

RESOLUTION NO. 876

A RESOLUTION ADOPTING FEES AND CHARGES FOR VARIOUS CITY SERVICES

WHEREAS, the City of Stayton receives requests from citizens for administrative, police, library, public works, planning, parks and facilities and swimming pool services requiring the expenditure of personnel time and materials; and

WHEREAS, prudent use of the City's financial resources requires that the City charge fees sufficient to recover the cost in personnel time and materials to render the service requested;

NOW, THEREFORE,

BE IT RESOLVED that the City Council directs that the following fees will be charged for services:

Administrative/City Wide

		2011-12 Fee
Copies		
8.5 X 11 or 8.5 X 14	Per side	\$0.50
11 X 17	Per side	\$1.00
Large Format	Per copy	\$15.00
Audio/Digital Recording	Per CD	\$25.00
Actual if outsourced + admin fee	Per request	\$5.00
Video Tapes		
Actual if outsources + admin fee	Per request	\$5.00
Digital Photos	1 st page	\$10.00
Additional pages	Per page	\$5.00
Lien Search	Per search	\$5.00
Fax Transmittals	1 st page	\$5.00
Additional pages	Per page	\$1.00
Returned Checks/items or Autopay	Per item	\$25.00
Billing Administrative Fee		10%
Invoice Late Fee		9%
Mailing cost, cost of item +10%	Minimum	\$2.50
All other services	Per hour	\$35.00

Police

		2011-12 Fee
View Police Report: 1st 30 minutes		\$12.00
Each 30 minutes thereafter		\$6.00
Open Records check: 1st 30 minutes		\$12.00
Each 30 minutes thereafter		\$6.00
Copies of Police Reports; 1st 10 pages		\$10.00
Per page thereafter		\$5.50
Copies of Digital Photos	1 st page	\$10.00
Per each page thereafter		\$5.00
CD of digital photos	Each CD	\$10.00
Amusement Devices		
Carnival, Amusement Park&Concession	Per Year	\$300.00
Promotional Event	Per Event	\$25.00

Garage Sale	Per Event	\$5.00
Camping Permit	Each	\$10.00
Solicitor	One Year	\$150.00
Each Additional Employee	One Year	\$50.00
Liquor License		
Processing Fee	Per Application	\$100.00
Change of Ownership	Per Application	\$75.00
License Privilege Change	Per Application	\$75.00
Renewal or Temporary	Per Year	\$35.00
Junk Dealers	Per Year	\$50.00
Animal Impound Fee	Per Violation	\$35.00

Planning

		2011-12 Fee
Pre-Application Meeting		
First Meeting	Deposit	Free
Subsequent Meeting within one year of first	Deposit	\$300.00
Application that requires only Staff review	Deposit	\$500.00
Application requiring Planning Commission Hearing	Deposit	\$1300.00
Applications requiring two public hearings		
Comprehensive Plan Map and Zone Chg	Deposit	\$1550.00
Subdivision, Master Plan Development, Site Plan Review that includes Annexation		
Major Annexation	Deposit	\$4500.00
Other Planning Department Applications		
Sign Permits	Per Applicant	\$25.00
Change of Use Permits	Per Applicant	\$25.00
Appeals		
Of decisions made by Staff without a public hearing	Per Applicant	\$250.00
Of decisions made by the Planning Commission	Per Applicant	\$650.00
Vacation of Streets and Alleys	Per Applicant	\$500.00
Inspections		
Minor Public Improvement	Per Applicant	\$300.00
Subdivision, Master Planned Development.	Per Applicant	\$4500.00

Library

		2011-12 Fee
Replacement for lost library card	Per card	\$1.00
Key chain library card	Per card	\$1.00
CD or Floppy Disc	Per disc	\$1.00
Printing	Per page	\$0.10
Overdue items		
Books	Per day	\$0.25
Video cassettes/DVD	Per day	\$0.50
Fees		
Reserve books	Per item	\$0.00
Interlibrary loan: mailing & loan cost		Actual cost
Damage or lost materials		Actual cost
Barcode removal	Per item	\$1.00
Lost plastic hanger bags	Per item	\$1.50

