presentations / Comments from the Public	
a. Steve Frank, 1515 E. Jefferson Street	Spoke about Storm Water Utility Fee and proposed annexations. Encouraged the Council to hold Town Hall meetings.
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Gooch was contacted by a potential medical marijuana business owner.
Consent Agenda	
a. January 6, 2014 City Council Meeting Minutes	Motion from Councilor Quigley, seconded by Councilor Gooch, to approve the consent agenda. Motion passed 4:0.

Public Hearing	
a. Commencement of Public Hearing	7:07 p.m.
b. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report included in the Council packet.
c. Questions from Council	None
d. Proponents Testimony	None
e. Opponents Testimony	None
f. General Testimony	None
g. Questions from Public	None
h. Questions from Council	Councilor Niegel asked if staff received any questions from the public about the proposed annexations. Staff dealt with a handful of inquiries.
i. Staff Summary	None
j. Close of Hearing	7:20 p.m.
k. Council Deliberation	None
l. Council Decision on Ordinance No. 965	Motion from Councilor Gooch, seconded by Councilor Niegel, to adopt Ordinance No. 965 as presented. Motion passed 4:0.
m. Council Decision on Resolution No. 909	Motion from Councilor Niegel, seconded by Councilor Gooch, to adopt Resolution No. 909 as presented. Motion passed 4:0.
Unfinished Business	
None	
New Business	
a. Resolution No. 910, City Administrator Evaluation Process	Motion from Councilor Quigley, seconded by Councilor Gooch, to adopt Resolution No. 910 as presented. Motion passed 4:0.
b. Ordinance No. 966, Amending SMC 5.08 and 5.12 to Regulate Medical Marijuana Dispensaries within the City of Stayton	Motion from Councilor Gooch, seconded by Councilor Quigley, to adopt Ordinance No. 966 as amended to reference Medical Marijuana Facility. <i>Discussion</i> – Brief discussion of location of facility. Motion passed 4:0.
c. Appointment of a Council Representative to the Adaptive Management Group	Motion from Councilor Quigley, seconded by Councilor Gooch, to appoint Councilor Niegel as the Council Representative to the Adaptive Management Group. Motion passed 4:0.
Staff / Commission Reports	
a. Finance Director’s Report – Christine Shaffer	None
b. Police Chief’s Report – Rich Sebens	Brief discussion of shoplifting prevention.

c. Public Works Director's Report – Dave Kinney	None
d. Planning & Development Director's Report – Dan Fleishman	None
e. Library Director's Report – Louise Meyers	Discussion of cultural passes and statistics.
Presentations / Comments From the Public	None
Business from the City Administrator	None
Business from the Mayor	None
Business from the Council	None
Future Agenda Items	
a. Review of City Charter	
b. Storm Water and Sanitary Sewer Utility Fee Public Hearing (February 3, 2014)	

APPROVED BY THE STAYTON CITY COUNCIL THIS 18TH DAY OF FEBRUARY 2014, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____

A. Scott Vigil, Mayor

Date: _____

Attest: _____

Keith Campbell, City Administrator

Date: _____

Transcribed by: _____

Alissa Angelo, Deputy City Recorder

**City of Stayton
City Council Meeting Action Minutes
February 3, 2014**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 7:56 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Scott Vigil	Alissa Angelo, Deputy City Recorder
Councilor Emily Gooch	Keith Campbell, City Administrator
Councilor Catherine Hemshorn	Dan Fleishman, Director of Planning & Development (excused)
Councilor Jennifer Niegel	David Kinney, Public Works Director
Councilor Henry Porter	Louise Meyers, Library Director
Councilor Brian Quigley	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director
	David Rhoten, City Attorney

AGENDA	ACTIONS
REGULAR MEETING	
Presentations / Comments from the Public	
a. Swearing in of New Police Officer by Chief Rich Sebens	Chief Sebens swore in new Police Officer Brandon RathLeGurche.
b. Alan Kingsley, Car Show Committee	Mr. Kingsley informed the Council that he will no longer be chair of the Car Show Committee.
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Niegel will be abstaining from the Municipal Court Judge discussion.
Consent Agenda	
a. January 21, 2014 City Council Meeting Minutes	Motion from Councilor Gooch, seconded by Councilor Niegel, to approve the consent agenda as amended. Motion passed 4:0 (Hemshorn abstained).
Public Hearing	
Storm Water Utility Fees – Adoption of Monthly Fees	
a. Commencement of Public Hearing	Mayor Vigil opened the hearing at 7:09 p.m.
b. Staff Report – David Kinney	Mr. Kinney reviewed his staff report.
c. Questions from Council	Brief discussion of project lists, how fees will affect non-residential customers, and the City's agreement with the Santiam Water Control District.

d. Proponents' Testimony	None
e. Opponents' Testimony	None
f. General Testimony	None
g. Questions from the Public	None
h. Questions from the Council	Discussion of future budget for storm water.
i. Staff Summary	Nothing further.
j. Close of Hearing	Mayor Vigil closed the hearing at 7:30 p.m.
k. Council Deliberation	Section 6 of Resolution No. 908 was amended to remove the last sentence and recommended fees.
l. Council Decision on Resolution No. 907	Motion from Councilor Niegel, seconded by Councilor Gooch, to adopt Resolution No. 907 as presented. Motion passed 5:0.
m. Council Decision on Resolution No. 908	Motion from Councilor Niegel, seconded by Councilor Hemshorn, to adopt Resolution No. 908 as amended. Motion passed 4:1 (Quigley).
Unfinished Business	None
New Business	
a. Lease Agreement, 352 E. Florence Street	Motion from Councilor Hemshorn, seconded by Councilor Gooch, to approve the lease agreement between the City of Stayton and the Stayton Loyal Order of moose, Stayton Lodge #2639 and authorize the City Administrator to sign the lease agreement. Motion passed 4:1 (Quigley).
b. Building Renovations at 260 N. 2 nd Avenue	Motion from Councilor Hemshorn, seconded by Councilor Niegel, to authorize City staff to move forward with renovations to the building at 260 N. 2 nd Avenue. Motion passed 5:0.
Presentations / Comments From the Public	None
Business from the City Administrator	None
Business from the Mayor	
a. Appointment of Municipal Court Judge	Motion from Councilor Quigley, seconded by Councilor Porter, to ratify the appointment of Jonathan Clark as Municipal Court Judge. Motion passed 4:0 (Niegel abstained).
Business from the Council	None
Future Agenda Items	
a. Review of City Charter	
b. Library Foundation Presentation	

