



## CITY OF STAYTON

### M E M O R A N D U M

**TO:** Mayor Porter and the Stayton City Council

**FROM:** Janna Moser - Library Director

**DATE:** November 19, 2018

**SUBJECT:** October Library report

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Children's author, Dawn Babb Prochovnic, led Sing, Sign & Playtime an interactive story time that incorporated American Sign Language into theme-oriented play activities. Children created Frankentoys by building new toys out of old toy parts. The teens played Humans versus Zombies and made their own slime.

OSU Master Gardener, Jane Sommers presented Storing the Harvest: Fresh Vegetables throughout Winter. She explained when to harvest, how to prepare vegetables for storage and where and when to store them.

The Friends of the Library made \$4714.34 at the October book sale. The next sale will be April 4-6. Three Creeks Brewing will be featured at the Library Foundation's Brews, Bites, and Books event on January 26.

Upcoming events to mark on your calendars:

- Oregon Poet Laureate Kim Stafford – November 29 at 7:00pm
- Teens: Glow Party – December 7 at 6:30pm
- Teens & Adults: DIY Wreath Making – December 8 at 12:00pm
- Oregon Author Rene Denfeld – December 13 at 7:00pm
- Teens: DIY Gifts – December 19 at 4:00pm
- Adults: De-stress Night – December 20 at 5:30pm

| 2018-2019 Monthly Library Statistics     |            |            |          |          |      |      |      |      |       |       |     |      |              |                   |                    |
|--|------------|------------|----------|----------|------|------|------|------|-------|-------|-----|------|--------------|-------------------|--------------------|
|  | July       | August     | Sept.    | Oct.     | Nov. | Dec. | Jan. | Feb. | March | April | May | June | 2018-19 YTD  | 2017-18 YTD       |                    |
| <b>TOTAL CHECKOUTS</b>                   | 14,656     | 13,960     | 11,305   | 12,556   |      |      |      |      |       |       |     |      | 52,477       | 142,290           |                    |
| <b>OTHER CIRCULATION SERVICES</b>        |            |            |          |          |      |      |      |      |       |       |     |      |              |                   |                    |
| Self check out                           | 4,530      | 4,778      | 3,747    | 3,851    |      |      |      |      |       |       |     |      | 16,906       | 46,557            |                    |
| Library2Go (ebooks +)                    | 1,217      | 1,326      | 1,225    | 1,353    |      |      |      |      |       |       |     |      | 5,121        | 11,292            |                    |
| <b>INCOME RECEIVED</b>                   |            |            |          |          |      |      |      |      |       |       |     |      |              |                   |                    |
| Non-resident cards                       | \$35.00    | \$77.00    | \$92.00  | \$25.00  |      |      |      |      |       |       |     |      | \$229.00     | \$1,946.50        |                    |
| Fines: overdue & lost books              | \$2,452.23 | \$1,108.86 | \$662.50 | \$620.45 |      |      |      |      |       |       |     |      | \$4,844.04   | \$13,179.57       |                    |
| Room fees                                | \$180.00   | \$180.00   | \$0.00   | \$25.00  |      |      |      |      |       |       |     |      | \$385.00     | \$1,810.75        |                    |
|  |            |            |          |          |      |      |      |      |       |       |     |      | <b>TOTAL</b> | <b>\$5,458.04</b> | <b>\$16,936.82</b> |
| <b>REFERENCE QUESTIONS</b>               |            |            |          |          |      |      |      |      |       |       |     |      |              |                   |                    |
| In-Person, by phone and computer help    | 596        | 444        | 460      | 549      |      |      |      |      |       |       |     |      | 2,049        | 5,488             |                    |
| <b>NEW PATRON CARDS</b>                  | 89         | 65         | 53       | 71       |      |      |      |      |       |       |     |      | 278          | 780               |                    |
| <b>INTERNET USE</b>                      | 934        | 1,154      | 877      | 972      |      |      |      |      |       |       |     |      | 3,937        | 11,497            |                    |
| <b>PROGRAM ATTENDANCE</b>                |            |            |          |          |      |      |      |      |       |       |     |      |              |                   |                    |
| Children & adults at Children's Programs | 998        | 357        | 354      | 565      |      |      |      |      |       |       |     |      | 2,274        | 7,400             |                    |
| Teens                                    | 60         | 32         | 17       | 20       |      |      |      |      |       |       |     |      | 129          | 278               |                    |
| Adults                                   | 36         | 36         | 63       | 33       |      |      |      |      |       |       |     |      | 168          | 1,025             |                    |
| Outreach                                 | 0          | 0          | 0        | 150      |      |      |      |      |       |       |     |      | 150          | 2,542             |                    |
|  |            |            |          |          |      |      |      |      |       |       |     |      | <b>TOTAL</b> | <b>2,721</b>      | <b>11,245</b>      |
| <b>MEETING ROOM ATTENDANCE</b>           | 63         | 45         | 180      | 234      |      |      |      |      |       |       |     |      | 522          | 1,559             |                    |
| <b>PATRON VISITS</b>                     | 8,475      | 7,968      | 6,466    | 7,912    |      |      |      |      |       |       |     |      | 30,821       | 83,881            |                    |
| <b>VOLUNTEER HOURS</b>                   | 234        | 308        | 298      | 304      |      |      |      |      |       |       |     |      | 1,144        | 2,453             |                    |