

**City of Stayton  
City Council Meeting Action Minutes  
November 16, 2015**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:02 P.M.

**Time End:** 7:37 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder (excused)
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Katinka Bryk, Library Director
Councilor Brian Quigley	Rich Sebens, Police Chief (excused)
Councilor Joe Usselman (excused)	Christine Shaffer, Finance Director
Lieutenant Charles Button	David Rhoten, City Attorney (excused)
	Kelli Stevens, Administrative Assistant

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None
<b>Presentations / Comments from the Public</b>	
a. North Santiam Arts Commission Presentation by Mike Reding	Mr. Reding gave a presentation on behalf of the North Santiam Arts Commission about painting an intersection within the Stayton area.  Councilor Quigley questioned how long the paint would stay on the pavement. Ms. Bryk stated the paint lasts for about two years. Mr. Reding stated the proposed location for the painting project. Councilor Glidewell questioned the safety hazards of the street mural.
<b>Consent Agenda</b>	
a. November 2, 2015 City Council Meeting Minutes	Motion from Councilor Niegel, seconded by Councilor Lewis, to approve the November 2, 2015 City Council Meeting Minutes. <b>Motion passed 4:0.</b>
<b>Public Hearing</b>	None
<b>Unfinished Business</b>	
<b>Ordinance No. 990, Vacating of Alleys</b>	
a. Staff Report – Dan Fleishman	Mr. Fleishman stated the purposed for Ordinance No. 990.
b. Council Deliberation	No Deliberation.

<p>c. Council Decision</p>	<p>Motion from Councilor Quigley, seconded by Councilor Lewis, to approve Ordinance No. 990. <b>Motion Passed 3:1 (Glidewell).</b></p>
<p><b>New Business</b>  <b>Resolution No 936, Veterans War Memorial Grant Application</b>  a. Staff Report – Lance Ludwick   b. Council Deliberation   c. Council Decision</p>	<p>Mr. Ludwick gave his staff report for Resolution 936.   Councilor Quigley questioned the funding for this project. Mr. Ludwick stated how the funds would be appropriated.   Motion from Councilor Lewis, seconded by Councilor Quigley, to approve Resolution No. 936. <b>Motion Passed 4:0.</b></p>
<p><b>Staff / Commission Reports</b>  <b>Finance Director’s Report – Christine Shaffer</b>  a. October 2015 Monthly Finance Department Report   <b>Police Chief’s Report – Rich Sebens</b>  a. October 2015 Statistical Report  b. City Emergency Operations Plan   <b>Public Works Director’s Report</b>  a. October 2015 Operating Report   <b>Planning &amp; Development Director’s Report – Dan Fleishman</b>  a. October 2015 Activities Report   <b>Library Director’s Report – Katinka Bryk</b>  a. October 2015 Activities Report</p>	<p>Ms. Shaffer gave her staff report.   Lieutenant Button gave his staff report. He continued by discussing the current work being done on the City Emergency Operations Manual.   Mr. Ludwick gave his staff report.   Mr. Fleishman gave his staff report.   Ms. Bryk gave her staff report.</p>
<p><b>Presentations / Comments From the Public</b></p>	<p>None.</p>
<p><b>Business from the City Administrator</b></p>	<p>Lieutenant Button explained the reason for “No Shave November” within the Police Department and how the funds raised will benefit an organization within the Community.</p>
<p><b>Business from the Mayor</b>  a. Appointment of Nicole Servin to the Planning Commission</p>	<p>Motion from Councilor Quigley, seconded by Councilor Niegel, to ratify the Mayor’s appointment of Nicole Servin to the Planning Commission. <b>Motion passed 4:0.</b></p>
<p><b>Business from the Council</b></p>	<p>Councilor Quigley suggested a set of standards be given to the Council members in regards to the allocation of Grant Funds within the budget. Ms. Shaffer stated this will be given to the Council and discussed prior to the next budget meeting.</p>

**Future Agenda Items – December 7, 2015**

- a. Community Grants
- b. Gas Tax – Informational Report
- c. Walking Bridge Grant
- d. Municipal Court Update

APPROVED BY THE STAYTON CITY COUNCIL THIS 7<sup>TH</sup> DAY OF DECEMBER 2015, BY A 5/0 VOTE OF THE STAYTON CITY COUNCIL.

Date: Dec 7, 2015

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: Dec 7 2015

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: Dec 8, 2015

Transcribed by: Kelli Stevens  
Kelli Stevens, Public Works Administrative Assistant