APPROVED BY THE STAYTON CITY COUNCIL THIS 18TH DAY OF FEBRUARY 2014, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____

A. Scott Vigil, Mayor

Date: _____

Attest: _____

Keith D. Campbell, City Administrator

Date: _____

Transcribed by: _____

Alissa Angelo, Deputy City Recorder

DRAFT



MEMORANDUM

TO: Mayor Vigil and the Stayton City Council

FROM: Rich Sebens, Chief of Police

SUBJECT: Liquor License-“Change of Ownership” Application-
Full On-Premises Sales

DATE: February 18, 2014

NEW BUSINESS

NAME: Bottle Factory
1883 W Ida St
Stayton, Oregon 97383
B: (503) 769-2652

PREVIOUS BUSINESS

NAME: Rif's Food & Spirits
1883 W Ida St
Stayton, Oregon 97383
B: (503) 769-2652

PARENT COMPANY

NAME: WWI, LLC

OWNERS: Waylon Wymore
38657 Cascadia Village Dr
Sandy, OR 97055
678-201-8828

ISSUE:

This application is for a **“Change of Ownership” and “Change of Trade Name** Liquor License Application. Mr. Waylon Wymore of Sandy, OR has purchased Rif’s Food and Spirits and will be changing the name back to the “Bottle Factory Lounge”.

**STAFF
RECOMMENDATION:**

It is the recommendation of the Stayton Police Department to forward this application to the Oregon Liquor Control Commission (OLCC) with a recommendation for approval.

**BACKGROUND
INFORMATION:**

The location is zoned for this type of business for the city of Stayton. The business is and has been a restaurant and lounge. They do not have current plans to change the type of establishment. This is only a change in ownership and name.

**FACTS AND
FINDINGS:**

I have conducted a background investigation of the business and applicants. I have found nothing out of the ordinary and any reason or legal authority to recommend denial of the application.

Based on the application and background investigation, I find no legal authority to recommend denial of this application.

MOTION(S):

No Motions are needed as this is a consent agenda item.

FISCAL IMPACT: N/A



MEMORANDUM

TO: Mayor Vigil and the Stayton City Council

FROM: Rich Sebens, Chief of Police

SUBJECT: 2014 OLCC Annual Liquor License Renewals (Consent Agenda)

DATE: February 18, 2014

ISSUE:

Annually, the police department reviews the activities occurring at or near the vicinity of all licensed liquor establishments in Stayton. The City Council then gives a recommendation to the Oregon Liquor Control Commission (OLCC) to either recommend or give no recommendation.

**BACKGROUND
INFORMATION:**

In October of 1999, the Council enacted Resolution No. 653; A Resolution Adopting Policy Guidelines and Procedures for Stayton Council Recommendations for Renewal and Issuance of Liquor Licenses. Through these established guidelines and procedures, the City Council ensures equitable and consistent treatment of all liquor license applications. The adoption of this policy protects the interest of the general public by providing consistent direction to staff in the processing of the liquor license.

**FACTS AND
FINDINGS:**

All 2014 reviews were completed in accordance with Council Resolution No. 653, dated October 7, 1999. Oregon law provides criteria to be used by OLCC for license refusal which can be adopted into criteria for police department recommendations.

The standards and criteria are as follows:

Fights or assaults

Liquor law violations by licensee or their employees

Excessive or obtrusive noise

Illegal drug use or sales on the premises

Trespass on private property

Failure of the licensee to take appropriate action to prevent or control problems caused by patrons on the premise or within the local vicinity.

Council Resolution No. 653, Section (F), Evaluation Guidelines and Criteria

1. A recommendation to deny the renewal application will be made when there are persistent problems involving the types of police calls listed above related to the sales of alcohol.
2. The police department will automatically recommend denial of a renewal application when there is a record of ten arrests, in the prior twelve (12) months, of employees or patrons of the licensed business for unlawful activities related to the sale of service of alcohol under the license either on the premises or in the immediate vicinity.
3. Actions by the licensee, which might tend to mitigate the problems, should be considered. Examples of mitigating actions are seeking and following recommendations by the OLCC, or police, and increased security measures.
4. In addition to the criteria previously outlined, a recommendation for denial of a license renewal may be made when there are persistent problems involving police calls related to the sales or service of alcohol not stemming from calls for assistance from the establishment, within the preceding twelve months, concerning unlawful activities by employees and patrons of the licensed business, either on the licensed premises or in the immediate vicinity thereof.
5. The recommendation by the police department is only one component of the liquor license recommendation process. Community input is a significant factor in a complete review of applications. With all licensing activities, it must be remembered that the City recommends and OLCC grants or denies.

**STAFF
RECOMMENDATION:**

All liquor license establishments met the guidelines and policies established by Resolution No. 653 for the year 2013.

Off Premise Sales	Full On-Premise Sales	Limited On-Premise Sales
Bi-Mart	Rumours Restaurant / Lounge	Fey Asian
Circle K East	Cheers On 1 st	UGO's Pizza
Circle K West	Ixtapa Restaurant	
Roth's IGA	Mick & Moms	
Safeway	Bottle Factory**	
Stayton AM-PM	Red Apple Restaurant Lounge	
Stayton Grocery Outlet	Happy Dragon Restaurant	
Stayton Market and Deli	Moose Lodge #2639	
Stayton Shell		
Stop N Save		

**formerly "Rif's"

RECOMMENDATION: Send a renewal recommendation to OLCC as each business submits their proper yearly renewal fees and forms.

Please let me know if you have any questions.



MEMORANDUM

TO: Mayor Scott Vigil and the Stayton City Council
FROM: Christine Shaffer, Finance Director
DATE: February 18, 2014
SUBJECT: Monthly Finance Department Report

Attached are the month-end reports for the major operating funds of the City. I have identified the following funds as the major operating funds: General Fund, Public Works Administration Fund, Library Fund, Water Fund, Sewer Fund, Street Fund and Swimming Pool Fund. If you have any questions, please let me know.

Departmental activity:

Utility Billing:	December 2013	January 2014
Number of Bills sent out	2,573	2,579
Delinquent Notices sent out	498	537
Courtesy Delinquent Notices sent to Landlords	226	235
Notified of Impending Shut off & Penalty	134	135
Customers with Interrupted Services Non-Payment	3	21
Services still Disconnected	0	0

Accounts Payable:	December 2013	January 2014
Number of Checks Issued	137	122
Total Amount of Checks	\$319,140.63	\$239,453.96



MEMORANDUM

TO: Mayor Vigil and the Stayton City Council
FROM: Rich Sebens, Chief of Police
SUBJECT: Monthly Crime Rate Comparison Statistical Sheets
DATE: February 18, 2014

Below you will see the stats for the Police Department for the month of January.

	Jan. 2014	Year to Date 2014	Jan. 2013	Year to Date 2013
Police Activity	695	695	737	737
Investigated Incidents	291	291	347	347
Citations/Warning	116	116	216	216
Traffic Accidents	4	4	9	9
Arrests	71	71	96	96
Reserve Volunteer Hours	338.5	338.5	325.25	325.25
Citizen Volunteer Hours	4	4	63.5	63.5
Peer Court Referrals:	4	4	3	3

STAYTON POLICE DEPARTMENT CONSOLIDATED MONTHLY CATEGORIZED REPORT-NIBRS 1/1/2014 - 1/31/2014

	CRIMES		CRIMES CLEARED		PERCENT CLEARED		PERSONS ARRESTED		
	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14	1/1/13 to 1/31/13	
		% Change Yr to Yr	BY ARREST & EXCEPTION		to		Juv	Adult	Total
NON-CRIMINAL									
ACCIDENT-INJURY	1	1	1	0	50.0%	0	1	1	1
ACCIDENT-PROPERTY	3	1	1	0	100.0%	0	1	1	1
ALL OTHER NON-CRIMINAL	193	216	0	0	0.0%	0	0	0	0
NON CRIM DOMESTIC DISTURB	4	9	10	8	90.9%	1	5	6	5
NON-CRIMINAL TOTALS	201	227	12	9	80.0%	1	7	8	13
PERSON									
AGGRAVATED ASSAULT	2	0	1	0	50.0%	0	1	1	1
KIDNAPPING	1	0	1	0	100.0%	0	1	1	1
OFFENSE AGAINST FAMILY	0	0	0	0	0.0%	0	0	0	0
OTHER ASSAULTS	11	9	10	8	90.9%	1	5	6	5
RAPE	0	0	0	0	0.0%	0	0	0	0
RESTRAINING ORDER VIOLATION	0	0	0	0	0.0%	0	0	0	0
ROBBERY	0	0	0	0	0.0%	0	0	0	0
SEX OFFENSES	1	1	0	1	0.0%	0	0	0	0
PERSON TOTALS	15	10	12	9	80.0%	1	7	8	13
PROPERTY									
ARSON	0	0	0	0	0.0%	0	0	0	0
BURGLARY - BUSINESS	2	1	1	0	50.0%	0	0	0	0
BURGLARY - OTHER STRUCTURE	0	1	0	1	0.0%	0	0	0	0
BURGLARY - RESIDENCE	6	2	0	1	0.0%	0	1	1	1
COUNTERFEITING/FORGERY	2	1	0	0	0.0%	0	0	0	0
FRAUD	10	6	2	2	20.0%	0	1	1	1
LARCENY									
Pickpocket	0	1	0	0	0.0%	0	0	0	0
Purse Snatching	0	1	0	0	0.0%	0	0	0	0
Shoplifting	5	10	2	5	40.0%	0	2	2	2
Theft from a Motor Vehicle	2	17	0	2	0.0%	0	0	0	0
Theft of MV Parts/Accessories	1	4	0	0	0.0%	0	0	0	0
Theft of Bicycle	3	0	0	0	0.0%	0	0	0	0
Theft from Building	1	6	0	0	0.0%	0	0	0	0
All Other Larceny	9	13	1	2	11.1%	1	1	2	2
LARCENY	21	52	3	11	14.3%	1	4	5	14

	CRIMES			CRIMES CLEARED BY ARREST & EXCEPTION			PERCENT CLEARED			PERSONS ARRESTED		
	1/1/14 to 1/31/14	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14					
	1/1/14 to 1/31/14	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14	1/1/14 to 1/31/14	1/1/13 to 1/31/13	1/1/14 to 1/31/14					
MOTOR VEHICLE THEFT	2	2	1	1	0	0	50.0%	50.0%	0	1	1	1
STOLEN PROPERTY	0	0	0	0	0	0	0.0%	0.0%	0	1	1	1
VANDALISM	13	13	13	4	5	5	30.8%	30.8%	0	2	2	2
PROPERTY TOTALS	56	56	77	11	20	20	19.6%	19.6%	1	10	11	11
SOCIETY												
ALL OTHER	13	13	26	11	14	14	84.6%	84.6%	0	5	5	5
ANIMAL	1	1	0	0	0	0	0.0%	0.0%	0	0	0	0
CURFEW	0	0	3	0	3	3	0.0%	0.0%	0	0	0	0
CUSTODY-MENTAL	1	1	0	1	0	0	100.0%	100.0%	0	1	1	1
CUSTODY-PROTECTIVE	0	0	0	0	0	0	0.0%	0.0%	0	0	0	0
DISORDERLY CONDUCT	3	3	0	3	0	0	100.0%	100.0%	0	4	4	4
DR WHILE SUSP	0	0	2	0	2	2	0.0%	0.0%	0	0	0	0
DRIVING UNDER INFLUENCE	2	2	4	2	4	4	100.0%	100.0%	0	2	2	2
ELUDING	0	0	1	0	1	1	0.0%	0.0%	0	0	0	0
ESCAPE	0	0	0	0	0	0	0.0%	0.0%	0	0	0	0
FAIL TO DISPLAY DL	0	0	0	0	0	0	0.0%	0.0%	0	0	0	0
FUGITIVE	0	0	0	0	0	0	0.0%	0.0%	0	15	16	16
HIT & RUN	0	0	7	0	1	1	0.0%	0.0%	0	0	0	0
LIQUOR LAWS	0	0	0	0	0	0	0.0%	0.0%	0	0	0	0
MIP TOBACCO	3	3	3	3	3	3	100.0%	100.0%	3	0	3	3
NARCOTICS/DRUGS	6	6	10	6	6	6	100.0%	100.0%	2	15	17	17
PROP RECOV - FOR OTHER AGENCY	0	0	1	0	0	0	0.0%	0.0%	0	0	0	0
RECKLESS DRIVING	1	1	0	1	0	0	100.0%	100.0%	0	1	1	1
RUNAWAY	0	0	6	0	6	6	0.0%	0.0%	0	0	0	0
SEX OFFENSES	0	0	0	0	0	0	0.0%	0.0%	0	0	0	0
TRESPASS	3	3	6	3	6	6	100.0%	100.0%	0	2	2	2
VEH RECOV - FOR OTHER AGENCY	0	0	1	0	1	1	0.0%	0.0%	0	0	0	0
WARRANT	10	10	18	10	18	18	100.0%	100.0%	0	0	0	0
WEAPONS	1	1	3	1	1	1	100.0%	100.0%	0	1	1	1
SOCIETY TOTALS	44	44	91	41	66	66	93.2%	93.2%	6	46	52	52
GRAND TOTALS	316	316	405	316	405	405	-22.0%					



