

**City of Stayton
City Council Meeting Action Minutes
October 15, 2018**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:00 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Manager
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Christopher Molin	Lance Ludwick, Public Works Director (excused)
Councilor Brian Quigley (excused)	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	None.
Consent Agenda	
a. September 17, 2018 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Molin, to approve the consent agenda as submitted. Motion passed 4:0.
Public Hearing	None.
Unfinished Business	None.
New Business	
Intergovernmental Agreement for Bus Shelter	
a. Staff Report – Keith Campbell	Mr. Campbell introduced Ted Stonecliffe of Cherriots Regional who spoke about the proposed agreement for a bus shelter in Stayton.
b. Council Deliberation	Discussion of logistics of the bus within Stayton, maintenance costs, and lifespan of the shelter.
c. Council Decision	Motion from Councilor Kronquist, seconded by Councilor Glidewell, to authorize the City Manager to enter into an intergovernmental agreement with Salem Area Mass Transit for placement of a bus shelter at 1820 N. First Avenue. Motion passed 4:0.
Award of Contract for Consultant Services for Economic Development Strategies	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report.

<p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Discussion surrounding the proposed project and consultant.</p> <p>Motion from Councilor Glidewell, seconded by Councilor Molin, to authorize the City Manager to execute a contract with Bridge Economic Development for an amount not to exceed \$98,615.</p>
<p>Reclassification of Finance Director</p> <p>a. Staff Report – Keith Campbell</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p><u>Council Discussion:</u> Kronquist requested more updates from the Consultant during the project. Mr. Fleishman will request this of the Consultant.</p> <p>Motion passed 4:0.</p> <p>Mr. Campbell reviewed the staff report.</p> <p>Discussion of current and proposed salary range.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the reclassification of the Finance Director position as proposed. Motion passed 4:0.</p>
<p>Staff / Commission Reports</p> <p>Finance Department Report</p> <p>a. September 2018 Monthly Finance Department Report</p> <p>Police Chief's Report – Chief Rich Sebens</p> <p>a. September 2018 Statistical Report</p> <p>Public Works Director's Report – Lance Ludwick</p> <p>a. September 2018 Operating Report</p> <p>Planning & Development Director's Report – Dan Fleishman</p> <p>a. September 2018 Activities Report</p> <p>Library Director's Report – Janna Moser</p> <p>a. September 2018 Activities</p>	<p>Brief discussion regarding disconnected services.</p> <p>Chief Sebens reviewed his staff report and spoke briefly about the recent Coffee with a Cop event.</p> <p>No discussion.</p> <p>Mr. Fleishman shared a Transportation System Plan community meeting will be held on Wednesday, October 17th at 5:30 p.m. in the E.G. Siegmund Room at the Stayton Public Library.</p> <p>Ms. Moser shared the upcoming Craft and Art Supply</p>
<p>Presentations / Comments from the Public</p> <p>a. Paige Hook</p>	<p>Ms. Hook encouraged the Council to read their packets prior to the meeting and requested Council members not address members of the audience when they are unable to respond at the microphone. Councilor Kronquist responded.</p>
<p>Business from the City Manager</p>	<p>Reminder of the upcoming Stayton Police K9 Drug Dog Spaghetti Dinner being hosted by the United Methodist Church on Friday, November 2nd from 5:00 p.m. to 7:00 p.m.</p>
<p>Business from the Mayor</p>	<p>None.</p>

Business from the Council

Reminder of the Candidate Forum being held at the Brown House Event Center on Tuesday at 6:30 p.m.

Future Agenda Items – Monday, November 5, 2018

a. Ordinance No. 1019 – Downtown Ordinances Public Hearing

APPROVED BY THE STAYTON CITY COUNCIL THIS 5TH DAY OF NOVEMBER 2018, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 11/06/18

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 11/7/2018

Attest: Keith D. Campbell
Keith D. Campbell, City Manager

Date: 11/6/18

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder