City of Stayton
City Council Meeting Minutes
November 2, 2015

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M. **Time End:** 8:17 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Katinka Bryk, Library Director
Councilor Jennifer Niegel	Dan Fleishman, Director of Planning & Development
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman (excused)	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director
	David Rhoten, City Attorney

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	 None None
Presentations / Comments from the Public a. Recognition of Stayton Community Food Bank Manager Edna Rickman by Mayor Porter	Mayor Porter presented a proclamation for Edna Rickman. Ms. Rickman was unable to attend and the proclamation was given to a representative from the Stayton Community Food Bank.
b. Donation to Park Fund from Car Show Committee by Russ Strohmeyer	Mr. Strohmeyer presented the City with a donation in the amount of $1,000 from the Car Show Committee.
c. Gerry Flowers	Spoke in opposition of recreational marijuana.
d. James Fiske	Mr. Fiske spoke about the "Smoking Down the Highway" Barbeque Festival, which has submitted a Community Grant Application.
Consent Agenda a. October 5, 2015 City Council Minutes b. OLCC Liquor License "New Outlet" Application Limited On-Premises Sales – Moxieberry	Motion from Councilor Quigley, seconded by Councilor Niegel, to approve the Consent Agenda. **Motion passed 4:0.**

Public Hearing **Vacation of Alleys between N. Alder and N. Birch, south of W. Ida Street**	**Mayor Porter opened the hearing at 7:23 p.m.**
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report included in the Council packet.
b. Questions from Council	None.
c. Proponents' Testimony	Denise Orr spoke in support of vacating the alley.
d. Opponents' Testimony	None.
e. General Testimony	None.
f. Questions from Public	None.
g. Questions from Council	None.
h. Staff Summary	Nothing further.
i. Close of Hearing	The hearing was closed at 7:28 p.m.
Unfinished Business **Ordinance No. 988, Amending SMC Title 5.12, Relating to the Location of Marijuana Facilities and Declaring an Emergency**	
a. Staff Report – Chief Rich Sebens	Chief Sebens reviewed the staff report included in the Council packet.
b. Council Deliberation	Question of whether there had been any language changes made to the ordinance since the last meeting. There were none.
c. Council Decision	Motion from Councilor Niegel, seconded by Councilor Lewis, to adopt Ordinance No. 988 as presented. **Motion passed 4:0.**
New Business **Ordinance No. 990, Vacating of Alleys**	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report included in the Council packet.
b. Council Deliberation	None.
c. Council Decision	Motion from Councilor Lewis, seconded by Councilor Quigley, to adopt Ordinance No. 990 as presented. <u>*Council* Discussion</u> Brief discussion on process and notification of this issue. **Motion passed 3:1 (Glidewell).** *Ordinance No. 990 will return for a second consideration at the November 16, 2015 City Council meeting.*

Community Grants	
a. Staff Report – Christine Shaffer	Ms. Shaffer briefly reviewed the staff report included in the Council packet.
b. Council Deliberation	Councilor Quigley stated he has had conversations with applicant Dale Young, and his wife graduated from Regis High School. However, he stated this would not have any affect on his decision this evening. Councilor Niegel serves on the Friends of the Family and will be removing herself from the discussion and voting. Council discussion on how to divide the money among applicants. Ms. Shaffer offered to return to the next Council meeting showing different award scenarios based on Council discussion. Councilor Quigley stated he would purchase the Christmas lights for Regis High School, freeing up $250. Further discussion on how to divide the funds. Recommendation of using a matrix to award funds in the future. Friends of the Library representative Pam Pugsley briefly spoke about their grant request for the electronic message sign.
c. Council Decision	Motion from Councilor Lewis, seconded by Councilor Glidewell, to direct staff to divide up grant funds based on an even percentage between all applications. *Council Discussion* Councilor Quigley felt the funds should stay within the Stayton community. **Motion passed 2:1 (Quigley)(Niegel abstained).**
Ordinance No. 986, SCTC Franchise Agreement Renewal **Ordinance No. 991, Wave Franchise Agreement Renewal**	
a. Staff Report – Keith Campbell	Mr. Campbell briefly reviewed the information included in the Council packet for the SCTC and Wave Franchise agreements.
b. Council Deliberation	None.

c. Council Decision	Motion from Councilor Quigley, seconded by Councilor Lewis to approve Ordinance No. 986 as presented. **Motion passed 4:0.** Motion from Councilor Quigley, seconded by Councilor Lewis to approve Ordinance No. 991 as presented. **Motion passed 4:0.**
Staff / Commission Reports **Finance Director's Report – Christine Shaffer** a. September 2015 Monthly Finance Department Report	No further discussion.
Police Chief's Report – Chief Rich Sebens a. September 2015 Statistical Report	Chief Sebens stated the annual Stayton Police K9 Fundraiser Spaghetti Feed will be held at the Stayton Methodist Church on Friday, November 6, from 5:00 p.m. to 7:00 p.m.
Public Works Director's Report – Lance Ludwick a. September 2015 Operating Report	Brief discussion of debris the street sweeper collects.
Planning & Development Director's Report – Dan Fleishman a. August 2015 Activities Report	Councilor Glidewell inquired about the location of new single family permits Mr. Fleishman had reviewed. They are all located in different parts of town.
Library Director's Report – Katinka Bryk a. August 2015 Activities	Ms. Bryk briefly spoke about an upcoming author visit and discussion at the Library from Jean Moule, PhD. on raising biracial families.
Presentations / Comments from the Public	None.
Business from the City Administrator	None.
Business from the Mayor	Further discussion on looking at using a matrix in the future to assist the Council when awarding Community Grant funds.
Business from the Council	Councilor Quigley commended Ms. Bryk on the recent Brews, Bites, & Books Event. He thought it was a great event.
Future Agenda Items – November 16, 2015 a. Emergency Plan b. Gas Tax c. North Santiam Arts Commission – Mike Reding	

APPROVED BY THE STAYTON CITY COUNCIL THIS 16TH DAY OF NOVEMBER 2015, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 11/16/15 By: _____
Henry A. Porter, Mayor

Date: 11/16/15 Attest: _____
Keith D. Campbell, City Administrator

Date: 11/23/15 Transcribed by: _____
Alissa Angelo, Deputy City Recorder