



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia
DATE: May 18, 2020
SUBJECT: Monthly Finance Department Report

	April 2020	March 2020
Number of Bills Mailed	2392	2367
Number of Bills Emailed	480	466
Number of Bills on Auto-Pay	737	413
Delinquent Notices Sent Out	522	453
Courtesy Delinquent Notices Sent to Landlords	128	122
Notified of Impending Shut-Off & Penalty	0	115
Customers Issued Payment Extensions	0	14
Customers with Interrupted Services Non-Payment	0	0
Services Still Disconnected	0	1
Number of Checks Issued	139	145
Total Amount of Checks	\$468,679.98	\$385,716.30