



AGENDA

STAYTON PARKS AND RECREATION BOARD MEETING

February 4, 2020

6:00 p.m.

E.G. Siegmund Room at the Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

CALL TO ORDER

1. Presentations / Comments from the Public
2. Review and approve minutes from January 7, 2020, meeting (*Attachment A*)
3. Parks and Recreation Reports
 - *January Report provided by Bob Parsons (Attachment B)*
4. New Business
 - *Open Discussion or comments about any of the City Parks- All*
 - *Rank Goals for 2020*
 - *Write guides for the trails that will give history of the area.*
 - *Construct a shelter at Quail Run Park and replace the pea gravel with certified cedar chips.*
 - *Add benches or tables on concrete pads at Pioneer Park near the southern portion behind the playground area.*
 - *Work on connecting the trail system by focusing on one segment at a time.*
 - *Make videos for each park and post on website.*
 - *Have signage/markers along the Stayton Ditch that has historical information.*
5. Future Agenda Items
6. Adjourn

Next Meeting Date – March 3, 2020, 6:00 p.m.

CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

January 7, 2020

LOCATION: Stayton Public Library, 515 N. First Avenue, Stayton, OR 97383

ROLL CALL

Present: Dan Brummer, Richard Lewis, David Nielson, Richard Vohs (arrived at 6:04 p.m.),
AJ Westlund
Absent: Pam Pugsley
Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Office Specialist (Minutes)
Guest(s): None

CALL TO ORDER: Mr. Lewis called the meeting to order at 6:02 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC - None

REVIEW AND APPROVAL OF MINUTES

Mr. Brummer made a Motion to Approve Minutes from December 3, 2019, Mr. Westlund seconded. Motion Passed 4:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (*Attachment B*).

NEW BUSINESS

Election of Parks Board Officers- Ms. Meyer accepted nomination as Secretary, passed 5:0. Mr. Lewis volunteered to be Vice-Chair, seconded by Mr. Vohs, Passed 5:0. Mr. Westlund accepted nomination as Chair, passed unanimously.

Open Discussion or comments about any of the City Parks – The Board discussed the status of Wilderness Park. Mr. Ludwick has no new information about the Agreement between the City and Santiam Water Control District regarding Wilderness Park. The new coatings on the play structure at Quail Run Park are holding up well. Santiam Water Control District was notified about a fallen tree that is across the ditch next to the Library.

Goal Setting for 2020- Mr. Vohs moved and Mr. Brummer seconded to adopt the following goals for 2020, passed unanimously.

- Write guides for the trails that will give history of the area.
- Construct a shelter at Quail Run Park and replace the pea gravel with certified cedar chips.
- Add benches or tables on concrete pads at Pioneer Park near the southern portion behind the playground area.
- Work on connecting the trail system by focusing on one segment at a time.
- Make videos for each park and post on website.
- Have signage/markers along the Stayton Ditch that has historical information.

OTHER BUSINESS

Mr. Brummer noted that there are already easements on record for some neighborhoods that are designated for future City trails. Mr. Nielson suggested having more City sponsored/promoted recreation opportunities.

FUTURE AGENDA ITEMS

Work on goals for 2020

ADJOURN

Meeting was adjourned at 7:23 p.m.

**Parks Report
City of Stayton
January 2020**

- Routine garbage collection at all parks and restroom cleaning at Pioneer Park & Santiam Park.
- Removed trash and other debris from trails at all parks.
- Repaired the partition & soap dispenser in the women's restroom at Pioneer Park.
- Assisted with maintenance of video surveillance system at Pioneer Park.
- Assisted the Police Department with the removal of overnight campers at Riverfront Park.
- Organized supplies and prepped for upcoming park season.

Respectfully submitted by: Bob Parsons, Senior Parks Maintenance