

TITLE 2. ADMINISTRATION AND PERSONNEL

CHAPTER 2.34

TRANSPORTATION COMMITTEE

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2.34.850 TRANSPORTATION COMMITTEE: ESTABLISHED

There is hereby established the Stayton Transportation Committee the duties and responsibilities of which are defined in section 2.34.900. (Ord. 725, §3, December 1993)

2.34.860 TRANSPORTATION COMMITTEE: APPOINTMENT AND TERMS OF OFFICE

1. The Stayton Transportation Committee shall consist of one council person and five members, all of whom are appointed from the community at large (but one of whom may be appointed from outside the city limits), who shall serve from January 1st in the year of their appointment. Members are appointed in accordance with the City of Stayton Rules of Council (Ord. 783, April 22, 1998). The mayor shall also appoint a council liaison to serve as a non-voting member of the Transportation Committee.
2. One member of the committee shall initially hold office for one (1) year, two members shall hold office for two (2) years, and two members shall hold office for three (3) years. At the expiration of any member's term, the mayor shall appoint a new member or may reappoint a member for a three-year term. If a vacancy occurs, the mayor shall appoint a new member for the unexpired term.
3. No person shall hold appointment as a member for more than two (2) full consecutive terms, but any person may be appointed again to the committee after an interval of one (1) year.
4. Vacancies and Removal. Appointment to fill vacancies shall be for the remainder of the unexpired term. A member may be removed by the

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mayor and council for misconduct or non-performance of duty. A member who is absent for three (3) consecutive meetings without an excused absence approved by the Transportation Committee shall be presumed to be in nonperformance of duty and the mayor and city council shall declare the position vacant. A judgment of misconduct or nonperformance of duty shall be made in writing from the Transportation Committee to the mayor and council. (Ord. 745, §1, May 1995)

2.34.870 TRANSPORTATION COMMITTEE: MEETINGS

The chairman of the Stayton Transportation Committee shall convene meetings of the committee on an as-needed basis. All members of the committee shall be notified of a scheduled meeting at least seven (7) days prior to the date the meeting will take place. All meetings of the Stayton Transportation Committee shall be open to the public and shall comply with Oregon Open Meetings Law (ORS 192.610 to 192.690). All parliamentary questions which are not otherwise provided by rules adopted by the city shall be governed by *Robert's Rules of Order*. (Ord. 725, section 3, December 1993; Ord. 874, section 6, 2004)

2.34.880 TRANSPORTATION COMMITTEE: QUORUM

A majority of the members of the Stayton Transportation Committee shall constitute a quorum. (Ord. 725, §3, December 1993)

2.34.890 TRANSPORTATION COMMITTEE: OFFICERS

1. Chairperson. A chairperson shall be elected at the first meeting of each calendar year. The chairperson shall:
 - a. Call meetings of the Stayton Transportation Committee;
 - b. Preside at all meetings of the Stayton Transportation Committee;
 - c. Sign correspondence on behalf of the committee.
2. Vice Chairperson. A vice chairperson shall be elected at the first meeting of the calendar year and shall, in the absence of the chairperson, perform all duties of that office.
3. Secretary. A secretary shall be elected at the first meeting of each calendar year and shall record the proceedings of all meetings. (Ord. 725, §3, December 1993)

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2.34.900

TRANSPORTATION COMMITTEE: DUTIES AND RESPONSIBILITIES

1. To identify needed street, sidewalk, bikeway, pedestrian way, and storm sewer construction projects.
2. To annually prioritize street construction projects and recommend to the city council a fiscally sound street-related capital improvement program.
3. To recommend policies for initiation and administration of local improvement district projects.
4. To develop a prioritized long-range plan for future street development, including financing alternatives.
5. To act in an advisory capacity to the city council, city administrator, and public works director in relation to street related capital improvement projects.
(Ord.725, §3, December 1993)