



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: November 18, 2019
SUBJECT: Monthly Finance Department Report

	October 2019	September 2019
Number of Bills Mailed	2362	2366
Number of Bills Emailed	445	438
Number of Bills on Auto-Pay	762	783
Delinquent Notices Sent Out	476	529
Courtesy Delinquent Notices Sent to Landlords	126	154
Notified of Impending Shut-Off & Penalty	120	130
Customers Issued Payment Extensions	22	21
Customers with Interrupted Services Non-Payment	13	20
Services Still Disconnected	0	1
Number of Checks Issued	172	166
Total Amount of Checks	\$634,899.65	\$370,951.00