Lost or damaged video cases	Per item	\$1.50
Non-resident library Card		
Non-Resident Card	Per family	\$60.00
Out of District Card	Per family	\$70.00
Meeting Room key deposit (after hours)		\$25.00
Cleaning fee (no food or beverage)		\$15.00
Cleaning fee with food & beverage		\$25.00
Fee for civic group, one side	Per hour	\$13.00
Fee for civic group, both sides	Per hour	\$18.00
Fee for Private group, one side	Per hour	\$18.00
Fee for Private group, both sides	Per hour	\$23.00
Fee for Commercial group, one side	Per hour	\$23.00
Fee for Commercial group, both sides	Per hour	\$28.00

Public works

	2011-12 Fee
Vehicles, per hour	FEMA rate
Water	R-858
Sewer	R-859
Building permits	Marion County

Facility Rentals

	2011-12 Hourly Rate	2011-12 Cleaning
Community Center		
Civic Organization		
Entire Building	\$17.25	\$80.00
South End	\$12.30	\$50.00
North End	\$8.60	\$30.00
Private Individuals		
Entire Building	\$22.20	\$100.00
South End	\$17.25	\$65.00
North End	\$12.30	\$35.00
Commercial		
Entire Building	\$25.85	\$100.00
South End	\$20.90	\$65.00
North End	\$17.25	\$35.00
Meeting without food are charged the same rate plus a \$15.00 cleaning		\$15.00
Non-resident surcharge rent plus	25%	Above rate
Other Fees		
Key not returned	Per key	\$25.00
Alcohol Beverage Service Permit Fee	Each event	\$50.00
Alcohol Beverage Cleaning Fee (\$150 refundable if properly cleaned)	Each event	\$300.00
Security	(3 hour Min.)	\$28.00
Cancellation Fee	Each Event	\$25.00
Parks Facilities application fee (non-refundable)	Each event	\$25.00
Entire Park, excluding Jordan Bridge & Tennis	Per day	\$500.00
Park Rental Area	Per Hour	\$30.00
Refundable Deposit	Per day	\$500.00
Jordan Bridge	1 st 3 hrs	\$80.00
Each additional hour	Per hour	\$15.00

Electrical Panel Key Deposit (cash only)	Per key	\$25.00
Tennis Courts		
Organized Events or Tournaments	Per day	\$100.00
Security (3 hour minimum)	per hour	\$28.00

Swimming Pool

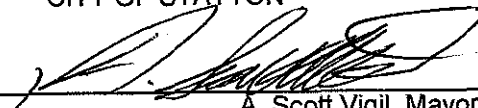
		2011-12 Resident	2011-12 Non-Resident
Drop-In			
Adult	Per visit	\$3.50	\$4.50
Youth, under 18	Per visit	\$2.50	\$3.25
Disabled & Senior, over 59	Per visit	\$2.50	\$3.25
Disabled & Senior Couple	Per visit	\$3.50	\$4.50
Family	Per visit	\$12.00	\$15.00
Annual Membership			
Adult		\$300.00	\$380.00
Youth, under 18		\$175.00	\$220.00
Disabled & Senior, over 59		\$230.00	\$290.00
Disabled & Senior Couple		\$310.00	\$380.00
Family		\$385.00	\$480.00
Quarterly Memberships			
Adult		\$80.00	\$105.00
Youth under 18		\$50.00	\$60.00
Disabled & Senior over 59		\$65.00	\$80.00
Disabled & Senior Couple		\$80.00	\$105.00
Family		\$105.00	\$130.00
		2011-12 Resident	2011-12 Non-Resident
Monthly Memberships			
Adult		\$40.00	\$45.00
Youth under 18		\$25.00	\$30.00
Disabled & Senior over 59		\$30.00	\$35.00
Disabled & Senior Couple		\$40.00	\$45.00
Family		\$50.00	\$60.00
Punch Cards for 20 visits			
Adult		\$60.00	\$75.00
Youth		\$50.00	\$60.00
Disabled & Senior		\$50.00	\$60.00
Facility Rental	Per hour	\$85.00	\$105.00
Swimming lessons		\$40.00	\$50.00

This Resolution shall become effective upon its adoption by the Stayton City Council.

ADOPTED BY THE STAYTON CITY COUNCIL this 20th day of June, 2011.

CITY OF STAYTON

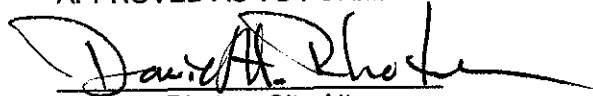
Signed: 6/21, 2011

By: 
A. Scott Vigil, Mayor

Signed: 6/21, 2011

ATTEST: 
Don Eubank, City Administrator

APPROVED AS TO FORM:


David A. Rhoten, City Attorney