

**City of Stayton
City Council Work Session Minutes
October 21, 2019**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:48 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook	Keith Campbell, City Manager (excused)
Councilor Christopher Molin	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director
Councilor David Patty	Janna Moser, Library Director
	Susannah Sbragia, Finance Director
	Ty Hanlon, Interim Police Chief
	David Frisendahl, Interim Deputy Chief
	Ross Williamson, City Attorney

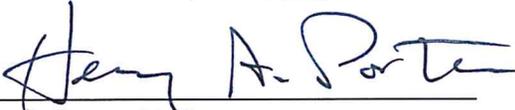
AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc. c. City of Stayton Employees Years of Service Recognition	None. Councilor Hook recused herself from voting on the consent agenda. Ms. Angelo recognized eight employees for their years of service with the City of Stayton.
Appointments a. City Council Vacancy Candidates	Mayor Porter stated he will not be making an appointment this evening.
Public Comments a. Steve Poisson	Mr. Poisson, President of Revitalize Downtown Stayton provided an update on the façade updates in downtown.
Consent Agenda a. October 7, 2019 City Council Minutes b. Renewal of Chemeketa Community Regional Library Service Contract	Motion from Councilor Patty, seconded by Councilor Ohrt, to approve the Consent Agenda as presented. Motion passed 3:0 (Hook abstained).
Public Hearing	None.
General Business Wastewater Master Plan Update and Inflow and Infiltration Study and Mitigation Plan Contract Award a. Staff Report – Lance Ludwick	Mr. Ludwick reviewed the staff report.

	Council discussion of Inflow and Infiltration; funding for the plan; qualifications and pricing; and explanation of why a whole new master plan rather than an update.
b. Public Comment	<u>Robert Parsons</u> inquired about the current USDA loan for the Wastewater Treatment Facility.
c. Council Deliberations	Nothing further.
d. Council Decision	Motion from Councilor Patty, seconded by Councilor Molin, to award Keller Associates with the Wastewater Master Plan Update and Inflow and Infiltration Study and Mitigation Plan Contract in the amount of \$350,000. Motion passed 4:0.
Ordinance No. 1040, Amending Marijuana Business Licensing Requirements	
a. Staff Report – Dan Fleishman and Ty Hanlon	Mr. Fleishman reviewed the staff report.
	Council discussion on background checks; regulating offensive odors; removal of the 200 foot distance requirement from residences for retail marijuana businesses; and processing operations.
b. Public Comment	<u>Travis Woods</u> inquired how many more retail marijuana would be allowed if the code is changed. Mr. Fleishman responded.
c. Council Deliberations	Nothing further.
d. Council Decision	Motion from Councilor Molin, seconded by Councilor Hook, to approve Ordinance No. 1040 as presented. Motion passed 4:0.
Unaudited Budget to Actual 2018-19 Fiscal Year	
a. Staff Report – Susannah Sbragia	Ms. Sbragia presented her staff report.
b. Public Comment	None.
c. Council Discussion	The Council thanks Ms. Sbragia for the information provided this evening.
Communications from Mayor and Councilors	
	Mayor Porter spoke about a letter he received from a Mill City resident regarding Stayton’s water and Norpac closing.
	Councilor Hook inquired about how much longer Interim Chief Hanlon will be working in Stayton.
	Councilor Ohrt spoke about the upcoming Ghost Tour and Chocolate Walk hosted by Revitalize Downtown Stayton on Ghost Tour on October 26.

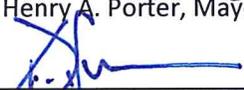
	Councilor Ohrt is also organizing another Coffee with a Councilor event for November.
Communication from City Staff	None.
Future Agenda Items a. Sidewalk Program b. Jordan Bridge Update c. Grant Writing – Mill Creek Park Update d. Facility Needs Assessment Update	

APPROVED BY THE STAYTON CITY COUNCIL THIS 4TH DAY OF NOVEMBER 2019, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 11 / 4 / 19

By: 
Henry A. Porter, Mayor

Date: 11/4/2019

Attest: 
Keith D. Campbell, City Manager

Date: 11/4/19

Transcribed by: 
Alissa Angelo, Administrative Services Manager