

**City of Stayton
City Council Meeting Action Minutes
November 20, 2017**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:28 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	Janna Moser, Library Director
	Rich Sebens, Chief of Police (excused)
	Charles Button, Police Lieutenant
	Wallace Lien, Acting City Attorney

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Introduction of Police Cadets by Sgt. Michael Meeks	Sgt. Michael Meeks and Officer Brandon RatheLeGurche spoke briefly about the Stayton Police Cadet program. Each cadet gave a brief introduction and background on themselves: <ul style="list-style-type: none"> • Claudia Camacho • Morgan Smith • Cole Atiyeh • Jacob Jungwirth
b. Jerry Flowers	Mr. Flowers has questions about a piece of property and storm drainage. Mr. Ludwick was unfamiliar with the property and asked Mr. Flowers to visit Public Works so they can discuss further.
Consent Agenda	
a. November 6, 2017 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve the Consent Agenda as presented. Motion passed 4:0.
Public Hearing	
Proposed Resolution Initiating Annexation and Comprehensive Plan Amendment	
a. Commencement of Public Hearing	Mayor Porter opened the hearing at 7:19 p.m.
b. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report. At the

	end of the hearing, he will be recommending the Council continue the hearing to allow for additional information to be added regarding traffic impact.
c. Questions from the Council	Discussion of the hearing continuance, as well as the Senate Bill 1573 and how it affects this situation.
d. Proponents' Testimony	None.
e. Opponents' Testimony	None.
f. General Testimony	None.
g. Questions from Public	<p>Bill Martinak, 15556 Coon Hollow Road, spoke about the lack of a Traffic Impact Analysis, and inquired about a conceptual plan and if the adopted Master Plans would be followed.</p> <p>Dan Morgan, 2195 Cardinal Avenue, inquired about future development to the north and if a traffic impact analysis will look at this now or when it's developed.</p>
h. Questions from Council	Mr. Fleishman responded to the questions from Mr. Martinak and Mr. Morgan.
i. Staff Summary	None.
j. Close of Hearing	Mr. Fleishman provided an overview.
k. Council Deliberation	Motion from Councilor Kronquist, seconded by Councilor Usselman, to continue the public hearing to the December 4, 2017 City Council meeting.
l. Council Decision on Ordinance No. 1014	Motion passed 4:0.
k. Council Deliberation	None.
l. Council Decision on Ordinance No. 1014	No action.
Unfinished Business	None.
New Business	
Proposed Resolution Establishing a Residential Rental Registration Fee	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report.
b. Council Discussion	Discussion on how staff knows who has a rental and enforcement of the fee, and the level of fee.
c. Council Decision	The Council directed staff to continue research and return at a future meeting.
Staff / Commission Reports	
Finance Department Report – Cindy Chauran & Elizabeth Baldwin	
a. October 2017 Monthly Finance Department Report	No discussion.
Police Chief's Report – Chief Rich Sebens	
a. October 2017 Statistical Report	Lt. Button shared that Stayton Police Officers are participating in No Shave November and provided a recap on the recent K9 Spaghetti Feed fundraiser and Coffee with a Cop.
Public Works Director's Report – Lance Ludwick	
a. October 2017 Operating Report	No discussion.

Planning & Development Director's Report – Dan Fleishman a. October 2017 Activities Report	No discussion.
Library Director's Report – Janna Moser a. October 2017 Activities	Ms. Moser provided a brief update and offered an invite to an Ugly Christmas Sweater making event at the Library.
Presentations / Comments From the Public	Paige Hook, 2088 Quail Run Avenue, shared her thoughts on the Rental Housing standards and fees.
Business from City Administrator	Mr. Campbell stated during the recent election that the revised Charter was passed by the voters.
Business from the Council	None.
Business from the Mayor	Mayor Porter hopes to have an appointment to the Council by the December 4 th Council meeting.
Future Agenda Items – Monday, December 4, 2017 a. Public Hearing – Sunshine Coffee b. City Attorney Award of Contract c. Board and Committee Appointments	

APPROVED BY THE STAYTON CITY COUNCIL THIS 4TH DAY OF DECEMBER 2017, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 12/4/2017

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 12/4/17

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 12/4/17

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder

