

**City of Stayton  
City Council Meeting Action Minutes  
October 17, 2016**

**LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON**

**Time Start: 7:00 P.M.**

**Time End: 7:55 P.M.**

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (joined at 7:01 p.m.)	Keith Campbell, City Administrator
Councilor Ralph Lewis (excused)	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley	Andy Parks, Finance Consultant (excused)
Councilor Joe Usselman	Lance Ludwick, Public Works Director
	Janna Moser, Library Director

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Presentations / Comments from the Public</b>	
a. Donation to Park Fund from Car Show Committee by Russ Strohmeyer	Mr. Strohmeyer presented the City with a donation in the amount of \$1,000 from the Car Show Committee.
b. Kelly Schreiber, Stayton/Sublimity Chamber of Commerce	Ms. Schreiber expressed thanks for the recent Community Grant awarded to the Chamber.
<b>Consent Agenda</b>	
a. October 3, 2016 City Council Minutes	Motion from Councilor Quigley, seconded by Councilor Niegel, to accept the consent agenda.
b. OLCC Change of License Type – Happy Dragon Restaurant and Lounge	<b>Motion passed 4:0.</b>
c. Resolution No. 951, Fees and Fines Schedule Update 2016-17	
<b>Public Hearing</b>	None
<b>Unfinished Business</b>	
<b>Suggested Addition to Criteria for Approval of Applications for Zone Map Amendments</b>	
a. Staff Report – Dan Fleishman	Mr. Fleishman briefly reviewed the staff report.
b. Council Deliberation	Brief discussion and a consensus from the Council to direct staff to take the proposed changes to the Planning Commission.
<b>Comprehensive Fiscal Policies</b>	
a. Staff Report – Keith Campbell	Mr. Campbell reviewed the staff report.
b. Council Deliberation	Council discussion of draft policies presented.
c. Council Decision	Motion from Councilor Niegel, seconded by Councilor Quigley, to approve the Comprehensive

	Fiscal Policies directing staff to modify as discussed and circulate changes to the Council. <b>Motion passed 4:0.</b>
<b>New Business</b> <b>Pension Funding Policies</b> a. Staff Report – Keith Campbell  b. Council Deliberation c. Council Decision	Mr. Campbell reviewed information included in the staff report. Council discussion regarding the proposed policies. Motion from Councilor Niegel, seconded by Councilor Glidewell, to adopt the Pension Funding Policies. <b>Motion passed 4:0.</b>
<b>Staff / Commission Reports</b> <b>Finance Department Report – Cindy Chauran &amp; Elizabeth Baldwin</b> a. September 2016 Monthly Finance Department Report  <b>Police Chief’s Report – Chief Rich Sebens</b> a. September 2016 Statistical Report  <b>Public Works Director’s Report – Lance Ludwick</b> a. September 2016 Operating Report  <b>Planning &amp; Development Director’s Report – Dan Fleishman</b> a. September 2016 Activities Report  <b>Library Director’s Report – Janna Moser</b> a. September 2016 Activities	Brief discussion of delinquent notices.  Discussion of AED devices in police vehicles and the statistical report.  Discussion of recent rain events and solid waste management in regard to food waste.  Discussion of homeless population.  No discussion.
<b>Presentations / Comments From the Public</b>	None.
<b>Business from the City Administrator</b>	Mr. Campbell announced the new City website would be going live in early November and thanked staff for their work on it.
<b>Business from the Mayor</b> a. Appointment of Laurie Steele to the Library Board	Motion from Councilor Niegel, seconded by Councilor Usselman, to ratify the appointment of Laurie Steele to the Library Board. <b>Motion passed 4:0.</b>
<b>Business from the Council</b>	None.
<b>Future Agenda Items – Monday, November 7, 2016</b> a. Zone Conditions b. Property Maintenance Code	

APPROVED BY THE STAYTON CITY COUNCIL THIS 7<sup>TH</sup> DAY OF NOVEMBER 2016, BY A 3:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 11/07/16

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 11/07/16

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 11/7/16

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder