

**City of Stayton
City Council Meeting Action Minutes
March 19, 2018**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:38 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (joined at 7:20 p.m.)	Keith Campbell, City Manager
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Christopher Molin	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. James Loftus	Mr. Loftus expressed shared his opinion on the situation between the City and PacifiCorp. He provided staff with two documents which he requested be entered into the record.
b. Steve Poisson	Mr. Poisson, Vice President of the Friends of Old Town Stayton (FOTS), discussed proposed new ordinances for the downtown core of Stayton which had been provided to the Council. The FOTS group requested Council direct staff to bring these back to Council in the form of an Ordinance. Council discussion of proposed ordinances. Motion from Councilor Kronquist, seconded by Councilor Usselman, to direct staff to review and bring back to the Council. Motion passed 4:0.
c. Anthony Behrens	Mr. Behrens is running for Marion County Circuit Court Judge and shared information about himself and why he's running for office.
d. Teri and Jon Mesa	The Mesa's own three downtown businesses. They spoke about the smoking issue in the downtown area.

<p>Consent Agenda</p> <ul style="list-style-type: none"> a. February 20, 2018 City Council Minutes b. OLCC Annual License Renewals 	<p>Motion from Councilor Kronquist, seconded by Councilor Molin, to approve the consent agenda. Motion passed 5:0.</p>
<p>Business from the Mayor</p> <ul style="list-style-type: none"> a. Appointment of David Patty to the Budget Committee 	<p>Motion from Councilor Quigley, seconded by Councilor Kronquist, to ratify the appointment of David Patty to the Budget Committee. Motion passed 5:0.</p>
<p>Public Hearing</p> <p>Ordinance No. 1016, Amending Land Use Code Regarding Detached Single Family Dwellings that are Nonconforming Uses</p> <ul style="list-style-type: none"> a. Commencement of Public Hearing b. Staff Report – Dan Fleishman c. Questions from the Council d. Proponents’ Testimony e. Opponents’ Testimony f. Governmental Agencies g. General Testimony h. Questions from the Public i. Questions from the Council j. Staff Summary k. Close of Hearing l. Council Deliberation m. Council Decision on Ordinance No. 1016 <p>Ordinance No. 1017, Amending Land Use Code Regarding Effective Dates, Expiration of Approvals, Preliminary Subdivision and Partition Plans, and Submission of Construction Plans and Final Plats</p> <ul style="list-style-type: none"> a. Commencement of Public Hearing b. Staff Report – Dan Fleishman 	<p>Mayor Porter opened the hearing at 7:25 p.m. Councilor Kronquist declared he has detached dwellings behind his property but this will not create a bias.</p> <p>Mr. Fleishman reviewed his staff report.</p> <p>Councilor Quigley inquired if a zone change is needed. Mr. Fleishman shared the Planning Commission felt the same and this is something staff will be addressing.</p> <p><i>Justin Barrett, 1593 N. Third Avenue</i>, spoke in favor of the code change.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>Nothing further.</p> <p>Mayor Porter closed the hearing at 7:35 p.m.</p> <p>None.</p> <p>Motion from Councilor Quigley, seconded by Councilor Kronquist, to approve the first consideration of Ordinance No. 1016. Motion passed 5:0.</p> <p>Mayor Porter opened the hearing at 7:37 p.m.</p> <p>Mr. Fleishman reviewed the staff report.</p>