CITY OF STAYTON

MONTHLY OPERATING REPORT

TO: Mayor A. Scott Vigil and the Stayton City Council
FROM: Jennifer Russell, Administrative Assistant
THRU: Dave Kinney, Public Works Director
DATE: February 18, 2014
SUBJECT: January Monthly Operating Report

KEY ACTIVITIES **STATUS**

- **WWTP Facility** Effluent flows: 32.65 million gallons were treated during January. The highest flow was 1.48 million gallons on January 13th, and the lowest flow was 0.88 million gallons on January 1st. The average flow was 1.09 million gallons. Total rainfall for January was 4.19 inches. 27.51 tons of dewatered biosolids were produced.
- **WTP** Highest production day was 2,090,000 on the January 21st.
- **Water System** Replaced 6 water meter boxes that were in the sidewalk. Installed 12 new water services on W. Washington to existing 12 inch water line. Current water services were on 4 inch water line. The 4 inch water line will be abandoned later in the year. Installed 1 new meter. Installed 1 new radio read unit to the new meter. Replaced 3 meters.
- **Streets** Swept 131 curb miles and removed approximately 66 cubic yards of material.
- **Parks** Volunteers: SHS Life Skills – 31 Hours; Court Ordered – 0 hours.
- **Building Permits**

<u>Permit Type</u>	<u>Issued</u>	<u>SDC's Paid</u>
New Single Family Dwelling	0	0
Residential Building Addition/Alteration/Other	1	(MH Placement)
Commercial Building Addition/Alteration/Other	1	0
Electrical	0	0
Mechanical	1	0
Plumbing	0	0
TOTAL	3	0

One (1) Residential SDC = \$11,065



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor A. Scott Vigil and City Councilors
THRU: City Administrator Keith Campbell
FROM: David W. Kinney, Public Works Director
DATE: February 18, 2014
SUBJECT: Public Works Update – Informational Items

Here is a brief update on a few projects and issues the Public Works Department is currently working on:

1. **Storm Response**

The public works department response to the February 6-9th winter storm event was limited.

- a. **Sanding**: Michael Bradley sanded the key through streets during the initial snowfall on Thursday, February 6th. Once snow got deeper than 2", sanding was no longer effective. After the Thursday snowfall, packed snow accumulated on streets and we continued sanding on 1st Avenue, 10th Avenue and a few other intersections and steep streets.
- b. **Snow Plowing**: The City does not have any snow plows or snow removal equipment. We called North Santiam Paving to bring in their grader beginning on Thursday afternoon during the first snowfall when accumulation reached 4"+. The grader was out during most daylight hours on Friday, Saturday and Sunday. Plowing was done on the following streets:
 - i. Arterials: 1st, Shaff, Fern Ridge and 10th Avenue (to the hospital).
 - ii. Major Collectors: Wilco, E. Washington, W. Washington
 - iii. Minor Collectors: Locust, Gardner, Regis, 3rd Avenue
 - iv. Hilly residential areas: E. Pine, 28th, Highland Dr, Fir/Pine to Hospital

We made an effort to keep these main streets passable so residents could get to stores and the hospital. We did not plow residential neighborhoods, except the streets noted above. During the height of the snowfall, streets were generally passable with packed snow. When the roads began to melt late Friday, intersections and residential streets were much more difficult to drive on as large ruts and mounds of snow were built up. We appreciate residents patience and understanding. A few complaints came into City Hall & PW.

2. SDC Annual Report

The City collects systems development charges when a new building is constructed. SDCs are deposited in the City's four SDC funds. ORS 223.311 requires an annual accounting of revenues and expenditures including a list of project expenditures.

SDC funds may only be used to pay for eligible projects listed in the City's capital improvement plans. Eligible projects are ones which increase the capacity of the system, (e.g. an oversized water or sewer line) and benefit new growth within the community. SDC funds may also pay for annual accounting costs, master plans and updates to the SDC charges and methodologies. Table 1 summarizes the FY 2012-2013 annual report.

Table 1
SDC Annual Report
FY 2012-2013

	Parks	Sewer	Street	Water
Beginning Fund Balance	33,158	342,491	244,356	105,110
SDC Fees Collected	32,270	45,864	68,524	34,710
Interest Earnings	266	1,750	1,589	649
Total Revenue	65,694	390,105	314,469	140,469
Eligible Project Expenses				
Pioneer Parks Master Plan	1,155			
Phillips Estates – Oversized Pipe Reimbursement		28,324		
Xfer to General Fund - Annual Accounting	400	1,915	2,120	870
Total Expenditures	1,555	30,239	2,120	870
Ending Fund Balance	64,139	359,866	312,349	139,599

3. Water Systems Projects

a. W. Washington / Birch & Douglas Water Improvements:

- (1) **West Washington St. Water Service Line Replacement:** During the week of January 27th, the water department crew, with assistance from Canyon Contracting, Inc, replaced 18 water services on W. Washington Street (1st Avenue to Evergreen St.). Old services were connected to a 4" water line on the south side of Washington Street. New service lines will be connected to an existing 12" water main on the north side of the street. When the project is completed, the 75-year old 4" water line will be abandoned. Paving of the trench cuts was delayed due to bad weather. We will add gravel until the paving contractor can patch the trench cuts.
- (2) **Birch Avenue Water Main Project:** Birch Ave. has old, undersized (1 ½", 2" & 4") water mains. The fire flow analysis by Keller Associates shows that the Birch Avenue block behind the Stayton Plaza shopping center does not meet fire flow recommendations. City Engineer John Ashley, Mike Brash and Tom Etzel collaborated on the design to install a new 8" water main on Birch Avenue (Locust to Washington) and add new fire hydrants. The engineering estimate was \$120,000. The City solicited proposals and purchased water mains and fittings for the project.

On February 4, 2014, the City opened bids for the installation of the water main on Birch Avenue:

<u>Bids Received</u>	<u>Bid Amount</u>
Canyon Contracting	\$ 49,616.50
North Santiam Paving, Inc.	\$ 61,935.00
Emery & Sons Construction, Inc.	\$ 81,760.00

The total project cost will be approximately \$100,000+/- . A Notice of Intent to Award was sent out on February 4th. Once final contract is awarded and signed, a Notice to Proceed will be issued. Construction will occur from February 21st to May 2014. A similar project on Douglas St. (Locust to Washington) is planned for FY 2014-2015.

4. **Pioneer Park - Phase 1 Improvements:**

Landscape Architect Brian Bainnson is working with PW staff and the Parks Board to finalize design concepts for the new restrooms, picnic shelter, park entry, natural play area and plaza improvements. During the past month City Engineer John Ashley and PW staff has been working with utilities to relocate overhead lines underground. The Parks Board will hold an open house on April 1, 2014 to review the project plans with neighbors and the public. Invitations will be mailed out in early March.

In order to completely fund the project, the City needs another \$90,000 in matching funds which will come from a Parks Board fundraiser, in-kind donations and foundation grants. Jennifer Russell has been working hard writing grant applications for the project. Here is list of the foundations we have submitted applications to:

<u>Foundation</u>	<u>Amount</u>	<u>Grant Application Status</u>
• Freres Foundation	\$ 5,000	Awarded \$ 5,000
• NORPAC Foundation	\$ 5,000	Filed 12-20-13 March/April decision
• OCF - Park Fund	\$ 5,000	Filed 2-01-14 May, 2014 decision
• OCF – Wipper Fund	\$ 35,000	Filed 2-01-14 May, 2014 decision
• OCF – Community Fund	\$ 25,000	Filed 2-01-14 May, 2014 decision
• A. J. Frank Family Foundation	\$ 25,000	Filed 1-31-14 Spring 2014 decision
• Ford Family		Talk to Program staff before submitting
• Meyer Trust		Talk to Program staff before submitting
• Jeld-Wen		Discuss further with JW staff

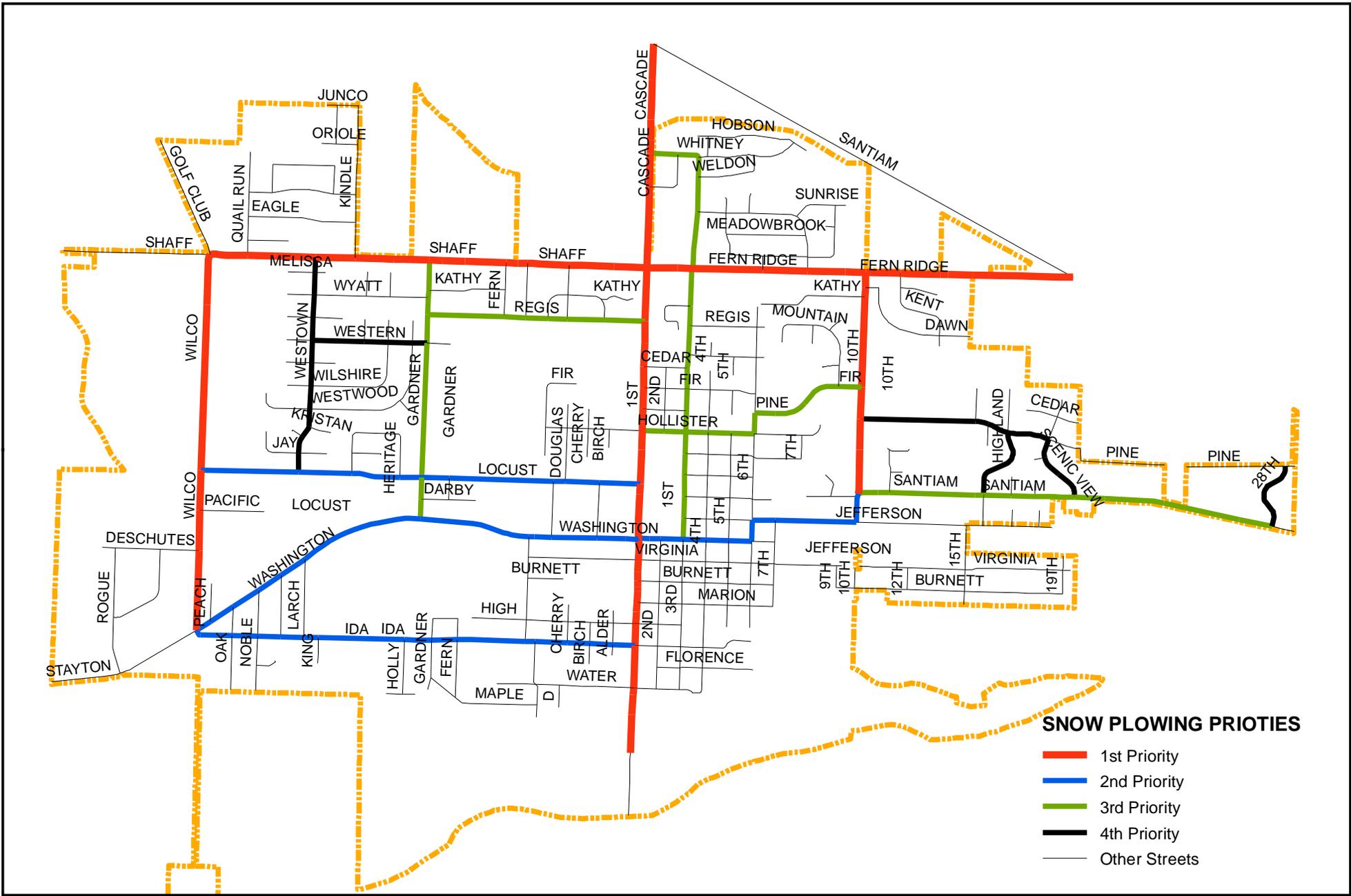
5. **Storm Drainage Grant Applications:**

- a. Marion County Community Projects Grant: In early December, Dan Fleishman and Brent Stevenson, SWCD, submitted a grant application to Marion County to design the automation improvements. Design costs are \$50,000+. Marion County awarded a grant of \$19,500 to partially fund the design work. The grant agreement arrived on February 4th; SWCD’s engineers will begin design work in the next few weeks.

- b. DEQ 319 Grant: In January, the City submitted a proposal to DEQ to fund \$150,000 in rehabilitation work at the detention basins in Stayton Industrial Park. On February 5th we received notification that the project will not be funded.
- c. OWEB – Automation Construction: The Santiam Water Control District plans to submit a grant application to OWEB in April 2014 to fund construction of the automation improvements to the headgates on the Salem Ditch and Main Canal. The Planning and Public Works staff will assist with the grant application preparation.
- d. Initial AMG Meeting – The initial meeting of the Adaptive Management Group, a joint committee of SWCD / City staff and elected officials will hold their first meeting on February 21st. A tour of the irrigation canals will start at 2:30 p.m. and be followed by the business meeting.

5. **Staffing:**

Rachel Wolf, the city's building permits clerk, gave birth to a new baby girl on Friday, February 7th. She will be on family leave during the next 3 months. We congratulate Joe and Rachel on the birth of their first child. During Rachel's absence Kelli Stevens will fill in on a part-time basis as the receptionist/building permits clerk.



City of Stayton Street Snow Plowing Priorities





City of Stayton

Planning and Development Department

Mailing address: 362 N. Third Avenue · Stayton, OR 97383

Office location: 311 N. Third Avenue

Phone: (503) 769-2998 · FAX: (503) 767-2134

email: dfleishman@ci.stayton.or.us

www.staytonoregon.gov

MEMORANDUM

TO: Mayor Scott Vigil and City Council Members
FROM: Dan Fleishman, Planning and Development Director
DATE: February 18, 2014
SUBJECT: Report of Activities for January, 2014

Enforcement Activity Highlights

none

Planning & Development Activity Summary

Planning Commission meeting with one public hearing

Reviewed 2 building permit applications.

One preapplication meeting

Working with Public Works Department staff, improvements to the Geographic Information System continued.



MEMORANDUM

TO: Mayor Scott Vigil and Stayton City Councilors

FROM: Louise Meyers

DATE: February 18, 2014

SUBJECT: Library Director's Report, January Activities

As I end my career with the City of Stayton and retire on February 28th, I would like to thank the Mayor, City Council, city staff, and the people of Stayton for five wonderful years as your Library Director. I am proud to say we have accomplished many goals. The circulation of materials has increased; room rentals increased from \$1,600 to almost \$5,000 in 2013; and program attendance has more than doubled from 2,300 children to approximately 5,000 in 2012-13.

During my time as Director, a Young Adult program was successfully implemented, which gives our teens a place to go right here in Stayton. We started a summer reading program for adults as well as children and teens, and the attendance and participation has been phenomenal. Additionally, the Library has hosted the national touring exhibit on Abraham Lincoln, the Civil war and the Constitution, as well as the State of Oregon exhibit on Oregon's geology. Also, numerous art shows, guest speakers and presenters, including the poet laureate of Oregon.

With the help of the Library Foundation and the citizens of Stayton who donate their time and money, we have established the Outreach Literacy Program which assists in sending a Library Assistant to every preschool and kindergarten class in the area. I have worked with the Foundation to host several events, including the Toast of Stayton Mayor's Ball, Brews, Bites and Books, Sippin' in the Stacks, and the Father Daughter Ball. Also, we were able to enhance the E.G. Siegmund meeting room to bring it into ADA compliance. Our Oregon Author series continues with great success and we hope to repeat it next year. The Friends of the Library who work tirelessly to raise money through book sales do so much for the library, and I am happy to have also worked with them on projects and events.

We were able to successfully run a campaign to renew the Local Option Levy. I was so pleased to know that the people of Stayton love the library, parks, and pool enough to vote in favor to continue their support.

There are so many moments that will live forever in my memory as your Library Director. I am grateful for the opportunity to have been a part of the ongoing success of the library. The people that use the library tell always share with me how much they love it, and our library staff are the driving force behind that. Their dedication and excellent customer service come through with every interaction

2013 - 2014 Monthly Library Statistics

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2012-13	2013-14 YTD	% Change	
CHECKOUTS	12,712	12,114	10,667	14,011	12,048	11,230	12,857						82,586	85,639	4%	
INCOME Received																
Non-resident cards	\$917.00	\$1,760.00	\$342.00	\$720.00	\$582.00	\$1,148.00	\$500.00						\$5,377.00	\$5,969.00	11%	
Fines: overdue books	\$888.54	\$2,337.97	\$909.43	\$857.00	\$834.00	\$2,301.66	\$1,084.00						\$8,061.00	\$9,212.60	14%	
Room fees	\$177.00	\$108.00	\$1,027.00	\$348.00	\$0.00	\$1,285.00	\$0.00						\$2,437.00	\$2,945.00	21%	
													Total	\$15,875.00	\$18,126.60	14%
REFERENCE QUESTIONS																
Reference questions	645	585	476	619	589	552	600						3,050	4,066	33%	
Telephone	356	393	374	384	276	305	393						1,885	2,481	32%	
													Total	4,209	6,547	56%
INTERNET USE																
	1,940	1,900	1,502	1,700	1,529	1,659	1,691						9,962	11,921	20%	
PROGRAM ATTENDANCE																
Children/teens	517	379	174	365	335	174	591						1,723	2,535	47%	
Adults	223	154	130	177	165	122	327						820	1,298	58%	
Outreach	80	0	195	887	829	451	692						1,854	3,134	69%	
													Total	4,397	6,967	58%
MEETING ROOM ATTENDANCE																
	1,195	1,033	571	907	824	452	895						4,698	5,877	25%	
PATRON VISITS																
	9,317	8,445	6,881	7,727	6,835	5,671	7,506						48,092	52,382	9%	

Date: 2-18-14

File No. _____

CITY OF STAYTON REQUEST FOR RECOGNITION

The purpose of this form is to ensure that anyone wishing to address the Stayton City Council will have the opportunity to do so. This form is to be completed prior to the opening of the session whenever possible, and should be submitted to the staff bench. Please wait for recognition from the Council bench before addressing the Council.

Your name (please print): Carolyn Stewart
Address: 41036 Stayton Scio Rd Stayton, OR 97383
Street City State Zip

Topic (if this is an agenda item, please list the agenda number and topic): _____

Marijuana (Marijuana)
Speaking in support of ; in opposition to _____; general testimony _____.

Comments: I have facts to share.

Please limit presentations to 10 minutes or less, and comments to 3 minutes or less.

If you wish to obtain a copy of a land use decision, please contact the Planning Department at 503-769-2998, or their office is located at 311 N. Third Avenue, Stayton, Oregon 97383.

Date: 2/18/14

File No. _____

CITY OF STAYTON REQUEST FOR RECOGNITION

The purpose of this form is to ensure that anyone wishing to address the Stayton City Council will have the opportunity to do so. This form is to be completed prior to the opening of the session whenever possible, and should be submitted to the staff bench. Please wait for recognition from the Council bench before addressing the Council.

Your name (please print): Susan Herrmann
Address: 593 W. Water St Stayton Or 97383
Street City State Zip

Topic (if this is an agenda item, please list the agenda number and topic): Sewer

Speaking in support of _____; in opposition to _____; general testimony

Comments: _____

Please limit presentations to 10 minutes or less, and comments to 3 minutes or less.

If you wish to obtain a copy of a land use decision, please contact the Planning Department at 503-769-2998, or their office is located at 311 N. Third Avenue, Stayton, Oregon 97383.

Oregon cities getting bullied on marijuana

Oregon lawmakers want so badly to seem reasonable on pot. You can hear it in their voices as they try to address mounting local concerns about the imminent proliferation of pot shops under the state's new laws allowing medical marijuana dispensaries. You can see it in Senate Bill 1531, which would honor the right of cities and counties to enact "reasonable" limits on dispensaries within their borders.

That bill, now steaming toward the Senate floor with bipartisan backing, uses the word "reasonable" five times in one paragraph alone, as if repetition could make it so. Yet cities and counties will remain unreasonably vulnerable to the state's inattention and weak oversight, unless lawmakers go a lot further to give communities more say over the medical-themed pot shops coming to town.

Last week, the Senate Judiciary Committee agreed to affirm local governments' authority to regulate (but not ban) medical marijuana dispensaries. The goal is to resolve a legal dispute between the state lawyers and advocates who believe cities and counties have no business regulating medicine, and the local officials who say, "Um, are you kidding me?"

This compromise bill, SB1531, would forbid Medford, Gresham and other communities from banning dispensaries altogether. Instead, it would clarify that local governments do have a reasonable say over the time, place and manner in which dispensaries operate.

"Something," said Sen. Jeff Kruse, R-Roseburg, "is better than nothing."

Kruse is right: The new rules would be modestly more respectful of local communities' wishes than the status quo. Yet they don't resolve the legal confusion. If this bill passes as it stands, Oregon lawmakers may still be hang-



SUSAN NIELSEN



Share comments and read more from Susan Nielsen at oregonlive.com/nielsen

ing cities and counties out to dry.

For starters, it's not settled whether cities and counties could enforce temporary moratoriums on dispensaries while they figure out a prudent approach. It's not clear whether a city could enact zoning rules that are strict enough to limit marijuana dispensaries to, say, a couple within city limits rather than a dozen. The rules for the marketing of marijuana products aimed at teenagers are inadequate, and dispensaries could still set up shop near preschools.

Needless to say, local attorneys, sheriffs and council members are getting nervous. They're the ones who take the heat and clean up the mess. They're the ones who will be blamed when a half-dozen dispensaries (ones with wink-nod names that sell lollipops as "medicine") open too close to home.

I think lawmakers should tweak the bill to expressly acknowledge the right of local governments to enact temporary moratoriums and to enforce strict rules that are just shy of a ban. This might reduce the number of lawsuits over the proper definition of "reasonable." It would also more fairly reflect dispensaries' dual de facto role, under current law, as a source of alternative medicine and recreational pot.

"We have members who are welcoming these dispensaries with open arms, even though Oregon has created the weakest regulatory system in the nation," says Rob Bovett, legal counsel for the Association of Oregon Counties. "We have lots of cities and counties

that are saying, 'Fine,' and I'm fine with that. We'll defend them. But we also have members that are saying, 'Whoa, not so fast.'"

Lawmakers have the thankless job of trying to get ahead of the next legalization initiative while finding the right policy approach toward a plant that is accepted as a medicine, semi-tolerated as a habit and outlawed as an illegal street drug. This is no easy task, and they deserve credit for taking it on.

But I fear that they are so focused on finding a conservative approach to legalizing recreational marijuana that they will get careless on medical marijuana. This isn't fair to the communities that have minimal resources for law enforcement or that have seen widespread abuses of the medical marijuana program: Jackson County, for example, has a reported ratio of one medical marijuana card for every 28 residents.

It also isn't fair to communities trying to minimize known risks. As Beaverton City Attorney Bill Kirby told lawmakers in written testimony last week, these risks include "that the facilities inherently operate in violation of current federal law, their operations involve large amounts of cash, and their principal product (medical marijuana) is identical to ordinary marijuana, making the marijuana (and the cash on premises) a target or motive for criminal activity."

Giving Oregon cities and counties the ability to adapt to this fast-changing landscape on their own terms, in a more cautious and incremental way, may not be exactly what marijuana advocates have in mind. But it would be a lot more respectful of communities' needs.

You might even call it reasonable.

Susan Nielsen, associate editor, can be reached at 503-221-8153 or snelsen@oregonian.com.

