



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Brian Quigley and the Stayton City Council  
**FROM:** Finance Director  
**DATE:** April 1st, 2024  
**SUBJECT:** Monthly Finance Department Report

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	March 2024	February 2024
Number of Bills Mailed	2369	2359
Number of Bills Emailed	1765	1740
Number of Bills on Auto-Pay	965	968
Delinquent Notices Sent Out	393	427
Courtesy Delinquent Notices Sent to Landlords	71	69
Notified of Impending Shut-Off & Penalty	100	115
Customers Issued Payment Extensions	6	18
Customers with Interrupted Services Non-Payment	7	15
Services Still Disconnected	5	5