<p>c. Questions from the Council</p> <p>d. Proponents' Testimony</p> <p>e. Opponents' Testimony</p> <p>f. Governmental Agencies</p> <p>g. General Testimony</p> <p>h. Questions from the Public</p> <p>i. Questions from the Council</p> <p>j. Staff Summary</p> <p>k. Close of Hearing</p> <p>l. Council Deliberation</p> <p>m. Council Decision on Ordinance No. 1017</p>	<p>Discussion of changes and the pending subdivision that hasn't submitted approved plans.</p> <p><i>Bill Martinak, 15556 Coon Hollow Road, Sublimity,</i> asked several questions and requested clarification of the proposed changes. He spoke in favor of cleaning up the code.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>Mr. Fleishman provided a brief summary.</p> <p>Mayor Porter closed the hearing at 8:09 p.m.</p> <p>None.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the first consideration of Ordinance No. 1017. Motion passed 5:0.</p>
<p>Unfinished Business</p>	<p>None.</p>
<p>New Business</p> <p>Resolution No. 973, Community Garden Relocation</p> <p>a. Staff Report – Lance Ludwick</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p>Resolution No. 974, Resolution Supporting Friends of Old Town Stayton's Application for Participating in Main Street Status</p> <p>a. Staff Report – Dan Fleishman and Isaac Kort-Meade</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Ludwick reviewed his staff report.</p> <p>Council discussion of community garden plot fees.</p> <p>Motion from Councilor Quigley, seconded by Councilor Glidewell, to approve Resolution No. 973. Motion passed 5:0.</p> <p>Mr. Kort-Meade reviewed the staff report.</p> <p>Councilor Kronquist and Councilor Glidewell both declared they live in the area but it will not affect their decision.</p> <p>Motion from Councilor Quigley, seconded by Councilor Usselman, to approve Resolution No. 974. Motion passed 5:0.</p>

<p>Staff / Commission Reports</p> <p>Finance Department Report – Cindy Chauran & Elizabeth Baldwin</p> <p>a. February 2018 Monthly Finance Department Report</p> <p>Police Chief’s Report – Chief Rich Sebens</p> <p>a. February 2018 Statistical Report</p> <p>Public Works Director’s Report – Lance Ludwick</p> <p>a. February 2018 Operating Report</p> <p>Planning & Development Director’s Report – Dan Fleishman</p> <p>a. February 2018 Activities Report</p> <p>Library Director’s Report – Janna Moser</p> <p>a. February 2018 Activities</p>	<p>No discussion.</p> <p>Chief Sebens briefly reviewed his report. He also discussed the recent rise of fraudulent phone calls, specifically to the elderly.</p> <p>Mr. Ludwick reviewed his report.</p> <p>Mr. Fleishman spoke about the award of the Community Development Block Grant for Housing Rehabilitation.</p> <p>Ms. Moser reviewed her report. The first week of March the Library held Food for Fines which led to 342 pounds of food which were donated to the Stayton Food Bank.</p>
<p>Presentations / Comments from the Public</p> <p>a. Dan Morgan</p>	<p>Mr. Morgan inquired if any Mill Creek Park Design meetings had been scheduled and if the City knew whether the mobile home on the property would remain with the development of the park. Mr. Ludwick stated no meetings have been scheduled at this time and the Consultants are in the conceptual design phase and nothing has been confirmed on whether the home will stay on the property.</p> <p>There was further discussion with Chief Sebens about the Teen Center working with the City regarding information on the nearby drug house.</p>
<p>Business from the City Manager</p>	<p>Mr. Campbell recognized Public Works Supervisor Tom Etzel who was recently awarded as the Oregon Association of Water Utilities (OAWU) Operator of the Year. In addition the City was awarded the best surface water in Oregon by OAWU.</p> <p>The City was also recently recognized for the second year in a row with the Distinguished Budget Award by the Government Finance Officers Association (GFOA).</p>
<p>Business from the Mayor</p>	<p>None.</p>

Business from the Council

Councilor Glidewell inquired about the City Attorney appointed to Stayton. Mr. Campbell responded.

Future Agenda Items – Monday, April 2, 2018

- a. Housing Study
- b. Food Carts
- c. Library Roof

APPROVED BY THE STAYTON CITY COUNCIL THIS 2ND DAY OF APRIL 2018, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: April 2, 2018

By: Henry A. Porter
Henry A. Porter, Mayor

Date: April 2 2018

Attest: Keith D. Campbell
Keith D. Campbell, City Manager

Date: 4/2/18

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder