

RESOLUTION NO. 440

A RESOLUTION ESTABLISHING FEES FOR PHOTOCOPIES AND PUBLIC RECORDS DISCLOSURES.

WHEREAS, the City of Stayton receives requests from citizens for public document disclosure copies of City documents, the City needs to charge a fee sufficient to cover actual costs of personnel time and materials.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Stayton that the following service fees will be charged:

SECTION 1: COPIES

Copies	\$.25/page	8-1/2" x 11" single side copies 8-1/2" x 14" single side copies
	\$.50/page	8-1/2" x 11" double side copies 8-1/2" x 14" double side copies 11" x 17" single side copy
	\$.75/page	11" x 17" double side copy
Blueprints	\$ 5.00/copy \$10.00/copy \$.75/sq ft	up to 2' x 3' from 2'x3' to 3'x5' larger than 3'x5'
Comprehensive Plan	\$15.00/copy	
Development Code	\$15.00/copy	
Ordinances	\$10.00/copy or .25/page, whichever is less	

SECTION 2: FACSIMILE COPIES

FAX Transmittals	\$ 5.00/first page \$ 1.00/each additional page
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SECTION 3: LIEN SEARCHES

Lien Searches	\$ 5.00/search
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SECTION 4: RECORDS DISCLOSURE

Records Disclosure \$10.00/document base fee* plus costs


- * The base fee covers up to one-half hour of labor and copying costs for any document up to ten (10) pages in length. Additional pages and/or additional copies shall be charged at the copy rates listed above. Additional labor shall be charged at \$20.00 per hour.

SECTION 5: RESOLUTION REPEALED

Resolution No. 385, a resolution establishing fees for photocopies and public records disclosures, is hereby repealed in its entirety.

PASSED BY THE COMMON COUNCIL this 21st day of May 1990.

SIGNED BY THE MAYOR this 23rd day of May 1990.


Wayne L. Lierman, Mayor Date

ATTEST


David W. Kinney, City Administrator Date 5-22-90

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