CITY OF STAYTON
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2014

GENERAL FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
PROPERTY TAXES	1,612,255.38	1,671,970.00	59,714.62	96.4
CHARGES FOR SERVICES	2,963.25	7,200.00	4,236.75	41.2
GRANTS & CONTRIBUTIONS	382.00	1,500.00	1,118.00	25.5
FRANCHISE FEES	481,912.12	767,000.00	285,087.88	62.8
LICENSES, PERMITS & FEES	9,400.50	16,000.00	6,599.50	58.8
FINES & FORFEITURES	32,277.79	40,500.00	8,222.21	79.7
INTERGOVERNMENTAL	103,619.45	166,400.00	62,780.55	62.3
INTEREST	(1,301.39)	500.00	1,801.39	(260.3)
MISCELLANEOUS/TRANSFERS	202,840.24	392,195.00	189,354.76	51.7
	<u>2,444,349.34</u>	<u>3,063,265.00</u>	<u>618,915.66</u>	<u>79.8</u>
<u>EXPENDITURES</u>				
NON-DEPARTMENTAL	175,434.09	404,000.00	228,565.91	43.4
ADMINISTRATION	176,195.68	429,356.00	253,160.32	41.0
POLICE	1,101,966.62	1,915,047.00	813,080.38	57.5
PLANNING	77,444.34	157,771.00	80,326.66	49.1
COMMUNITY CENTER	30,227.97	58,398.00	28,170.03	51.8
PARKS	80,136.70	152,706.00	72,569.30	52.5
STREET LIGHTING	50,572.53	116,685.00	66,112.47	43.3
	<u>1,691,977.93</u>	<u>3,233,963.00</u>	<u>1,541,985.07</u>	<u>52.3</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

PUBLIC WORKS ADMINISTRATION

	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>				
INTEREST	76.92	100.00	23.08	76.9
MISCELLANEOUS/TRANSFERS	206,500.00	414,000.00	207,500.00	49.9
	<u>206,576.92</u>	<u>414,100.00</u>	<u>207,523.08</u>	<u>49.9</u>
<u>EXPENDITURES</u>				
DEPARTMENT 80	237,031.51	429,908.00	192,876.49	55.1
	<u>237,031.51</u>	<u>429,908.00</u>	<u>192,876.49</u>	<u>55.1</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

LIBRARY FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
PROPERTY TAXES	138,100.16	145,000.00	6,899.84	95.2
CHARGES FOR SERVICES	40,074.25	78,883.00	38,808.75	50.8
GRANTS & CONTRIBUTIONS	655.00	25,200.00	24,545.00	2.6
LICENSES, PERMITS & FEES	8,914.00	13,500.00	4,586.00	66.0
FINES & FORFEITURES	9,098.69	15,000.00	5,901.31	60.7
INTERGOVERNMENTAL	.00	1,339.00	1,339.00	.0
INTEREST	161.69	400.00	238.31	40.4
MISCELLANEOUS/TRANSFERS	59,750.00	120,500.00	60,750.00	49.6
	<u>256,753.79</u>	<u>399,822.00</u>	<u>143,068.21</u>	<u>64.2</u>
<u>EXPENDITURES</u>				
DEPARTMENT 80	<u>251,124.36</u>	<u>468,189.00</u>	<u>217,064.64</u>	<u>53.6</u>
	<u>251,124.36</u>	<u>468,189.00</u>	<u>217,064.64</u>	<u>53.6</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

WATER ENTERPRISE FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
CHARGES FOR SERVICES	1,187,035.09	1,745,000.00	557,964.91	68.0
LICENSES, PERMITS & FEES	20,663.25	29,000.00	8,336.75	71.3
INTEREST	2,192.72	3,500.00	1,307.28	62.7
MISCELLANEOUS/TRANSFERS	7,979.83	11,000.00	3,020.17	72.5
	<u>1,217,870.89</u>	<u>1,788,500.00</u>	<u>570,629.11</u>	<u>68.1</u>
<u>EXPENDITURES</u>				
DEPARTMENT 86	1,129,232.40	1,952,300.00	823,067.60	57.8
	<u>1,129,232.40</u>	<u>1,952,300.00</u>	<u>823,067.60</u>	<u>57.8</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

SEWER ENTERPRISE FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
CHARGES FOR SERVICES	1,687,777.03	2,866,680.00	1,178,902.97	58.9
INTEREST	6,618.28	9,000.00	2,381.72	73.5
MISCELLANEOUS/TRANSFERS	4,560.44	12,500.00	7,939.56	36.5
	<u>1,698,955.75</u>	<u>2,888,180.00</u>	<u>1,189,224.25</u>	<u>58.8</u>
<u>EXPENDITURES</u>				
DEPARTMENT 86	1,796,685.05	3,459,805.00	1,663,119.95	51.9
	<u>1,796,685.05</u>	<u>3,459,805.00</u>	<u>1,663,119.95</u>	<u>51.9</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

STREET FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
CHARGES FOR SERVICES	50,064.54	84,000.00	33,935.46	59.6
INTERGOVERNMENTAL	265,307.30	481,269.00	215,961.70	55.1
INTEREST	422.89	200.00	(222.89)	211.5
MISCELLANEOUS/TRANSFERS	23,882.38	70,250.00	46,367.62	34.0
	<u>339,677.11</u>	<u>635,719.00</u>	<u>296,041.89</u>	<u>53.4</u>
<u>EXPENDITURES</u>				
DEPARTMENT 80	<u>348,183.19</u>	<u>659,063.00</u>	<u>310,879.81</u>	<u>52.8</u>
	<u>348,183.19</u>	<u>659,063.00</u>	<u>310,879.81</u>	<u>52.8</u>

CITY OF STAYTON
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

SWIMMING POOL FUND

	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>				
PROPERTY TAXES	142,524.76	149,000.00	6,475.24	95.7
CHARGES FOR SERVICES	290.00	.00	(290.00)	.0
INTEREST	257.75	250.00	(7.75)	103.1
MISCELLANEOUS/TRANSFERS	7,500.00	15,000.00	7,500.00	50.0
	<u>150,572.51</u>	<u>164,250.00</u>	<u>13,677.49</u>	<u>91.7</u>
<u>EXPENDITURES</u>				
DEPARTMENT 86	<u>132,099.07</u>	<u>233,057.00</u>	<u>100,957.93</u>	<u>56.7</u>
	<u>132,099.07</u>	<u>233,057.00</u>	<u>100,957.93</u>	<u>56.7</u>

