

**City of Stayton
City Council Meeting Action Minutes
May 2, 2016**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:30 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (excused)	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Lorane Hays, 1550 W. Brett Court	Ms. Hayes spoke in opposition of the noise being created by Willamette Valley Lumber. She also read two letters into the record, one from Janie Magnuson and the second from Ms. Magnuson's physician and submitted a petition signed by 24 neighbors who are also opposed to the noise. Discussion of measures the City and Willamette Valley Lumber are taking to reduce the noise.
b. Leonard Hays, 1538 W. Brett Court	Spoke about his experience dealing with the sound in this neighborhood.
Consent Agenda	
a. April 4, 2016 City Council Meeting Minutes	Motion from Councilor Lewis, seconded by Councilor Usselman, to approve the Consent Agenda. Motion passed 5:0.
b. OLCC Change of Ownership – Stayton Market and Deli	
c. OLCC New Outlet – Brewski Brothers, LLC	
Public Hearing	None
Unfinished Business	
Moose Lodge Agreement Renewal	
a. Staff Report – Keith Campbell	Mr. Campbell reviewed the information included in his staff report.
b. Council Deliberation	Council discussion of rental fees in the downtown area and future plans for this property.

<p>c. Council Decision</p>	<p>Bill Agee, Administrator for Stayton Moose Lodge, spoke about what the Moose do within the community and in surrounding communities.</p> <p>Motion from Councilor Niegel, seconded by Councilor Glidewell, to modify the lease renewal to be a month to month lease at the current rental rate of \$500 per month.</p> <p><u>Discussion</u> Councilor Glidewell requested staff begin looking at plans for the property and return to the Council in four to six months with suggestions and / or options.</p> <p>Motion passed 5:0.</p>
<p>New Business Fern Ridge Sanitary Sewer Project – Award of Bid</p> <p>a. Staff Report – Lance Ludwick</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p>Community Grant Funds</p> <p>a. Staff Report – Keith Campbell</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Ludwick reviewed the staff report included in the Council packet.</p> <p>Brief discussion of consideration given, if any, for local contractors.</p> <p>Motion from Councilor Quigley, seconded by Councilor Lewis, to award the Fern Ridge Lift Station Removal and Sanitary Sewer Construction Project Contract to Trench Line Excavation, Inc. in the amount of \$274,416. Motion passed 5:0.</p> <p>Mr. Campbell reviewed the report included in the Council packet.</p> <p>Brief discussion of what would happen with the returned funds if the Council chose not to redistribute it.</p> <p>Motion from Councilor Glidewell, seconded by Councilor Niegel, to award the grant based off the initial matrix and the calculations shown in the “Updated Grant Calculations” attachment.</p> <p><u>Discussion</u> Councilor Quigley suggested using the returned money to bring the National Night Out event to all Stayton parks.</p> <p>Motion passed 5:0.</p>

<p>Community Grant Application Process</p> <p>a. Staff Report – Keith Campbell</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Campbell reviewed the staff report included in the Council packet.</p> <p>After some discussion, the points were modified as follows:</p> <ul style="list-style-type: none"> • 50 points for “Overall Benefit to Stayton Residents” • 20 points for “Impact to Grant Funds on Project” • 15 points for “First Time Applicant” • 10 points for “Targeting to Youth or Elderly” • 5 points to “Leveraging Outside Funds” <p>Motion from Councilor Quigley, seconded by Councilor Glidewell, to continue the Community Grant program with the recommended Council modifications. Motion passed 5:0.</p>
<p>Staff / Commission Reports</p> <p>Finance Director’s Report – Cindy Chauran & Elizabeth Baldwin</p> <p>a. March 2016 Monthly Finance Department Report</p> <p>Police Chief’s Report – Rich Sebens</p> <p>a. March 2016 Statistical Report</p> <p>Public Works Director’s Report – Lance Ludwick</p> <p>a. March 2016 Operating Report</p> <p>Planning & Development Director’s Report – Dan Fleishman</p> <p>a. March 2016 Activities Report</p> <p>Library Director’s Report – Pam Pugsley</p> <p>a. March 2016 Activities</p>	<p>No discussion.</p> <p>Chief Sebens briefly reviewed the report and spoke about the upcoming 34th Annual Junior Police Fishing Derby.</p> <p>Brief discussion of volunteer and community service hours.</p> <p>No discussion.</p> <p>No discussion.</p>
<p>Presentations / Comments From the Public</p>	<p>None</p>
<p>Business from the City Administrator</p>	<p>Mr. Campbell reminded the Council of the first Budget Committee being May 16 at 7:00 p.m.</p> <p>He also offered a brief update about the spray paint on the roads from the recent K9 Run event. Staff is working with the Stayton Road Runner Club on a way to utilize signs they have available for local events. A new policy is also being worked on to prevent this issue from happening in the future.</p>

Business from the Mayor a. Appointment of Jackie Carmichael to the Planning Commission	Motion from Councilor Niegel, seconded by Councilor Quigley, to ratify the Mayor's appointment of Jackie Carmichael to the Planning Commission. Motion passed 5:0.
Business from the Council	Councilor Quigley informed staff of an idea shared with him to reduce the noise from Willamette Lumber Company. He felt there are several possible solutions available that might be feasible for this situation.
Future Agenda Items – May 16, 2016 a. Budget Committee Meeting	

APPROVED BY THE STAYTON CITY COUNCIL THIS 6TH DAY OF JUNE 2016, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 6/6/16

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 6/6/16

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 6/7/16

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder