

AN ORDINANCE ESTABLISHING A CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

WHEREAS, the City of Stayton has adopted the Master Utilities Plan for the City of Stayton, prepared by James M. Montgomery Consulting Engineers, by Ordinance 630; and

WHEREAS, the City developed the City of Stayton Capital Improvements Program based upon the Master Utilities Plan in order to carry out the terms of the Master Plan;

NOW THEREFORE,
THE CITY OF STAYTON ORDAINS AS FOLLOWS:

Section 1. The following sections are hereby added to the Stayton City Code as follows:

2.380 Capital Improvements Advisory Committee.
There is hereby created a Capital Improvements Advisory Committee for the City of Stayton, Oregon for the purpose of annually reviewing, evaluating and prioritizing pending public facilities projects and making recommendations to the City Council regarding the Capital Improvements Program which implements the Master Utilities Plan.

2.385 Definitions
Capital Improvements Program. The Capital Improvements Program is a phased implementation program based on the Master Utilities Plan. Timing provisions for the public utilities are prioritized by a 5-year phased program which is updated on a yearly basis and are consistent with the Comprehensive Plan's projected growth estimates. Planned revenues and expenditures are also projected over the 5-year phased program. The Capital Improvements Program includes the Master Utilities Fee Schedule.

Master Utilities Fee Schedule. The Capital Improvements Advisory Committee shall annually review and recommend to the City Council a comprehensive schedule of fees and charges in connection with the funding of the Capital Improvements Program. The fees and charges shall include, but not be limited to:

- (a) Systems Development Fees
- (b) Front Foot Assessments
- (c) User Fees
- (d) Connections Fees (water)
- (e) Connections Fees (sewer)
- (f) Permit Charges

Master Utilities Plan. The Master Utilities Plan, a support document to the Comprehensive Plan for the City of Stayton, describes water, sanitary sewer and storm sewer (exclusive of the Mill Creek Flood Basin) utilities which are to support the land uses designated within the Urban Growth Boundary by the Comprehensive Plan as required in OAR 660-11-045. The Master Utilities Plan contains the following items:

- (a) An inventory and general assessment of the condition of all the significant public utility systems which support the land uses designated in the Comprehensive Plan.
- (b) A list of the significant public utility projects which are to support the land uses designated by the Comprehensive Plan. Public utility project descriptions or specifications of these projects as necessary.
- (c) Rough cost estimates of each public utility project.
- (d) A map or written description of each public utility project's general location or service area.
- (e) Policy statements regarding the urban growth management and identifying the City of Stayton as the provider of the public utility systems.
- (f) An estimate of when each utility project will be needed.

Master Utilities Finance Plan. The City of Stayton is the provider of the public utility systems identified in the Master Utilities Plan and the Master Utilities Finance Plan is the funding mechanism for the City of Stayton to fund the development of each public utility project. The funding mechanisms include:

- (a) Systems Development Fees
- (b) Front Foot Assessments
- (c) User Fees
- (d) Other means of funding

Public Facilities. Any facility which is immediately or eventually to be taken over by the City for maintenance and operation. Facilities include, but are not limited to, public utilities, streets, sidewalks, curbs, parking lots, driveways, public buildings and properties.

Public Utility Systems. For the purpose of this section, public utility systems include and are limited to the following:

- (a) Water:
 - (1) Sources of water
 - (2) Treatment system
 - (3) Storage system
 - (4) Pumping system
 - (5) Primary distribution system
- (b) Sanitary Sewer:
 - (1) Treatment facilities system
 - (2) Primary collection system
- (c) Storm sewer:
 - (1) Primary collection system
 - (2) Major drainage ways (streams, ditches, pump stations and retention basins)
 - (3) Outfall locations

2.390

Composition of Advisory Committee, Terms of Office

1. The Advisory Committee shall consist of nine members. The members shall have an expertise in one or more of the following fields: (a) development, (b) real estate sales, (c) real estate financing, (d) public engineering, (e) public utilities, (f) citizen at large. The Advisory Committee shall also be composed of one representative from the Stayton City Council and one representative from the Planning Commission.
2. Three members shall initially hold office for three years, three members for two years and three members for one year from July 1 in the year appointment by the City Council of the City. At the expiration of a term of any member of the Board, the City Council shall appoint a new member or may reappoint a member for a term of three years. If a vacancy occurs, the City Council shall appoint a new member for the unexpired term. No person shall hold appointment as a member for more than two full consecutive terms, but any person may be appointed again to the Board after an interval of one year.

2.395

Advisory Committee Officers

The Advisory Committee at its first annual meeting shall elect a chairman and a secretary. The Advisory Committee may also elect any additional positions as deemed necessary to assist in the operations of the Committee.

2.396

Advisory Committee Duties and Powers

The duties and powers of the Capital Improvements Advisory Committee shall be as follows:

1. To formulate rules and policies for the functioning of the Committee.
2. To review, evaluate and prioritize pending public utility projects and to make recommendations regarding the Capital Improvements Program to the City Council in an annual report due January 1 of each year.
3. To review and evaluate the Master Utilities Fee Schedule on an annual basis and make recommendations to the City Council regarding any fee adjustment in a report due October 1 of each year.
4. Enter into such other activities as the City Council shall assign.

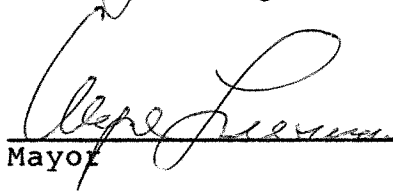
2.397

Advisory Committee • Expenditures

The Advisory Committee shall have no authority to make expenditures on behalf of the City or to obligate the City for the payment of any sums of money.

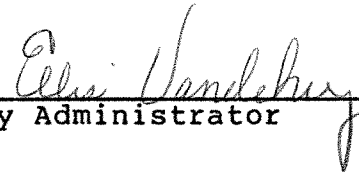
APPROVED BY THE COMMON COUNCIL THIS 1st DAY OF December, 1986.

Signed by the Mayor this 7th^e day of January, 1986³.^e



Mayor

ATTEST:



City Administrator

(adviso.doc • Diane)